

**HARRISON CENTRAL SCHOOL DISTRICT  
HARRISON, NEW YORK**

**BOARD OF EDUCATION**

**REGULAR BUSINESS MEETING**

**Louis M. Klein Middle School**

**October 20, 2021**

**7:00 PM**

**BOARD OF EDUCATION**

**Dennis DiLorenzo  
Kelly Kozak  
Noreen Lucey  
Kelly Mulvoy Mangan  
Placido Dino Puccio  
Robert C. Sullivan Jr.  
Lindy Wolverton**

**Louis N. Wool, Ed.D.  
Superintendent of Schools**

**AGENDA**  
**REGULAR BUSINESS MEETING**  
**October 20, 2021**

- I. Business Meeting Called to Order**
- II. Acceptance of Minutes**
  - 1. September 22, 2021
  - 2. October 6, 2021
- III. Public Participation**
- IV. President's Update**
- V. Superintendent's Report**
  - 1. Audit Presentation
- VI. Personnel Report**
  - 1. Certificated Personnel
  - 2. Non-Certificated Personnel
  - 3. Other
- VII. Administrative Report**
  - 1. Acceptance of Gift from the Blackbaud Giving Fund (On Behalf of New York Life and its Donors)
  - 2. Approval of Harrison High School Students Field Trip to East Rutherford, New Jersey
  - 3. Approval of Harrison High School Varsity Baseball Team Field Trip to Fort Pierce, Florida
  - 4. Approval of CSE/CPSE Minutes
  - 5. Approval of CSE/CPSE Recommendations
- VIII. Finance and Facilities**
  - 1. 2021/22 Appropriation Transfers
  - 2. Acceptance of the Internal Audit Report Prepared by Cullen and Danowski, LLP and the Management's Responses to Recommendations
  - 3. Acceptance of the Independent Financial Statement Audit Submitted by O'Connor Davies, LLP and the Management Letter Responses
  - 4. Contract for Special Education Services: New York School for the Deaf
  - 5. Approval of the Agreement between Harrison CSD and Jostens for Yearbook Services- Purchase Elementary School
  - 6. Contract with Don't Stop the Music, Inc. for DJ Services for the Harrison Avenue School Halloween Party
  - 7. Approval for Provision of DJ Services by NYCE Productions for the Purchase School Halloween Party
  - 8. Treasurer's Report: September 2021

**NEXT MEETING OF THE BOARD OF EDUCATION**  
**Regular Business Meeting**  
**November 3, 2021**  
**7:00 PM – Louis M. Klein Middle School**

**HARRISON CENTRAL SCHOOL DISTRICT  
Harrison, New York**

**PERSONNEL REPORT**

BE IT RESOLVED that, the Board of Education herewith approves the personnel report as submitted.

**PERSONNEL AGENDA**  
**Recommendations for Board Action**  
**Regular Meeting of the Harrison Board of Education**  
**October 20, 2021**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following personnel actions.

**I. CERTIFICATED PERSONNEL**

**A. Regular Appointment (SED Clearance received)**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following regular appointment in accordance with the Schedule attached to this report. (See Appendix A)

1. Name: Kathrin Blanch  
 Assignment: Part-time English as New Language Teacher (0.25 FTE)  
 Location: Harrison Avenue Elementary School  
 Effective dates: October 21, 2021 - June 30, 2022

**B. Temporary Appointment (SED Clearance received)**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following temporary appointment in accordance with the Schedule attached to this report. (See Appendix A)

1. Name: Kathrin Blanch  
 Assignment: Per Diem Substitute Teacher  
 Location: Districtwide  
 Effective dates: October 21, 2021 - June 30, 2022

**C. Extra Compensation Appointment (SED Clearance received)**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following extra compensation appointments for the 2021-22 school year.

1. 6th Assignment

<u>Name</u>	<u>School</u>	<u>FTE</u>
Mark Trebatch	HHS	0.1
Cleland Conklin	LMK	0.2

2. Extracurricular Club

<u>Name</u>	<u>School</u>	<u>Assignment</u>	<u>Stipend</u>
Philip DiGioia	HHS	Relay for Life	\$1,644
Joshua Davis	HHS	Yearbook Club	\$5,314
Mark Trebatch	HHS	Husky Herald	\$2,557.45
Andrew DelRosso	HHS	Husky Herald	\$4,749.55
Noah Platte	HHS	LMK Musical Technical Director	\$3,288
Noah Platte	HHS	HHS Musical Technical Director	\$6,357
Daniel Recktenwalt	LMK	Science Olympiad (3)	\$1,511
Angela Diecidue	LMK	Science Olympiad (3)	\$1,511

