

Oxnard Union High School District

Oxnard, California

Minutes of the July 19, 2006, regular meeting of the Board of Trustees

CALL TO ORDER	<p>The regular meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Socorro López Hanson at 5:34 p.m., July 19, 2006, in the District Office Board Room.</p> <p>Trustees present: Socorro López Hanson, Dick Jaquez, Irene Pinkard, and Bob Valles.</p> <p>Trustees absent: Steve W. Stocks</p> <p>Student Representative: Melissa Ramirez.</p> <p>Administration present: Jody Dunlap, Superintendent, Roger Rice, Assistant Superintendent-Human Resources, Martha Mutz, Assistant Superintendent-Educational Services, Randy Winton, Assistant Superintendent-Business Services, and Sherrill Tucker, Executive Assistant.</p> <p>Guests present: Tod Deardorff, Kathleen Downen, Don Wong, Patrick Cruzen, Mary Kay Yu, Dr. George Yu, Glen Broderick, Julia Newman, Sally Herman, Kyunghae Schwartz, and other interested persons.</p>
PLEDGE OF ALLEGIANCE	<p>Trustee Irene Pinkard led the Pledge of Allegiance.</p>
ADOPTION OF AGENDA	<p>It was moved by Trustee Valles, seconded by Trustee Pinkard and carried, to add to the pre-approved list in Consent Calendar Item 10M and adopt the agenda, as presented. <i>Items were then considered in the order in which they appear in these minutes.</i></p>
APPROVAL OF MINUTES	<p>On motion of Trustee Jaquez, seconded by Trustee Valles and carried, the minutes of the regular meeting of June 21, 2006, were approved, as corrected by President López Hanson.</p>
CLOSED SESSION	<p>President López Hanson called for public comment prior to announcing that the Board was going into closed session to discuss confidential material relating to:</p> <ul style="list-style-type: none">Student Personnel [Education Code §35146, 48912, 48919]Conference with Agency Labor Negotiator [Government Code §54957.6]<ul style="list-style-type: none">Employee Organizations: California School Employees Association - Campus Supervisor UnitOxnard Federation of Teachers - Certificated UnitConference with Real Property Negotiator [Government Code §54956.8]<ul style="list-style-type: none">➤ North Side of Central Avenue East of Strickland and West of Rio Mesa High School (Ventura County Assessor's Parcel No. 147-0-060-225)➤ District Office Update <p>Negotiator: Randy Winton, Assistant Superintendent, Business Services</p>
RECONVENE IN PUBLIC: REPORT OF CLOSED SESSION ACTION	<p>The Board reconvened in open session at 6:45 p.m. President López Hanson announced that no action was taken.</p>

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AUDIENCE TO ADDRESS BOARD OF TRUSTEES

Ms. Kathleen Downen, parent, stated that some years ago her freshman son had an incident on campus. A settlement agreement was reached and, working with Ms. Constance Woods, former Director of Special Education, she said she did not want the money until her son was a senior. She has now been told that the district will not honor that agreement because the statute of limitations has expired. She asked that Trustees do the right thing and pay her attorney fees, as agreed. Superintendent Dunlap will contact Ms. Downen to follow up.

Mr. Donald Wong and Mr. Patrick Cruzen, Royal Street Communications, were present to promote their proposal for a cell site at Hueneme High School. They reported that they recently received their FCC license and will charge a flat rate of \$35 per month. Their equipment would be located at the base of the light standard at Hueneme High School. They stated that their proposal would benefit the district financially, and also be of benefit to the community. Trustees asked that this item be agendaized for further discussion.

Representing the Rio Mesa High School Band Boosters, Mr. Glen Broderick, Ms. Julia Newman, Ms. Sally Herman, Dr. George Yu and Ms. Mary Kay Yu were present to work with Trustees to aggressively pursue their share of new state funding for the Arts. They have calculated about \$7.68 million in state monies. Mr. Randy Winton, Assistant Superintendent-Business Services, said it probably is closer to about \$2 million and explained the three grants available from the state. Once confirmation is received from the state, Superintendent Dunlap will contact Mr. Lawson, RMHS Band Boosters' President. They questioned why the football program runs the snack bar and receives all the revenues. They were told that the revenue goes into paying for security and on-duty police officers during football games. Dr. Yu talked about the impact of the band program on students and, particularly, his son, and the difficulties in recruiting a new band instructor at Rio Mesa High School.

