

**Oxnard Union High School District**  
*Oxnard, California*

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**MINUTES FOR THE REGULAR BOARD MEETING**  
**December 12, 2007**

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**1. CALL TO ORDER**

The call to order by President Jaquez at 5:07 p.m.

**Trustees present:**

Dick Jaquez, President  
Irene Pinkard, Vice President  
Steve W. Stock, Clerk  
Socorro López Hanson, Member (late arrival)  
Robert Q. Valles, Member

**Administration present:**

Jody Dunlap, Superintendent  
Roger Rice, Assistant Superintendent-Human Resources  
Martha Mutz, Assistant Superintendent-Educational Services  
Randy Winton, Assistant Superintendent-Business Services  
Nancy R. Serros, Executive Assistant

**Student Representative present: Seira Matsushima**

**Guests present:** Rene Rickard, Walt Dunlop, Puneet Sharma, Tod Deardorff, Regina Crawford, Rick Torres, Ray Gonzales, Tom Ito, Mark Contreras, Jahnelle Nichols, Kathy Greaves, Wayne Edmonds, and other interested persons.

**2. PLEDGE OF ALLEGIANCE**

Superintendent Dunlap led the Pledge of Allegiance.

**3. ADOPTION OF AGENDA**

It was moved by Trustee Pinkard, seconded by Trustee Valles and carried 4:0, that Superintendent's Report – Item 10.B Board Recognition of Employees of the Year be brought forward, and that the agenda be adopted, as amended. *Items were then considered in the order in which they appear in these minutes.*

**4. APPROVAL OF MINUTES**

**4-A November 5, 2007, Regular Board Meeting**

On motion of Trustee Pinkard, seconded by Trustee Stocks and carried 4:0, the minutes of November 5, 2007 Regular Board meeting were approved, as presented.

**10. Superintendent's Reports**

**10-B Board Recognition:**  
*Employee Recognition*

Denise Barnett, Director of Human Resources introduced employees recognized for 10, 15, and 20 years of service, 20 years perfect attendance, and employees of the year in the categories of Paraeducator, Classified and Certificated. *(Please see attached list of individuals recognized.)*

Selected as *District-wide Employee of the Year* were:

**Paraeducator of the Year:**

*Mitzi Morgan, Pacific View High School*

**Classified Employee of the Year:**

*Michelle Vivenzio, Plumber, District Office*

**Certificated Employee of the Year:**

*Connie Cervera, Teacher, Oxnard High School*

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5. **PUBLIC COMMENT ON CLOSED SESSION ITEMS** President Jaquez called for public comments.
- (Late arrival) Trustee López Hanson arrived prior to closed session.
6. **CLOSED SESSION** Hearing no comments, President Jaquez announced the Board was going into closed session to discuss confidential material relating to:
- A. Student Personnel: [Education Code §35146, 48912, 48919]
- B. Conference with Legal Counsel – Existing Litigation  
[Government Code 54956.9(a)]  
Unification
- C. Conference with Agency Labor Negotiator  
[Government Code §54957.6]  
Agency Negotiator:  
Roger Rice, Assistant Superintendent-Human Resources
- Employee Organization:  
Oxnard Federation of Teachers – Certificated Unit
- The Board went into closed session at 5:26 p.m.
7. **RECONVENE IN PUBLIC:** The Board reconvened in open session at 6:37 p.m. President Jaquez announced there was no action taken during closed session.
8. **ANNUAL ORGANIZATIONAL MEETING OF THE GOVERNING BOARD**
- 8-A Recognition of Outgoing Board President On behalf of administrative staff and the Governing Board, Superintendent Dunlap presented a desk pen set to Trustee Dick Jaquez in appreciation for his services as Board President this past year.
- President Jaquez expressed his appreciation and stated it had been a pleasure and an honor to serve in this position, and thanked the Board for this opportunity.
- 8-B Election of Officers 2008 In accordance with Board Policy 9100 and Education Code §35143, the annual organizational meeting of the Board of Trustees was held. Superintendent Dunlap conducted the election for President of the Board.
- 8-B.1 Election of Board President Trustee López Hanson nominated Irene Pinkard for President and moved that the nominations be closed, seconded by Trustee Valles. Irene Pinkard was elected unanimously as President.
- 8-B.2 Election of Board Vice President President Pinkard conducted remaining elections.
- Trustee Jaquez nominated Steve W. Stocks for Vice President and moved that the nominations be closed, seconded by Trustee López Hanson. Steve W. Stocks was unanimously elected as Vice President.

