



DR. GUSTAVUS BROWN CONTINUITY OF LEARNING PLAN

REPORT DATE	PROJECT NAME	SUBMITTED BY
September 2, 2021	School Quarantine Instructional Plan	Karen Lewis, Principal

SUMMARY

As we welcome 100% of our students back to in-person instruction for the 2021-22 school year, the following procedures have been put in place to ensure continuity of learning for any student or group of students placed in quarantine for COVID-19 related reasons.

STAFF RESPONSIBILITIES

ROLE	ASSIGNED STAFF MEMBER	RESPONSIBILITIES
Continuity of Learning Case Manager	Felicita Custer, Counselor	<ul style="list-style-type: none"> Maintain list of quarantined students, number of days out, and return date Communicate with parent/guardian to explain process and instructional support in place Communicate with teachers and academic support team to implement instructional support plan.
Academic Support Team	Mary-Beth Ritchie Nicole Wade Morgan Houston Vondalia Barber Davlyn Wilson Kimberly Gillum William Bennett	Pre-K - mritchie@ccboe.com Kindergarten - nwade@ccboe.com 1 st Grade - mhouston@ccboe.com 2 nd Grade - vbarber@ccboe.com 3 rd Grade - dwilson@ccboe.com 4 th Grade - kgillum@ccboe.com 5 th Grade - wbennett@ccboe.com

ACADEMIC SUPPORT SCHEDULE

CONTENT AREA	DAYS OFFERED	TIME	
Pre-K	M, T, W, Th, F	1:00 PM - 1:35 PM	Before & after school as needed
Kindergarten	M, T, W, Th, F	11:50 AM - 12:38 PM	Before & after school as needed
1 st Grade	M, T, W, Th, F	1:45 PM - 2:33 PM	Before & after school as needed
2 nd Grade	M, T, W, Th, F	12:45 PM - 1:33 PM	Before & after school as needed
3 rd Grade	M, T, W, Th, F	9:55 AM - 10:43 AM	Before & after school as needed
4 th Grade	M, T, W, Th, F	10:45 AM - 11:33 AM	Before & after school as needed
5 th Grade	M, T, W, Th, F	2:40 PM - 3:38 AM	Before & after school as needed

OTHER SUPPORT

- Case Manager will coordinate communication for academic support using Microsoft Forms and notifying the academic support team of students requesting assistance.
- Case Manager will coordinate social emotional support as needed.
- Teachers will post asynchronous assignments on their LMS pages.
- Case Manager will make arrangements for parent/guardian to pick up relevant materials needed for learning.
- Academic Support Team will stay in communication with student during the quarantine period via Synergy email.