Kyle Indorf	LMK	Art Club	\$2,557
Joseph MacEachen	LMK	Strings Club	\$1,993
Lisa Monti	HAS	Art Club	\$2,325
Luisa Greco	HAS	Keyboarding Club	\$1,661
Johnna Williams	HAS	Student Service Club	\$2,258.50
Rita Beardsley	HAS	Student Service Club	\$2,258.50
Jade Feliciano	HAS	Poetry Club	\$1,993
Caren Feldman	HAS	Wellness Club	\$913.50
Rita Beardsley	HAS	Wellness Club	\$913.50
Helen Karasoulas	PRE	ENL Club	\$2,325
Jennifer Arenella	PRE	Green Key Service Club	\$1,644
Jennifer Skrzpek	PRE	Green Key Service Club	\$1,644
Paige Mangione	PRE	Homework Club (1)	\$2,325
Julia Alberico	PRE	Homework Club (2)	\$1,661
Angela Fultz	PRE	Math Club (grades 3-5)	\$913.50
Rebecca Kurman	PRE	Math Club (grades 3-5)	\$913.50
Kathryn Tvenge	PRE	Musical Theatre (1)	\$4,384
Cindy Neese	PRE	Musical Theatre (2)	\$1,661
Jenna Grossman	PUR	Caring Kids (2)	\$1,827
Kokoe Tanaka-Suwan	PUR	Orchestra Club	\$1,827

**D. Request for Leave of Absence**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following request for a leave of absence without pay.

- Employee Number: 5219  
Effective Dates: November 14, 2021 - December 23, 2021  
Leave Type: Family and Medical Leave

**E. Change of Status**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following changes of status.

- Change the stipend received by Mark Trebatch for his assignment as Relay for Life Advisor from \$3,288 to \$1,644.
- Change the FTE of Iris Schechter in her assignment as Part-time Art Teacher from 0.056 to 0.028 effective October 21, 2021.
- Rescind the assignment of Joshua Gallagher as Yearbook Club advisor for the 2021-22 school year.
- Change the effective start date of Joseph MacEachen in his assignment as Regular Substitute Teacher from November 8, 2021 to October 20, 2021.
- Rescind the assignment of Bradley Aikman as Strings Club Advisor effective September 22, 2021.

## **II. NON-CERTIFICATED PERSONNEL**

### **A. Termination**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following termination.

1. Employee Number: 5038  
Assignment: Interpreter/Translator  
Location: Districtwide  
Termination date: October 18, 2021

### **B. Regular Appointment (SED Clearance submitted)**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following regular appointments in accordance with the Schedule attached to this report. (See Appendix B)

1. Name: Gregory Misuriello  
Assignment: Parking Lot Attendant (20 hours/week)  
Location: Harrison High School  
Probationary dates: October 21, 2021 - October 20, 2022
2. Name: Tiziana Galluzzo  
Assignment: Part-time School Monitor (18.75 hours/week)  
Location: Parsons Memorial Elementary School  
Probationary dates: October 21, 2021 - October 20, 2022
3. Name: Valeria Diaz Ramirez  
Assignment: Part-time School Monitor (18.75 hours/week)  
Location: Purchase Elementary School  
Probationary dates: October 21, 2021 - October 20, 2022

### **C. Temporary Appointment (SED Clearance received)**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following temporary appointment in accordance with the Schedule attached to this report. (See Appendix B)

1. Name: Maria Battipaglia  
Assignment: Interpreter/Translator  
Location: Districtwide  
Effective dates: October 21, 2021 - June 30, 2022

### **D. Change of Status**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following change of status.

1. Change the hours of Robin Sarubbi in her assignment as Part-time School Monitor for Harrison Avenue Elementary School from 12.5 hours per week to 18.75 hours per week, effective October 21, 2021.

**III. OTHER**

**A. Contracted Services Provider**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the Superintendent to enter into an agreement with the following contracted service provider for the 2021-22 school year.

1. Carol Schiro, Seamstress
2. Sarah Antel, Teaching Artist
3. Brite Shot, Production Lighting
4. EJ Murray Skating Center, Ice Skating Rink

**B. Acknowledgement of Student Teacher**

The Board of Education is requested to acknowledge the following student teachers.

