



*Putnam*  
CONNECTICUT

General Government, Library and Board of  
Education

Modified Budget per Board of Finance  
Fiscal Year 2020/2021

Updated April 2020

**TOWN OF PUTNAM**  
PROPOSED BUDGET  
JULY 1, 2020 TO JUNE 30, 2021

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**Section 1**  
**Budget Summary and**  
**Mill Rate Calculation Report**

**TOWN OF PUTNAM**  
 BUDGET  
 JULY 1, 2020 TO JUNE 30, 2021

	FY 2019-2020	FY 2020-2021	YEAR-TO-YEAR	FY 2020-2021
	BUDGET	BUDGET	DIFFERENCE	PORTION OF MILL RATE
GENERAL GOVERNMENT <sup>1</sup>	\$ 6,426,922	\$ 6,033,497	\$ (393,425)	8.49
BONDED INDEBTEDNESS <sup>2</sup>	\$ 1,045,173	\$ 1,897,933	\$ 852,760	2.67
LIBRARY	\$ 460,199	\$ 440,000	\$ (20,199)	0.62
BOARD OF EDUCATIONAL CAPITAL <sup>3</sup>	\$ -	\$ -	\$ -	0.00
SUBTOTAL GENERAL GOVERNMENT	<u>\$ 7,932,294</u>	<u>\$ 8,371,430</u>	<u>\$ 439,136</u>	<u>11.77</u>
SUBTOTAL BOARD OF EDUCATION	\$ 18,544,001	\$ 18,794,000	\$ 249,999	26.43
<b>TOTAL EXPENDITURES</b>	<b><u>\$ 26,476,295</u></b>	<b><u>\$ 27,165,430</u></b>	<b><u>\$ 689,135</u></b>	<b><u>38.21</u></b>
LESS: ESTIMATED INCOME	\$ 11,758,982	\$ 11,997,544	\$ 238,562	16.88
NET EXPENDITURES	\$ 14,717,313	\$ 15,167,886	\$ 450,573	21.33
LESS: USE OF SURPLUS <sup>4</sup>	<u>\$ 600,000</u>	<u>\$ 350,000</u>	<u>\$ (250,000)</u>	<u>0.49</u>
<b>AMOUNT TO BE RAISED BY TAXATION</b>	<b><u>\$ 14,117,313</u></b>	<b><u>\$ 14,817,886</u></b>	<b><u>\$ 700,573</u></b>	<b><u>20.84</u></b>

MILL RATE CALC: GRAND LIST / NET EXPENDITURES

GRAND LIST <sup>5</sup> :	\$ 732,944,590
ASSUME 97% COLLECTION RATE:	\$ 710,956,252
NET EXPENDITURES FROM ABOVE:	\$ 14,817,886
MILL RATE FOR 2020/2021:	20.84
VALUE OF 1 MILL:	\$ 710,956

Notes:

1. FY 19-20 General Government budget includes a \$600,000 cost for use of surplus (see below note). With \$0 use of surplus in FY 20-21, General Government budget shows a negative.
2. Bonded indebtedness for FY 20-21 includes bonding for the High School, Municipal Complex, and the Quinebaug Technology Park.
3. FY 20-21 BOE Capital has been removed as part of reductions.
4. FY 19-20 Use of Surplus was reduced to \$600,000 instead of the proposed \$900,000.
5. The Grand List amount reflects current calculations, and is subject to Board of Assessment Appeals decisions.
6. Changes include the General Government and Library operational, and BOE capital reductions. BOE operational budget shows \$250k above the previous FY budget. The Town General Government income of \$300k is from the reduction of the FY21 capital projects. Finally, use of \$350k from surplus.

Section 2  
Board of Education Budget  
Summary

**PUTNAM BOARD OF EDUCATION  
REDUCTIONS TO BUDGET  
FY 2020-2021**

	<b>Description</b>	<b>Total</b>
111	Certified Salaries - 5.1 Teaching Positions	383,493
112	Noncertified Staff - 5.5 Positions	260,572
112	Reduction in Hours for Noncertified Staff	105,934
		<b>749,999</b>
	<b><u>Reductions already submitted</u></b>	
111	Certified Salaries (retirements)	45,758
200	Fringe Benefits	12,192
330	School/Community Development	3,500
380	Staff Conferences	5,154
430	R&M of Buildings	14,200
520	Insurance	5,527
611	Instructional Classroom Supplies	12,071
626	Gasoline	12,955
641	Textbooks	38,000
890	Dues and Fees	5,563
		<b>154,920</b>
	<b>Grand Total</b>	<b>904,919</b>
	These reductions go across all aspects of our programs including: teachers, paraprofessionals, central office, secretaries, nurses, custodians and maintenance.	
	It also includes the elimination of the French/Russian program at Putnam High School and a Literacy specialist at Putnam Elementary School. It includes a reduction in classroom supplies and textbooks as well as professional development.	
	<b><u>\$400,000 Budget Increase</u></b>	
	If the Board of Finance was able to allocate an additional \$400,000 over the current year's budget, the district would be able to avoid eliminating teaching positions. We would still be able to add the essential positions addressed in our budget proposal including an autism teacher, a part-time special education teacher, a teaching dean at Putnam Middle School and school safety officers to meet the needs of staff and students in grades pre-kindergarten through 12.	
	To address the difference between our initial budget request and the \$400,000, the Board has already submitted reductions totaling \$154,920. The additional reduction of \$349,999 would be achieved by continuing to explore multiple options including outsourcing transportation and outsourcing custodial services. Other reductions would continue to be on the table including: reducing the hours for the noncertified nonunion staff, reducing custodial hours, reducing paraprofessional positions, and reducing nursing services.	

**PUTNAM BOARD OF EDUCATION  
PROPOSED BUDGET  
FY 2020-2021**

<b>Object Code</b>	<b>Description</b>	<b>2019-20 Budget</b>	<b>2020-21 Proposed</b>	<b>Dollar Difference</b>	<b>Percent Difference</b>
110	SUBSTITUTE TEACHERS	160,000	170,000	10,000	6.25%
111	CERTIFIED SALARIES	8,619,995	9,014,005	394,010	4.57%
112	NON-CERTIFIED SALARIES	2,720,422	2,957,898	237,476	8.73%
113	EXTRA CURRICULAR	121,500	129,112	7,612	6.27%
114	COACHING SALARIES	159,424	165,936	6,512	4.08%
115	ATHLETIC TRANSPORTATION	14,345	15,545	1,200	8.37%
116	TUTORING	30,000	30,000	0	0.00%
200	FRINGE BENEFITS	268,226	268,903	677	0.25%
210	HEALTH/LIFE BENEFITS	2,196,646	2,034,766	(161,880)	-7.37%
211	EARLY RETIREMENT/SICK PAYOUT	0	0	0	0.00%
220	FICA /MEDICARE	391,443	411,513	20,070	5.13%
230	WORKER'S COMPENSATION	134,484	145,724	11,240	8.36%
240	PENSION	35,539	38,973	3,434	9.66%
260	UNEMPLOYMENT	21,880	22,300	420	1.92%
300	ADMIN CONFERENCES	10,800	10,300	(500)	-4.63%
301	SUPERINTENDENT'S EXPENSES	3,000	3,000	0	0.00%
303	PROGRAM ENHANCEMENT	150	150	0	0.00%
304	EVALUATIONS	23,000	26,500	3,500	15.22%
305	PHYSICAL THERAPY	50,800	57,200	6,400	12.60%
306	CONSULTING SERVICES	6,000	6,000	0	0.00%
307	OCCUPATIONAL THERAPY	87,000	87,500	500	0.57%
310	PHYSICALS	5,718	5,718	0	0.00%
320	PROFESSIONAL EDUCATIONAL SERV	139,592	179,354	39,762	28.48%
323	PURCHASED PROF/TECH	20,331	22,331	2,000	9.84%
330	SCHOOL/COMMUNITY	19,775	19,775	0	0.00%
332	PROFESSIONAL DEVELOPMENT	25,000	25,000	0	0.00%
340	ATHLETIC PURCHASED SERVICES	57,744	65,265	7,521	13.02%
360	LEGAL FEES	25,500	25,500	0	0.00%
380	STAFF CONFERENCES	10,060	10,060	0	0.00%
381	CABE DUES & FEES	8,997	9,022	25	0.28%
382	AUDIT & RELATED REPORTS	19,050	21,550	2,500	13.12%
390	GRADUATION EXPENSES	2,500	2,500	0	0.00%
400	REPAIR	12,262	12,282	20	0.16%
401	ATHLETIC REPAIR	4,000	4,500	500	12.50%
411	WATER	29,380	29,380	0	0.00%
421	REFUSE REMOVAL	0	0	0	0.00%
424	LANDSCAPING	15,300	18,500	3,200	20.92%
430	R & M BUILDINGS	20,050	24,100	4,050	20.20%
431	CODE COMPLIANCE	3,080	9,530	6,450	209.42%
432	R & M OF BUSES	54,705	56,020	1,315	2.40%
433	INTERIOR MAINTENANCE	18,375	17,800	(575)	-3.13%
434	EXTERIOR MAINTENANCE	15,150	12,650	(2,500)	-16.50%
435	FACILITIES SERVICE CONTRACTS	31,355	37,723	6,368	20.31%
436	TECHNOLOGY SERVICE CONTRACTS	88,147	112,659	24,512	27.81%
437	TRANSPORTATION MECHANIC	85,601	90,703	5,102	5.96%
440	RENTAL	40,688	62,188	21,500	52.84%
510	SPECIAL EDUCATION	100,000	100,000	0	0.00%
519	STUDENT TRANSPORTATION	0	0	0	0.00%
520	INSURANCE	152,660	152,078	(582)	-0.38%
530	COMMUNICATIONS/POSTAGE	18,732	18,797	65	0.35%
531	TELEPHONE	17,200	10,200	(7,000)	-40.70%
540	ADVERTISING	12,000	12,000	0	0.00%
550	PRINTING	17,767	16,175	(1,592)	-8.96%
560	TUITION	1,225,290	1,275,290	50,000	4.08%
561	VO-AG	61,407	81,876	20,469	33.33%
562	ADULT EDUCATION	57,000	57,000	0	0.00%
564	MAGNET SCHOOL TUITION	62,109	89,824	27,715	44.62%
580	TRAVEL	13,843	12,943	(900)	-6.50%
601	BUILDING MAINTENANCE SUPPLIES	79,530	79,530	0	0.00%

