

# Whom to Contact

Grades 5 - 12



St. Anne's-Belfield School

## Academics

*Surprised by a grade*  
*Struggling with a concept, class, or assignments*  
*Help taking/organizing notes*



Student should speak with the teacher. May ask advisor for advice on how to approach the situation



If unresolved, parent/guardian should speak to the teacher



If unresolved, student and parent/guardian should speak to department chair



If unresolved, student and parent/guardian should speak to division head

## Social

*Haven't found a place of belonging*  
*Help deciding which interests to pursue*  
*Experiencing peer group discontent*  
*Noteworthy achievement to share*



Student should speak with advisor, school counselor, or trusted adult



If unresolved, student should speak to dean of students



If unresolved, dean of students will involve School representatives to meet with student and parent/guardian

## Getting Involved

*Volunteering*  
*Finding gently used uniforms (Saints' Closet)*  
*Parent/family events*  
*School culture questions*



Parent/guardian should contact Parents' Association Grade Level Rep (GLR) or Divisional Rep ([find list here](#))



If PA rep does not know answer, parent/guardian should speak to Community Engagement Coordinator Sterling Frank:  
sfrank@stab.org

## Illness & COVID

*Student/family member has symptoms*  
*Positive COVID test*  
*Health concerns*  
*Required health forms*



Parent/guardian should consult the [Illness Toolkit](#)



If unresolved, parent/guardian should contact School Nurse Amanda LaCasse:  
alacasse@stab.org

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## Athletics

*Unable to attend a practice or game*  
*Teammate concerns*  
*Desiring more playing time*  
*Recruitment advice*  
*Discuss season options*

↓  
Student should speak to coach.  
May ask advisor for advice on how to approach the situation.

↓  
If unresolved, student should speak to Director of Athletics  
Seth Kushkin:  
skushkin@stab.org

## Enrollment

*Relocating*  
*Considering another school*  
*Introducing a prospective family to St. Anne's-Belfield*

↓  
Student or parent/guardian should first communicate with advisor

↓  
Advisor will connect parent/guardian with appropriate School representatives

## Business/Finance

*Financial aid*  
*Tuition*  
*Student account*  
*Meal plan*

↓  
Parent/guardian should contact business office at  
studentaccounts@stab.org

↓  
If unresolved, parent/guardian should contact  
Chief Operating and Financial Officer (COFO) Sally Woods:  
swoods@stab.org