

# Oxnard Union High School District

## Oxnard, California

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### Minutes of the December 13, 2006, regular meeting of the Board of Trustees

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**CALL TO ORDER** The regular meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Socorro López Hanson at 5:30 p.m., December 13, 2006, in the District Office Board Room.

**Trustees present:** Socorro López Hanson, Dick Jaquez, Irene Pinkard, Steve W. Stocks, and Bob Valles.

**Student Representative:** Melissa Ramirez.

**Administration present:** Jody Dunlap, Superintendent, Roger Rice, Assistant Superintendent-Human Resources, Martha Mutz, Assistant Superintendent-Educational Services, Randy Winton, Assistant Superintendent-Business Services, and Nancy R. Serros, Executive Assistant.

**Guests present:** Bijou Beltran, Anna Bevens, Lorenzo Chavez, Bill Dabbs, Tony Diaz, Wayne Edmonds, James Edwards, David Gallegos, Kathy Greaves, Kenneth Richard Bevens, Richard Hanson, Maricruz Hernandez, Oscar Hernandez, Eddie Leighton, Kim Ma, Epi Mendez, Miguel Martinez, Pat Morawsky, Robin Patterson, John Saunders, Ray Younes, Jim Rose, and other interested persons.

**PLEDGE OF ALLEGIANCE** Trustee Dick Jaquez led the Pledge of Allegiance.

**ADOPTION OF AGENDA** Superintendent Dunlap asked that Consent Calendar - Item K - A Bates be pulled from the Agenda. Trustee Stocks requested that Consent Calendar - Items I and J be pulled from the Agenda and tabled for discussion. On motion of Trustee Valles, seconded by Trustee Stocks and carried, the agenda was adopted, as modified. *Items were then considered in the order in which they appear in these minutes.*

**APPROVAL OF MINUTES** On motion of Trustee Jaquez, seconded by Trustee Valles and carried, the minutes of the regular meeting of November 15, 2006, were approved, as presented.

**CLOSED SESSION** President López Hanson called for public comment prior to announcing that the Board was going into closed session to discuss confidential material relating to:

- Student Personnel: [Education Code §35146, 48912, 48919]
- Conference with Agency Labor Negotiator [Government Code §54957.6]
- Employee Organization: Oxnard Federation of Teachers (OFT)
  - Certificated Unit*
  - Conference with Legal Counsel - Anticipated Litigation [Government Code §54956.9(a)]
  - One Claim*

**RECONVENE IN PUBLIC: REPORT OF CLOSED SESSION ACTION** The Board reconvened in open session at 6:36 p.m.

President López Hanson announced that the Board of Trustees approved the recommendation of the Administrative Panel.

**RECOGNITION OF OUTGOING BOARD PRESIDENT** On behalf of administrative staff and the Governing Board, Superintendent Dunlap presented a pen set to Trustee Socorro López Hanson in appreciation for her services as Board President this past year.

President López Hanson expressed her appreciation and stated it had been a pleasure and an honor to serve in this position, and thanked the Board for this opportunity.

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#### ANNUAL ORGANIZATIONAL MEETING OF THE GOVERNING BOARD

In accordance with Board Policy 9100 and Education Code §35143, the annual organizational meeting of the Board of Trustees was held. Superintendent Dunlap conducted the election for President of the Board.

Trustee Stocks nominated Dick Jaquez for President and moved that the nominations be closed, seconded by Trustee Valles. Dick Jaquez was elected President by a 5-0 vote.

Newly elected President Jaquez conducted remaining elections.

Trustee Valles nominated Irene Pinkard for Vice President and moved that the nominations be closed, seconded by Trustee López Hanson. Irene Pinkard was elected Vice President by a 5-0 vote.

Trustee López Hanson nominated Steve Stocks for Clerk and moved that the nominations be closed, seconded by Trustee Valles. Steve Stocks was elected Clerk by a 5-0 vote.

On motion of Trustee Valles, seconded by Trustee Pinkard, Socorro López Hanson was appointed Representative to Vote in Election for Members of the County Committee on School District Organization, by a 5-0 vote.

On motion of Trustee Pinkard, seconded by Trustee Stocks, Trustees elected to meet every second Wednesday, beginning at 5:30 p.m. in closed session, and open session at 6:30 p.m., thereby adopting the Proposed Board Meeting Calendar, 2007, as presented.

