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# Park Hill School District

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Building Successful Futures • Each Student • Every Day

## **PARK HILL SCHOOL DISTRICT NUTRITION SERVICES DEPARTMENT**

9501 N Seymour Ave  
Kansas City, MO 64153  
Phone/Fax 816-359-4090/4099

**Invitation for Bid – Walk-In Freezer and Refrigerator Replacement for Park Hill High School**  
**Sealed Bid Due Date: Tuesday, November 2, 2021, 10:00 am**

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### **ARTICLES AND DESCRIPTION**

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Park Hill School District is receiving bid proposals for removal and replacement of their current Walk-In Freezer and Refrigerator at Park Hill High School.

Sealed bids will be accepted at the Nutrition Services Office, 9501 Seymour Ave, Kansas City, Missouri 64153, until 10:00 am, Tuesday, November 2, 2021, at which time the bid will be publicly opened and is made part of record of the Park Hill School District. It is not the policy of Park Hill School District to purchase based on low bids alone, quality and suitability to purpose being the controlling factors. That being understood, the purchaser reserves the right to arrive at such by whatever means he may determine.

**This bid form must be used and all bids are to be signed. Sealed bids must be submitted on the bid sheet form provided. Bid envelope must be titled: “Walk-In Freezer and Refrigerator Replacement for Park Hill High School”. Failure to follow any of these instructions will disqualify the offer. It is the bidder’s responsibility to ensure delivery of bid by the deadline specified.**

This Bid is a firm offer which shall be irrevocable and open for acceptance for 45 calendar days from the day set for submission of bids. Park Hill School District reserves the right to accept or reject any or all bids and reserves the right to waive all irregularities and informalities. When no response to bid is made, the vendor is removed from our listing.

Questions regarding this bid should be directed to Susan Weaver at Park Hill School District at (816) 359-4090 or [weavers@parkhill.k12.mo.us](mailto:weavers@parkhill.k12.mo.us)

## **SPECIAL REQUIREMENTS**

1. Bidders are required to read entire bid document. Please pay close attention to the bid that is being submitted.
2. Bids must be submitted only on the form provided in this bid document. All information must be legible. Any and all corrections and/or erasures must be initialed. All required information must be provided.
3. Alternate equals must be approved by Park Hill Nutrition Services or they will not be considered. Alternates must be submitted to Park Hill for consideration prior to bid opening. If an equal is approved, it will be communicated in an addendum emailed to businesses on the equipment vendor bid list.
4. The following terms and conditions shall prevail unless otherwise modified by the Park Hill School District within this bid document. Park Hill School District reserves the right to reject any bid that may take exception to these terms and conditions.
5. Bidder must be geographically located within 225 miles of the Park Hill School District and must take delivery of the product at their facility prior to delivery to the district to verify that the equipment is as specified and operational.

## **TERMS AND CONDITIONS**

**CHANGES** - Any changes to the requirements specified herein will be communicated to all bidders by the issuance of an addendum. All bidders shall comply with the requirements specified in any addendum issued by Park Hill School District.

**DAMAGES** – The successful bidder will be held responsible and required to make good (at their expense), all damages to persons or property caused by the bidder’s employees and/or agents.

**PAYMENTS** – Terms are net forty-five (45) days.

**TAXES** – Park Hill School District is tax exempt, so bid should reflect this status.

**SCOPE** - The intention is to solicit bids for Park Hill School District refrigeration and freezer equipment and shelving. Freezer and refrigerator drawings are included and provide production specifications as denoted in the documents.

For information regarding the bid process, contact Park Hill School District at (816) 359-4090.

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## FELONY CONVICTION NOTIFICATION

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**“The person or business entity that enters into an agreement with this school district must give advance notice to the District if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony”.**

**The District may terminate this agreement with a person or business entity if the District determines that the person or business entity failed to give notice by the next preceding subsection, or misrepresented the conduct resulting in the conviction. The District will compensate the person or business entity for services performed before the termination of the agreement”.**

By submitting this offer and signing this certificate, this bidder:

- Certifies that the owner/operator has not been convicted of a felony, except as indicated on a separate attachment to this offer, and
- Certifies that no employee who will enter school buildings or potentially have contact with school children has been convicted of any felony or a misdemeanor involving violence or sexual contact or sexual abuse. It shall be the duty of the vendor to conduct the appropriate background checks on its employees and vendor agrees to share this information with the District upon request.

