

Close Contact Email to Parents/Guardians

Dear Parent/Guardian of a [BUILDING NAME] Student,

We wanted to reach out to make you aware that your child is/was a close contact of a Covid-positive student in the building. As a result of your child being a close contact, you have two options to consider.

OPTION #1

You can have your child quarantine for 10 days, meaning his/her first day back at school would be [DATE]. If you choose to have your child quarantine, he/she will be livestreaming for the length of the quarantine period. Therefore, if you are choosing this option, please email or call [BUILDING PRINCIPAL NAME] to let them know so that they can make your child's teachers aware. If you intend to choose this option, you may contact the school as soon as you receive the email and can make arrangements to pick up your child. Additionally, should you have any questions about the length of the quarantine and/or the exposure to the Covid-positive student, please email or give me a call.

OPTION #2

Your child can continue to attend school, but you must continue to monitor your child's health using the Covid-19 Symptom Table. Being a close contact does not change whether your child must wear a mask or not. If a mask exemption form is on file for your child, it will be honored.

This new process for close contacts and quarantining is an opt-in process, meaning that you need to notify us if you would like the quarantining option but do not need to contact us if you want your child to continue to attend school despite the close contact notification.

Please let me know if you have any questions.

Sincerely,

[BUILDING NURSE NAME]