



Skyview Middle School
2021-2022 School Year
Home of the Eagles
21404 35th Ave. SE
Bothell, WA 98021
<https://skyview.nsd.org/>



These Rights and Responsibilities belong to:



Name: _____

Welcome to Skyview Middle School! In the following pages, you will find information that will answer some questions you may have. For more information on district policies, please refer to the Northshore School District Student Rights and Responsibilities Handbook (<https://www1.nsd.org/resources/reference/rights-responsibilities>).

Important School Phone Numbers and Emails:

Main School Office	408-6800	lkonick@nsd.org
Report Absences - 24 hr. Line	408-6810	smsattendance@nsd.org
Attendance Office	408-6819	vmadsen@nsd.org
ASB and Athletics	408-6803	mjefferson@nsd.org
School Registrar	408-6818	kstaten@nsd.org
Health Room	408-6806	jcelms@nsd.org
Kitchen	408-6808	kitchensms@nsd.org
Transportation	408-7900	transportation@nsd.org
Principal: Matt Wallace	408-6805	mwallace@nsd.org
Asst. Principal: Nico Bonder	408-6825	nbonder@nsd.org
Asst. Principal: Ebonisha Washington	408-6823	ewashington@nsd.org
Dean: Charles Chirieleison	408-6824	cchirieleison@nsd.org
Counselor: Gini Scott	408-6889	gscott2@nsd.org
Counselor: Di-Linh Hoang	408-6850	djoang@nsd.org
Counselor: Jennifer Booth	408-6821	jbooth2@nsd.org
Counselor: Kevin Tjoelker	408-6879	ktjoelker@nsd.org

	 Service Oriented We value selflessness	 Optimistic We keep a positive mindset
Classroom	<ul style="list-style-type: none"> • Help clean up messes and put materials away • Help others get caught up if they are struggling or were absent • Offer to help with setting up class or handing out materials when appropriate 	<ul style="list-style-type: none"> • Greet your teacher and classmates • Identify at least one good thing that happened in class each day • Keep practicing and working on assignments even if they are difficult
Lunchroom	<ul style="list-style-type: none"> • Pick up garbage even if it's not your own • Clean up spills in the microwave • Sort your trash into recycle, compost and garbage 	<ul style="list-style-type: none"> • Wait in line patiently • Invite someone new to sit with you • Eat healthy options from all food groups
Hallways	<ul style="list-style-type: none"> • Offer assistance to students who are lost, need help carrying items, or their locker is jammed • Maintain safety by walking and reminding others to do the same • Hold the door open for others 	<ul style="list-style-type: none"> • Keep conversations positive • Encourage your locker mates to have a good day • Believe that people are not trying to be in your way, they are trying to get places too • Avoid theft by not rigging your locker
Bathroom/ Locker Room	<ul style="list-style-type: none"> • Clean up after yourself and others. • Remember to compost paper towels. • If something needs to be refilled or cleaned, tell someone. • Report graffiti immediately 	<ul style="list-style-type: none"> • Wash your hands for your health and the health of others. • Turn off the water, save our resources. • Be patient if there is a line. • Use these spaces for their purpose, not as an escape from class
Buses	<ul style="list-style-type: none"> • Alert the bus driver if you see something wrong • Leave the bus in a better condition than you found it 	<ul style="list-style-type: none"> • Make room for others and invite them to sit with you • Greet the bus driver and say thank you • Smile at others and keep your body parts to yourself
All school	<ul style="list-style-type: none"> • Watch for lost or new students and help direct them • Stand up for others and report concerns to an adult • Return any lost items you find to the Main Office 	<ul style="list-style-type: none"> • Smile at others • Look for positives in others and compliment them • Cheer for your school teams and groups • Say please and thank you