#### AUDIENCE TO ADDRESS BOARD OF TRUSTEES

Mr. Lorenzo Chavez, representing a group from the 187<sup>th</sup> Regiments' Combat Team Airborne, Condor Chapter of Ventura, petitioned the Board that the next high school built in Oxnard bear the name of Alfred Rascon. Mr. Chavez championed the name on behalf of one of the 43 Hispanic recipients of the Congressional Medal of Honor, Alfred Rascon. Mr. Rascon was raised in the Colonia, in the City of Oxnard, graduated from Oxnard High School, and is an excellent role model for the students of the District.

Ms. Darlene Bruno, Board Member of Hueneme School District and a California School Board Association Delegate (CSBA), presented CSBA's policy platform and provided handouts containing new legislation and policy actions for the year. Ms. Bruno encouraged the Board to get involved and support CBSA's platform and if Trustees had questions to call her.

Mr. Epi Mendez, also addressed the Board on the naming of the new high school in Oxnard after Mr. Rascon and reiterated that Mr. Rascon is an excellent role model for the students of the District.

#### BOARD RECOGNITION: *Geo Challenge*

Ms. Martha Mutz, Assistant Superintendent-Educational Services, reported on the *2006 Geo Challenge* at Oxnard College on November 18, 2006. The competition began with a written test for the 141 students participating from 12 schools throughout Ventura County. Ms. Mutz was pleased to announce that Rio Mesa High School and Oxnard High School tied for first place among OUHSD schools and sixth in the county, and introduced Ms. Lyndsay Burkhart, faculty advisor for Oxnard High School. Ms. Burkhart introduced and presented certificates of achievement to Shane Castro and Genevieve Flores.

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*CIF Champions of Character*

Mr. Tony Diaz, Director of Athletics, reported on the *CIF Champions of Character* – Maurice Shimabuku, retired teacher from Hueneme High School; Cameron Carrizales, Athlete at Pacifica High School; and Pacifica High School were chosen as the 2006 recipients of the CIF-Southern Sections' Northern Area *Champion of Character* Award and were recently honored by the CIF Office on October 12, 2006, in Long Beach. Mr. Shimabuku and Cameron Carizales were selected from 60 schools in the Northern area as individuals who are example of people who exemplify the six pillars of character, which are trustworthiness, respect, responsibility, fairness, caring, and citizenship.

Pacifica is the second District school to receive this honor. Under the leadership of Principal Bill Dabbs, Assistant Principal Ralph Gonzalez and former Athletic Director Howard Davis, PHS coaches and staff have put sportsmanship to the front of the line while continuing to improve in the athletic realm. Pacifica High School will continue to be invested in promoting sportsmanship in all aspects of their program, and is setting the standard for sportsmanship in the northern part of the Section.

*OUHSD Collective Bargaining Proposal to OFT: Amended Proposal to Include Article 33 – Adult Education*

Mr. Roger Rice, Assistant Superintendent-Human Resources, explained that because of the separate preparations during the time the district finalized the proposal from the District to Oxnard Federation of Teachers, Adult School's Article 33 was inadvertently omitted. Mr. Rice informed the Board that Article 33 still required that it be *sunshined* and would be available for public viewing at the district office. In attendance to answer questions for Trustees were Adult School Principal, Wayne Edmonds, and Attorney for the District, Jack Parham.

**SUPERINTENDENT'S REPORTS**

Superintendent Dunlap reported on various activities throughout the district:

- Board members and administrative staff attended various workshops at the CSBA conference in San Francisco.
- Kimberly Dallape was selected **Camarillo Chamber of Commerce Teacher of the Month** for December. Ms. Dallape is a teacher and Counselor at Frontier High School.
- Oxnard High's Air Force Junior ROTC took home a first place Color Guard and Drill Team trophy at the Oxnard Holiday Parade.
- Dr. Dunlap stated she was extremely pleased that all AB 1802 Counselors are on board, and that Mr. Winton and Mr. Steven Gama are working with school sites to look at the work space and furniture.
- Staff and administrators were very pleased with the variety of activities held on Wednesday, a district-wide Staff Development Day.
- Winter sports season has started. A number of schools are participating in tournaments. League play will begin after winter break.

Superintendent Dunlap wished all the Board members, everyone in the audience, the community and employees a wonderful winter break; a fun time with parents and family members. When we get back it will be January of 2007!