SEATING OF NEW STUDENT REPRESENTATIVE TO THE BOARD OF TRUSTEES

Ms. Martha Mutz, Assistant Superintendent-Educational Services, introduced Ms. Melissa Ramirez, Student Representative to the Board of Trustees for the 2006-07 school year. Melissa is an Honor Student at Channel Islands High School and, in her spare time, attends Oxnard Community College. She is the ASB Vice President at Channel Islands and is actively involved in the California Scholarship Federation. Melissa thanked the Board and stated she is looking forward to the school year. President López Hanson welcomed her to the Board.

GENERAL DISTRICT REPORT

Superintendent Dunlap reported that the first session of summer school ended last Friday and the second session began Monday. The first day of the 2006-07 school year will be Monday, August 28, 2006.

Superintendent Dunlap shared that there are some excellent programs going on in the district. Under the leadership of Ms. Lupe Reyes-Castillo, 35 students are attending a class at California State University, Channel Islands. Graduation will be held August 10 for those students who successfully pass the class, and they will receive 3 units of credit. For many of these students, it is their first exposure to a college campus. Another program is at Oxnard High School under the direction of Mrs. Zambrano, Oxnard Community College, and Ms. Kathleen Beckham, Oxnard High School, who are partnering to offer a college Geometry class. If successful, the students will get both high school and college credit. No tuition was charged. At Channel Islands, Hueneme, Pacifica and Rio Mesa High Schools, a College Algebra Academy is offered in partnership with the University of California, Santa Barbara. These academies are targeted for incoming 9th graders identified for Algebra in the fall.

Superintendent Dunlap thanked Assistant Superintendent Randy Winton for his leadership on a number of construction projects going on throughout the district; fencing, sidewalks, roofing and painting.

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GENERAL
DISTRICT
REPORT
Continued

At the Board meeting of June 21, 2006, Trustees asked Superintendent Dunlap to look into concerns of audience members addressing the Board that evening. In the matter of Rio Mesa High School graduate R.J. Martin, a request was made to look into the selection process of Valedictorians. Superintendent Dunlap reported that she met at length with Principal Rickard and staff, and is pleased to report that the school followed the process in place. She next reviewed R.J.'s grades and reported that the teacher in question is a highly qualified teacher and an expert in her field. In reviewing R.J.'s grades, the teacher indicated a grade of "B" at the quarter. R.J. and his family were aware of this grade. Superintendent Dunlap said she could find nothing in her investigation that the teacher was biased in any way. Another student ended up with a grade slightly higher than R.J.'s and, therefore, was identified as the Valedictorian.

Superintendent Dunlap reported that the next two items requiring follow-up are personnel issues and rules of confidentiality apply. She did explain, however, that it is not unusual for administrative changes to be made, and sometimes people disagree. Decisions are made in terms of the best possible administrative match and to improve student achievement, not to impact the students or the instructional programs. The situation at Oxnard High School is again a personnel issue; however, there were a number of voluntary moves with counselors. Six assignments were made, again looking for a good match and being able to take skills to another site to build with another team. Superintendent Dunlap reported that she did listen to the concerns of the parents and community who took time out of their busy schedules to come to the Board meeting, and extended her appreciation for their comments and concerns.

CONSENT
CALENDAR

On motion of Trustee Pinkard, seconded by Trustee Valles and carried, the Consent Calendar Items, with the addition to the pre-approved list in Item 10M were approved, as listed:

Certificated
Personnel

Consideration to Authorize Teaching Assignment by Board Authorization, Summer School 2006
That the following individuals, having completed at least 9 units of upper division or 18 semester units of coursework, be approved to teach in the designated subject, pursuant to Education Code §44263:

Jerald Bowles, English - 18 semester units
Patricia Casiano, Mathematics - 18 semester units
Deb Goldstein, Mathematics - 18 semester units
Gina McCann, English - 18 semester units
Laurel Smith-Michel, English - 18 semester units
Rebecca Weinberg, Mathematics - 18 semester units