 <p>Active We are active in all aspects of life</p>	 <p>Respect We are respectful to everyone</p>	
<ul style="list-style-type: none"> Actively participate in classroom activities and discussions Keep your thoughts and conversations on task Be ready for class on time Ask questions when you are stuck or curious 	<ul style="list-style-type: none"> Only use supplies and equipment for their intended purposes Say "Please" and "Thank you" to students and staff Politely redirect a neighbor if they are off task 	Classroom
<ul style="list-style-type: none"> Eat the food you take Be aware of and manage your time Get up and move around after being released by an adult 	<ul style="list-style-type: none"> Clean up anything that you brought to the table Stop and listen to adults, announcements, etc. Say "Please" and "Thank you" to Kitchen staff 	Lunchroom
<ul style="list-style-type: none"> Keep locker door clear to prevent jamming Walk purposefully between classes Keep track of time so you're not tardy "Stand on the land and swim in the river." 	<ul style="list-style-type: none"> Be aware of the space and people around you Pick up garbage and throw it away Keep your hands to yourself Engage in conversations quietly to not interrupt classes in progress 	Hallways
<ul style="list-style-type: none"> Aim for the toilet. Can you get a Bullseye? Use the bathroom quickly and return to class. Change quickly in the locker room Lock up your shoes and clothes with a smile 	<ul style="list-style-type: none"> Flush the toilet Respect the privacy of others Recognize that cameras and photos are a privacy violation Keep your eyes in your own stall 	Bathroom/ Locker Room
<ul style="list-style-type: none"> Listen to the bus driver and follow directions Remain seated once the bus has started Walk to and from the bus, use crosswalks and follow safety rules 	<ul style="list-style-type: none"> Conduct yourself in a way that does not distract the bus driver Use inside voices and appropriate language Don't chew gum or eat on the bus 	Buses
<ul style="list-style-type: none"> Find and use opportunities to play and move at appropriate velocities Hold the door for others. Pick up trash off the ground and throw it away Acknowledge and celebrate diversity 	<ul style="list-style-type: none"> Keep unkind thoughts to yourself Be aware of personal space: Keep your hands to yourself and maintain appropriate volume and language Keep cell phones put away unless you have adult permission 	All school

Skyview Middle School's web address is <https://skyview.nsd.org> for more information.

Hours of Operation

Skyview MS's cafeteria and the academic buildings, where your lockers are, open at 7:35 a.m. and are locked at 2:50 p.m. Our Main Office is open from 7:10 - 3:30 p.m. Campus supervision ends at 4:15 p.m. unless there is an organized event.

Regular Bell Schedule

Non Block (Monday & Tuesday)

1st Lunch		2nd Lunch		3rd Lunch	
1st	7:55 - 8:50	1st	7:55 - 8:50	1st	7:55 - 8:50
2nd	8:55 - 9:45	2nd	8:55 - 9:45	2nd	8:55 - 9:45
Advisory	9:50 - 10:15	Advisory	9:50 - 10:15	Advisory	10:05 - 10:35
Lunch	10:20 - 10:50	3rd	10:20 - 11:10	3rd	10:20 - 11:10
3rd	10:55 - 11:45	Lunch	11:15 - 11:45	4th	11:15 - 12:05
4th	11:50 - 12:40	4th	11:50 - 12:40	Lunch	12:10 - 12:40
5th	12:45 - 1:30	5th	12:45 - 1:30	5th	12:45 - 1:30
6th	1:35 - 2:30	6th	1:35 - 2:30	6th	1:35 - 2:30

For Wednesday:

1st Lunch		2nd Lunch		3rd Lunch	
1st	7:55 - 8:40	1st	7:55 - 8:40	1st	7:55 - 8:40
2nd	8:45 - 9:25	2nd	8:45 - 9:25	2nd	8:45 - 9:25
3rd	9:30 - 10:10	3rd	9:30 - 10:10	3rd	9:30 - 10:10
Lunch	10:15 - 10:45	4th	10:15 - 11:05	4th	10:15 - 11:05
4th	10:50 - 11:30	Lunch	11:10 - 11:40	5th	11:00 - 11:40
5th	11:35 - 12:15	5th	11:35 - 12:15	Lunch	11:45 - 12:15
6th	12:20 - 1:00	6th	12:20 - 1:00	6th	12:20 - 1:00

Block Schedule (Thursday & Friday)

1st Lunch		2nd Lunch		3rd Lunch	
1 or 4	7:55 - 9:35	1 or 4	7:55 - 9:35	1 or 4	7:55 - 9:35
Break	9:35-9:45	Break	9:35-9:45	Break	9:35-9:45
Advisory	9:45 - 10:15	Advisory	9:45 - 10:15	Advisory	9:45 - 10:15
Lunch	10:20 - 10:50	2 or 5	10:20 - 11:10	2 or 5	10:20 - 12:10
2 or 5	10:55 - 12:40	Lunch	11:15 - 11:45	Lunch	12:10-12:40
Break	12:40-12:50	2 or 5	11:50 - 12:40	Break	12:40 - 12:50
3 or 6	12:50 - 2:30	Break	12:40-12:50	3 or 6	12:50 - 2:30
		3 or 6	12:50 - 2:30		

After-School Sports & Intramurals

We have four different sports seasons throughout the year.

