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*Commitment, Excellence, Community*

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**PLEASANT HILL SD #1  
SCHOOL BOARD MEETING MINUTES**

**Monday, October 4, 2021; 7:00 p.m.**

Stream live at <https://www.youtube.com/channel/UCyjFOvylD3uqPG7QXxub4qQ/featured>

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**1.0 CALL TO ORDER**

Board Chair John Oldham called the October 4, 2021 Board Meeting to order at 7:00 p.m. Board Members present were Vice Chair Stephen Hammond, Wylda Cafferata, and Drew Gottfried. Board Member Rusty Rexius joined the meeting via Zoom. Others present were Superintendent Scott Linenberger, Business Manager Sheri Longobardo, SPED Director Whitney Connolly, PHHS Principal Randy Fisher, Elementary School Principal Devery Stoneberg, and Board Secretary Courtney Wilson.

Drew Gottfried read the Mission Statement.

Technical difficulties prevented the meeting from being streamed live for a couple of minutes after the call to order. The issue was resolved and the meeting continued.

Audience members present were Title I teacher Kay Lynn Thomas, Student Support Advocate Susanna Williams, Technology Director Steve Traylor, Student of the Month Liesel Geyer and her parents Eric and Nancy.

**2.0 ADDITIONS OR DELETIONS TO THE AGENDA**

Superintendent Linenberger suggested the board table Action Item 8.2, Ratify PHSD School Board-Superintendent Agreement. The item was tabled for the next meeting by consensus.

**3.0 ATTENDANCE AT PREVIOUS BOARD MEETING**

There were five attendees in-person at the September 13, 2021 Board Meeting. There were 16 viewers online via YouTube.

**4.0 APPROVAL OF MINUTES**

4.1 Approve September 13, 2021 Board Meeting Minutes (**Exhibit 2122.15**)

The September 13, 2021 Board Meeting Minutes were approved by consensus as presented.

**5.0 CONSENT AGENDA**

There were no Consent Agenda Items.

**6.0 REPORTS & DISCUSSION ITEMS**

6.1 Students of the Month

Principal Fisher introduced Liesel Geyer as the Student of the Month for September. Ms. Geyer is a member of the PHHS Soccer and Track teams, Eugene Timbers Football Club, an Emergency Response Team member. In addition to being Student Body Vice President, Ms. Geyer is a National Honor Society student, and part of the Recycling Club.

Board Chair John Oldham thanked the Geyer family for attending the meeting and congratulated Ms. Geyer on her award. The board appreciates the motivation and dedication Ms. Geyer shows to her schoolwork and the Pleasant Hill School District.

## 6.2 Principals' Reports & PHIP Reports

### 6.201 PHHS (Exhibit 2122.16)

Principal Fisher submitted multiple documents to the board representing the High School PHIP (Pleasant Hill Improvement Plan) Report on Relationships, Literacy, and Engagement.

PHHS & PHMS sends announcements, newsletters, and emails to families, ensuring they are aware of all school activities, programs, and updates. Examples of these include daily Morning Announcements, Weekly Athletic Schedules, other event schedules, and Middle School updates and resources from PHMS Counselor Ms. Hill.

Principal Fisher also included various activity participation details such as Student Body Election results and fall athletics participation.

### 6.202 PHES (Exhibit 2122.17)

Principal Stoneberg updated the board with PHES events. The school year began with three new staff members: 3<sup>rd</sup> grade teacher Mali Howell, 4<sup>th</sup> grade teacher Naomi Collins, and Speech & Language Specialist Daphne Martell.

Approximately 95% of families participated in the "Meet and Greet the Teacher" event prior to the start of School.

PHES currently has approximately 411 students enrolled.

The Oregon Department of Education (ODE) has suspended the annual Kindergarten assessments. These assessments are originally used to provide a snapshot of the social, self-regulatory, and academic skills of incoming kindergartners. It is also intended to help identify systemic gaps and how to best allocate Early Learning resources. ODE hopes to improve the design and implementation of the assessments in the future.

Kay Lynn Thomas and Jessica Wolpe have worked to complete the Universal Reading Screening for the Title I program. Based on the screenings program leaders are able to determine how students' needs can be met.

PHES strives to communicate both within the building and with parents. Principal Stoneberg sends a weekly bulletin to staff called "Odds and Ends" which shares staff kudos, tips, tricks, and opportunities. It also shares reminders, upcoming events, and an overview of the week to come.

The elementary school sends The Billie News, a twice-monthly newsletter, to parents. Staff also uses Seesaw to provide student lessons and activities and communicate with families by posting classroom and school wide announcements. Parents are also contacted via phone, text, and upcoming Zoom/in-person conferences. Parent conferences are scheduled to begin the week of October 18<sup>th</sup>-22<sup>nd</sup>.

### 6.3 Spotlight on Education – PHEs

Title I teacher Kay Lynn Thomas provided a video presentation to the board. This presentation demonstrated the learning tools and opportunities the Title program utilized during summer school. Students used multiple tools to learn reading and math. These tools range from learning what each letter sounds like by seeing it used in different context with magnetic letters and WikiSticks, to outdoor activities like hopscotch for learning sight words. Students also use charts in math to learn about their “hundreds,” and touch math for beginning addition and subtraction.

Many activities were sent home with students to use outside of class, making learning fun and exciting. Ms. Thomas shared how much she and her students appreciated the program and hopes that the district will continue this Summer School learning.

### 6.4 Financial Report (Exhibit 2122.18)

Business Manager Sheri Longobardo provided the board with a monthly activity report beginning July 2021. This report does not require discussion. A detailed report will be provided for discussion at an upcoming board meeting.

