

BRIEF DESCRIPTION OF POSITION:

Under the direction of the Director of Special Education, the Occupational Therapist is responsible for assessment, planning, goal development and providing appropriate intervention services to assist students in acquiring performance skills and to help students function independently.

STATEMENT OF ESSENTIAL DUTIES:

- a. Provide occupational therapy services to students.
- b. Maintain a safe and orderly treatment area.
- c. Conduct assessments of students to determine need for occupational therapy.
- d. Participate in multidisciplinary team assessments and reporting.
- e. Review reports from health care providers requesting occupational therapy and coordinate occupational therapy services with students' health care providers.
- f. Act as a resource to school personnel in interpreting occupational therapy services.
- g. Plan and develop therapeutic intervention goals that are educationally relevant and will be used in students' education programs.
- h. Establish a system of documentation that is professional, efficient and accountable and that conforms to state and individual agency policy.
- i. Communicate results of evaluations occupational therapy services to the educational staff, parents, students and other professionals and agencies concerned with the students.
- j. Reevaluate students' individual occupational therapy plans on a regular basis.
- k. Provide reports for use in Individualized Family Service Plans (IFSP) and Individualized Educational Plan (IEP) committees.
- l. Attend IFSP and IEP meetings as necessary and maintain progress notes on student records.
- m. Facilitate in-service education and professional development for related service/occupational therapy staff.
- n. Monitor the occupational therapy program goals by teaching other staff who is involved with the implementation of the intervention procedures.
- o. Provide consultation to the educational system regarding student needs, professional needs and system needs in order for the system to achieve its goals and objectives.
- p. Provide reassessments of students focusing on areas of need at intervals determined to be educationally relevant.
- q. Communicate the needs of students focusing on areas of need at intervals determined to be educationally relevant.
- r. Perform related duties as required.

KNOWLEDGE AND ABILITIES:

Knowledge of:

- Intellectual, sensory, social, emotional growth patterns and physical development of children.
- Techniques used in the assessment and treatment of disabilities.
- Educational and development needs of children with specific disabilities.
- Application of occupational therapy techniques in working with children with disabilities.

Ability to:

- Use a variety of methods, techniques and practices in occupational therapy.
- Make accurate assessments of developmental status and educational needs of children.
- Understand the unique differences and needs of handicapped students and their parents.
- Work effectively with District personnel, community representatives, interdisciplinary teams and students.
- Participate in the IEP team process.
- Make oral presentations to large and small groups.
- Communicate effectively orally and in writing.
- Properly use and care for the materials and equipment employed in performing services as an occupational therapist.
- Work independently with little direction.

EDUCATION AND EXPERIENCE:

BA or MA degree in Occupational Therapy. One year work experience providing occupational therapy services. Experience working with children with special needs is desirable.

REGISTRATION AND LICENSE REQUIREMENTS:

California State License is required. American Occupational Therapy Association (AOTA) and/or NBCOT are optional. A valid California driver's license is required.

WORKING CONDITIONS:

Environment:

Is subject to inside and outside environmental conditions; may be required to use personal vehicle in the course of employment.

Physical Abilities:

Hearing and speaking to exchange information, seeing to read a variety of materials, bending at the waist, kneeling or crouching to assist students. The ability to walk long distances, perform work which involves the frequent lifting, pushing, and/or pulling of objects which may approximate 50 pounds and may occasionally weigh up to 100 pounds, sitting or standing for extended periods of time. Should an applicant require reasonable accommodation, the Oxnard Union High School District will consider upon request.

Hazards:

May be required to work around foul odors, contact with dissatisfied or verbally abusive individuals.