1. Season 1 (Sept.-Oct.):
 - 6th, 7th, & 8th Boy's & Girl's Cross Country (*NC)
 - 7th & 8th Girl's Volleyball
 - 7th & 8th Boy's Tennis
 - 7th & 8th Girl's Soccer
 - 6th Girl's Soccer (*NC)
2. Season 2 (Nov.-Jan.):
 - 7th & 8th Boy's Basketball
 - 6th Boy's Basketball (*NC)
3. Season 3 (Jan.-Mar.):
 - 7th & 8th Girl's Basketball
 - 6th Girl's Basketball (*NC)
 - 6th, 7th & 8th Wrestling (*NC)
4. Season 4 (Apr.-May):
 - 7th & 8th Boy's Soccer
 - 6th Boy's Soccer (*NC)
 - 7th & 8th Girl's Tennis
 - 6th, 7th & 8th Track (*NC)
 - 6th Volleyball (*NC)

(*NC) = No Cut

Sports: Students participating in after-school sports must purchase an ASB sticker (\$30) and pay a district participation fee (\$100). Sign up for sports online at <https://northshore-wa.finalforms.com/>. All athletes **must** also have a current sports physical before participating. Please complete your registration prior to the next season! Some of our 7th and 8th grade sports are a "cut" sport. Tryouts are typically during the first week of practice. Financial assistance is available for both ASB cards and participation fees. Please visit our office for more information.

Intramurals: Intramurals are offered the week between each sports season and for two weeks after 4th season. There is no charge for intramural sports but all students must have a paid ASB card (\$30) and permission slip on file. Financial assistance is available for ASB card fees. Please visit our office for more information.

ASB Clubs & Activities

There are a number of clubs and activities to join and/or create at Skyview! Start and end dates will be in our announcements, newsletters, and website throughout the year. Activities could include the following: Computer Game Club, Drama Club, Environmental Learning, GSA, Honor Society, Jazz Band, Math Club, Newspaper Club, and Pep Squad. Before/after-school clubs require the purchase of an ASB card (\$30) and may require additional club fees. Clubs and activities offered during Movement and Connection

clubs/activities do not require an ASB card. Regardless of the meeting time, students must sign in and follow the expectations of each activity. Financial assistance is available for the ASB fee. Please visit our office for more information.

Attendance, Counseling, and Health Office

The Attendance Office is where you go if you arrive at school late or need to leave the campus for an early dismissal.

Late Arrival: If you are late to school, bring a note, signed by your parent/guardian, or your may parent accompany you to the Attendance Office to excuse your absence. Then “sign in” on the late arrival log and you will receive a hall pass to hand to your teacher. (Note - missing more than 15 minutes of class counts as an absence).

Early Dismissal: If you are leaving school early, bring a note, signed by your parent/guardian to turn in to the Attendance office, in the morning on the same day. You will receive a hall pass to show your teacher in the class period you are leaving early. Then, at the pre-arranged time, meet your parent/guardian in the Attendance Office to “sign out” before you leave campus..

Verification of Absences/Tardies: All absences from school must be excused within 72 hours* by your parent or guardian who should either call the **Attendance Office** (24 hour line) **425-408-6810**, send an email to smsattendance@nsd.org, or bring a signed note, including student’s name, student pupil ID#, date(s) and a valid reason for the absence. (**Washington State Law RCW 28A225*).

Automated RoboCall Messenger: Your parent or guardian will receive a phone call and an e-mail notification for unexcused class period absences. Your parents may also view attendance records on **ParentVue**. You can also review your own attendance on **StudentVue** daily and notify teachers of any errors within 3-school days to be corrected.

Unexcused Absences (Truancy): Unauthorized absences from class is considered a truancy and will result in disciplinary action. Skyview Middle School is a closed campus. Students may not leave without advance permission from authorized staff.