**Bidder must be of lawful age to enter into this agreement. This bid is made without any previous understanding, agreement or connection with any other person, firm or corporation making a bid for the same purpose and is in all respects fair and without collusion or fraud. No member of the Board of Education of the Park Hill School District, City of Kansas City, Missouri, County of Platte, nor any officer or employee or person whose salary is payable in whole or part from the treasury of said Board of Education is directly or indirectly interested in this bid or in the services to which it is related, or in any portion of the profits hereof.**

**All employees and /or any subcontractor’s employees of said bidder must be lawfully present in the United States as require by MO Immigration Law HB1549.**

## LOBBYING CERTIFICATION

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by Section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies, to the best of his/her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, “Disclosure of Lobbying Activities”, in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding \$100,000 in Federal funds at all appropriate tiers and that all sub-recipients shall certify and disclose accordingly.

### **CHILD SUPPORT CERTIFICATION**

As required by Section 231.006, the undersigned certifies the following:

“Under Section 231.006, Family Code, the vendor or applicant certifies that the individual or business entity named in this contract, bid or application is not ineligible to receive the specified grant, loan, or payment, and acknowledges that this contract may be terminated and payment may be withheld if this certification is inaccurate.”

### **CLEAN AIR AND WATER ACT**

As required by USDA, the undersigned certifies the following:

I, the vendor, am in compliance with all applicable standards, orders or regulations issued pursuant to the Clean Air Act of 1990, as amended (42 U.S.C. 1857(h)), Section 508 of the Clean Water Act, as amended (33 U.S.C.1368), Executive Order 117389 and Environmental Protection Agency Regulation, 40 CFR Part 15 as required under OMB Circular A-102, Attachment O, Paragraph 14(l) regarding reporting violations to the grantor agency and to the United States Environment Protection Agency Assistant Administrator for the Enforcement.

### **CIVIL RIGHTS/ ANTI-DISCRIMINATION**

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint form, (AD-3027) found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866)632-9992. Submit your completed form or letter to USDA by:

1. Mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington D.C. 20250-9410
2. Fax: (202) 690-7442 or
3. Email: [program.intake@usda.gov](mailto:program.intake@usda.gov)

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### **ENERGY POLICY AND CONSERVATION ACT**

The undersigned affirms this company recognizes mandatory standards and polices related to energy efficiency which are contained in the State Energy Plan issued in compliance with the Energy Policy and Conservation Act (PL 94-165).

### **DEBARMENT AND SUSPENSION**

As required by Executive Order 12549, the undersigned certifies the following:

The bidder certifies that neither it nor any of its principals (e.g., key employees) has been proposed for debarment, debarred or suspended by a federal agency according to Executive Order 12549 titled Debarment and Suspension.

The prospective bidder shall provide immediate written notice to the person to which this proposal is submitted it at any time the prospective bidder learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

Federal and State penalties exist for vendors and districts that knowingly enter into contracts with suspended/debarred persons.

**BYRD ANTI-LOBBYING AMENDMENT**

As relevant, contractors that apply or bid for an award of \$100,000 or more must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award. (31 U.S.C. 1352)

# PRODUCT SPECIFICATIONS

**Approved Installer: CSI**

**Approved Refrigeration and Freezer Manufacturer – Kolpak or approved equal**

**Approved Shelving: Metro Max Q or approved equal**

## Specifications:

Demolition and installation to be coordinated with Park Hill Nutrition Service Director or designee.

Equipment bidder to provide one prefabricated walk-in cooler / freezer complete per Kolpak Drawing Number A203369R3 to replace existing walk-in cooler / freezer.

New Kolpak walk-in to have overall exterior dimensions of 20' 9" x 15' 11.5" x 8' 6.25".

Walk-In Refrigerator Internal Dimensions – 9'10 x 15'3.5" x 8'2 ¼"

Walk-In Freezer Internal Dimensions – 9'10 x 15'3.5" x 7'10 5/8"

All ceiling, wall and freezer floor panels to be 4" thick double 90 degree turn, tongue and groove with cam locking assemblies.

Panels to be fabricated using foamed in place polyurethane insulation with flexible vinyl gaskets foamed (not stapled) in place along the tongue rail of each panel.

Walk-in panels will have an exterior finish of 26 gauge embossed galvalume. All interior wall and ceiling panels to have a 26 gauge embossed White galvalume finish.

Walk-in cooler to be provided with 4" high polyurethane filled screeds to accommodate wall panel installation. Cove base to be matching 26 gauge embossed White finish, matching wall panel and 1.25" x 4.25" in size.

Walk-In freezer to be provided with 4" thick panel with .100 smooth aluminum surface and 1/8" treadplate overlay and cove base field installed. Cove base to be matching 26 gauge embossed White finish, matching wall panel and 1.25" x 4.25" in size.

