



## **SITE LEARNING INSTRUCTION TECHNOLOGY COACH**

Board Adopted: 06/09/21

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### **BRIEF DESCRIPTION OF POSITION:**

Under the direction and supervision of the Site Principal and Director of Instructional Support Services, the Learning Instruction Technology (LIT) Coach will assist in the development, implementation, and evaluation of changes to the instructional program. LIT Coaches will support State and Local assessments through data collection, analysis and presentation. They will assist in the implementation of college and career anchor standards and the integration of technology into classrooms, specifically by collaborating with teachers on a one to one and/or small group basis to assist in the successful integration of technology into lessons. They will conduct in-service sessions on a variety of topics, facilitate regular meetings at the site and district levels, prepare training materials and other duties as assigned.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

*The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to this position.*

- a. Provides instructional and technical support to the school community in the full implementation and evaluation of Single Site Plan for Student Achievement.
- b. Provides on-site staff development and instructional coaching support to ensure that all teachers are knowledgeable about effective instructional strategies, program components and understand the accountability aspects towards a high performing school.
- c. Provides supplemental support and assistance to all classroom teachers through: analysis of data, professional development, in-class coaching, classroom observations, demonstration lessons/modeling, grade-level and department collaborations.
- d. Assists teachers in building an interactive classroom environment focused on the content and learning strategies.
- e. Assists teachers in maintaining a classroom atmosphere/environment conducive to learning and highest student achievement.
- f. Assists the site principal with setting goals for improved instruction and monitoring of student achievement; and ongoing monitoring student achievement data to inform instructional decisions and program design.
- g. Assists teachers and administrators in preparing for the administration, execution and later the analysis of CAASPP: SBAC and CAST, ELPAC and benchmark tests results.
- h. Serves as a resource person to ensure program goals meet the specialized needs of students.
- i. Provides appropriate intervention and tutoring for students in need of academic support.
- j. Supports the District's personalized microlearning platform, Alludo by providing a minimum of 500 Alludo approvals.
- k. Plan and actively participate in District Department Chair, District Curriculum Committee, Technology Advisory Committee, Tech Coach and Weekly Instructional Specialist meetings.
- l. Participates as a member of the site Leadership Team to plan, monitor and evaluate the instructional program and student achievement/success.

### **ABILITY TO:**

- Communicate in an appropriate, effective and timely manner with all members of the school community.

- Work collaboratively with certificated and classified employees and administration.
- Utilize instructional technology to facilitate learning and to provide just in time support.

### MINIMUM REQUIREMENTS

Work Year	Certificated teacher work calendar plus five days in excess of teacher year. Additional five days must be determined with and approved by the Director of Instructional Support Services.
Credential	Valid California Teaching Credential
Experience	Bachelor's Degree and five years of successful teaching experience.
Salary Benefits	Certificated teacher salary schedule plus: <ul style="list-style-type: none"> <li>• Five days and</li> <li>• \$3000.00 stipend</li> </ul>
Selection	Selection procedures will be in accordance with those established for all certificated personnel by district policy or administrative regulation.
Assignment Procedures	Assignment procedures will be in accordance with those established for all certificated personnel by district policy or administrative regulation.
Assignment Specifics	Position is established for three years. At the conclusion of third year, LIT Coach may reapply for the position.  LIT Coach will teach one course each term for the academic year in their credentialed area.