Absences Due to Suspensions (Short or Long Term): Every student has the responsibility to contact their teacher to get class assignments and stay caught up on their schoolwork. Contact teachers on the SMS website at <http://www.nsd.org/skyview> or contact your school counselor for guidance.

The Counseling Office is where you go for academic, social, and emotional support. Our counselors like to know our students! Please see your counselor if:

- *you are new to Skyview*
- *you are feeling down, stressed, and/or anxious*

- *you have problems with friends or are worried about a friendship*
- *it is hard to complete your homework*
- *you are unsure of a decision you need to make*
- *you have good news to share*
- *you are interested in one of the counselor's support groups*
- *there is a problem with your schedule*
- *you are being harassed or bullied*
- *if you know someone is harming or talking about harming themselves*

Remember, your counselor can help you solve problems. Stop by the counseling office before or after school or during lunch to make an appointment. Your counselor will send a hall pass for you to report to the counseling office. Parents may contact a counselor by phone or email:

Ms. Scott	A-G	425-408-6889	gscott2@nsd.org
Ms. Hoang	H-Ki	425-408-6850	
Ms. Booth	Kj-Pi	425-408-6821	jbooth2@nsd.org
Mr. Tjoelker	Pl-Z	425-408-6879	ktjoelker@nsd.org

Health Room

Our Registered Nurse serves our building, Skyview Middle School. His/her duties are diverse, from administering first aid and necessary medication to monitoring the general health and well-being of our students. Our health room is used for emergency care and for ill students awaiting pick-up. Space and personnel are not available to accommodate extended care or supervision. ***We require that a parent/guardian or an emergency contact pick up their sick student within the hour that they are contacted.***

For your student's safety it is very important to keep your home, cell, work, and emergency contact telephone numbers current. If you change jobs or cell phone numbers, please give us your new number immediately. This will assist us in getting in touch with you in the event of an emergency.

If a student feels ill during the school day they are expected to consult with the nurse. The nurse then will determine if parent contact is necessary. Ill students should not contact their parent/guardian via text/call without consulting the nurse.

Please keep the nurse informed of any health concerns or changes in your child's health, including new or resolved medical or mental health diagnosis, medication changes and immunization updates.

When Should I Keep my Child Home from School?*

- A temperature, taken orally, that is 100 degrees Fahrenheit or higher, is considered a fever. Children should be fever-free, without fever reducing medication, for at

least 24 hours before sending them to school.

- Anytime a child vomits or has diarrhea, he/she needs to be isolated from other children for 24 hours. If your child vomits or has diarrhea in the night, keep him/her home from school the following day.
- Any rash of unknown cause should be considered contagious. Please have your child examined by a healthcare provider to determine the cause and communicability of the rash before sending him/her to school. The child may not return to school unless there is a letter from the medical professional stating that the rash is not communicable in nature, or unless the rash is no longer present.
- 24 hours after administration of the first dose of an antibiotic or as directed by the health care provider.

****Note these guidelines are general reminders of when to keep a student home. In times of pandemic disease response in the community at large (such as COVID 19), additional recommendations may be requested by the district and/or local/state health authorities for keeping an ill student home or for a student's return to school after being absent for a specific illness.***

Accidents

If a child is injured at school, they will be given emergency first-aid treatment by the nurse, principal, school secretary, or a first aid-trained health room assistant. The parents will be called immediately in the event of a serious injury. If you are not at home or work, the person listed as the "First Emergency" contact will be called. If no one is available to come for the child, we will use our best judgment on whether to keep the child in the nurse's office or call 911 for medical assistance.

Injuries at School - Parent Financial Responsibility

The health and safety of our students is one of the district's foremost concerns. Even so, accidents may and do happen and the resulting medical bills (ambulance transport, surgery, etc.) can be very expensive. However, many families are unaware that the district does not carry insurance for student personal injury costs and cannot assume responsibility for them. Parent/Guardian Responsibility: Parents or guardians are financially responsible for any medical bills if their child gets hurt during school or a school activity. This includes students participating in athletics, recess and after school activities. If your student participates in a sport, please make certain your family insurance plan covers athletic participation.

Information about optional student accident/illness insurance can be found at: <https://www1.nsd.org/resources/reference/injuries-at-school>

Children with Life Threatening Conditions

In order to provide a safe learning environment, the state of Washington passed a law that requires students with life threatening conditions to have medical orders and a nursing

care plan in place **BEFORE** the first day of school attendance. (Chapter 101, Laws of 2002, amending Chapter 28A.210 RCW).