Walk-in cooler entrance door to be foamed in place, flush style 36" wide x 78" high to be a right hinged door. This door will be provided with (3) Kason model 1346 brushed chrome spring assisted, adjustable hinges, (1) Kason model 1094 door closure installed above door opening, (1) Kason 27C brushed chrome handle with lock including 1/4 turn inside release and 2" dial thermometer with 6" lead. Door section to have (1) Kason 1803 LED light, globe and nightlight. Kason 1803 light centered above door opening. Cooler door also furnished with 14" x 24" viewport, 4" thick with heated frame. Cooler door plug and both sides of door jamb to have factory installed kickplate, 3' high on interior and exterior of both plug and jamb.

Walk-in freezer entrance door to be foamed in place, flush style 42" wide x 78" high to be right hinged door. This door will be provided with (3) Kason model 1346 brushed chrome spring assisted, adjustable hinges, (1) Kason model 1094 door closure installed above door opening, (1) Kason 27C brushed chrome handle including lock including 1/4 turn release and 2" dial thermometer with 6" lead. Door section to have (1) Kason 1803 LED light, globe and nightlight. Kason 1803 light centered above door opening. Freezer door also furnished with Kason 1825 heated air vent, 5-watt heater wire, set of slam braces for 42" wide door and 14" x 24" viewport, 4" thick with heated frame and glass. Freezer door plug and both sides of door jamb to have factory installed kickplate, 3' high on interior and exterior of both plug and jamb.

**Walk-in provided with the following accessories, required for this installation:**

- 1/8" thick treadplate overlay for freezer floor panels.
- 20" deep interior ramp for freezer.
- 26 gauge white galvalume cove base for treadplate overlay.
- 26 gauge galvalume cove base installed on entire 21' 2.5" exterior front wall of cooler and freezer.
- (1) Air Shield mounted at interior freezer door.
- .063 wainscot, 36" high field installed on entire 21' 2.5" exterior front wall of cooler and freezer.
- (2) Kason model 1809 LED lights field installed in walk-in freezer.
- (2) Kason model 1809 LED lights field installed in walk-in cooler.
- 3' high door kickplate factory installed on cooler and freezer door plugs and door jambs.
- Trim
- 2-year parts and labor warranty provided on refrigeration system.

**New refrigeration system for walk-in freezer to be as specified on Kolpak drawing. Freezer refrigeration to maintain and hold down to -10 degrees.**

**New refrigeration system for walk-in cooler to be as specified on Kolpak drawing. Cooler refrigeration to maintain and hold 35 degrees.**

**Equipment bidder to provide a turnkey installation provided by CSI, authorized Kolpak installer and service agency, for this replacement walk-in cooler / freezer including the following:**

- Disconnect existing electrical to walk-in, shutdown existing refrigeration systems and disassemble all existing walk-in panels.
- Receive, deliver, and install all new walk-in cooler panels per Kolpak drawing A203369R3.
- Receive and install all accessories for this new walk-in cooler / freezer.
- Install new Kolpak refrigeration system.
- Reconnect all required electrical connections.
- Seal all electrical and refrigeration penetrations per Kolpak guidelines.
- Start up refrigeration and verify proper installation and 38 degree for cooler and - 10 degree for freezer.
- Haul off existing walk-in as directed by district – haul off trash and debris from installation.

**Equipment bidder to provide MetroMax Q Shelving and Newage Industrial dunnage racks per the attached shelving description and layout. CSI will receive, uncrate, and assemble shelving per the layout and remove all trash and debris once complete. Shelf levels will be set per Nutrition Service Director's direction.**

**Attachments:**

**Kolpak Refrigeration Drawings**

**Metro Shelving Specifications**

**Refrigerator/Freezer Layout w/ Shelving**

## Bid Specification Sheet

Installation must be completed and operational by August 05, 2022.

Signing the Bid Specification Sheet indicates that the bidder has read the entire bid document and accepts and all requirements outlined.

Freezer and Refrigerator Cost	\$
Shelving Cost	\$
Demolition and Installation Cost	\$
<b>Total Bid Price</b>	\$

**Company Name:** \_\_\_\_\_

**Company Address:** \_\_\_\_\_

**City, State, Zip:** \_\_\_\_\_

**Company E-mail Address:** \_\_\_\_\_

**Company Telephone:** \_\_\_\_\_ **Fax Number:** \_\_\_\_\_

**Authorized Company Official's Name:** \_\_\_\_\_  
(Printed)

**Signature of Company Official:** \_\_\_\_\_

**Date:** \_\_\_\_\_



## **NO RESPONSE FORM**

**Park Hill School District**  
**Walk-In Freezer and Refrigerator Replacement for Park Hill High School**

Whereas on the \_\_\_\_\_ day of \_\_\_\_\_, 2021

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(print name of company)

has reviewed PHSD solicitation and elects not to submit a proposal:

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Street Address

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City, State, Zip Code

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Telephone/Fax Number

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Name of Authorized Individual

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Signature of Authorized Individual