



18 October 2021

Dear Parents/Carers

Nominations for a Parent Member of the Local Governing Board (previously known as The Governing Body)

The term of office for a parent member of our Local Governing Board recently came to an end. This enables the school to invite nominations from anyone who would like to be considered for the role of parent member of the Local Governing Board.

We are particularly looking for parents who have knowledge, experience or a strong interest in Finance or Human Resources (HR).

If you would like to stand for election, or if you would like to nominate someone else, please complete the relevant section on the nomination form attached. If you wish to nominate someone else, you will need to check that they have a child at this school and that they are willing to be a member of the Local Governing Board. You are welcome to put your own name forward.

Members of the Local Governing Board need not be experts in the field of education. What they do need is an interest in the school and the time and willingness to get involved. The ability to build relationships with a range of people, to be able to work as part of a team and to be able to question and constructively challenge is important in this role. There is excellent induction, training and support available and you can expect to attend 2-3 meetings a term. Many employers offer time off for this important voluntary role.

Very few people cannot be members of our Local Governing Board. If you work at the school for more than 500 hours in any consecutive 12-month period, or are an elected member of the Local Authority you may not stand for election as a parent member of the Local Governing Board. The attached declaration of eligibility form includes a list of statements which, if applicable, would also prevent someone from becoming a member of the Local Governing Board. The appointment is subject to a satisfactory enhanced Disclosure and Barring Services check.

Each person standing for election must prepare a short personal statement stating why he or she wish to stand for election.

Nomination forms, personal statements and declarations must reach the school office by 9.30 am on Wednesday 3rd November. Any nominations received after this date and time will not be considered. If we receive more than one nomination, a ballot will be organised.

If you would like to find out more about the role of a parent member of the Local Governing Board please come and ask me or ask at the office to be put in touch with another member of the Local Governing Board. You can also find more information on the Folio Education website <http://www.folio-education.co.uk/The-Trust-Board>, the St Peter's website <http://www.st-petersprimary.co.uk/about-us/the-governing-board> and the Governors for Schools website <http://www.governorsforschools.org.uk/>

Yours sincerely

Caroline Barriball and Samantha Sandle

Co-Headteachers

ELECTION OF PARENT MEMBER OF THE LOCAL GOVERNING BOARD NOMINATION FORM

To nominate yourself please complete Part A.

To nominate someone else complete Part B yourself and ask them to complete Part C.

Part A

I wish to stand for election as a Parent Member of the Local Governing Board

My child attends this school.

Print

Signed

Date

Part B

I wish to nominate as a Parent Member of the Local Governing Board.

Signed

Date

Part C

I am prepared to stand for election as a Parent Member of the Local Advisory Board.

I have a child at this school

Print

Signed

Date

This form should be returned to the Head Teacher with a short personal statement from the person standing for election by 9.30 am on Wednesday 3rd November

Personal Statement

Why I would like to become a parent member of the Local Governing Board

The declaration of eligibility, the nomination form and the personal statement must be returned to the Head Teacher by **9.30am on Wednesday 3rd November**



St Peter's Primary School is part of Folio Education Trust
Folio Education Trust is a company registered in England and Wales
Registered number: 07627302
Registered office: 30 Melville Avenue, South Croydon CR2 7HY



Parent Governor Declaration of Eligibility (to be completed by all parent nominees)

I declare that I am not disqualified from serving as a local advisor and that:

- I am aged 18 or over and not a registered pupil at the school
- I am not an elected member of the local authority
- I am not paid to work at the school for more than 500 hours in any consecutive 12-month period
- I do not already hold a governorship of the same school
- I am not the subject of a bankruptcy restriction order, an interim bankruptcy restriction order, a debt relief restriction order or an interim debt relief restriction order
- I have not had my estate sequestrated and the sequestration order has not been discharged, annulled or reduced
- I am not subject to a disqualification order or a disqualification undertaking under either the Company Directors Disqualification Act 1986 or the Company Directors Disqualification (Northern Ireland) Order 2002
- I am not subject to an order made under section 492(2)(b) of the Insolvency Act 1986 (failure to pay under county court administration order)
- I have not been removed from the office of charity trustee or trustee for a charity by the Charity Commissioners or High Court on grounds of any misconduct or mismanagement, or under Section 34 of the Charities and Trustees Investment (Scotland) Act 2005 from participating in the management or control of any body
- I am not included in the list of people considered by the Secretary of State as unsuitable to work with children (under section 1 of the Protection of Children Act 1999)
- I have not been subject to a direction of the Secretary of State under section 142 of the Education Act 2002
- I am not barred from regulated activity relating to children in accordance with section 3(2) of the Safe Guarding Vulnerable Groups Act 2006
- I have not been disqualified from registration for child minding or providing day care
- I have not been disqualified from working with children under sections 28, 29 or 29A of the Criminal Justice and Court Services Act 2000.
- I have not been disqualified from registration under Part 3 of the Childcare Act 2006
- I have not received a sentence of imprisonment (whether suspended or not) in the UK or elsewhere, for a period greater than three months (without the option of a fine) in the five years before becoming a governor or since becoming a governor**
- I have not received a prison sentence of 2.5 years or more in the 20 years before becoming a governor*
- I have not at any time received a prison sentence of five years or more**
- I have not been fined for causing a nuisance or disturbance on school premises or on educational premises during the five years prior to or since appointment or election as a governor

Signed:.....Date:.....

Please Note: A satisfactory enhanced Disclosure and Barring Service (DBS) check will be required.

*In this declaration "Governor" is equivalent to "Member of the Local Governing Board"

**any conviction by or before a court outside the UK, of an offence which under UK law would not have constituted an offence will be disregarded