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**8. ANNUAL ORGANIZATIONAL MEETING OF THE GOVERNING BOARD - Continued**

8-B.3 Election of Board Clerk                      Trustee Stocks nominated Robert Q. Valles for Clerk and moved that the nominations be closed, seconded by Trustee López Hanson. Robert Q. Valles was unanimously elected as Clerk.

8-C Appointment of Representative to Vote in Election for Members of the County Committee on School District Organization                      On motion of Trustee Valles, seconded by Trustee Stocks and carried unanimously, Trustee López Hanson was appointed Board representative to vote in the election for members of the Ventura County Committee on School District Organization.

8-D Appointment of Secretary to the Governing Board                      Superintendent Dunlap was appointed Secretary to the Governing Board.

8-E Approval of Board Meeting Calendar, 2008                      Trustee López Hanson moved to approve Option 2, motion lost, no second.  
  
Trustee Stocks moved to approve Option 1, seconded by Trustee Valles, and carried by a 3:2 vote, Option 1 was approved, as amended. Trustees López Hanson and Pinkard opposed. The Governing Board will meet once per month every second Wednesday, beginning at 5:30 p.m. in closed session and open session at 6:30 p.m.; with the flexibility of scheduling two meetings per month, as needed.

**9. AUDIENCE TO ADDRESS THE BOARD OF TRUSTEES**                      There were no audience reports or communications.

**10. SUPERINTENDENT'S REPORTS**

10-A Board Recognition:  
    *2007 Geo Challenge Winner – Rio Mesa High School:*                      Ms. Martha Mutz, Assistant Superintendent-Educational Services, stated She was pleased to report Rio Mesa High School placed first place among OUHSD schools and third in the County in this year's Geo Challenge. In addition, Christopher Russell won third place in the individual round. Principal Rene Rickard introduced team members Christopher Russell, Andrew Vasiloff, Jonathan Dovedy and Mickey Kumar. Trustee Stocks and Ms. Mutz presented certificates of achievement to the students, and presented a plaque to Principal Rickard recognizing RMHS as the District's Geo Challenge winners. Ms. Mutz invited parents to step forward and be acknowledged along with their child. On behalf of the Board, President Pinkard extended congratulations to the students, parents and Advisor Kimberly Ma, who was not able to attend.

10-C General District Acknowledgements/Updates:                      Superintendent Jody Dunlap reminded Trustees and administrative staff the Community Law Enforcement graduation service at Oxnard City Council Chambers would be held on December 14 at 4 p.m.; and the Pre-Engineering Program Graduation Ceremony on December 17, 4 p.m., in the District Board Room. Dr. Dunlap reported that she, administrative staff, and Trustees attended several workshops at the annual CSBA conference in San Diego; and all the principals, Ms. Mutz, Dr. Pinkard, Mr. Valles and she attended the Achievement Gap conference in Sacramento and received valuable information that has already been put into action.

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**10. SUPERINTENDENT'S REPORTS**

10-C General District Acknowledgements/Updates: Dr. Dunlap extended congratulations to Rio Mesa for representing the District nicely at this year's Geo Challenge and thanked parents for their continued support. Dr. Dunlap informed Trustees several of the schools are holding food drives to help those families in need in the surrounding communities. Lastly, Dr. Dunlap extended holiday wishes to Board of Trustees, the audience, and stated the schools will be closed until January 7, 2008.

10-D Regular Report: *Student Representative* Ms. Matsushima reported schools are gearing up for the holiday season by holding holiday rallies and assemblies, RMHS held the "Mr. Rio Mesa" pageant and all schools will soon hold their own pageants. A district-wide pageant is planned for later in the year. Ms. Matsushima extended congratulations to the Geo Challenge winners and expressed how glad she was to see how well Rio Mesa students are doing.

**11. CONSENT CALENDAR** On motion of Trustee Stocks, seconded by Trustee Jaquez and carried 5:0, the Consent Calendar was approved, as presented.

11-A Approval of Certificated and Classified Personnel That the personnel appointments recommended by the Assistant Superintendent, Human Resources be approved, as presented.  
*(Please see attached list of certificated and classified personnel items.)*

11-B Approval of Purchase Orders That Purchase Orders totaling \$962,187.24 and Direct Pays totaling \$504,848.98 be approved, as presented.

