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**L.E. Scarr Resource Center**

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**District Green Team Project Proposal Form**

Project Title: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

Project Location: \_\_\_\_\_

Proposed project start date: \_\_\_\_\_ Proposed project completion date: \_\_\_\_\_

Affiliation of person submitting: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_ Yes, I have read and understand the documentation on the next page and agree to follow the described procedures. (Initials)

Project description: (Include timeline, short-term/long-term plan. Attach additional pages if needed.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is this a PILOT project proposal? \_\_\_\_ Yes \_\_\_\_ No

If YES, what is the timeline for the pilot? \_\_\_\_ ONE year \_\_\_\_ TWO years \_\_\_\_ Other

Estimated cost: \$ \_\_\_\_\_ Supporting documentation attached? \_\_\_\_ Yes \_\_\_\_ No

Funding source: \_\_\_\_\_

Materials and supplies needed and proposed source(s) – (Attach supply documentation)

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_ I have attached equipment and supply documentation if applicable (initials or N/A)

Maintenance required – what type, and who will perform? (Attach relevant documents)

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ Attach supporting documentation if applicable (Initial or N/A)

\_\_\_\_\_ Photos/drawings attached if applicable (Initial or N/A)

**How does your project fit with LWSD’s Strategic Plan?**

All projects are evaluated based on how they move the LWSD community forward towards our strategic goals. Please indicate how your project benefits any of the following (refer to the LWSD “Elevate” [Strategic Plan](#) for more information. Attach additional pages if needed.)

<b>Strategic Goals &amp; Initiatives</b>	<b>Your Project’s Role</b>
Academic Success <ul style="list-style-type: none"><li>• Culturally Responsive Teaching</li><li>• Multi-Tiered System of Support</li><li>• Career, Technical, and College Pathways</li><li>• Integrated Instructional Technology</li><li>• Inclusive Early Learning</li><li>• Innovative Learning Opportunities</li></ul>	
Well-Being <ul style="list-style-type: none"><li>• Multi-Tiered System of Support - Behavioral, Social and Emotional Support (MTSS-B)</li><li>• School Equity Teams</li><li>• Security and Emergency Preparedness</li><li>• Cyber-Security</li><li>• Activities and Athletics</li></ul>	
Community Engagement <ul style="list-style-type: none"><li>• District Equity Team</li><li>• Culturally Responsive Family Engagement</li><li>• Strategic Partnerships</li><li>• Family and Community Feedback Processes</li></ul>	
Excellent Staff <ul style="list-style-type: none"><li>• Workforce Diversity</li><li>• Recruitment and Retention</li><li>• Professional Learning</li></ul>	
Effective Use of Resources <ul style="list-style-type: none"><li>• Facilities and Technology Systems</li><li>• Transportation Systems</li><li>• Fiscal Responsibility</li></ul>	

Proposed launch date: \_\_\_\_\_

What other funding sources have you explored? \_\_\_\_\_

Funding (mark all that apply): \_\_\_ PTSA \_\_\_ ASB \_\_\_ Building \_\_\_ KCGS \_\_\_ None required \_\_\_ District  
\_\_\_ Grants \_\_\_ Other \_\_\_\_\_

Proposed labor provided by: \_\_\_ Professional (see below "Hired Contractors")

\_\_\_ Volunteers (see below "Volunteer Labor and Necessary Forms")

\_\_\_ LWSD (estimated hours \_\_\_\_\_)

**Yes, I agree (initial):**

\_\_\_\_\_ As part of seeking approval to move forward with this proposal I will provide an annual report of the success of the project to the District Green Team.

\_\_\_\_\_ Create and provide a project success timeline to the district green team.

\_\_\_\_\_ Provide a long-term sustainability plan.

**Project Proposal Signatures**

\_\_\_\_\_  
Project Proposal Lead Contact Date

\_\_\_\_\_  
Building Green Team Advisor (if applicable) Date

\_\_\_\_\_  
Building Principal (if project is located at a building) Date

<b>To be completed by LWSD Green Team</b>	
_____	_____
District Green Team Chair	Date
_____	_____
District Green Team Project Lead	Date