The law defines life-threatening conditions as “a health condition that will put the child in danger of death during the school day if a medication or treatment order and a nursing plan are not in place.” Children with life-threatening conditions such as diabetes, severe bee sting or food allergies, severe asthma, severe seizures, etc., are required to have a medication or treatment order in place before they start school.

“Medication or treatment order” means the authority a registered nurse obtains under RCW 18.79.260(2). This is covered when the child’s licensed health care provider completes the Authorization for Medication form or treatment order for medical services to be performed at the school. If a medication or treatment order is not provided, the principal of the school is required to exclude the child until such an order is provided. This requirement applies to students with life-threatening conditions who are new to the district, and students who are already attending the school.

If your child has a life-threatening health condition requiring medical services at school, or if you have questions about a medical condition, please notify the school nurse right away. Students with a life-threatening condition qualify for a 504 Accommodation/Emergency Care Plan. Please set up a meeting with the school nurse in order to have all necessary forms and medications in place prior to starting school.

Health Screening

Health screening for hearing and vision is done each fall in grades K-3, 5th and 7th. Other students may be screened for hearing or vision upon referral by the teacher or parent. The vision screening does not identify all vision problems and is not intended as a substitute for periodic eye examinations by a healthcare provider. A referral letter will be sent home when a student’s hearing and/or vision screening results do not meet the expectations for their age.

Immunization

For the protection of your child, the Washington State immunization law states that every child attending public or private school **must show proof of compliance with the law before the student’s first day of attendance. Northshore School District requires healthcare provider verification of student immunizations.** Any student not meeting this requirement will be excluded from school attendance. Bothell Health Point (425-486-0658) accepts medical coupons and has a sliding fee scale. If you need assistance in acquiring these immunizations, please contact the school nurse.

Medications at School

If your student will be taking ANY medication at school, you must confer with the school nurse.

The Northshore School District recommends that medication be taken at home whenever possible. We recognize, however, that in some cases it is essential that medication be administered during the school day. For the protection of all the students and to comply with Washington state law, the district has a policy and procedures in place for the handling of ALL medications in the schools.

Please do not put any kind of medicine, including aspirin, vitamins, and cough drops in your child's lunch box, backpack or pockets. *Unidentified medicine can never be given at school.* Students who require use of a narcotic for pain control should be kept home.

School Staff Administered Medication

The following conditions must be met:

- All medications, whether over the counter (except sunscreen) or prescription, need a current Northshore Medication Authorization Form signed by the student's healthcare provider/dentist and parent/guardian.
- Medication must be delivered to school in a properly labeled prescription or original over-the-counter container. The student's name must be on the label with proper identification of the drug, dosage, and directions for administration.
- A quantity sufficient for one month only can be sent to school.
- The medication order is effective for the current school year only.
- If changes in the medication order occur, the parent is responsible for notifying the school and providing verification from the healthcare provider/dentist.

Student Self-Administered Medication

The following conditions must be met: In appropriate cases and with the knowledge of the school nurse, the parent/guardian can delegate the responsibility for self-administration of medication to the student. In doing so, the parent releases the school district from any obligation to monitor the student and assumes full responsibility for the student's use of the medication:

- Self-Administration does not apply to controlled substances, e.g. Codeine, Vicodin
- The student may only carry a one-day supply (1 - 2 doses) of the medication.
- The medication must be in the original container.
- The student must have written permission to self-medicate signed by the parent/guardian.

Medication to be self-administered for more than fifteen (15) consecutive days whether over the counter or prescription requires a current Northshore Medication Authorization Form signed by the student's healthcare provider/dentist and parent/guardian stating that the student may self-medicate. The student must also demonstrate his/her ability to

the School Nurse to correctly evaluate his/her symptoms and use the medication appropriately.

Medication while on Field Trips

For students on daily medication, request an extra labeled container from your pharmacy to use for field trips. Advanced planning with the school nurse is needed for students who need access to emergency medications or other medications during field trips, after school sports, clubs, and activities where students may not have access to school stored medications in the health room after school hours.