11-C Approval of Non-Public School Placement That the non-public school placement, as of October 29, 2007 for student number 133174, case number twenty-one, 07-08, be approved according to the recommendation of the students' IEP Team and Director of Special Education.

That the non-public school placement, as of October 15, 2007 for student number 133175, case number twenty-two, 07-08, be approved according to the recommendation of the students' IEP Team and Director of Special Education.

That the non-public school placement, as of November 13, 2007 for student number 132654, case number twenty-three, 07-08, be approved according to the recommendation of the students' IEP Team and Director of Special Education.

That the non-public school placement, as of November 20, 2007 for student number 133546, case number twenty-four, 07-08, be approved according to the recommendation of the students' IEP Team and Director of Special Education.

That the non-public school placement, as of September 10, 2007 for student number 133716, case number twenty-five, 07-08, be approved according to the recommendation of the students' IEP Team and Director of Special Education.

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**11. CONSENT CALENDAR – Continued**

**11-D Voluntary Consent to Expulsion**

That student number 126686 be expelled from the Oxnard Union High School District for the remainder of the fall semester 2007 and spring semester 2008, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 116402 be expelled from the Oxnard Union High School District for the fall semester 2007 and spring semester 2008, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 124174 be expelled from the Oxnard Union High School District for the remainder of fall semester 2007 and spring semester 2008, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 127437 be expelled from the Oxnard Union High School District for the remainder of fall semester 2007 and spring semester 2008, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 124490 be expelled from the Oxnard Union High School District for the remainder of fall semester 2007 and spring semester 2008, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 130180 be expelled from the Oxnard Union High School District for the remainder of fall semester 2007 and spring semester 2008, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

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**11. CONSENT CALENDAR – Continued**

**11-D Voluntary Consent to Expulsion**

That student number 113883 be expelled from the Oxnard Union High School District for the fall semester 2007 and spring semester 2008, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 126253 be expelled from the Oxnard Union High School District for the remainder of fall semester 2007 and spring semester 2008, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 133491 be expelled from the Oxnard Union High School District for the remainder of fall semester 2007 and spring semester 2008, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 128909 be expelled from the Oxnard Union High School District for the remainder of fall semester 2007 and spring semester 2008, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 129211 be expelled from the Oxnard Union High School District for the remainder of fall semester 2007 and spring semester 2008, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 119653 be expelled from the Oxnard Union High School District for the remainder of fall semester 2007 and spring semester 2008, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

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#### 11. CONSENT CALENDAR – Continued

##### 11-D Voluntary Consent to Expulsion

That student number 115569 be expelled from the Oxnard Union High School District for the remainder of fall semester 2007 and spring semester 2008, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 133541 be expelled from the Oxnard Union High School District for the remainder of fall semester 2007 and spring semester 2008, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 119615 be expelled from the Oxnard Union High School District for the remainder of fall semester 2007 and spring semester 2008, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 124127 be expelled from the Oxnard Union High School District for the fall semester 2007 and spring semester 2008, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 131958 be expelled from the Oxnard Union High School District for the fall semester 2007 and spring semester 2008, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 132598 be expelled from the Oxnard Union High School District for the remainder of fall semester 2007 and spring semester 2008, and it is also recommended the student attend HHT. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

- 11-E Approval of Student Expulsion by Recommendation of the Administrative Panel No administrative panel required, student/parent consented to voluntary expulsion.

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**11. CONSENT CALENDAR – Continued**

