



## RESOURCE TEACHER EDUCATIONAL TECHNOLOGY

Revision Date: 04/14/10

### **BRIEF DESCRIPTION OF POSITION:**

The Educational Technology Resource Teacher plans, implements, and evaluates the effective use of instructional software, information management software, and related technology. These responsibilities shall be exercised under the immediate supervision of the Assistant Superintendent, Education Services.

### **MAJOR DUTIES AND RESPONSIBILITIES:**

- a. Ensures that instructional software is effectively implemented and operated with demonstrable academic benefits for student standards mastery. **E**
- b. Offers expert assistance to district and site administration and personnel in the use of data management and assessment report programs such as Access, Excel, or API data management. **E**
- c. Plans, organizes and presents workshops on the effective use of selected software and technology at school sites and on a district-wide basis. **E**
- d. Organizes and facilitates committees to evaluate software and hardware; disseminates reports and information as appropriate. **E**
- e. Oversees district level Internet informational and educational services such as the OUHSD website or remedial instructional supplemental services as provided by the Migrant Internet Learning Links program. **E**
- f. Provides support that will enhance student achievement and motivation through the integration of technology into the district's curriculum. **E**

### **OTHER DUTIES AND RESPONSIBILITIES:**

- a. Provides periodic reports regarding the Educational Technology Program, as requested to the Assistant Superintendent – Business Services. **E**
- b. Reviews and facilitates the procurement of equipment to be used in technology projects. **E**
- c. Seeks additional funding for technology by identifying, preparing, and submitting requests for grants. **E**
- d. Performs other tasks and assume responsibilities as may be assigned by proper authority.

### **PHYSICAL CHARACTERISTICS:**

Must be able to bend, stoop, reach, lift and stand for prolonged periods; see to read fine print and for depth perception; use hands and fingers to perform tasks; speak clearly and hear well enough to communicate effectively.

### **REQUIREMENTS:**

<b>WORK YEAR:</b>	Certificated Teacher Work Year
<b>CREDENTIAL:</b>	Current valid secondary teaching credential
<b>EDUCATION:</b>	BA Degree
<b>EXPERIENCE:</b>	Three years of successful teaching; demonstrated competence in one or more fields of educational technology.
<b>SALARY:</b>	Certificated Teacher Salary Schedule; Categorically Funded