



St JOHN'S

EPISCOPAL SCHOOL

Preschool – Assistant Teacher

St. John's Episcopal School, an independent Episcopal school in Rancho Santa Margarita for students 8 weeks old through 8th Grade, is hiring a full-time Preschool Assistant Teacher for the Early Childhood Center. Assistant Teachers enjoy small class sizes, engaged students, and a welcoming community.

Position Type: Full-Time; 10-Month
Reports to: Early Childhood Division Principal
Compensation: \$17.00 – 18.00 per hour
Start: Immediately

Salary & Benefits:

Employer-paid medical/dental insurance for employee; employer-paid pension plan with full immediate vesting and limited- match, employer-paid life insurance, employer-paid short-term and long-term disability insurance, 50% tuition remission for children of faculty/staff

Primary Responsibilities:

- Support the classroom teacher in providing a loving classroom environment that supports children's emotional, physical, and cognitive development
- Communicate effectively and maintain a positive rapport with students, parents, and colleagues
- Help implement the curriculum created by the classroom teacher and collaborate accordingly
- Comply with the Title 22 Licensing Regulations
- Demonstrate a positive attitude, appropriate level of flexibility, and dependability
- Uphold a strong code of confidentiality.
- Perform other duties as assigned

Education and/or Experience:

12 Core Early Childhood Units preferred:

- Child/Human Growth and Development
- Child, Family, and Community
- Programs/Curriculum
- Infant/Toddler

How to Apply:

All candidates must apply directly through the St. John's Career Opportunities website (www.stjohns-es.org/about/career-opportunities). Candidates must complete an Online Application and include a resume with cover letter. Candidates are encouraged to provide other supporting documentation such as copies of degrees, teaching credentials, special certifications, etc.

It is the policy of St. John's Episcopal School to conduct our relationship with employees and applicants under Title VII of the Civil Rights Act of 1964 without regard to race, color, religion, ancestry, national or ethnic origin, gender, age, physical or mental disability, medical condition, marital status, sexual orientation, political affiliation or belief or any other characteristics protected by federal, state or local laws. The employment-related provisions of the Americans with Disabilities Act (ADA), as well as the California Fair Employment & Housing Act (FEHA), apply to all employees and job applicants.