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| 11-F | Approval of Internship Agreement with the University of Phoenix  | It is the recommendation of the district administration that the Board of Trustees approve the Internship Agreement with the University of Phoenix, as presented.  |
| 11-G | Approval of Waiver of California High School Exit Exam (CAHSEE) Requirement in Mathematics for One (1) Special Education Student   | It is the recommendation of the district administration that the Board of Trustees approve the Waiver of California High School Exit Exam (CAHSEE) Requirement in Mathematics for One (1) Special Education Student, as presented.                     |
| 11-H | Approval of Single School Plan for Student Achievement, Including Site LEAP Plans  | It is the recommendation of the district administration that the Board of Trustees approve the Single School Plan for Student Achievement, including Site LEAP Plans for 2007-08 school year, as presented.  |
| 11-I | Approval of Change of Rate of Mileage Reimbursement to Equal IRS Approved Standard Mileage Rate  | It is the recommendation of district administration that the Board of Trustees approve the mileage reimbursement rate at 50.5 cents per mile effective January 1, 2008, as presented.  |
| 11-J | Renewal of Agreement for Special Services with Atkinson, Andelson, Loya, Ruud and Romo   | It is the recommendation of district administration that the Board of Trustees approve the renewal agreement with Atkinson, Andelson, Loya, Ruud and Romo, as presented.   |
| 11-K | Renewal of Agreement with Special District Financing and Administration (SDFA) for School Facilities Needs Analysis and Fee Justification                                | It is the recommendation of district administration that the Board of Trustees approve the renewal of agreement with Special District Financing and Administration, as presented.  |
| 11-L | Approval of Notice of Completion of the All Weather Track Project at Rio Mesa High School by Berry General Engineering   | It is the recommendation of district administration that the Board of Trustees approve the Notice of Completion of the All Weather Track Project at Rio Mesa High School by Berry General Engineering, P.O. Box 1457, Ventura, CA 93002, as presented. |
| 11-M | Approval of the Agreement between Oxnard Union High School District and Trueline for the Resurfacing of Basketball and Volleyball Courts at Adolfo Camarillo High School | It is the recommendation of district administration that the Board of Trustees approve the agreement between Oxnard Union High School District and Trueline for the Resurfacing of Basketball and Volleyball Courts at Adolfo Camarillo High School.   |
| 11-N | Approval for a 50-50 Purchase of a Chevrolet Truck for the Agriculture Program at Adolfo Camarillo High School   | It is the recommendation of the district administration that the District enter into a 50-50 split with Adolfo Camarillo High School's Agriculture Department for the purchase of a new pick-up truck.   |



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**11. CONSENT CALENDAR -- Continued**

- 11-O Approval of Agreement with Ventura County Office of Education for R.O.P. Teachers for Culinary Arts, Hospitality and Tourism, Photo Communications, Production Technology and Video Production, and the Auto Service Program Offered at Channel Islands High School That Board of Trustees approve the agreements with Ventura County Office of Education for R.O.P. Teachers for Culinary Arts, Hospitality and Tourism, Photo Communications, Production Technology and Video Production, and the Auto Service Program offered at Channel Islands High School, as presented.
- 11-P Renewal of Agreement for Special Services with the Law Offices of Parham and Rajcic That Board of Trustees approve the renewal agreement with the Law Offices of Parham and Rajcic, as presented.
- 11-Q Approval to Enter into an Agreement between Oxnard Union High School District and Cathleen Lewis, Consultant for Visually Impaired Program That Board of Trustees approve the agreement with Cathleen Lewis, Visually Impaired Specialist, as presented.
- 11-R Approval of Authorization of Signatures That Board of Trustees approve the Certification of Authorized Signatures, as presented.
- 11-S Approval of ACHS Trip Request for 14 Students and Three (3) Chaperones to Attend Wrestling Tournament, Las Vegas, Nevada, December 21-23, 2007, With No Loss of Instructional Time That Board of Trustees approve the ACHS Trip Request for 14 students and three (3) chaperones to attend wrestling tournament, Las Vegas, Nevada, December 21-23, 2007, with no loss of instructional time, as presented.
- 11-T Disposal of Surplus Property It is the recommendation of district administration that the items listed be declared surplus and that staff be authorized to dispose of all items through sale or other means, in the most expeditious manner.
- 11-U Donations That the Donations Report for the reporting period November 6, 2007 through December 12, 2007, be approved, as presented.

**12. ACTION ITEMS**

It is the recommendation of district administration that Board of Trustees approve the Action Items, as listed below.

- 12-A NOMINATIONS FOR CALIFORNIA SCHOOL BOARDS ASSOCIATION (CSBA) DELEGATE ASSEMBLY, SUBREGION 11B On motion of Trustee Jaquez, seconded by Trustee Valles and carried 5:0, the Board of Trustees nominated Socorro López Hanson as a Delegate to the California School Board Association, Subregion 11-B.
- 12-B APPROVAL OF 2007 AUDIT Randy Winton, Assistant Superintendent-Business Services provided a brief overview of the 2007 Audit. On motion of Trustee Stocks, seconded by Trustee Valles and carried 5:0, the Board of Trustees approved the 2007 Audit, as presented.
- 12-C APPROVAL OF FIRST INTERIM REPORT Mr. Winton provided a Powerpoint presentation on the first Interim report. On motion of Trustee Valles, seconded by Trustee Stocks and carried 5:0, the Board of Trustees approved the First Interim Report, as presented.