Bus/Transportation

- See our district transportation website at nsd.org for your regular bus stop location, pick up, and drop off times. Click open E-Link.
- You can **ride a bus with a friend** if there is room and you bring a note from a parent. Bring your note to the Main Office for a bus pass before school or at lunch. Bus passes will be issued to friends no earlier than October 1st.
- Students are not allowed to leave campus and return for transportation services.
- Activity Bus transportation will be available on Monday, Tuesday, Thursday and Friday.
- The following rules shall apply to all students who ride any Northshore School District school bus. Such rules shall be posted at the front of each school bus, and be distributed and reviewed by students at least annually at the beginning of the year.
 - Cooperate and follow all directions from the driver when boarding, riding, or leaving the bus.
 - Unsafe and/or unkind behavior, including inappropriate language in any form, is prohibited.
 - Observe the same rules of conduct on the bus as in the classroom.
 - Drivers may assign seats.
 - Unless issued a bus pass by a school administrator, students shall only ride their assigned bus and disembark the bus at their assigned bus stop.
 - Arrive at the bus stop 5 minutes prior to the scheduled bus arrival time and safely stand in a line away from the roadway while waiting for the bus.
 - Cross the roadway in front of the bus and after the driver signals that it is clear to do so.
 - Enter and exit the bus in an orderly manner, one seat at a time.
 - Stay in your seat facing forward at all times.
 - All belongings, including instruments, must be carried on the bus with ease and secured on the students lap. Driver pre-approval is required before larger items are allowed on the bus.
 - Certain items must remain in backpacks, such as sports equipment, toys, and cell phones.
 - Any item that may cause injury to another person is not allowed on the bus.

- o Other items not allowed on the bus are balloons, skateboards, rollerblades, glass, and animals which also include insects and fish. (Exception: Service animals, must meet district requirements).
- o Eating and drinking are not permitted (to help avoid choking and allergic reactions).
- o Restitution to NSD may be required for any damage on the bus or district property.

Cafeteria

Enjoy breakfast at a low price before school and lunch at an assigned time. To purchase food, bring a check (payable to NSD with student name/ID on check), or cash, and give it to a cashier, or pay online with credit/debit card at www.paypams.com (for a small fee). You may apply for free or reduced meal price by picking up a form in the Main Office or online at www.nsd.org.

What are the rules on energy drinks?

At Skyview, we want students healthy and able to focus. We do not sell highly caffeinated drinks or "energy drinks" and we do not allow students to bring them to school.

Cafeteria Expectations

1. Proceed through the serving area in an orderly manner. No cuts allowed.
2. Only students purchasing items may enter the lunch line.
3. All items must be paid for before being opened or eaten.
4. Food and drink must be consumed while seated in the lunchroom. No food or drink allowed outside.
5. Running is not allowed in the cafeteria.
6. During lunchtime, students must remain within the yellow/red boundary lines. Students may not enter the academic buildings, gym, or gym ramp.
7. Leave a clean space. Pick up your litter, trays, etc. and use our recycling center for disposal.

Campus and Classroom Expectations

The following is a condensed list of expectations that apply to students attending Skyview Middle School. Detailed rules can be found in the Northshore School District *Student Rights and Responsibility* pamphlet and website. Teachers have individual classroom rules in addition to campus expectations.

1. Students will be respectful to self, peers, volunteers and staff, and will comply with school staff directions and requests. All students will come prepared, on time, and ready to learn.
2. Skyview is a closed campus. Students are to remain within the boundaries of the school.
3. Students arriving late or leaving early must have permission and report directly to the attendance office.

4. Students out of class must have a pass.
5. Students are expected to avoid inappropriate physical contact, foul language and dangerous behavior. This includes running, pushing, and play fighting. Any form of verbal or physical harassment, bullying, or violence will not be tolerated. Students will notify a staff member if they witness any unsafe or disrespectful behavior. Students will not encourage or promote harassment, fighting or unsafe activities.
6. Student clothing is “work” clothing and should not disrupt or interfere with teaching or learning. See our Dress Code section for more information.
7. Any student wearing clothing deemed as inappropriate school attire by school staff will be referred to the school office to change into appropriate clothing.
8. No food or drink is allowed in the academic hallways, library, computer lab, gym, or classroom except by teacher permission. No gum chewing at any time. Water bottles are OK.
9. Backpacks are not allowed in classrooms, cafeteria or gym unless authorized by a teacher. Lockers are assigned to individual students and are not to be shared or changed. Lockers must be fully locked and not “rigged”. Please do not tape, glue or attach any items to the inside or outside of lockers.
10. Personal technology devices are not allowed when on campus without permission from an adult. They are to be stowed away and out of sight at all times.
11. Skyview is not responsible for lost or stolen items.
12. Students may not use bicycles, skateboards, roller blades, scooters, hoverboards, etc. on campus.
13. Bicycles ridden to school must be locked in the bike rack. Students must wear a bike helmet and sign a Bike Safety Agreement. Please see our office for more information.
14. Students must be off campus immediately after school unless supervised by a coach or staff member.
15. All campus standards and expectations also apply before and after school, on the bus, at the bus stop, and at school events.
16. Students who wait for their Canyon Creek siblings may wait in front of Skyview until Canyon Creek dismisses for the day.

