

OXNARD UNION HIGH SCHOOL DISTRICT

COUNSELOR

Project Positive Directions
(Tenth Grade Students Counseling Program)

BRIEF DESCRIPTION OF POSITION

Under the supervision of the program Coordinator, conducts those activities necessary to improve vocational awareness, increases student attendance, improves behavior of tenth grade students, and improves school-home communications.

MAJOR DUTIES AND RESPONSIBILITIES:

- a. Facilitates large groups, small groups, and individual meetings for 9th and 10th grade students and their parents; helps interpret graduation requirements and transcript data and explains the goals of this counseling effort. (Provisions will be made for NES parents and students.)
- b. Among 10th graders, identifies "high risk" students whose credits and/or behavior endanger their progress toward education.
- c. Provides for meetings and workshops for "high-risk" tenth graders and their parents regarding the improvement of students school attendance, behavior, and academic progress. Follow-up with home calls and visits those not attending group meetings. (Provisions will be made for NES parents and students.)

PHYSICAL CHARACTERISTICS:

Must be able to bend, stoop, reach, lift and stand for prolonged periods; see to read fine print and for depth perception; use hands and fingers to perform tasks; speak clearly and hear well enough to communicate effectively.

REQUIREMENTS:

CREDENTIAL:

Valid Pupil Personnel credential; ability to work cooperatively with members of the faculty, community, and students involved in the program; knowledge of community resources.

Approved: 10-86

Updated: 7-97