



MINUTEMAN DISTRICT GOALS AND MEASURES 2014-15

Approved 7.8.14; further developed, revised and approved by School Committee 10.14.14

1. School Building Project

a. The School Committee, in coordination with the Building Committee, will meet all requirements and deadlines identified in the Building Project Calendar in compliance with all MSBA criteria.

Owners: School Building Committee and Superintendent

b. The School Building Committee will form a Communications Committee that will include representatives of both the School Building Committee and School Committee to educate, inform and receive input and advice. This committee will support the school administration in growing district admissions. It will educate, inform, and seek input in an effort to support the MSBA/Minuteman Building Project. The tasks will include providing information on key stakeholders and significant events in each member community; developing strategies for increasing our outreach and as needed attending community meetings in support of the MSBA/Minuteman Building Project Calendar.

Owners: Communication Subcommittee, School Building Committee and Superintendent

c. Develop a list of the projects that are necessary to complete to sustain the existing Building (alternative to the MSBA School Building Project); provide for life / safety of the students, faculty & staff; and that will support the educational plan voted on by the School Committee. To provide the best estimate of each projects cost and timeline as fairly and honestly as possible and assume funding from only the district member communities. List will be completed by the end of January 2015.

Owners: Finance Subcommittee, School Building Committee, Superintendent, and Assistant Superintendent of Finance

2. Enrollment

a. Increase enrollment from member district towns by 10% for the school year beginning September 2015. School committee members will provide input to the Communications Subcommittee on key stakeholders and significant events in each member community that can support this effort. Members will assist in developing strategies for increasing enrollment in their communities.

Owners: Communications Subcommittee and Superintendent

b. Continue to engage new members to join the district. Identify potential members by January 2015 and schedule meetings with officials during the spring of 2015.

Owners: Officers and Superintendent

3. Finances

a. Analyze Minuteman per pupil costs as compared with other districts, and identify key contributing factors by April 2015.

Owners: Assistant Superintendent of Finance and Finance Subcommittee

b. Review the policies in Section D (Fiscal Management) of the School District Policy Manual. A status report of the review will be provided to the School Committee in Dec 2014 identifying which policies have been reviewed, status of review; i.e. no change, additional review required, change recommended, and date of next update.

Owners: Assistant Superintendent of Finance, Policy Task Force and Finance Subcommittee

4. Relational Functionality

a. Improve professionalism of the School Committee, beginning with a baseline measure gathered through a self-evaluation tool to be conducted by December 2014. Based on results, training, coaching, and/or education program to be provided in 1st q 2015.

Owners: Officers, Evaluation Subcommittee and School Committee Member Castagno

5. Teaching and Learning (From approved Superintendent Goals 2014-15)

a. The Superintendent will promote a Professional Learning Community, at all levels of the organization and within the school community, as defined on Page 2 of the 2011-14 Collective Bargaining Contract, from July 2014 - June 2015, by providing professional development resources for 20 teachers, managers, and administrators to participate in the program titled "Studying Skillful Teaching" and "Analyzing Teaching for Student Results" offered by the Research for Better Teaching (RBT) organization so that teachers, managers, and administrators can increase their knowledge of teaching and learning and develop their careers.

Owner: Superintendent

b. The Superintendent will demonstrate a shared commitment of high standards of teaching and learning with high expectations for achievement for all, from November 2014 - June 2015, by meeting with the Principal and the Executive Team to prioritize and describe goals that support improvement in student attendance, reading and math assessments, MCAS performance, work-based Learning participation rates, and graduation placement rates to determine performance targets.

Owner: Superintendent

6. Measures

a. Responsible parties will provide measures for goal achievement, as a basis for evaluation, with a reporting mechanism by October 2014

Owner: Officers