Employment of First Year Probationary Teachers, effective August 25, 2006

Kevin Cozzoli, Science
Zachary Miller, Special Education
Carmen Moraza-Peralta, English
Laurel Smith-Michel, Science
Jennifer Romero, English
Kimberly Tahsuda, English
Anna Tritschler, 60 percent assignment, Foreign Language: Spanish
Peggy Tsieng, Special Education

Employment of Summer School 2006 Certificated Personnel

That the list of certificated personnel, on file with the permanent minutes, be approved contingent upon appropriate credential, D.O.J. clearance, enrollment, and full funding from the California Department of Education.

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Certificated
Personnel
Continued

Employment of Certificated Employee, effective August 25, 2006

Eva McMillin, Special Education teacher

Declination of Employment

Thomas Pavia, Performing Arts teacher

Reclassification

Becky Buettner, from Assistant Principal to Director of Assessment and Accountability,
effective 07/01/06

Resignation

Jeffrey Felder, Special Education teacher, effective 07/11/06

Andrea Horigan, ESL teacher, effective 06/01/06

Alicia Reynolds, English teacher, effective 06/17/06

Classified
Personnel

Change of Employment Status: Leave With Pay, Pursuant to Education Code §44987

Sue Dalton, Paraeducator II, effective 09/01/06 - 06/30/07

Ratification of Employment

Saba Tailor, Paraeducator I, effective 05/31/06

Reclassification

Corie Escobar, from Clerical Assistant I to Clerical Assistant II, effective 08/25/06

Retirement

Marjorie Compton, ASB Accounts Clerk, effective 09/01/06

Helene Krehbiel, Clerical Assistant III, effective 09/14/06

Purchase Orders

That Purchase Orders totaling \$198,244.06 and Direct Pays totaling \$674,340.97 be approved, as presented.

Voluntary Consent
to Expulsion

That Student No. 109371 be expelled from the Oxnard Union High School District for the remainder of the 2005-06 school year and the fall semester of the 2006-07 school year, and that the student attend Pacific View Community Day School for the period of the expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

Voluntary Consent
to Expulsion

That Student No. 112387 be expelled from the Oxnard Union High School District for the remainder of the 2005-06 school year and the fall semester of the 2006-07 school year, and that the student attend Pacific View Community Day School for the period of the expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

Voluntary Consent
to Expulsion

That Student No. 119315 be expelled from the Oxnard Union High School District for the remainder of the 2005-06 school year and the fall semester of the 2006-07 school year, and that the student attend Pacific View Community Day School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

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Voluntary Consent to Expulsion	That Student No. 122363 be expelled from the Oxnard Union High School District for the remainder of the 2005-06 school year and the fall semester of the 2006-07 school year, and that the student attend Gateway Community School for the period of the expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.
Approval of Non-Public School Placement	That the non-public residential placement, as of May 17, 2006, for Student No. 110752, Case Number Forty-Two, 05/06, be approved according to the recommendation of the I.E.P. team and the Director of Special Education.
Approval of Non-Public School Placement	That the non-public school placement, as of May 31, 2006, for Student No. 111473, Case Number Two, 06/07, be approved according to the recommendation of the student's I.E.P. team and the Director of Special Education.
Oxnard Adult School Graduates, Class of 2006	That the Oxnard Adult School Graduates, Class of 2006, be approved, as presented.
Approval of Quarterly Report - Williams Uniform Complaint Procedures	That the quarterly report of Administrative Regulation 1212.4(1) - Williams Uniform Complaint Procedures be approved, as presented.
Approval of Job Description: Library/Textbook/Career Center Technician	That the proposed job description: Library/Textbook/Career Center Technician be approved, as presented.
Student Teacher Agreement with Pepperdine University	That the Student Teacher Agreement between Pepperdine University and the Oxnard Union High School District be approved, as presented.
Student Professional Nursing Education Agreement	That the Student Professional Nursing Education Agreement between Oxnard Adult School and The Venturan be approved, as presented.
Approval of Price Increase in Student Breakfasts, 2006-07	That the increase in the meal price of student breakfasts for Fiscal Year 2006-07 be approved, as presented.
Agreement with Oxnard College for Vocational Training	That the agreement with Oxnard College for vocational training of Special Education students be approved, as presented.
Approval of Five-Year Lease, Xerox Digital Copier	That a five-year lease of a Xerox Model WC7655 digital copier, utilizing a negotiated contract #071396905 in the amount of \$408.18 plus tax per month for 60 months be approved, as presented.