**PUTNAM BOARD OF EDUCATION  
PROPOSED BUDGET  
FY 2020-2021**

Object Code	Description	2019-20 Budget	2020-21 Proposed	Dollar Difference	Percent Difference
602	SPORTS SUPPLIES	22,726	29,457	6,731	29.62%
603	SECURITY	1,200	1,500	300	25.00%
604	SPORTS UNIFORMS	12,700	16,050	3,350	26.38%
611	INSTR. CLASSROOM SUPPLIES	205,341	205,341	0	0.00%
612	ADMINISTRATIVE SUPPLIES	13,401	13,951	550	4.10%
621	NATURAL GAS	50,000	50,000	0	0.00%
622	ELECTRICITY	229,629	213,000	(16,629)	-7.24%
623	PROPANE	2,800	3,150	350	12.50%
624	FUEL OIL	125,340	125,340	0	0.00%
626	GASOLINE	92,105	75,470	(16,635)	-18.06%
641	TEXTBOOKS	1,000	17,320	16,320	1632.00%
642	BOOKS	13,182	13,205	23	0.17%
643	REFERENCE BOOKS	920	920	0	0.00%
644	PERIODICALS	2,170	2,292	122	5.62%
645	NONPRINT	1,000	1,000	0	0.00%
650	TECHNOLOGY RELATED SUPPLIES	25,000	25,000	0	0.00%
690	SUPPORT MATERIALS	28,137	28,496	359	1.28%
730	EQUIPMENT	7,910	3,000	(4,910)	-62.07%
732	VEHICLES	0	0	0	0.00%
733	FURNITURE	0	0	0	0.00%
734	TECHNOLOGY EQUIPMENT	15,000	22,000	7,000	46.67%
735	TECHNOLOGY SOFTWARE	0	0	0	0.00%
736	ATHLETIC EQUIPMENT	0	0	0	0.00%
811	ATHLETIC DUES AND FEES	13,575	16,046	2,471	18.20%
890	DUES AND FEES	56,314	56,314	0	0.00%
<b>Totals</b>		<b>18,544,001</b>	<b>19,294,000</b>	<b>749,999</b>	<b>4.04%</b>

The proposed budget of \$19,294,000 includes the following new staff and programs.

**Proposed New Staff and Programs**

Autism Teacher	64,504
Special Education Teacher (0.5 FTE)	27,606
Dean of Students	99,000
Safety Officers (4 to cover district facilities)	88,320
	<b>279,430</b>



# Section 3

## Library

<b>Budget Line</b>	<b>2019-2020 approved</b>	<b>BOF Approved 4/13/20</b>
Payroll	\$337,782.00	\$337,782.00
Professional services	\$2,000.00	\$1,500.00
ILL Contracts	\$325.00	\$0.00
Training	\$750.00	\$0.00
Service contracts	\$11,380.00	\$10,500.00
Data processing	\$27,340.00	\$25,000.00
Repairs	\$10,000.00	\$8,000.00
Telephone	\$500.00	\$600.00
Transportation	\$450.00	\$300.00
Office Supplies	\$7,000.00	\$7,000.00
Misc Supplies	\$2,300.00	\$2,000.00
Electric	\$13,000.00	\$11,000.00
Fuel Oil	\$9,600.00	\$9,000.00
Water and Sewer	\$1,272.00	\$1,272.00
Periodicals	\$5,000.00	\$3,000.00
Books	\$23,000.00	\$19,301.00
Non-print books	\$4,500.00	\$3,400.00
Furnishings	\$500.00	\$0.00
Computers	3,500	\$345.00
	\$460,199.00	\$440,000.00

# Section 4

## General Government Budget

## Town of Putnam

### FY 21 Budget Exp

Fiscal Year: 2019-2020

Print accounts with zero balance   
  Round to whole dollars   
  Account on new page  
 Exclude inactive accounts with zero balance  
 Definition: FY 21 BOF Budget

From Date: 4/1/2020

To Date: 4/30/2020

Account	Description	FY 19 Approved Budget	FY 20 Approved Budget	FY 20 YTD - EST	FY 21 Selectmens Budget	FY 21 BOF Budget
1005.00.4801.58011.00000	Debt Service - Q Park	\$16,000.00	\$0.00	\$0.00	\$0.00	\$0.00
1005.00.4801.58012.00000	Debt Service HS - Principal	\$495,000.00	\$0.00	\$0.00	\$0.00	\$0.00
1005.00.4801.58013.00000	Debt Service HS - Interest	\$522,325.00	\$0.00	\$0.00	\$0.00	\$0.00
1005.00.4801.58321.00000	Interest - Q Park	\$13,680.00	\$0.00	\$0.00	\$0.00	\$0.00
DEPARTMENT: Debt Service - 4801		\$1,047,005.00	\$0.00	\$0.00	\$0.00	\$0.00
1005.41.4109.51610.00000	Regular Employee - Mayor	\$254,722.00	\$265,500.00	\$218,980.42	\$268,500.00	\$268,500.00
1005.41.4109.51630.00000	Overtime - Mayor	\$5,000.00	\$3,000.00	\$4,092.79	\$5,000.00	\$5,000.00
1005.41.4109.51640.00000	Cell Phone Stipend	\$0.00	\$1,200.00	\$500.00	\$1,200.00	\$1,200.00
1005.41.4109.53010.00000	Purchased Prof. Services- Ma	\$12,500.00	\$12,500.00	\$7,626.76	\$12,500.00	\$10,500.00
1005.41.4109.55500.00000	Printing & Binding- Mayor	\$2,500.00	\$2,500.00	\$1,852.50	\$3,000.00	\$3,000.00
1005.41.4109.55800.00000	Travel - Mayor	\$5,000.00	\$5,000.00	\$3,500.00	\$5,000.00	\$5,000.00
1005.41.4109.56010.00000	Supplies- Mayor	\$5,000.00	\$4,500.00	\$3,863.55	\$4,500.00	\$4,500.00
1005.41.4109.58100.00000	Dues & Fees- Mayor	\$2,000.00	\$1,500.00	\$336.00	\$1,500.00	\$1,500.00
1005.41.4109.59010.00000	Meetings- Mayor	\$7,500.00	\$5,500.00	\$1,365.10	\$5,500.00	\$4,000.00
DEPARTMENT: Mayor - 4109		\$294,222.00	\$301,200.00	\$242,117.12	\$306,700.00	\$303,200.00
1005.41.4117.51630.00000	Overtime Finance	\$2,000.00	\$1,500.00	\$873.01	\$1,500.00	\$1,500.00
1005.41.4117.53100.00000	Official/Admin Services - Final	\$26,550.00	\$52,000.00	\$16,125.00	\$52,000.00	\$52,000.00
1005.41.4117.56010.00000	Office Supplies - Finance	\$500.00	\$300.00	\$253.94	\$300.00	\$300.00
1005.41.4117.56903.00000	Contingency	\$0.00	\$100,000.00	\$0.00	\$0.00	\$0.00
DEPARTMENT: Board of Finance - 4117		\$29,050.00	\$153,800.00	\$17,251.95	\$53,800.00	\$53,800.00
1005.41.4131.51610.00000	Regular Employee - Assessor	\$98,449.00	\$107,300.00	\$81,947.60	\$112,246.00	\$112,246.00

## Town of Putnam

### FY 21 Budget Exp

Fiscal Year: 2019-2020

- Print accounts with zero balance   
  Round to whole dollars   
  Account on new page  
 Exclude inactive accounts with zero balance