Movies/Socials

When Skyview MS has an ASB sponsored after school event, the following list applies:

- Students may not leave the event until it is over, unless a parent checks them out with an administrator.
- Behavior must be appropriate and safe.
- School rules apply (including dress code).
- Violators will be asked to leave the event and may be subject to discipline.
- Students who have developed a pattern of behavior problems may not be allowed to attend ASB events.
- Only current Skyview students may attend Skyview Middle School ASB events.

Discipline

All Skyview students should make a point of knowing the rules and following them. The lowest level of discipline is the infraction. A teacher or staff member may issue an infraction to a student who does not follow the rules.

Infraction violation examples: Gum chewing, tardiness, technology misuse, classroom/campus disruption, disrespect to peers, horseplay, inappropriate language, public display of affection, fines/fees, and failure to follow classroom rules etc.

- 1 infraction per 2-week timeframe: 1 day of lunchroom duty
- 2 infractions per 2-week timeframe: 2 days of lunchroom duty + parent conference
- 3 infractions per 2-week timeframe: *After-school detention + parent conference
- 4 infractions or more: *Saturday School + parent conference

*Students are responsible for bringing home a form for a parent/guardian to sign.

More serious issues are referred to the administrators.

Skyview Discipline

Incidents are situational and depending on severity, the discipline may vary. The matrix given to students during the first few weeks of school, provides a framework for consequences for the progressive discipline system at Skyview. The Skyview Discipline Matrix provides examples of common violations. For a complete listing please refer to the Northshore School District Student Rights and Responsibilities Handbook (<https://www1.nsd.org/resources/reference/rights-responsibilities>). Exceptional misconduct may require deviation from the discipline matrix. Parents will be contacted when appropriate.

Dress Code

The student's attire is the primary responsibility of the parents or legal guardians. The Northshore School District is responsible for ensuring that student attire does not interfere with the educational process which includes the health, safety, and emotional well-being of all students. Student attire must also not contribute to any hostile or intimidating atmosphere for students. Students may express individuality in their dress and grooming as long as their appearance does not cause or have the potential to cause a disruption to the educational process for themselves, other students, or staff.

Students May Wear:

- Religious headwear
- All other headwear must allow the face to be fully visible to school staff. Headwear is approved to be worn on campus during the school day, unless it is a safety issue. Headwear includes, but is not limited to, hats, visors, bonnets, hoodies, etc. In all circumstances, teachers should attempt to accommodate students who choose to put on headwear.
- Fitted pants, including leggings, yoga pants and "skinny jeans." The term "fitted" can best be described as form fitting garments that contour the body while providing

coverage at the same time.

- Pajamas
- Ripped or distressed jeans/shorts that do not expose underwear
- Tank tops, halter tops, and crop tops (including those with spaghetti straps)
- Sunglasses (can be worn outside). Special approval is needed to wear sunglasses in the classroom setting for medical purposes.

Students May Not Wear Clothing With:

- Violent language or images
- Images or language that encourages the use of alcohol, tobacco, vaping, or the use of any other drugs.
- Images or language that depicts illegal activity or that creates a hostile environment
- Hate speech, gang/hate group affiliation, profanity, or pornography
- Bathing suit tops, tube tops, or sports bras (unless worn underneath another approved article of clothing)
- Visible underwear or boxers
- Masks* and headwear that conceal the face (except for religious, medical, and/or health related purposes)
- Dangerous or sharp objects that could be used as a weapon, spikes, etc. *Unless directed by state, county, or district officials

The Skyview administration and staff appreciate the cooperation of students and parents/guardians in reviewing the students' dress to meet established guidelines. If a student's dress or appearance is such that it constitutes a threat to the health or safety of others, is not suitable to the norms of an educational setting, or otherwise violates this dress code, the principal or the principal's designee may require the student to change his or her dress. A second or repeated violation of this policy may result in parent and student conference.