*(Board Recognition - Late arrival)*

Ms. Mutz introduced Ms. Kimberly Ma, faculty advisor for RMHS Geo Team. Ms. Ma introduced and presented a certificate of achievement to Bryce Newman. Bryce has won top individual honors for the third year in a row.

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**STUDENT  
REPRESENTATIVE  
TO THE BOARD OF  
TRUSTEES**

Miss Melissa Ramirez, Student Representative to the Board of Trustees, reported that it was a very busy month for community service. Various student activities throughout the district were:

- Blood drives held at Adolfo Camarillo, Rio Mesa and Frontier High Schools.
- Food drives held by Adolfo Camarillo and Channel Islands High Schools.
- Channel Islands High School prepared care packages for children in Iraq, which were distributed by the troops.

Ms. Ramirez reported that she attended the CSBA Conference in San Francisco and had a lot of fun and was able to meet with other student representatives from throughout Southern California.

**CONSENT  
CALENDAR**

On motion of Trustee Stocks and seconded by Trustee Valles and carried, the Consent Calendar Items were approved, as listed:

**Certificated Personnel**

**Declination of Employment**

Erin Reardon-Antrim, AB 1802 School Counselor

**Retirement**

Judy Johnson, Nursing teacher, effective 01/02/07

**Request to Return from Sabbatical Leave**

Cheryl Carlson, Special Education teacher, effective 01/26/07

**Request for Part-Time Service Leave**

Dominique Rousseau, from 100 to 80 percent assignment, effective 2007-2008 School Year

**Classified Personnel**

**Employment**

Ryan Garcia, Web and Multimedia Coordinator, effective 01/02/07 \*  
(due to position authorization)

Mercedes Magaña, Nutrition Services Assistant I, effective 12/15/06  
(due to resignation)

Luz Ramos, Nutrition Services Assistant I, effective 12/13/06  
(due to resignation)

Corjie Senin, Nutrition Services Assistant I, effective 12/14/06  
(due to resignation)

Gerald Willard, Campus Supervisor, effective 01/02/07 \*  
(due to resignation)

**Ratification of Employment**

Erin Holmborn, Paraeducator I/Clerical Assistant III, effective 12/11/06  
(due to resignation)

**Reclassification**

Amelia Gaxiola, from Director's Secretary to Administrative Secretary II, effective 12/13/06  
(due to retirement)

**Probationary Release**

Resolution 06-49, effective 11/30/06

*\*Contingent upon fingerprint clearance through the Department of Justice.*

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- Classified Personnel - Continued**      **Resignation**  
Imelda Fernandez Magdaleno, Paraeducator IV, effective 08/25/06  
Tiffany Gray, Clerical Assistant III, effective 12/14/06  
Daniel Pena, Paraeducator I, effective 01/05/07  
Elizabeth Torres, Campus Supervisor, effective 01/01/07
- Purchase Orders**      That Purchase Orders be **approved, as presented.**
- Approval of Non-Public School Placements**      That the non-public school placement, as of November 3, 2006, for Student No. 128202, Case No. Twenty-five, 06/07, be approved according to the recommendation of the student's IEP team and the Director of Special Education.
- That the non-public school placement, as of November 28, 2006, for Student No. 117251, Case No. Twenty-six, 06/07, be approved according to the recommendation of the student's IEP team and the Director of Special Education.
- That the non-public school placement, as of November 14, 2006, for Student No. 115558, Case No. Twenty-seven, 06/07, be approved according to the recommendation of the student's IEP team and the Director of Special Education.
- Expulsion by Voluntary Agreement by Administrative Panel**      That Student No. 108136 be expelled from the Oxnard Union High School District for the remainder of the 2006-07 school year, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.
- Voluntary Consent to Expulsion**      That Student No. 106439 be expelled from the Oxnard Union High School District for the remainder of the 2006-07 school year, and that the student attend Pacific View Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.
- That Student No. 117058 be expelled from the Oxnard Union High School District for the remainder of the 2006-07 school year, and that the student attend Pacific View Community Day School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.
- That Student No. 118119 be expelled from the Oxnard Union High School District for the remainder of the 2006-07 school year, and that the student attend Pacific View Community Day School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.
- That Student No. 119013 be expelled from the Oxnard Union High School District for the remainder of the 2006-07 school year, and that the student attend Pacific View Community Day School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