From Date: 4/1/2020

To Date: 4/30/2020

Definition: FY 21 BOF Budget

Account	Description	FY 19 Approved Budget	FY 20 Approved Budget	FY 20 YTD - EST	FY 21 Selectmens Budget	FY 21 BOF Budget
1005.41.4131.53200.00000	Prof. Ed. Services - Assessor	\$1,000.00	\$1,100.00	\$550.00	\$1,100.00	\$1,100.00
1005.41.4131.55500.00000	Printing & Binding - Assessor	\$1,000.00	\$1,200.00	\$357.00	\$1,200.00	\$500.00
1005.41.4131.55800.00000	Travel - Assessor	\$200.00	\$200.00	\$161.24	\$200.00	\$200.00
1005.41.4131.56010.00000	Supplies - Assessor	\$1,000.00	\$1,500.00	\$706.82	\$1,000.00	\$1,000.00
1005.41.4131.58100.00000	Dues & Fees - Assessor	\$300.00	\$300.00	\$310.00	\$310.00	\$310.00
1005.41.4131.59010.00000	Meetings - Assessor	\$200.00	\$200.00	\$35.00	\$200.00	\$200.00
DEPARTMENT: Assessor - 4131		\$102,149.00	\$111,800.00	\$84,067.66	\$116,256.00	\$115,556.00
1005.41.4132.51620.00000	Part Time - Tax Review	\$400.00	\$400.00	\$0.00	\$400.00	\$400.00
1005.41.4132.53200.00000	Prof. Ed. Services - Tax Revie	\$100.00	\$100.00	\$150.00	\$100.00	\$100.00
1005.41.4132.55500.00000	Printing & Binding - Tax Revie	\$90.00	\$90.00	\$45.00	\$90.00	\$90.00
DEPARTMENT: Board of Tax Review - 4132		\$590.00	\$590.00	\$195.00	\$590.00	\$590.00
1005.41.4135.51610.00000	Regular Employee - Revenue	\$65,840.00	\$68,990.00	\$52,566.42	\$118,160.00	\$116,620.00
1005.41.4135.51620.00000	Part Time - Revenue	\$45,950.00	\$62,208.00	\$33,821.33	\$0.00	\$0.00
1005.41.4135.51630.00000	Overtime - Revenue	\$575.00	\$0.00	\$0.00	\$0.00	\$0.00
1005.41.4135.53100.00000	Official/Admin Serv. - Revenu	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00
1005.41.4135.53200.00000	Prof. Ed. Services - Revenue	\$400.00	\$400.00	\$0.00	\$400.00	\$400.00
1005.41.4135.54300.00000	Repairs & Maint. - Revenue	\$100.00	\$200.00	\$0.00	\$200.00	\$200.00
1005.41.4135.54400.00000	Equip. Rental/Lease - Revenu	\$1,914.00	\$2,000.00	\$0.00	\$2,000.00	\$0.00
1005.41.4135.55500.00000	Printing & Binding - Revenue	\$5,100.00	\$5,100.00	\$1,970.65	\$6,300.00	\$4,400.00
1005.41.4135.55800.00000	Travel - Revenue	\$100.00	\$100.00	\$0.00	\$100.00	\$100.00
1005.41.4135.56010.00000	Office Supplies - Revenue	\$1,800.00	\$1,900.00	\$1,022.21	\$2,100.00	\$1,600.00
1005.41.4135.58100.00000	Dues & Fees - Revenue	\$95.00	\$95.00	\$95.00	\$95.00	\$95.00

## Town of Putnam

### FY 21 Budget Exp

Fiscal Year: 2019-2020

Print accounts with zero balance   
  Round to whole dollars   
  Account on new page  
 Exclude inactive accounts with zero balance

From Date: 4/1/2020

To Date: 4/30/2020

Definition: FY 21 BOF Budget

Account	Description	FY 19 Approved Budget	FY 20 Approved Budget	FY 20 YTD - EST	FY 21 Selectmens Budget	FY 21 BOF Budget
1005.41.4135.59010.00000	Meetings - Revenue	\$330.00	\$330.00	\$85.00	\$400.00	\$400.00
DEPARTMENT: Revenue Collector - 4135		\$122,454.00	\$141,573.00	\$89,810.61	\$130,005.00	\$124,065.00
1005.41.4137.51610.00000	Regular Employee - Treasurer	\$276,700.00	\$288,865.00	\$202,601.32	\$313,147.52	\$243,147.52
1005.41.4137.53010.00000	Purch. Prof. Services - Treasu	\$250.00	\$250.00	\$200.00	\$250.00	\$250.00
1005.41.4137.53200.00000	Prof. Ed. Services - Treasurer	\$5,000.00	\$3,000.00	\$0.00	\$4,000.00	\$2,000.00
1005.41.4137.54300.00000	Repairs & Maint. - Treasurer	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00
1005.41.4137.55800.00000	Travel - Treasurer	\$200.00	\$200.00	\$166.52	\$200.00	\$200.00
1005.41.4137.56010.00000	Office Supplies - Treasurer	\$4,000.00	\$4,000.00	\$2,082.22	\$4,000.00	\$4,000.00
1005.41.4137.58100.00000	Dues & Fees - Treasurer	\$500.00	\$500.00	\$0.00	\$500.00	\$500.00
1005.41.4137.59010.00000	Meetings - Treasurer	\$500.00	\$500.00	\$0.00	\$500.00	\$500.00
DEPARTMENT: Treasurer - 4137		\$287,400.00	\$297,315.00	\$205,050.06	\$322,597.52	\$250,597.52
1005.41.4139.53020.00000	Legal Services	\$25,000.00	\$30,000.00	\$32,683.92	\$65,000.00	\$58,000.00
1005.41.4139.53100.00000	Official/Admin Services - Lega	\$5,000.00	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00
1005.41.4139.53101.00000	Town Counsel	\$32,500.00	\$35,000.00	\$5,663.84	\$0.00	\$0.00
1005.41.4139.55401.00000	Legal Notices	\$9,000.00	\$9,000.00	\$5,966.12	\$10,000.00	\$10,000.00
DEPARTMENT: Legal Coussel - 4139		\$71,500.00	\$76,000.00	\$44,313.88	\$77,000.00	\$70,000.00
1005.41.4141.52100.00000	Group Insurance	\$5,600.00	\$9,000.00	\$5,363.00	\$9,000.00	\$9,000.00
1005.41.4141.52200.00000	Employer Share SSI	\$212,605.00	\$224,700.00	\$166,254.64	\$226,709.00	\$226,709.00
1005.41.4141.52300.00000	Retirement Contributions	\$65,000.00	\$65,000.00	\$68,557.28	\$65,000.00	\$65,000.00
1005.41.4141.52400.00000	Employer HSA Contr.	\$0.00	\$0.00	\$33,916.66	\$0.00	\$0.00
1005.41.4141.52600.00000	Unemployment Compensator	\$15,000.00	\$10,000.00	\$14,190.28	\$30,000.00	\$30,000.00

## Town of Putnam

### FY 21 Budget Exp

Fiscal Year: 2019-2020

Print accounts with zero balance   
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 Exclude inactive accounts with zero balance

From Date: 4/1/2020

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Definition: FY 21 BOF Budget

Account	Description	FY 19 Approved Budget	FY 20 Approved Budget	FY 20 YTD - EST	FY 21 Selectmens Budget	FY 21 BOF Budget
1005.41.4141.52800.00000	Health Insurance	\$510,800.00	\$555,000.00	\$348,577.46	\$609,500.00	\$609,500.00
1005.41.4141.52850.00000	Employer Dental	\$0.00	\$0.00	\$7,655.76	\$10,000.00	\$10,000.00
DEPARTMENT: Fringe Benefits - 4141		\$809,005.00	\$863,700.00	\$644,515.08	\$950,209.00	\$950,209.00
1005.41.4143.53200.00000	Prof. Ed. Services - IT	\$750.00	\$0.00	\$0.00	\$0.00	\$0.00
1005.41.4143.57300.00000	Equipment - IT	\$5,000.00	\$5,000.00	\$4,080.03	\$5,000.00	\$5,000.00
1005.41.4143.57350.00000	Tech. Software - IT	\$112,000.00	\$112,000.00	\$74,600.85	\$112,000.00	\$90,000.00
DEPARTMENT: Info. Technology - 4143		\$117,750.00	\$117,000.00	\$78,680.88	\$117,000.00	\$95,000.00
1005.41.4147.51610.00000	Regular Employee - Town Clerk	\$108,980.00	\$118,015.00	\$91,805.78	\$122,450.00	\$122,450.00
1005.41.4147.51620.00000	Part Time - Town Clerk	\$500.00	\$500.00	\$32.00	\$500.00	\$500.00
1005.41.4147.51630.00000	Overtime - Town Clerk	\$300.00	\$300.00	\$209.56	\$300.00	\$300.00
1005.41.4147.53200.00000	Prof. Ed. Services - Town Clerk	\$300.00	\$300.00	\$250.00	\$300.00	\$300.00
1005.41.4147.53511.00000	Vital Stats Index & Record - Town Clerk	\$1,400.00	\$1,400.00	\$469.10	\$1,400.00	\$1,400.00
1005.41.4147.53512.00000	Microfilm Land Records - Town Clerk	\$18,000.00	\$18,500.00	\$9,625.67	\$18,500.00	\$17,000.00
1005.41.4147.53513.00000	Shredding -Town Clerk	\$250.00	\$300.00	\$225.00	\$300.00	\$300.00
1005.41.4147.53514.00000	Restoration of Records - Town Clerk	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00
1005.41.4147.55800.00000	Travel -Town Clerk	\$200.00	\$200.00	\$84.68	\$200.00	\$200.00
1005.41.4147.56010.00000	Office Supplies - Town Clerk	\$1,500.00	\$1,500.00	\$1,040.48	\$1,500.00	\$1,500.00
1005.41.4147.58100.00000	Dues & Fees - Town Clerk	\$365.00	\$380.00	\$355.00	\$380.00	\$380.00
1005.41.4147.59010.00000	Meetings - Town Clerk	\$300.00	\$300.00	\$0.00	\$300.00	\$300.00
DEPARTMENT: Town Clerk - 4147		\$137,095.00	\$146,695.00	\$104,097.27	\$151,130.00	\$149,630.00
1005.41.4149.51620.00000	Part Time - Registrar	\$27,720.00	\$29,950.00	\$21,731.94	\$30,848.50	\$30,848.50