### 6.5 Superintendent’s Report

#### 6.501 SIA Annual Report (Exhibit 2122.19)

Student Support Advocate Susanna Williams presented the annual Student Investment Account Report. The Student Success Act (SB3427) includes the Early Learning Account, Statewide Education Initiatives Account, and the Student Investment Account.

The Student Investment Account is to be used to meet students’ mental health/behavior needs and increase academic achievement, including reducing academic disparities for students of color, students with disabilities, students navigating poverty, homelessness, and foster care, and students who are emerging bilinguals.

The Student Investment Account is permitted to be used for reducing class size, providing well-rounded education, improving instructional time, and improving health and safety.

Eligible applicants are required to describe in their SIA plan how the allowed uses will be used to meet students’ needs.

PHSD shares its SIA Account report on its website (<https://www.pleasanthill.k12.or.us/school-board/additional-school-board-information>), welcoming public comment both in-person and online. The report details PHSD’s implementation efforts, positive impacts, and progress during the 2020-21 school year. It also includes barriers, impediments, and challenges faced through the year, as well as prioritization efforts in the first year of SIA implementation.

#### 6.502 Enrollment Report – Q1 and September (Exhibit 2122.20 & 2122.21)

PHSD currently has 954 students enrolled. This number is lower than the same time in years past. There are 330 students in grades 9-12, 212 in grades 6-8, and 411 in grades K-5.

#### 6.503 Transportation Update

Transportation has been improving. Superintendent Linenberger meets with First Student regularly. Students have been arriving on time in the morning. The afternoon routes have improved the most. Students had previously waited as long as 45 minutes for their bus to arrive at the high school at the end of the day. This week those times have improved and students are waiting for as little as 15 minutes. This improvement comes with route optimizations for the seven buses Pleasant Hill School District currently runs. Adjustments to schedules have been made to the longest route, from Matthews Road to Wallace Creek. The biggest struggle the district is facing now is when a bus is scheduled to drive for sporting teams or other after-school activities, or a driver is not available for any reason. The route this bus would take then needs to be disbursed among the other six routes. PHSD intends to continue to work diligently and improve the transportation situation even more.

#### 6.504 Covid-19 Update

Since the board meeting on September 13, there have been two students on-site who were confirmed positive for Covid-19. There were 24 students or individuals identified as close-contact. Eight of these 24 individuals were vaccinated and asymptomatic. These eight were permitted to remain on site. Last Friday there was another individual who tested positive for Covid-19. There were 14 identified close contacts.

As a reminder, all families are notified of the positive case via email and phone calls as a general report. Individuals identified as close contact are reached out to separately with specific instructions and information. If individuals or students are not identified and reached out to as a direct contact by school administrators, they may return to campus as usual.

#### 6.6 Policy Updates – First Reading

As a reminder, we had a policy audit done by OSBA in the spring of 2017. In the policy review, it is broken into five categories. 1) Policy/administrative rule is adequate 2) Recommended policy/ administrative rule be reviewed and/or revised 3) Policy/administrative rule is missing and is required by state/federal statute or administrative rule 4) Policy/administrative rule is missing and is highly recommended 5) Recommended deleting policy/administrative rule. We have addressed all of the policy/administrative rule changes listed under category 5. We are now focusing on completing category 2.

The board is encouraged to read the current school policies and compare them to the changes being proposed. Changes to policies are recommended in order to to adhere to any updated laws or regulations.

- GBEC – Drug Free Work Place (Exhibit 2122.22)
- IKE – Student Classification, Promotion, Retention and Assignment (Exhibit 2122.23)
- JECDA – Transcript Evaluation (Exhibit 2122.24)
- JN – Student Fees, Fines and Charges (Exhibit 2122.25)
- KGF/EDC – Authorized Use of District Equipment and Materials (Exhibit 2122.26)

#### **Administrative Rules**

- JECDA-AR – Transcript Evaluation Procedures (Exhibit 2122.27)
- KGF-AR – District Equipment List/Equipment Use Request (Exhibit 2122.28)

#### **7.0 PUBLIC FORUM –**

**Individuals who are onsite:** During this portion of the Board Meeting, members of the public are specifically invited to present items of commendation and/or concerns. At the discretion of the Board Chair, further public participation may be allowed at the time specific agenda items are under consideration by the Board (District Policy BDDH).

**Individuals who are viewing online:** PHSD posts the upcoming agenda on our website [www.pleasanthill.k12.or.us](http://www.pleasanthill.k12.or.us) the Friday before regularly scheduled Monday school board meetings. This will allow for public comment prior to the board meeting. Please click on the tab provided to share your comment(s) for the school board to consider at the upcoming meeting.

Personnel matters may not be discussed in public at a School Board meeting. Members of the public who have personnel concerns or commendations should share them directly with the district superintendent.

There were no public comments.

## **8.0 BOARD ACTION ITEMS**

### **8.1 Personnel**

- 8.101 Approve Hiring of Jake Gardner, 6<sup>th</sup> Grade English Language Arts Teacher (Exhibit 2122.29)

*Wylda Cafferata moved to approve Board Action Item 8.101, Hiring of Jake Gardner, 6<sup>th</sup> grade English Language Arts teacher. Stephen Hammond seconded the motion. The motion passed unanimously.*

### **8.2 Ratify PHSD School Board-Superintendent Agreement**

This agenda item was tabled, to be addressed at the October 18, 2021 board meeting.

## **9.0 FUTURE BOARD MEETINGS**

- Work Session/Board Meeting – October 18, 2021; 7:00 p.m.
- Board Meeting – November 1, 2021; 7:00 p.m.

## **10.0 ANNOUNCEMENTS/OTHER**

Wylda Cafferata announced that the School Health Advisory Committee (SHAC) is welcoming community members.

## **11.0 ADJOURNMENT - 8:30**

Signed: , this 18 day of Oct., 2021.

John Oldham, Board Chair