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Approval of List of Memberships, Conferences, Workshops and Meetings for Board of Trustees, 2006-07

That the following list of memberships, conferences, workshops and meetings be approved, as presented:

- American Alliance of Physical Education and Dance
- Association of California School Administrators
- Association for Supervision and Curriculum Development
- California Association of Bilingual Education
- California Association of Directors of Activities
- California Association of School Business Officials
- California Association of Student Councils
- California Consortium of Independent Study
- California Department of Education
- California Latino School Board Members Association
- California School Boards Association
- California State Athletic Directors Association
- Coalition of Adequate School Housing
- Computer Using Educators
- Future Business Leaders of America
- Future Farmers of America
- Latino Issues Forum
- League of United Latin American Citizens (LULAC)
- Military Child Education Coalition Conference
- National Alliance of Black School Educators
- National Association of Latino Elected Officials
- National Association of Secondary School Principals
- National Caucus of Hispanic School Board Members
- National Interscholastic Administrators Association
- National Federation of High School Athletics
- National School Boards Association
- Nordman, Cormany, Hair and Compton
- School Services of California, Inc.
- United States Department of Education
- Ventura County School Boards Association
- Vocational Industrial Clubs of America
- Women's Leadership Conference
- World Affairs Council

Approval of Installation of Sidewalk at Rio Mesa High School

That the installation of a sidewalk at Rio Mesa High School in the amount of \$29,000.00 be approved, as presented. Further, that in order to expedite the work and make minor modifications as may be necessary, district administration is authorized to approve change orders in an amount not to exceed ten percent (10%) of the contracted price for the project.

Approval of Realignment of Chain Link Fence at Rio Mesa High School

That the realignment of the chain link fence at Rio Mesa High School in the amount of \$12,350.00 be approved, as presented. Further, that in order to expedite the work and make minor modifications as may be necessary, district administration is authorized to approve change orders in an amount not to exceed ten percent (10%) of the contracted price for the project.

Donations

That the Donations Report for the reporting period June 22, 2006, through July 19, 2006, be approved, as presented.

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Disposal of
Surplus Property

That the items listed be declared surplus and that staff be authorized to dispose of all items through sale or other means, in the most expeditious manner.

Approval of
Notice of
Completions

That the Notice of Completions be approved, as follows:

- Channel Islands Roofing, Inc. for Roofing Project at Adult Education, Hueneme Road
- Channel Islands Roofing, Inc. for Roofing Project at Frontier High School

RATIFICATION OF
CHANGE ORDERS

On motion of Trustee Valles, seconded by Trustee Jaquez and carried, the following Change Orders were ratified:

- No. 1 to RSC Construction, Inc. for Additional Construction at Adolfo Camarillo High School
- No. 2 to RSC Construction, Inc. for Additional Construction at Adolfo Camarillo High School
- No. 3 to RSC Construction, Inc. for Additional Construction at Adolfo Camarillo High School

BOARD MEMBERS'
REPORTS AND
COMMUNICATION

Trustee Pinkard stated that in several meetings she has attended recently, many comments have been made about the school's "bungalows," referring to the portable buildings on each campus. Mr. Randy Winton, Assistant Superintendent-Business Services, explained that when the district built Pacifica High School, the state required "relocatable" classrooms, and that more recently, portables have been added due to increased growth. The portables can be removed when growth issues are resolved. Trustee Pinkard said another comment she received was that the growth of a school was the business of the City Council. She stated that the growth of campuses in any school district is the responsibility of the Board and administration, as well as ensuring that enrollments are leveled out and students have access to the kind of classrooms they need to learn. This is not the decision of the City Council. She stated that in the future, it is hoped that the district has some input with the city and that new building doesn't impact the schools. Trustee Pinkard clarified again that the district works very hard to correct overcrowding immediately and students do not sit on the floor. All students have textbooks, and some students have two sets of textbooks; one for the classroom and one for home.