## Town of Putnam

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From Date: 4/1/2020

To Date: 4/30/2020

Account	Description	FY 19 Approved Budget	FY 20 Approved Budget	FY 20 YTD - EST	FY 21 Selectmens Budget	FY 21 BOF Budget
1005.41.4149.53200.00000	Prof. Ed. Services - Registrar	\$3,800.00	\$3,800.00	\$560.00	\$3,800.00	\$3,800.00
1005.41.4149.55800.00000	Travel - Registrar	\$2,000.00	\$2,000.00	\$1,335.00	\$2,000.00	\$2,000.00
1005.41.4149.56010.00000	Supplies - Registrar	\$400.00	\$400.00	\$11.99	\$400.00	\$400.00
DEPARTMENT: Registrar of Voters - 4149		\$33,920.00	\$36,150.00	\$23,638.93	\$37,048.50	\$37,048.50
1005.41.4150.51610.00000	Engineer Planner	\$0.00	\$0.00	\$0.00	\$116,000.00	\$116,000.00
1005.41.4150.53010.00000	Purch. Prof. Services	\$0.00	\$0.00	\$0.00	\$100,000.00	\$90,000.00
1005.41.4150.53200.00000	Prof. Ed. Services - Engineer	\$0.00	\$0.00	\$0.00	\$4,000.00	\$4,000.00
1005.41.4150.55500.00000	Printing & Binding - Engineer	\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00
1005.41.4150.56010.00000	Office Supplies - Engineer	\$0.00	\$0.00	\$0.00	\$600.00	\$600.00
1005.41.4150.56011.00000	Safety Supplies	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00
1005.41.4150.56400.00000	Books & Periodicals - Enginee	\$0.00	\$0.00	\$0.00	\$1,500.00	\$1,500.00
1005.41.4150.58100.00000	Dues & Fees - Engineer	\$0.00	\$0.00	\$0.00	\$800.00	\$800.00
1005.41.4150.59010.00000	Meetings	\$0.00	\$0.00	\$0.00	\$1,200.00	\$1,200.00
DEPARTMENT: Engineer - 4150		\$0.00	\$0.00	\$0.00	\$229,600.00	\$219,600.00
1005.41.4151.51610.00000	Land Use Planner	\$60,000.00	\$112,490.00	\$86,512.00	\$0.00	\$0.00
1005.41.4151.51620.00000	Land Use PT	\$17,500.00	\$0.00	\$0.00	\$0.00	\$0.00
1005.41.4151.51630.00000	Overtime - Land Use	\$3,500.00	\$3,500.00	\$1,918.35	\$3,500.00	\$3,500.00
1005.41.4151.53010.00000	Purch. Prof. Services - Land U	\$500.00	\$19,000.00	\$16,757.50	\$500.00	\$500.00
1005.41.4151.53200.00000	Prof. Ed. Services - Land Use	\$150.00	\$2,000.00	\$175.00	\$1,500.00	\$1,500.00
1005.41.4151.55401.00000	Legal Notices	\$0.00	\$0.00	\$36.00	\$0.00	\$0.00
1005.41.4151.55500.00000	Printing & Binding - Land Use	\$1,000.00	\$500.00	\$0.00	\$1,000.00	\$500.00
1005.41.4151.56010.00000	Office Supplies - Land Use	\$600.00	\$400.00	\$112.77	\$400.00	\$400.00



## Town of Putnam

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Account	Description	FY 19 Approved Budget	FY 20 Approved Budget	FY 20 YTD - EST	FY 21 Selectmens Budget	FY 21 BOF Budget
1005.41.4151.56400.00000	Books & Periodicals - Land Use	\$200.00	\$200.00	\$0.00	\$200.00	\$200.00
1005.41.4151.58100.00000	Dues & Fees - Land Use	\$150.00	\$800.00	\$50.00	\$150.00	\$150.00
DEPARTMENT: Land Use - 4151		\$83,600.00	\$138,890.00	\$105,561.62	\$7,250.00	\$6,750.00
1005.41.4152.51620.00000	Part Time - Fac. Study	\$2,500.00	\$2,500.00	\$0.00	\$2,500.00	\$2,500.00
DEPARTMENT: Facilities Study - 4152		\$2,500.00	\$2,500.00	\$0.00	\$2,500.00	\$2,500.00
1005.41.4157.52700.00000	Workers' Compensation	\$97,000.00	\$97,000.00	\$119,582.00	\$100,000.00	\$100,000.00
1005.41.4157.55200.00000	Insurance Other Than Employ	\$95,000.00	\$97,775.00	\$74,140.03	\$100,000.00	\$100,000.00
DEPARTMENT: Insurance - 4157		\$192,000.00	\$194,775.00	\$193,722.03	\$200,000.00	\$200,000.00
1005.41.4161.54410.00000	Rental of Land/Bldg. - Probate	\$10,685.00	\$10,685.00	\$10,430.00	\$10,400.00	\$10,400.00
DEPARTMENT: Probate - 4161		\$10,685.00	\$10,685.00	\$10,430.00	\$10,400.00	\$10,400.00
1005.41.4172.53010.00000	Purch. Prof. Services - Redev	\$5,000.00	\$5,000.00	\$0.00	\$6,000.00	\$3,000.00
1005.41.4172.55400.00000	Advertising - Redev.	\$1,500.00	\$1,500.00	\$675.00	\$500.00	\$500.00
DEPARTMENT: Redevelopment - 4172		\$6,500.00	\$6,500.00	\$675.00	\$6,500.00	\$3,500.00
1005.41.4173.51610.00000	Regular Employee - Eco. Dev	\$111,100.00	\$116,450.00	\$89,572.00	\$119,465.00	\$119,465.00
1005.41.4173.51640.00000	Cell Phone Stipend	\$0.00	\$240.00	\$200.00	\$240.00	\$240.00
1005.41.4173.53010.00000	Purch. Prof. Services - Eco. D	\$10,000.00	\$10,000.00	\$7,200.00	\$10,000.00	\$5,000.00
1005.41.4173.53500.00000	Business Retention Services -	\$400.00	\$500.00	\$215.00	\$500.00	\$0.00
1005.41.4173.54300.00000	Repairs & Maint. - Eco. Dev.	\$1,000.00	\$1,000.00	\$512.32	\$1,000.00	\$1,000.00
1005.41.4173.54400.00000	Equip. Rental/Lease - Eco. De	\$3,000.00	\$3,000.00	\$1,003.41	\$1,400.00	\$1,400.00