Hallways

- No congregating in doorways, in front of classroom doors, or stairways. Students can congregate in the library, cafeteria, and classrooms. Fewer people in the hallways make it easier to move through them. There are lanes taped in each hallway for easy access. Please follow the arrows to avoid congestion.
- No sitting on the floor in the hallway. This is for safety, as there is limited room.
- No food or drinks. Those are for the cafeteria. Water bottles are OK.
- Be aware and respectful.

Homework

Contact a classmate, check with your teachers' web pages, or email your teachers directly and set up a plan to pick up your work. Give teachers up to 24 hours to prepare work.

Students may also utilize the following services when activity buses are available:

Library:

A quiet place for students to study together and utilize the computers to complete homework and academic projects.

Kitchen Table: This program meets after school on Mondays and Thursdays and provides tutoring from teachers, paraeducators, and peer tutors. Students may ride the activity bus home. (Won't begin until October)

Lost and Found

You may find lost items in the following places. You are responsible for your property.

- **Attendance Office-** Glasses, jewelry, keys, pencil pouches, Cell phone, money, backpack
- **Cafeteria-** Clothes, water bottles, lunch box etc.

Main Office

The Main Office is a helpful place to get your questions answered, purchase ASB stickers, yearbooks or PE clothes, or to pay fines and fees. It is a resource for ASB activities and sports. The Main Office also issues bus passes.

All visitors must sign in at the main office or attendance office, and have a badge displayed on their clothing. This is a safety issue at every school in our district, and we want to keep our kids and staff safe. Anyone who is seen on campus not wearing a badge will be directed to return to the main office and sign in. Please sign in and get a badge if you are meeting up with a teacher, whether during school hours or before or after school. Our main office is open until 3:30pm. If you are volunteering with an afterschool club or activity, please sign in and get the appropriate badge.

Items Dropped off for a Student

In an effort to minimize classroom disruption, the school offices will hold on to these items until lunchtime, at which time your name will be called out at lunch to collect your items.

Weapons Policy

The carrying of any firearm or dangerous weapon onto school property, school-provided transportation, school facilities or non-district property being used by the school or district is prohibited by state law and district rule of "No Tolerance" (RCW 9.41.250; RCW 9.41.280 and RCW 28A.600.420) See our District's Rights and Responsibilities Handbook for more information.

(<https://www1.nsd.org/resources/reference/rights-responsibilities>)

Technology Use

Personal technology devices can be useful in an educational setting when used appropriately. However, unless the device is being used in class with teacher approval, all personal technology devices must be silenced and put away during class time. Personal technology devices shall not be used at any time on campus without permission of a staff

member. Cell phones should be kept out of sight at all times unless being used with a staff member's permission. We recognize the importance of students and families to be able to communicate. Students may ask a staff member for permission to use their student cell phone for family communication. Students may also go to the office to use their phone for family communication.

Personal technology devices must not violate the Northshore School District Acceptable Use standards as outlined in the Rights and Responsibilities Handbook Concerning Student Conduct. In particular, there will be no harassing, abusive, or threatening activities (cyber bullying) when using personal technology devices. Also, unless it is for a classroom assignment, students will not take pictures or video of other students or teachers.

Abuse of personal technology privilege:

- First violation of the personal technology device agreement will result in an infraction. The phone will be stored in the students' locker.
- Second violation of the personal technology device agreement will result in a parent student conference.
- Third violation will result in a parent student conference and a 2-hour Saturday School
- Fourth violation will result in a parent student conference and a 4-hour Saturday School
- Further violations will result in school suspensions.

Theft and loss of personal technology devices:

- Parents/Guardians and students assume the risk of loss or theft of their personal technology devices. The school provides secure lockers in the academic building and locker rooms. Students shall not share lockers with other students or their locker combination with other students. Students shall not "rig" their lockers for ease of access. If theft occurs from an unsecured locker, the school will not investigate.