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**Voluntary Consent to  
Expulsion**

That Student No. 119390 be expelled from the Oxnard Union High School District for the remainder of the 2006-07 school year, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

That Student No. 121467 be expelled from the Oxnard Union High School District for the remainder of the 2006-07 school year, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

That Student No. 125936 be expelled from the Oxnard Union High School District for the remainder of the 2006-07 school year, and that the student attend Pacific View Community Day School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

That Student No. 126139 be expelled from the Oxnard Union High School District for the remainder of the 2006-07 school year, and that the student attend Pacific View Community Day School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

That Student No. 126508 be expelled from the Oxnard Union High School District for the remainder of the 2006-07 school year, and that the student attend Pacific View Community Day School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

That Student No. 126649 be expelled from the Oxnard Union High School District for the remainder of the 2006-07 school year, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

That Student No. 127631 be expelled from the Oxnard Union High School District for the remainder of the 2006-07 school year, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

That Student No. 127972 be expelled from the Oxnard Union High School District for the remainder of the 2006-07 school year, and that the student attend Pacific View Community Day School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

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| Approval of Reappointment of District Representatives to Oxnard Union High School Retiree Benefit Trust | That the reappointment of district representatives to the Oxnard Union High School District Retiree Benefits Trust be approved, as presented:<br><br>Harold Wayne Edmonds – January 20, 2007 through January 19, 2009, and;<br><br>Roger Rice – January 20, 2007 through January 19, 2009.   |
| Approval of Certification of Authorized Signatures  | That the Certification of Authorized Signatures be approved, as presented.   |
| Approval of Change of Rate of Mileage Reimbursement   | That the mileage reimbursement rate at 48.5 cents per mile, effective January 1, 2007, be approved, as presented.  |
| Approval of Notice of Completions   | That the Notice of Completions for the replacement of the existing chain link fencing at Rio Mesa High School by Fence Factory, 1606 Los Angeles Avenue, Ventura, CA 93004 be approved, as presented.  |
| Approval of Proposal from R. Chartrand Construction   | That the asphalt running surfaces project at Adolfo Camarillo High School in the amount of \$70,000.00 be approved, as presented.<br><br>It is further recommended that in order to expedite the work and make minor modifications as may be necessary, it is requested that the Board of Trustees authorize the District Administration to approve change orders in an amount to not exceed ten percent (10%) of the contracted price for the project.  |
| Approval of Proposal from Fence Factory   | That the baseball backstop fencing at Hueneme High School in the amount of \$45,000.00, with an added alternate of \$3,003.00, totaling \$48,063.00 be approved, as presented.<br><br>It is further recommended that in order to expedite the work and make minor modifications as may be necessary, it is requested that the Board of Trustees authorize the District Administration to approve the change orders in an amount to not exceed ten percent (10%) of the contracted price for the project. |
| Approval of Donations   | That the Donations Report for the reporting period November 16, 2006 through December 13, 2006, be approved, as presented.   |
| Approval of Disposal of Surplus Property  | That the items listed be declared surplus and that staff be authorized to dispose of all items through sale or other means, in the most expeditious manner.  |
| Approval of 2006-2007 Site Block Grant Expenditure Plans  | That the 2006-2007 Site Block Grant Expenditure Plans submitted by the schools as of December 8, 2006, be approved, as presented.  |
| REVISION OF BOARD POLICY 5126: Academic Recognition, <i>First Reading</i>                               | On motion of Trustee Valles, seconded by Trustee Pinkard and carried, the revision of Board Policy 5126: Academic Recognition, <i>First Reading</i> , was approved, as presented.  |