## Town of Putnam

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Account	Description	FY 19 Approved Budget	FY 20 Approved Budget	FY 20 YTD - EST	FY 21 Selectmens Budget	FY 21 BOF Budget
1005.41.4173.54410.00000	Rental of Land/Buildings	\$0.00	\$13,200.00	\$11,000.00	\$13,200.00	\$13,200.00
1005.41.4173.55400.00000	Advertising - Eco. Dev.	\$3,000.00	\$3,000.00	\$798.00	\$3,000.00	\$2,000.00
1005.41.4173.55500.00000	Printing & Binding - Eco. Dev.	\$800.00	\$600.00	\$204.48	\$500.00	\$500.00
1005.41.4173.55800.00000	Travel - Eco. Dev.	\$600.00	\$800.00	\$351.65	\$800.00	\$800.00
1005.41.4173.55900.00000	Interagency Purchased Servic	\$1,000.00	\$800.00	\$164.00	\$600.00	\$0.00
1005.41.4173.56010.00000	Office Supplies - Eco. Dev.	\$400.00	\$400.00	\$486.21	\$700.00	\$700.00
1005.41.4173.56400.00000	Books & Periodicals - Eco. De	\$300.00	\$300.00	\$0.00	\$150.00	\$150.00
1005.41.4173.56900.00000	Custodial Supplies - Eco. Dev	\$1,800.00	\$1,200.00	\$900.00	\$1,300.00	\$1,300.00
1005.41.4173.58100.00000	Dues & Fees - Eco. Dev.	\$1,550.00	\$1,725.00	\$1,550.00	\$1,750.00	\$1,750.00
1005.41.4173.59010.00000	Meetings - Eco. Dev.	\$1,000.00	\$1,000.00	\$106.00	\$1,000.00	\$1,000.00
DEPARTMENT: Economic Development - 4173		\$135,950.00	\$154,215.00	\$114,263.07	\$155,605.00	\$148,505.00
1005.41.4197.51620.00000	Part Time - Elections	\$16,000.00	\$16,000.00	\$7,939.00	\$16,320.00	\$16,320.00
1005.41.4197.53200.00000	Prof. Ed. Services - Elections	\$700.00	\$700.00	\$0.00	\$700.00	\$700.00
1005.41.4197.54300.00000	Repairs & Maint. - Elections	\$1,700.00	\$3,700.00	\$0.00	\$3,700.00	\$3,700.00
1005.41.4197.56010.00000	Supplies - Elections	\$6,000.00	\$6,000.00	\$3,647.79	\$6,000.00	\$6,000.00
1005.41.4197.56300.00000	Meals/Food - Elections	\$1,400.00	\$1,400.00	\$609.21	\$1,400.00	\$1,400.00
DEPARTMENT: Elections - 4197		\$25,800.00	\$27,800.00	\$12,196.00	\$28,120.00	\$28,120.00
1005.41.4198.54400.00000	Equipment Rental/Lease	\$4,500.00	\$5,000.00	\$4,523.01	\$5,000.00	\$5,000.00
1005.41.4198.55300.00000	Communications	\$11,000.00	\$12,000.00	\$6,436.71	\$12,000.00	\$12,000.00
1005.41.4198.55301.00000	Postage	\$22,500.00	\$23,500.00	\$19,737.44	\$23,500.00	\$23,500.00
1005.41.4198.55400.00000	Advertising	\$3,000.00	\$3,000.00	\$100.00	\$3,000.00	\$3,000.00
1005.41.4198.56500.00000	Supplies - Technology Related	\$22,500.00	\$20,000.00	\$1,568.88	\$20,000.00	\$5,000.00
DEPARTMENT: Essential Services - 4198		\$63,500.00	\$63,500.00	\$32,366.04	\$63,500.00	\$48,500.00

## Town of Putnam

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1005.41.4199.53010.00000	Purchased Prof. Services - El	\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00
DEPARTMENT: Municipal Agent to the Elderly - 4199		\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00
1005.42.4213.51610.00000	Regular Employee - Building C	\$105,375.00	\$128,675.00	\$98,976.00	\$136,997.00	\$136,997.00
1005.42.4213.53010.00000	Purchased Prof. Services - Bu	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00
1005.42.4213.55500.00000	Printing & Binding - Building C	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00	\$500.00
1005.42.4213.56010.00000	Office Supplies - Bldg Official	\$600.00	\$600.00	\$0.00	\$600.00	\$600.00
1005.42.4213.56011.00000	Safety Supplies - Building Offi	\$400.00	\$500.00	\$130.45	\$500.00	\$500.00
1005.42.4213.56400.00000	Books & Periodicals - Building	\$700.00	\$1,500.00	\$0.00	\$1,600.00	\$1,600.00
1005.42.4213.58100.00000	Dues & Fees - Building Officia	\$750.00	\$750.00	\$375.00	\$250.00	\$250.00
1005.42.4213.59010.00000	Meetings - Building Official	\$100.00	\$100.00	\$40.00	\$1,000.00	\$1,000.00
DEPARTMENT: Building Official - 4213		\$110,925.00	\$135,125.00	\$99,521.45	\$143,947.00	\$143,447.00
1005.42.4215.53010.00000	Purch. Prof. Services - Animal	\$29,399.00	\$29,475.00	\$29,474.55	\$29,594.00	\$29,594.00
DEPARTMENT: Animal Control - 4215		\$29,399.00	\$29,475.00	\$29,474.55	\$29,594.00	\$29,594.00
1005.42.4219.51620.00000	Part Time - Fire Marshal	\$61,500.00	\$63,740.00	\$48,926.33	\$65,652.00	\$65,652.00
1005.42.4219.53200.00000	Prof. Ed. Services - Fire Mars	\$1,000.00	\$1,000.00	\$1,260.00	\$1,000.00	\$1,000.00
1005.42.4219.55400.00000	Advertising - Fire Marshal	\$700.00	\$700.00	\$140.00	\$700.00	\$700.00
1005.42.4219.55800.00000	Travel - Fire Marshal	\$1,000.00	\$1,000.00	\$853.86	\$1,300.00	\$1,300.00
1005.42.4219.56010.00000	Office Supplies - Fire Marshal	\$550.00	\$550.00	\$334.61	\$600.00	\$600.00
1005.42.4219.56011.00000	Safety Supplies - Fire Marsha	\$800.00	\$800.00	\$159.99	\$800.00	\$800.00
1005.42.4219.56100.00000	General Supplies - Fire Marsh	\$500.00	\$400.00	\$277.36	\$400.00	\$400.00
1005.42.4219.56300.00000	Meals/Food - Fire Marshal	\$200.00	\$200.00	\$60.00	\$200.00	\$200.00

## Town of Putnam

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1005.42.4219.56400.00000	Books & Periodicals - Fire Ma	\$460.00	\$400.00	\$39.00	\$400.00	\$400.00
1005.42.4219.56900.00000	Fire Marshall uniforms	\$500.00	\$2,000.00	\$402.75	\$500.00	\$500.00
1005.42.4219.57300.00000	Equipment - Fire Marshal	\$1,200.00	\$500.00	\$425.45	\$1,200.00	\$1,200.00
1005.42.4219.58100.00000	Dues & Fees - Fire Marshal	\$2,000.00	\$1,200.00	\$2,276.50	\$2,000.00	\$2,000.00
DEPARTMENT: Fire Marshal - 4219		\$70,410.00	\$72,490.00	\$55,155.85	\$74,752.00	\$74,752.00
1005.42.4223.51620.00000	Part Time - Emerg.Mgmt.	\$14,160.00	\$14,475.00	\$10,539.76	\$15,023.40	\$15,023.40
1005.42.4223.53200.00000	Prof. Ed. Services	\$300.00	\$300.00	\$0.00	\$700.00	\$700.00
1005.42.4223.55800.00000	Travel - Emerg.Mgmt.	\$700.00	\$700.00	\$0.00	\$500.00	\$500.00
1005.42.4223.56010.00000	Office Supplies - Emerg.Mgmt	\$250.00	\$250.00	\$181.37	\$250.00	\$250.00
1005.42.4223.56300.00000	Meals/Food	\$200.00	\$200.00	\$0.00	\$200.00	\$200.00
1005.42.4223.56900.00000	Uniforms	\$0.00	\$0.00	\$0.00	\$300.00	\$300.00
DEPARTMENT: Emerg.Mgmt. - 4223		\$15,610.00	\$15,925.00	\$10,721.13	\$16,973.40	\$16,973.40
1005.43.4302.53010.00000	Purchased Prof. Services - To	\$26,700.00	\$27,000.00	\$22,246.96	\$27,000.00	\$27,000.00
1005.43.4302.54301.00000	Bldg Maint.- Purchased - Tow	\$23,500.00	\$23,500.00	\$17,540.52	\$23,500.00	\$23,500.00
1005.43.4302.56100.00000	General Supplies - Town Bldg	\$2,250.00	\$2,500.00	\$2,011.80	\$2,500.00	\$2,500.00
1005.43.4302.56210.00000	Natural Gas - Town Bldg.	\$9,000.00	\$10,000.00	\$7,736.01	\$10,000.00	\$10,000.00
1005.43.4302.56220.00000	Electricity - Town Bldg	\$31,000.00	\$31,000.00	\$25,108.89	\$31,000.00	\$31,000.00
1005.43.4302.56290.00000	Water/Sewer fees - Town Bldg	\$4,000.00	\$4,000.00	\$2,046.92	\$4,000.00	\$4,000.00
1005.43.4302.56900.00000	Custodial Supplies - Town Bld	\$1,500.00	\$1,500.00	\$810.45	\$1,500.00	\$1,500.00
DEPARTMENT: Town Building - 4302		\$97,950.00	\$99,500.00	\$77,501.55	\$99,500.00	\$99,500.00
1005.43.4303.51610.00000	Regular Employee - Public Wr	\$779,625.00	\$774,476.00	\$576,545.26	\$789,965.52	\$789,965.52