Trustee Valles reported that he has received several telephone calls from Rio Mesa High School Band Boosters and, hopefully they were listening to the earlier report on the funding from the state. He asked staff if a "Plan B" was in place for the new music director at Rio Mesa High School so that the band can participate in the Ventura County Fair. Mr. Roger Rice, Assistant Superintendent-Human Resources, said interviews have been scheduled and a replacement is expected soon. Arrangements will be made for the RMHS Band to participate in the Fair.

Trustee Jaquez said he has traveled to many places in the past month and everyone is talking about "education," and "how to fix things that are broken." He said he is dealing with emails from across the country to report on the success of the district in improving student achievement. He said that he, too, has received many calls from the Rio Mesa Band Boosters regarding the amount of fundraising activities they do and state monies. He explained that while the dollar amount to various programs has decreased, the costs have risen. Athletics does a great deal of fundraising to augment the various sports programs. He said that the district will sit down and look at where this new money is going, and stated again that students raise money on their own and have been doing it for many, many years. In addition, he opined that fundraising activities help students bond.

President López Hanson shared the Ventura County Star news article on the district's Migrant Education program at California State University, Channel Islands. Additionally, she commended Edgar and Rene Herrera, the two students who rescued a father and son immediately following an airplane crash in Somis. Two weeks later, they found the family dog who had been

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BOARD MEMBERS'
REPORTS AND
COMMUNICATION
Continued

lost and disabled. President López Hanson extended her congratulations to the two young men who are students at Rio Mesa High School.

President López Hanson gave Trustees a copy of the Superintendent's evaluation and read a letter out loud asking that Trustees review the evaluation and provide any comments or thoughts to her. Additionally, she thanked fellow Trustees for the tremendous opportunity given to her this year.

Board President López Hanson shared correspondence from the Camarillo Community Development Department regarding a proposed bond issue, and correspondence from Dr. Charles Weis, Superintendent, Ventura County Office of Education, regarding the district's compliance with the Williams Uniform Complaint Procedures.

Trustee Jaquez suggested and Trustees concurred that arrangements be made to recognize and commend the Herrera brothers at a future Board meeting.

Superintendent Dunlap reported to Trustees that staff will probably bring more graduates to add to the Class of 2006 after the July 26-27 CAHSEE testing.

Assistant Superintendent Rice will continue to update the Board on collective bargaining activities.

President López Hanson asked that Trustees consider a special Board meeting for the purpose of establishing the Superintendent's goals. Mrs. Tucker will coordinate the date and time.

ITEMS FOR
FUTURE
CONSIDERATION

- A. Consideration of Approval of Additional Graduates, Class of 2006 - August 16, 2006
- B. Consideration of Approval of Summer School Graduates - August 16, 2006
- C. Special Report: Update of Negotiations with Bargaining Units - August 16, 2006
- D. Consideration of Adoption of Resolution Proclaiming September as Hispanic Heritage Month - August 16, 2006
- E. Consideration of Parent Representative to Migrant Community Advisory Committee - August 16, 2006
- F. Board Recognition: Edgar and Rene Herrera, "Local Heroes"

FUTURE
MEETINGS

On motion of Trustee Jaquez, seconded by Trustee Valles and carried, the regularly scheduled meeting of September 20, 2006 was rescheduled to **September 13, 2006**.

Wednesday, August 16, 2006 - 5:30 p.m., in the District Office Board Room - regularly scheduled meeting

Wednesday, September 13, 2006 - 5:30 p.m., in the District Office Board Room - regularly scheduled meeting

Wednesday, October 18, 2006 - 5:30 p.m., in the District Office Board Room - regularly scheduled meeting

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ADJOURNMENT There being no further items of business, President López Hanson adjourned the meeting at 7:48 p.m.

BOARD OF TRUSTEES

Irene Pinkard, Ed.D., Clerk

Jody Dunlap, Ed.D., Secretary

st:07/26/06