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### MINUTES FOR THE REGULAR BOARD MEETING

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#### 12. ACTION ITEMS – Continued

- 12-D APPROVAL OF FIVE (5) PERCENT CERTIFICATED BARGAINING UNIT EMPLOYEES' SALARY INCREASE On motion of Trustee Jaquez, seconded by Trustees Hanson and carried 5:0, based on the recommendation of the Superintendent, it was approved that the certificated bargaining unit employees be provided a five percent "on schedule" salary increase for fiscal year 2007-2008 retroactive to July 1, 2007. This salary increase is payable to all employees who were on a paid status between July 1– present (in good standing).
- 12-E APPROVAL OF FIVE (5) PERCENT CLASSIFIED, PARAEDUCATORS, CAMPUS SUPERVISORS, MANAGEMENT, CONFIDENTIAL AND BOARD OF TRUSTEES' SALARY INCREASE On motion of Trustee Valles, seconded by Trustee Stocks and carried 5:0, based on the recommendation of the Superintendent, it was approved that the classified, paraeducators, campus supervisors, management, confidential and Board of Trustees be provided a five percent "on schedule" salary increase for fiscal year 2007-2008 retroactive to July 1, 2007. This salary increase is payable to all employees who were on a paid status between July 1– present (in good standing).

#### 13. BOARD MEMBERS' REPORTS AND COMMUNICATIONS

- 13-A Correspondence
- Trustee Valles informed Trustees he received a letter of concern from a parent and the issue was resolved.
- Trustee Jaquez informed Trustees he received two letters: a letter from a parent regarding the coaching situation and a letter from an attorney regarding a personnel issue.
- Trustee López Hanson informed Trustees she received a letter from the University of Pepperdine regarding Dr. Dunlap being recognized by the University as *Superintendent of the Year*. Trustee López Hanson extended congratulations to Dr. Dunlap and suggested that on behalf of the Board a letter commending Dr. Dunlap be sent to the University.
- President Pinkard reported receiving the same correspondence.
- 13-B Reports and Communications
- Trustee López Hanson reported attending the California School Boards Association's Annual Education conference in San Diego and participated in the Delegate Assembly's workshop on the previous day, which was very informative and a positive experience. Trustee López Hanson extended congratulations to Mr. Paul Chatman who was elected as next year's CSBA President. Lastly, Trustee López Hanson reported she was selected to serve on next year's CSBA conference committee.
- Trustee Jaquez reported he and Trustee Pinkard attended a meeting with Assemblymember Julia Brownley; a retirement luncheon for Mike Johnston former Director of Staff Development; he reported on his attendance at the NALEO conference in Palm Springs dealing with diabetes and obesity; and he visited Channel Islands High School's Independent Study program. Lastly, Trustee Jaquez announced one of the district's ISP teachers, Mr. Ray Tejada earned his Ph.D. and stated he was glad to see that our staff continues to pursue education.

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**13. BOARD MEMBERS' REPORTS AND COMMUNICATIONS**

13-B Reports and Communications

Trustee Valles reported he too attended the CSBA conference and had the opportunity to meet with several of the Trades' Union representatives who are looking forward to working with the District in establishing trades programs. He reported attending holiday music programs at Oxnard and Hueneme high schools and extended congratulations to the music teachers for the outstanding job they do in putting together these activities.

President Pinkard reported she attended the workshop with Assemblymember Brownley; she had an opportunity to speak with several of the Trades' Union Representatives at the CSBA conference; and she attended the Achievement GAP Summit in Sacramento.

13-C Interests and Concerns

Trustee López Hanson suggested inviting Assemblyperson Brownley to tour the District.

Trustee Jaquez suggested inviting Assemblyperson Brownley to one of the graduation services.

Trustee Stocks suggested sending a letter of congratulations to Paul Chatman on behalf of the Board. He asked if the issues with the VI program had been resolved and Dr. Dunlap provided a brief update and stated all issues had been resolved.