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1005.43.4303.51630.00000	Overtime - Public Works	\$69,750.00	\$65,000.00	\$40,924.09	\$70,000.00	\$70,000.00
1005.43.4303.51640.00000	Cell Phone Stipend	\$0.00	\$1,200.00	\$500.00	\$1,200.00	\$1,200.00
1005.43.4303.53010.00000	Purch. Prof. Services - Public	\$10,000.00	\$11,000.00	\$8,449.24	\$11,000.00	\$11,000.00
1005.43.4303.53200.00000	Prof. Ed. Services - Public W	\$1,500.00	\$3,500.00	\$3,894.38	\$3,500.00	\$3,500.00
1005.43.4303.53500.00000	Tech. Serv. - Public Works	\$2,500.00	\$6,000.00	\$10,210.00	\$30,000.00	\$30,000.00
1005.43.4303.53900.00000	Other Prof. Tech. Services - P	\$500.00	\$500.00	\$341.88	\$500.00	\$500.00
1005.43.4303.54103.00000	Snow Plowing/Sanding - Pub	\$100,000.00	\$125,000.00	\$64,553.33	\$100,000.00	\$100,000.00
1005.43.4303.54300.00000	Repairs & Maint. - Public Woi	\$79,000.00	\$130,000.00	\$93,386.57	\$130,000.00	\$130,000.00
1005.43.4303.54301.00000	Bldg. Maint. - Purch.- Public W	\$7,500.00	\$8,000.00	\$4,565.50	\$8,000.00	\$8,000.00
1005.43.4303.55300.00000	Communications - Public Woi	\$2,100.00	\$2,500.00	\$1,845.04	\$2,500.00	\$2,500.00
1005.43.4303.55400.00000	Advertising - Public Works	\$250.00	\$250.00	\$0.00	\$250.00	\$250.00
1005.43.4303.56010.00000	Office Supplies - Public Work	\$600.00	\$600.00	\$298.69	\$600.00	\$600.00
1005.43.4303.56100.00000	General Supplies - Public Wo	\$4,500.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00
1005.43.4303.56220.00000	Electricity - Public Works	\$6,000.00	\$8,000.00	\$4,951.95	\$8,000.00	\$8,000.00
1005.43.4303.56230.00000	Bottled Gas - Public Works	\$9,000.00	\$10,000.00	\$5,320.61	\$10,000.00	\$10,000.00
1005.43.4303.56260.00000	Gasoline - Public Works	\$47,000.00	\$50,000.00	\$57,533.31	\$50,000.00	\$50,000.00
1005.43.4303.56295.00000	Bituminous	\$0.00	\$65,000.00	\$47,873.92	\$85,000.00	\$85,000.00
1005.43.4303.56300.00000	Meals/Food - Public Works	\$1,500.00	\$2,000.00	\$660.05	\$2,000.00	\$2,000.00
1005.43.4303.56900.00000	Custodial Supplies - Public W	\$1,200.00	\$1,200.00	\$758.61	\$1,200.00	\$1,200.00
1005.43.4303.56901.00000	Hand Tools - Public Works	\$8,200.00	\$2,500.00	\$2,245.26	\$2,500.00	\$2,500.00
1005.43.4303.58100.00000	Dues & Fees Public Works	\$500.00	\$500.00	\$314.50	\$500.00	\$500.00
DEPARTMENT: Public Works - 4303		\$1,131,225.00	\$1,273,226.00	\$931,172.19	\$1,312,715.52	\$1,312,715.52
1005.43.4317.53010.00000	Purch. Prof. Services - Refuse	\$45,000.00	\$45,000.00	\$15,195.09	\$45,000.00	\$45,000.00

## Town of Putnam

### FY 21 Budget Exp

Fiscal Year: 2019-2020

Print accounts with zero balance   
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 Exclude inactive accounts with zero balance  
 Definition: FY 21 BOF Budget

From Date: 4/1/2020

To Date: 4/30/2020

Account	Description	FY 19 Approved Budget	FY 20 Approved Budget	FY 20 YTD - EST	FY 21 Selectmens Budget	FY 21 BOF Budget
1005.43.4317.54101.00000	Refuse Removal	\$396,860.00	\$404,650.00	\$314,263.81	\$404,650.00	\$404,650.00
DEPARTMENT: Waste Collection - 4317		\$441,860.00	\$449,650.00	\$329,458.90	\$449,650.00	\$449,650.00
1005.44.4417.51620.00000	Part Time - Aging	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00
1005.44.4417.53010.00000	Purch. Prof. Services - Aging	\$500.00	\$500.00	\$450.00	\$1,000.00	\$1,000.00
1005.44.4417.55400.00000	Advertising - Aging	\$1,000.00	\$1,000.00	\$78.00	\$1,000.00	\$1,000.00
1005.44.4417.55500.00000	Printing & Binding - Aging	\$4,000.00	\$4,000.00	\$1,076.00	\$2,500.00	\$2,500.00
1005.44.4417.55800.00000	Transportation - Aging	\$1,200.00	\$3,700.00	\$463.58	\$3,000.00	\$3,000.00
1005.44.4417.56010.00000	Office Supplies - Aging	\$500.00	\$500.00	\$0.00	\$500.00	\$500.00
1005.44.4417.56100.00000	General Supplies - Aging	\$600.00	\$600.00	\$730.75	\$2,300.00	\$2,300.00
1005.44.4417.59010.00000	Meetings - Aging	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00
DEPARTMENT: Coucil on Aging - 4417		\$10,000.00	\$10,300.00	\$2,798.33	\$10,300.00	\$10,300.00
1005.44.4421.51620.00000	Part Time - Veteran's	\$4,796.00	\$5,125.00	\$3,769.56	\$5,227.50	\$5,227.50
1005.44.4421.55800.00000	Travel - Veterans	\$250.00	\$250.00	\$0.00	\$250.00	\$250.00
1005.44.4421.56010.00000	Office Supplies - Veterans	\$250.00	\$250.00	\$0.00	\$250.00	\$250.00
DEPARTMENT: Veteran's Services - 4421		\$5,296.00	\$5,625.00	\$3,769.56	\$5,727.50	\$5,727.50
1005.44.4427.54010.00000	Purchased Property Services	\$3,000.00	\$3,000.00	\$0.00	\$3,000.00	\$3,000.00
DEPARTMENT: Social Services - 4427		\$3,000.00	\$3,000.00	\$0.00	\$3,000.00	\$3,000.00
1005.44.4499.58250.10000	United Soc. & Mental Health	\$5,481.00	\$5,481.00	\$5,481.00	\$6,708.80	\$6,708.80
1005.44.4499.58250.10010	Holiday Observance	\$6,000.00	\$7,000.00	\$2,827.92	\$7,000.00	\$5,000.00
1005.44.4499.58250.10015	E. CT Conservation Dist.	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00

## Town of Putnam

### FY 21 Budget Exp

Fiscal Year: 2019-2020

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Definition: FY 21 BOF Budget

Account	Description	FY 19 Approved Budget	FY 20 Approved Budget	FY 20 YTD - EST	FY 21 Selectmens Budget	FY 21 BOF Budget
1005.44.4499.58250.10020	NE CT Transit Dist.	\$16,333.00	\$16,375.00	\$16,374.75	\$21,230.00	\$21,230.00
1005.44.4499.58250.10025	NE CT COG Elderly Agent	\$6,066.00	\$0.00	\$0.00	\$0.00	\$0.00
1005.44.4499.58250.10030	TEEG Juv. Review Bd	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
1005.44.4499.58250.10035	Performing Arts Ctr	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00
1005.44.4499.58250.10040	NE CT Council of Gov.	\$8,866.00	\$8,889.00	\$8,889.15	\$9,000.00	\$9,000.00
1005.44.4499.58250.10050	CT Council of Muni.	\$6,161.00	\$6,161.00	\$6,161.00	\$6,161.00	\$6,161.00
1005.44.4499.58250.10060	Transit Dist. Elderly/Disabled	\$4,767.00	\$4,775.00	\$4,774.95	\$4,775.00	\$4,775.00
1005.44.4499.58250.10070	Aspinock Hist. Soc.	\$5,000.00	\$5,000.00	\$5,000.00	\$10,000.00	\$10,000.00
1005.44.4499.58250.10080	Comm. Kitchens N.E.	\$1,500.00	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00
1005.44.4499.58250.10090	Access Agency	\$500.00	\$500.00	\$0.00	\$1,000.00	\$1,000.00
1005.44.4499.58250.10100	Sexual Abuse Crisis Ctr.	\$1,500.00	\$1,500.00	\$40,800.00	\$1,500.00	\$1,500.00
1005.44.4499.58250.10110	Putnam Amb.	\$76,200.00	\$75,300.00	\$36,000.00	\$89,900.00	\$89,900.00
1005.44.4499.58250.10120	NE Comm. Sub. Abuse	\$6,709.00	\$6,709.00	\$6,709.00	\$6,709.00	\$6,709.00
1005.44.4499.58250.10130	NE Dist. Dept. of Health	\$45,826.00	\$49,125.00	\$49,124.25	\$54,021.25	\$54,021.25
1005.44.4499.58250.10140	Arts Council	\$1,000.00	\$1,000.00	\$190.00	\$1,000.00	\$1,000.00
1005.44.4499.58250.10150	Paramedic Int. Costs	\$28,500.00	\$28,500.00	\$14,584.64	\$33,250.00	\$33,250.00
1005.44.4499.58250.10160	CT Council of Sm. Towns	\$825.00	\$825.00	\$825.00	\$825.00	\$825.00
1005.44.4499.58250.10170	Interfaith Hum. Serv.	\$5,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
1005.44.4499.58250.10180	Walking Wknd.	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00
1005.44.4499.58250.10190	QV Senior Citizens	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
1005.44.4499.58250.10205	Putnam Cemetary Associator	\$0.00	\$0.00	\$0.00	\$2,000.00	\$2,000.00
1005.44.4499.58250.10210	TVCCA	\$11,600.00	\$11,600.00	\$11,600.00	\$11,600.00	\$11,600.00
1005.44.4499.58250.10220	NE CT COG Reg. Eng.	\$22,866.00	\$22,866.00	\$22,924.65	\$23,018.00	\$23,018.00
DEPARTMENT: Outside Agency Cont. - 4499		\$266,950.00	\$269,106.00	\$247,266.31	\$307,198.05	\$305,198.05