	<u>Name</u>	<u>College</u>	<u>Location</u>	<u>Subject</u>	<u>Dates</u>
1.	Sarah Greene	Hunter College	HHS	Dance	10/12/21-
11/18/21	(Sterling Testing Systems completed)				
2.	Nicole Farda	LIU	HHS	Guidance	1/1/22-5/31/22
	(Sterling Testing Systems completed)				
3.	Felicia Robcke Social	Pace	HHS	Special Ed	10/20/21-
11/19/21	(Sterling Testing Systems completed)				

## ADMINISTRATIVE REPORT

### 1. ACCEPTANCE OF GIFT FROM THE BLACKBAUD GIVING FUND (ON BEHALF OF NEW YORK LIFE AND ITS DONORS)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 5230 (Gifts and Private Grants), accepts from The Blackbaud Giving Fund (on behalf of New York Life and its donors) a gift in the amount of \$80.00 to be used towards general program operations of the Harrison Avenue Elementary School and extends deep appreciation to The Blackbaud Giving Fund for their generosity.

### 2. APPROVAL OF HARRISON HIGH SCHOOL STUDENTS FIELD TRIP TO EAST RUTHERFORD, NEW JERSEY FOR NY JETS "SPORTS BUSINESS DAY"

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for the Harrison High School students to travel to Giants Stadium in East Rutherford, New Jersey on Thursday, December 2, 2021. Departure will be at 7:45AM on December 2, 2021 from Harrison High School and students will return to Harrison High School at 2:15 PM on Thursday, December 2, 2021.

### 3. APPROVAL OF HARRISON HIGH SCHOOL VARSITY BASEBALL TEAM FIELD TRIP TO FORT PIERCE, FLORIDA FOR SPRING TRAINING

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for Harrison High School Varsity Baseball to travel to Fort Pierce, Florida on Saturday, April 9, 2022. Departure will be on Saturday, April 9, 2022 from Harrison High School and students will return to Harrison High School on Friday, April 15, 2021.

### 4. APPROVAL OF CSE/CPSE MINUTES

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE minutes for the following case numbers: 410010, 112998, 900627, 3600131, 112951, 400074, 3900052, 900918, 900942, 900285, 410013, 29000006, 400105, 3800042, 28000055, 3200022, 3100036, 3100035, 900267, 3800011, 410042, 410032, 3100043.

### 5. APPROVAL OF CSE/CPSE RECOMMENDATIONS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE recommendations for the following case numbers: 400208, 900645.



## FINANCE REPORT

### 1. 2021/22 APPROPRIATION TRANSFERS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2021/22 appropriation transfers as submitted.

### 2. ACCEPTANCE OF THE INTERNAL AUDIT REPORT PREPARED BY CULLEN AND DANOWSKI, LLP AND THE MANAGEMENT'S RESPONSES TO RECOMMENDATIONS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts and files the Internal Audit Report, prepared by Cullen & Danowski, LLP, and the Management's Responses to Recommendations prepared in conjunction with the internal audit, for the year ended June 30, 2021.

### 3. ACCEPTANCE OF THE INDEPENDENT FINANCIAL STATEMENT AUDIT SUBMITTED BY O'CONNOR DAVIES, LLP AND THE MANAGEMENT LETTER RESPONSES

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts and files the independent financial statement audit, the Extraclassroom Activities Report and the Report to Those Charged with Governance, as submitted by O'Connor Davies, LLP, and;

BE IT FURTHER RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts and files the Management Letter Responses prepared in conjunction with the Report to Those Charged with Governance, for the year ended June 30, 2021.

### 4. CONTRACT FOR SPECIAL EDUCATION SERVICES: NEW YORK SCHOOL FOR THE DEAF

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a contract with New York School for the Deaf for special education services provided to a resident student for the 2021/22 school year.

### 5. APPROVAL OF THE AGREEMENT BETWEEN HARRISON CSD AND JOSTENS FOR YEARBOOK SERVICES – PURCHASE ELEMENTARY SCHOOL

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Harrison CSD and Jostens for yearbook services for Purchase Elementary School which is subject to approval by the Assistant Superintendent for Business.

### 6. CONTRACT WITH DON'T STOP THE MUSIC, INC. FOR DJ SERVICES FOR THE HARRISON AVENUE SCHOOL HALLOWEEN PARTY

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the contract with Don't Stop the Music, Inc. for DJ services for the Harrison Avenue School Halloween party scheduled for October 29, 2021.

**7. APPROVAL FOR PROVISION OF DJ SERVICES BY NYCE PRODUCTIONS FOR THE PURCHASE SCHOOL HALLOWEEN PARTY**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the provision of DJ services by NYCE Productions for the Purchase School Halloween Party scheduled for Tuesday, October 29, 2021.

**8. TREASURER'S REPORT: SEPTEMBER 2021**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Treasurer's report for the month of September 2021. September 2021.