**14. ITEMS FOR FUTURE CONSIDERATION**

- |    |   |         |
|----|---|---------|
| A. | Consideration of Adoption of Resolution Proclaiming February 2008 as <i>Black History Month</i>                   | January |
| B. | Consideration of Adoption of Resolution Proclaiming February 4-8, 2008, as <i>National School Counseling Week</i> | January |
| C. | Consideration of Approval of Waiver of Physical Education Graduation Requirement for Oxnard High School           | January |
| D. | Annual Student Dropout Report   | January |

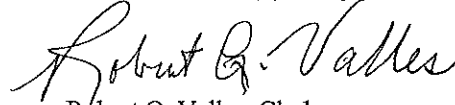
**15. FUTURE MEETINGS**

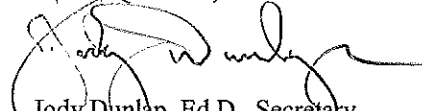
*January 16, 2008*

**16. ADJOURNMENT**

There being no further items of business, it was moved by Trustee Valles seconded by Trustee Jaquez and carried 5:0, that the meeting be adjourned at 7:43 p.m.

**BOARD OF TRUSTEES**

  
Robert Q. Valles, Clerk

  
Jody Dunlap, Ed.D., Secretary



# Oxnard Union High School District

100 YEARS of EXCELLENCE

## *Employee Recognition*

### 10 years of Service

Rene Rickard Rio Mesa High School  
Roger Rice District Office

### 15 Years of Service

Randy Winton District Office

### 20 Years of Service

James Edwards Oxnard High School  
Wayne Lamas Frontier High School

### 20 Years Perfect Attendance

Wayne Lamas Frontier High School

## Paraeducators of the Year

Teri Gonzales Adolfo Camarillo High School  
Temo Ochoa Channel Islands High School  
Paulette Emard Frontier High School  
Araceli Chavez-Mora Hueneme High School  
Jim Smith Oxnard High School  
Mitzi Morgan Pacific View High School  
Donna Rieder Pacifica High School  
Alejandra Arroyo Puente High School  
Linda Torres Rio Mesa High School  
Herbert Takemura Adult School

## Classified Employees of the Year

Jesus Cervantes Adolfo Camarillo High School  
DeeDee Manzano Channel Islands High School  
Donna McNair Frontier High School  
Francisco Martinez Hueneme High School  
Keiko Modderman Oxnard High School  
Sonny Medalle Pacific View High School  
Carlos Soria Pacifica High School  
Felna Cervantes Puente High School  
Koreen Fitzgerald Rio Mesa High School  
Mary Ann Shaw Adult School  
Michelle Vivenzio District Office

## Certificated Employees of the Year

Mamerta Santiago Adolfo Camarillo High School  
John Grennan Channel Islands High School  
Dave Hamilton Frontier High School  
Marcie Duncan Hueneme High School  
Connie Cervera Oxnard High School  
Lise Lange Pacific View High School  
Beth King Pacifica High School  
Diana Guerra Puente High School  
Ed Ransom Rio Mesa High School  
Dee Carlson Adult School

**OXNARD UNION HIGH SCHOOL DISTRICT  
CONSENT CALENDAR – HUMAN RESOURCES  
For the Board Meeting of December 12, 2007**

**CERTIFICATED HUMAN RESOURCES**

**Ratification of Temporary Employment**

*(Contingent upon appropriate credential, D.O.J. clearance, enrollment, and full finding from the California Department of Education)*

Susana Medina, Foreign Language teacher, effective 11/01/07 - 01/24/08 [OHS]

Leigh Meissner, Science teacher, effective 12/10/07 – 06/13/08 [OHS]

Mary Murphy, Speech & Language Pathologist, effective 12/10/07 – 06/13/08 [PHS]

Lisa Wallis, Education Specialist - Hearing Impaired, effective 12/03/07 – 06/13/08 [RMHS]

**Revision of Employment Status**

Ivan Capistrano, English teacher, from Probationary first year to Temporary first year, effective 11/08/07 - 06/13/08 [OHS]

**Consideration to Authorize Teaching Assignment by Board Authorization**

That the following individual(s) – having completed 9 units of upper division or 18 total semester units of appropriate coursework – be approved to teach in the designated subject, pursuant to Education §44263:

Balden, Jon	Social Science - 20 sem units
Bankert, Scott	Business - 20 sem units
Bemis, Myra	Math - 20 upper div units
Briggs, Danika	FL: French - 20 sem units
Buen, Holiday	English - 18 semester units
Callaway, Kevin	Science: Chemistry - 22 sem units
Campos, Pasqual	FL: Spanish - 48 sem units
Carrasco, Ernie	Physical Education - 18 sem units
Collins, Michael	Math - 20 sem units; English - 20 sem units
Cowart, Dorene	Health - 18 sem units
Cuesta, Mercedes	Biology - 20 sem units
Duran, Jesus	FL: Spanish - 20 sem units
Flores, Juan	Physical Education - 20 sem units
Flynn, Tim	FL: German - 18 sem units
Gillian, Chris	Math - 18 sem units
Haynes, David	Science: Physics - 18 sem units
Hickenbottom, Gerri	English - 19 sem units
Hilburn, Larry	GeoScience - 18 sem units
Hill, Carrie	Math - 18 sem units
Kadin, Robert	Math - 12 upper div units
King, Dennis	Health - 9 upper div sem units
Lara, Manuel	Math - 20 sem units
Law, Donald	FL: Spanish - 20 sem units
Lobo, Maria	FL: Spanish - 18 sem units
Lucas, Dan	Science: Chemistry - 20 total units (10 Chemistry)
Magallanes, Griselda	Math - 18 sem units
Matthews, Paul	Science: Bio Science - 9 upper div sem units
Maygren, Donna	Social Science - 20 sem units
Mc Knett, Keith	Science: Bio Science - 18 sem units
Nielsen, Linda	English - 9 upper div sem units
Paulson, Nanci	Social Science - 20 total sem units
Prum, Phyra	English - 9 upper div sem units
Rosin, Richard	Health - 18 sem units
Sajor, Mylinh	FL: French - 20 sem units
Salehi, Cameron	Business - 20 sem units; Social Science - 40 sem units
Simpson, Carly	Physical Education - 18 sem units
Soliz, Dave	Physical Education - 20 sem units
Springston, Anne	FL: French - 18 sem units

**Consideration to Authorize Teaching Assignment by Board Authorization (Continued)**

Terrazas, Bill	Social Science - 18 sem units
Thee, Susan	Science: Chemistry - 18 sem units (10 Chemistry)
Vargas, Alfonso	Math - 18 sem units
Willard, Jack	Physical Education - 32 sem units
Winter, Diane	Science: Chemistry - 19 sem units
Wood Newberry, Lorraine	Physical Science - 20 sem units
Wootton, Bill	Physical Science - 24 sem units
Yount, Will	Social Science - 18 sem units

**Request for Leave of Absence Without Pay**

Joi Hiraishi, Science teacher, effective 2008-2009 school year [ACHS]

**Resignation**

Jennifer Gerlach, Speech & Language Pathologist, effective 01/25/08 [ACHS]

Victor Moreno, teacher, Math effective 12/01/07 [RMHS]

Elliot Turret, Counselor, effective 01/25/08 [RMHS]

**CLASSIFIED HUMAN RESOURCES**

**Ratification of Employment**

Edward Diaz, Interim Director of Nutrition Services, effective 11/01/07 [DO] (due to retirement)

**Reclassification**

Sharon Ferrell, from Coordinator's Secretary to Director's Secretary, effective 12/01/07 [DO]

Maria Quezada, from Nutrition Services Assistant I to Nutrition Services Assistant II, effective 11/26/07 [ACHS]  
(due to resignation)

Aurea Vea, from Nutrition Services Assistant I to Nutrition Services Cook, effective 11/26/07 [ACHS] (due to resignation)

**Request for Leave of Absence without Pay**

David Padilla, Bus Driver/Grounds/Maintenance Worker, 01/07/08 – 01/02/09 [ACHS]

**Release of Probationary Employee**

Resolution 07-45, effective 11/09/07

**Resignation**

Irene Gallardo, Paraeducator IV, effective 12/20/07 [PHS]

Kristen Santoyo, Paraeducator IV, effective 11/16/07 [ACHS]

Elizabeth Torres, Campus Supervisor, effective 01/06/08 [PHS]

Andrew Wright, Database Analyst, effective 12/06/07 [DO]

**Retirement**

Sylvia Turpin, ASB Accounts Clerk, effective 12/29/07 [OHS]