**Town of Putnam**

**FY 21 Budget Exp**

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Definition: FY 21 BOF Budget

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1005.45.4503.51610.00000	Regular Employee - Recreatic	\$137,785.00	\$166,751.00	\$126,314.00	\$149,662.00	\$149,662.00
1005.45.4503.51620.00000	Part Time - Recreation	\$0.00	\$0.00	\$22.00	\$0.00	\$0.00
1005.45.4503.51621.00000	Seasonal - Rec.	\$80,900.00	\$83,327.00	\$90,286.55	\$89,625.00	\$89,625.00



## Town of Putnam

### FY 21 Budget Exp

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1005.45.4503.51640.00000	Cell Phone Stipend	\$0.00	\$0.00	\$700.00	\$0.00	\$0.00
1005.45.4503.53010.00000	Prof. Serv. - Rec.	\$58,760.00	\$72,520.00	\$66,899.26	\$75,520.00	\$72,520.00
1005.45.4503.53200.00000	Training - Rec.	\$400.00	\$200.00	\$0.00	\$200.00	\$200.00
1005.45.4503.54300.00000	Repairs & Maint - Rec.	\$8,000.00	\$8,000.00	\$3,740.53	\$8,000.00	\$8,000.00
1005.45.4503.55400.00000	Advertising - Rec.	\$13,000.00	\$13,000.00	\$12,899.30	\$12,000.00	\$12,000.00
1005.45.4503.55810.00000	Transportation - Rec.	\$8,500.00	\$8,000.00	\$7,414.27	\$8,200.00	\$8,200.00
1005.45.4503.56010.00000	Office Supplies - Rec.	\$1,000.00	\$1,000.00	\$493.38	\$1,000.00	\$1,000.00
1005.45.4503.56012.00000	Rec. Supplies	\$12,000.00	\$11,000.00	\$9,568.52	\$11,000.00	\$11,000.00
1005.45.4503.56100.00000	Gen. Supplies - Rec.	\$3,000.00	\$3,000.00	\$2,021.30	\$3,000.00	\$3,000.00
1005.45.4503.56220.00000	Electricity - Rec,	\$22,000.00	\$23,100.00	\$15,629.77	\$23,100.00	\$23,100.00
1005.45.4503.56240.00000	Fuel Oil - Rec.	\$1,000.00	\$1,000.00	\$559.29	\$1,000.00	\$1,000.00
1005.45.4503.56290.00000	Water/Sewer Fees - Rec.	\$6,000.00	\$8,157.00	\$4,666.21	\$8,500.00	\$8,500.00
1005.45.4503.56900.00000	Cust. Supplies - Rec.	\$1,500.00	\$1,500.00	\$309.59	\$1,500.00	\$1,500.00
1005.45.4503.58100.00000	Dues & Fees - Rec.	\$100.00	\$100.00	\$105.00	\$150.00	\$150.00
1005.45.4503.59010.00000	Meetings - Rec.	\$200.00	\$100.00	\$0.00	\$100.00	\$100.00
DEPARTMENT: Recreation - 4503		\$354,145.00	\$400,755.00	\$341,628.97	\$392,557.00	\$389,557.00
1005.45.4505.51610.00000	Regular Employee - Parks & C	\$68,870.00	\$70,845.00	\$61,516.78	\$113,000.00	\$113,000.00
1005.45.4505.51620.00000	Part Time - Parks & Grounds	\$19,900.00	\$20,400.00	\$22,115.05	\$0.00	\$0.00
1005.45.4505.51630.00000	Overtime - Parks & Grounds	\$6,176.00	\$6,300.00	\$5,384.83	\$6,500.00	\$6,500.00
1005.45.4505.51640.00000	Cell Phone Stipend	\$0.00	\$240.00	\$200.00	\$240.00	\$240.00
1005.45.4505.53200.00000	Parks & Grounds- Training	\$0.00	\$500.00	\$0.00	\$500.00	\$500.00
1005.45.4505.54300.00000	Repairs & Maint. - Parks/Grnd	\$5,500.00	\$5,500.00	\$8,089.49	\$7,500.00	\$7,500.00
1005.45.4505.56012.00000	Event Supplies - Parks/Grmd.	\$17,500.00	\$12,500.00	\$12,244.63	\$13,000.00	\$11,000.00

## Town of Putnam

### FY 21 Budget Exp

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1005.45.4505.56100.00000	Gen. Supplies - Parks/Grnd.	\$1,200.00	\$1,000.00	\$831.74	\$1,000.00	\$1,000.00
1005.45.4505.56260.00000	Gasoline - Parks/Grnd.	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00
1005.45.4505.56900.00000	Ground Supplies - Parks/Grnc	\$8,000.00	\$8,000.00	\$4,415.33	\$8,000.00	\$8,000.00
1005.45.4505.56901.00000	Hand Tools - Parks/Grnd.	\$3,000.00	\$3,000.00	\$1,179.43	\$3,000.00	\$3,000.00
DEPARTMENT: Parks & Grounds - 4505		\$133,146.00	\$128,285.00	\$115,977.28	\$152,740.00	\$150,740.00
1005.45.4509.56010.00000	Office Supplies - Muni. Histori	\$500.00	\$500.00	\$0.00	\$500.00	\$500.00
DEPARTMENT: Municipal Historian - 4509		\$500.00	\$500.00	\$0.00	\$500.00	\$500.00
1005.47.4701.58000.00000	BOE Exp. Credits	\$0.00	\$0.00	(\$352,820.22)	\$0.00	\$0.00
DEPARTMENT: Board of Ed - 4701		\$0.00	\$0.00	(\$352,820.22)	\$0.00	\$0.00
1005.48.4801.58010.00000	Debt Service	\$0.00	\$79,744.00	\$0.00	\$79,744.00	\$79,744.00
1005.48.4801.58011.00000	Debt Service - Q Park	\$0.00	\$16,000.00	\$0.00	\$16,000.00	\$16,000.00
1005.48.4801.58012.00000	Debt Service HS Principal	\$0.00	\$495,000.00	\$495,000.00	\$492,750.00	\$492,750.00
1005.48.4801.58013.00000	Debt Service HS - Interest	\$0.00	\$436,125.00	\$436,125.00	\$442,250.00	\$442,250.00
1005.48.4801.58320.00000	Interest	\$0.00	\$4,984.00	\$0.00	\$4,984.00	\$4,984.00
1005.48.4801.58321.00000	Interest - Q Park	\$0.00	\$13,320.00	\$0.00	\$13,320.00	\$13,320.00
1005.48.4801.58322.00000	Debt Service - Complex	\$0.00	\$0.00	\$0.00	\$826,344.00	\$848,885.00
DEPARTMENT: Debt Service - 4801		\$0.00	\$1,045,173.00	\$931,125.00	\$1,875,392.00	\$1,897,933.00
1005.49.4902.57000.00000	Capital Non-Recurring	\$0.00	\$600,000.00	\$0.00	\$0.00	\$0.00
DEPARTMENT: Capital Non-Recurring - 4902		\$0.00	\$600,000.00	\$0.00	\$0.00	\$0.00

**Town of Putnam**

**FY 21 Budget Exp**

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1005.50.5001.53010.00000	Revaluation	\$0.00	\$22,313.00	\$0.00	\$22,313.00	\$22,313.00
1005.50.5001.56903.00000	Contingency	\$0.00	\$100,000.00	\$7,677.50	\$100,000.00	\$100,000.00
1005.50.5001.57000.00000	Equipment Reserves	\$0.00	\$66,959.00	\$0.00	\$96,959.00	\$96,959.00
DEPARTMENT: Contingency/Reserve - 5001		\$0.00	\$189,272.00	\$7,677.50	\$219,272.00	\$219,272.00
<b>Grand Total:</b>		\$6,243,091.00	\$7,572,095.00	\$4,833,380.55	\$8,064,629.49	\$7,931,430.49