## Oxnard Union High School District *Oxnard, California*

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| ADOPTION OF<br>RESOLUTION NO.<br>06-48   | On motion of Trustee López Hanson, seconded by Trustee Valles and carried, the Board of Trustees adopted Resolution No. 06-48 approving the Annual and Five-Year Reportable Fees Report ("Report") for the fiscal year 2005-2006 in compliance with Government Code Section 66006 and 66001, as presented.   |
| APPROVAL OF 2006<br>AUDIT  | On motion of Trustee Valles, seconded by Trustee Pinkard and carried, the Board of Trustees approved the 2006 Audit, as presented.   |
| APPROVAL OF<br>FIRST INTERIM<br>REPORT   | On motion of Trustee Stocks, seconded by Trustee López Hanson and carried, the Board of Trustees approved the First Interim Report, as presented.  |
| APPROVAL OF<br>HUENEME AND<br>PACIFICA HIGH<br>SCHOOLS' HIGH<br>PRIORITY SCHOOLS<br>GRANT                    | On motion of Trustee Stocks, seconded by Trustee Valles and carried, the Board of Trustees approved the High Priority Schools Grant for Hueneme and Pacifica High Schools, as presented.   |
| NOMINATION OF<br>CALIFORNIA<br>SCHOOL BOARD<br>ASSOCIATION<br>(CSBA) DELEGATE<br>ASSEMBLY,<br>SUBREGION 11-B | <p>On motion of Trustee López Hanson, seconded by Trustee Pinkard and carried, the Board of Trustees nominated Suzanne Kitchens as a Delegate to the California School Board Association, Subregion 11-B.</p> <p>On motion of President Jaquez, seconded by Trustee Valles and carried, the Board of Trustees nominated Socorro López Hanson as a Delegate to the California School Board Association, Subregion 11-B.</p> <p>On motion of President Jaquez, seconded by Trustee Valles and carried, the Board of Trustees nominated Kathryn Sepulveda as a Delegate to the California School Board Association, Subregion 11-B.</p>   |
| BOARD MEMBERS'<br>REPORTS AND<br>COMMUNICATION   | <p>Trustee Valles reported he visited Oxnard High School's Police Academy Program. He informed the Board that he took a tour of the obstacle course, the classrooms and observed what the students go through in the program. He was very impressed with this District and how efficiently the program is run. He visited Pacifica High School's Nursing Program and the computer lab and was also impressed by the high caliber of programs offered and how well they are organized. Trustee Valles spoke with Mr. Dabbs about the possibility of starting a Piano lab at Pacifica. He attended the Holiday Program at Oxnard High School and commended Mr. Bruce Edmiston on the terrific job done by the students. The program included Mariachis and flamenco dancers and was very well organized. Lastly, Trustee Valles stated there are many events throughout the district that the public should be made aware of and recommended posting the events on the district's TV station. Dr. Dunlap informed the Board that this is in the works and will have all events posted on the TV channel and on a flat-panel screen in the district office lobby. Mr. Rice commented that a Web and Multimedia Coordinator had been hired and will begin working on this task.</p> <p>Trustee Stocks reported visiting the transportation department and informed the Board that five new buses will be delivered shortly and the bus barn expansion is almost completed.</p> |



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**BOARD MEMBERS' REPORTS AND COMMUNICATION - Continued** Trustee Pinkard reported on the housing development issue. She stated that the Planning Commission could not require the developers to build schools and could not vote-down a project because of schools. The District would have to try and negotiate a policy with the developer before building.

Trustees discussed this possibility as part of the district's policy for developers.

<b>ITEMS FOR FUTURE CONSIDERATION</b>	A.	Consideration of Approval of Mid-Term Graduates 2007	February 14, 2007
	B.	Academic Decathlon Winner Recognition	February 14, 2007
	C.	Annual Report: <i>Migrant Education/LEP</i>	February 14, 2007
	D.	Consideration of Approval of Summer School 2007 Plan and Operations	February 14, 2007
	E.	Consideration of Approval of Proposed Salary Adjustment to Certificated Management Schedule	February 14, 2007

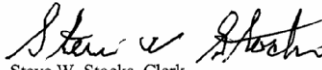
**FUTURE MEETINGS** Wednesday, February 14, 2007 – 5:30 p.m., in the District Office Board Room – Regular Meeting

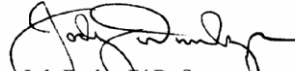
**RETURN TO CLOSED SESSION** During this time, President Jaquez adjourned the meeting at 8:30 to return to closed session.

**RECONVENE IN PUBLIC: REPORT OF CLOSED SESSION ACTION** The Board reconvened in open session at 9:19 p.m., and announced that no action had been taken in closed session.

**ADJOURNMENT** There being no further items of business, President Jaquez adjourned the meeting at 9:20 p.m.

**BOARD OF TRUSTEES**

  
Steve W. Stocks, Clerk

  
Jody Dunlap, Ed.D., Secretary