End of Report

**Section 5**  
**5-Year Capital**  
**Improvements Plan**

Town of Putnam  
 FY 20/21 Five Year Capital Improvement Plan

	FY 21	FY 22	FY 23	FY 24	FY 25	Total
<b><u>Funding Summary</u></b>						
Ground Lease Revenues (1)	689,000	860,000	965,000	830,000	690,000	4,034,000
Federal Aid - LOTCIP (2)	1,223,668	1,300,000				2,523,668
State Aid - Town Aid Road (3)	237,000	210,000	210,000	210,000	210,000	1,077,000
Federal Aid - Federal Bridge Program (4)	2,400,000					2,400,000
State Aid - State Bridge Program (5)						
State Aid - Municipal Projects (6)	170,000	215,000	215,000	215,000	215,000	1,030,000
General fund - Unassigned Fund Balance (9)						
State Aid - LoCIP (10)	516,608		375,000			891,608
State Aid - Various Grants (11)		150,000	4,775,000	2,175,000		7,100,000
State Grant - STEEP (12)	300,000					300,000
<b>TOTAL FUNDING SUMMARY</b>	<b>5,536,276</b>	<b>2,835,000</b>	<b>6,540,000</b>	<b>3,430,000</b>	<b>1,115,000</b>	<b>19,356,276</b>

Town of Putnam  
Five Year Improvement Capital Plan

<b><u>Road Construction</u></b>	<b>Funding Source</b>	<b>FY 21</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>Total</b>
Drainage Improvements	100% (6)	15,000	15,000	15,000	15,000	15,000	75,000
Grove Street Sidewalks	100% (2)	1,223,668					1,223,668
School Street Sidewalks	100% (2)		1,300,000				1,300,000
Five Mile River Road				4,000,000			4,000,000
Road Reconstruction	70% (3) 30% (1)	337,000	300,000	300,000	300,000	300,000	1,537,000
Sidewalk Reconstruction	100% (6)	105,000	150,000	150,000	150,000	150,000	705,000
Guard Rail Replacement	100% (6)	50,000	50,000	50,000	50,000	50,000	250,000
<b>Total Road Construction</b>		<b>1,730,668</b>	<b>1,815,000</b>	<b>4,515,000</b>	<b>515,000</b>	<b>515,000</b>	<b>9,090,668</b>
<b><u>Bridges</u></b>							
East Putnam Bridge	100% (10)	516,608					516,608
Woodstock Ave Bridge	88% (4) 12% ( 1)	2,715,000					2,715,000
Bridge Improvements	100% (1)	150,000	300,000	300,000	300,000	300,000	1,350,000
<b>Total Bridges</b>		<b>3,381,608</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>4,581,608</b>
<b><u>Parks</u></b>							
River Fire (Fire Pits)	100% (1)	20,000					20,000
Rec & Athletic Fields	100% (11)		50,000	100,000	100,000		250,000
Playscape	100% (11)		100,000	100,000			200,000
Recreation Park - Fencing	100% (1)	15,000					15,000
Simonzi Park - Streambank Stabilization				150,000	150,000		300,000
<b>Total Parks</b>		<b>35,000</b>	<b>150,000</b>	<b>350,000</b>	<b>250,000</b>		<b>785,000</b>
<b><u>Public Buildings</u></b>							
Armory	100% (1)		100,000				
Truck Wash	100% (12)	300,000					400,000

**Total Public Buildings**

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300,000

100,000

400,000

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## Town of Putnam

<u>Equipment</u>	<u>Funding Source</u>	<u>FY 21</u>	<u>FY 22</u>	<u>FY 23</u>	<u>FY 24</u>	<u>FY 25</u>	<u>Total</u>
Dump Truck	100% (1)	0	300,000	300,000	300,000	300,000	1,200,000
Roadside Mower	100% (1)		150,000				150,000
Parks Mower	100% (1)	34,000					34,000
Parks Pickup Truck	100% (1)	35,000					35,000
Parks Trailer	100% (1)	10,000					10,000
<b>Total Equipment</b>		<b>79,000</b>	<b>450,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>1,429,000</b>
<b><u>Information Technology</u></b>							
Tabulators - Elections	100% (1)		10,000	10,000	5,000		25,000
Replacement Hardware	100% (1)	10,000	10,000	5,000			25,000
<b>Total Information Technology</b>		<b>10,000</b>	<b>20,000</b>	<b>15,000</b>	<b>5,000</b>		<b>50,000</b>
<b><u>Economic Development</u></b>							
Downtown Parking	100% (11)				2,000,000		2,000,000
Kennedy Drive Public Parking	75% (10) 25% (1)			500,000			500,000
Providence Street Renewal Phase II	100% (11)			500,000			500,000
Dark Fiber - Technology Park	100% (1)			60,000	60,000		120,000
<b>Total Economic Development</b>				<b>1,060,000</b>	<b>2,060,000</b>		<b>3,120,000</b>
<b>TOTAL CAPITAL IMPROVEMENT PROGRAM</b>		<b>5,536,276</b>	<b>2,735,000</b>	<b>6,540,000</b>	<b>3,430,000</b>	<b>1,115,000</b>	<b>19,356,276</b>



Section 6  
General Government Budget  
Narrative - Reductions

**TOWN OF PUTNAM**  
**FY 2020-2021 TOWN OPERATING BUDGET CATEGORY NARRATIVE**  
**BOF Reductions – April 2020**

**Introduction**

This document summarizes the reductions shown in the revised proposed Town Government Operating Budget. Generally, Town Government considered the previously proposed budget for each Town Department and *reduced components in nearly every Department*. The only Town Department not reduced was the Fire Marshal/Emergency Management Department. Other corresponding Town operating budgets that were not modified include Boards, Committees, Fringe Benefits, Registrar of Voters, Insurance, Probate, Elections, Essential Services, Agent to the Elderly, Animal Control, Town Building, Waste Collection, Council on Aging, Veteran’s Services, and Social Services. Contingency/Reserve budget also was not modified.

**Mayor - 4109**

Professional services budget reduced by \$2,000; and meetings budget reduced by \$1,500.

**Assessor - 4131**

Printing and binding budget reduced by \$700.

**Revenue Collector - 4135**

Salaries reduced by \$1,540 to reflect expected role and pay grade for new full-time position.

Printing and binding reduced \$1,900, Rental Equipment reduced \$2,000 and Office Supplies reduced \$500. Some of this reduction can be considered since in FY21, the Revenue Office will no longer process WPCA billing and revenue; and since office supplies will be minimally ordered as the Town Hall mailing address will change in FY22.

**Treasurer [Finance Department] - 4137**

Office supplies reduced by \$2,000.

To meet BOF requested goal, salaries in this office reduced by \$70,000.

**Legal Counsel – 4139**

Attorney fees reduced by \$7,000.

**Information Technology - 4143**

**April 2020 Revised Proposal to meet BOF Reductions Request**

Technical software reduced by \$22,000, and Supplies reduced by \$5,000. These reductions are in part due to expectation of lower need in FY2021, and since there are expected to be some IT efforts covered in the Municipal Complex construction.

**Town Clerk - 4147**

Microfilm reduced by \$1,500.

**Engineering - 4150**

Professional services reduced by \$10,000; expected to be reduced from bridge inspection and/or MS4 efforts.

**Land Use - 4151**

None.

**Redevelopment - 4172**

Professional services reduced by \$3,000.

**Economic Development - 4173**

Professional services reduced by \$5,000, Business Retention Services reduced by \$500, Advertising reduced by \$1,000, and Interagency Purchased Services reduced by \$600.

**Building Official - 4213**

Printing and binding reduced by \$500.

**Fire Marshal - 4219**

None.

**Emergency Management - 4223**

None.

**Public Works [Highway Department] – 4303**

None to operating budget. Note that equipment reductions are included in the revised CIP budget proposal.

**Outside Agency Contributions – 4499**

None. Note that previous Board of Selectmen modifications reduced this budget by \$2,000.

**Library – 4501**

See Library's revised proposed budget per separate summary.

**Recreation – 4503**

**April 2020 Revised Proposal to meet BOF Reductions Request**

Professional services reduced by \$3,000.

**Parks & Grounds - 4505**

Events reduced by \$2,000.

**Debt Service – 4801**

The updated budget reflects our Bond Counsel's updated loan payment of \$848,885; reflecting a \$22,541 increase (previously included in budget as \$826,344). This update is based on current market conditions, with latest estimate update as of March 20<sup>th</sup>.

**Capital Non-Recurring – 4902**

None. Note that if BOF required use of Town Surplus, this line item would be modified to reflect the revision.

## Section 7

# Town Capital Improvement Plan Narrative - Reductions

**TOWN OF PUTNAM**  
**FY 2020-2021 TOWN CAPITAL IMPROVEMENTS PLAN NARRATIVE**  
**BOF Reductions – April 2020**

**Introduction**

This document summarizes the reductions shown in the revised proposed Town 5-year capital improvements plan. Generally, the FY2021 Capital Improvement Plan has been revised to show a total \$300,000 reduction in projects sourced from Ground Lease Revenues.

**Public Buildings**

Armory capital fund has been modified to show \$0 allocated for FY21, with the requested \$100,000 now included in the next FY22.

**Equipment**

The dump truck included as part of the Highway Department equipment has been modified to show \$0 allocated for FY21. Note that all following 4 years of that line item have been increased by \$100,000 per year to fund the equipment in later years. The Highway Department expects to research leasing options to balance equipment needs with annual budget limitations.