

Oxnard Union High School District

Oxnard, California

Minutes of the November 5, 2007, regular meeting of the Board of Trustees

1. **OFFICIAL OPENING OF MEETING** The regular meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Jaquez at 5:30 p.m., November 5, 2007, in the District Office Board Room.

Trustees present:
Dick Jaquez, President
Irene Pinkard, Vice President
Steve W. Stock, Clerk
Socorro López Hanson, Member
Robert Q. Valles, Member

Administration present:
Jody Dunlap, Superintendent
Roger Rice, Assistant Superintendent-Human Resources
Martha Mutz, Assistant Superintendent-Educational Services
Randy Winton, Assistant Superintendent-Business Services
Nancy R. Serros, Executive Assistant

Student Representative present: Seira Matsushima

Guests present: Kathy Greaves, Wayne Lamas, Ray Gonzales, Terry Keyson, Rafael Keyson, Karen Quincy Luberg, Anna G. Rodriguez, Gail Paulson, Patrick Corley, Annelle Glass, Jeffery Corley, Tina Felipe, Jeanie Flowers, Veronica Lopez, Teri Medina, Ivy Medina, Paige Medina, Aziza A. Cano, Maria Snirnora, Alexandra Latotsky, Elizabeth Anderson, Hillary Corley, Richard Mahilke, Jerry McClelland, Tod Deardorff, Kim Tresvant, Barbara Kimmel and other interested persons.
2. **PLEDGE OF ALLEGIANCE** Trustee Valles led the Pledge of Allegiance.
3. **ADOPTION OF AGENDA** On motion of Trustee Pinkard, seconded by Trustee Valles and carried 5:0, the agenda was adopted, as presented.
4. **APPROVAL OF MINUTES**
 - 4.A October 10, 2007, Special Board Meeting On motion of Trustee Stocks, seconded by Trustee López Hanson and carried 5:0, the minutes of October 10, 2007 Special Board meeting were approved, as presented.
 - 4.B October 10, 2007, Regular Board Meeting On motion of Trustee Stocks, seconded by Trustee López Hanson and carried 5:0, the minutes of October 10, 2007 Regular Board meeting were approved, as presented.
5. **PUBLIC COMMENT** President Jaquez called for public comments.
6. **CLOSED SESSION** Hearing no comments, President Jaquez announced the Board was going into closed session to discuss confidential material relating to:
 - A. Student Personnel: [Education Code §35146, 48912, 48919]
 - B. Conference with Legal Counsel – Existing Litigation [Government Code 54956.9(a)]
Unification

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6. CLOSED SESSION - Continued

C. Conference with Agency Labor Negotiator
[Government Code §54957.6]

Agency Negotiator: Roger Rice
Assistant Superintendent-Human Resources
Employee Organization: Oxnard Federation of Teachers – Certificated
Unit

D. Conference with Real Property Negotiators
[Government Code §54956.8]

Property: V.C. Parcel # 188-0-110-325
District Negotiator: Randy Winton
Assistant Superintendent-Business Services
Under Negotiations: Owner's non-responsive position regarding
property inquiry

The Board went into closed session at 5:33 p.m.

7. RECONVENE IN PUBLIC

The Board reconvened in open session at 6:40 p.m. President Jaquez announced there was no action taken during closed session.

8. AUDIENCE TO ADDRESS THE BOARD OF TRUSTEES

Terry Keyson, Conejo Valley VI teacher and parent of ACHS VI student, addressed the Board about her concerns regarding the lack of materials and services for the Visually Impaired students of the district. She explained the I.E.P. process, the services visually impaired students require, and asked the Board for their assistance in resolving the issues presented.

Paige Medina, parent of OHS VI student, reiterated what was previously said, and stated the transition to high school for her daughter was very traumatic. Ms. Medina asked Trustees to look into parents' and students' concerns and help the VI students.

Hilary Corley, OHS VI student, shared concerns she and fellow VI students have regarding the program. Ms. Corley asked that Trustees find teachers who are going to help the Visually Impaired students and provide the proper instructional materials.

Aziza Cano, OHS VI student, read an article that she wrote and asked Trustees to look into the concerns voiced by the students and parents.

Rafael Keyson, ACHS VI student, stated there were three things he needed for school: to be able to do research on the internet at school, a printer and instructional materials for his science class.

Jerry McClelland, parent of OHS graduate 2005, stated his daughter received services through the VI program. At that time, the program went through major changes. Mr. McClelland stated the District must provide an education to the VI students and asked that the students progress forward and not be allowed to fall behind. Lastly, Mr. McClelland asked that the District be proud of the VI program, listen to the concerns reported by the parents and students, and not turn our heads away from the program.

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8. AUDIENCE TO ADDRESS THE BOARD OF TRUSTEES - Continued

Jeanie Flowers informed Trustees her daughter attends Ocean View School District and is currently receiving good VI services. Ms. Flowers stated VI students have to work harder than anyone else and is concerned her daughter will not receive a quality education at the high school level. She stated VI students are entitled to a free and appropriate education and would like to see this happen for all the kids.

President Jaquez stated he would like these conditions to improve and Trustees and the Superintendent would look into the concerns.

9. SUPERINTENDENT'S REPORTS

9.A *Superintendent Jody Dunlap*

Dr. Dunlap reported CAHSEE retakes (ELA and math) will be administered this week for eleventh and twelfth graders, site counselors will provide assistance to seniors filling out college applications for CSU/UC campuses and talk about available scholarships and financial aid. Dr. Dunlap extended congratulations and best wishes to OHS Seniors Karen Acecedo, Danielle Lynch, and Leo Mena who were named Quest Bridge finalists. The scholarship covers all expenses paid over a four-year period at top universities in the U.S. Superintendent Dunlap reported Trustees Pinkard and Valles and Ms. Mutz will attend the Achievement Gap Summit in Sacramento November 13-14; HHS Drama presents Neil Simon's *Rumors* this weekend; and lastly, Dr. Dunlap invited Trustees to OHS's annual Field Competition this Saturday. Over 21 schools from all over California will compete for various trophies. The event is hosted by Fundi Legohn and OHS Band Boosters.

9.B *Student Representative to the Board*
Seira Matsushima

Ms. Matsushima reported she attended the ODC meeting and everyone is recovering from successful homecoming activities, Mr. OUHSD competition is scheduled for March, district-wide Drug Awareness activities were held last week, HHS held Breast Cancer Awareness activities, and lastly, RMHS is putting together a relief fund for Malibu residents who were devastated by the Santa Ana winds and fires.

10. CONSENT CALENDAR

On motion of Trustee Valles, seconded by Trustee Pinkard and carried 5:0, the Consent Calendar was approved, as presented.

10-A Consideration of Approval of
Certificated and Classified Personnel

That the personnel appointments recommended by the Assistant Superintendent, Human Resources be approved, as presented.

(Please see attached list of certificated and classified personnel items.)

10-B Consideration of Approval of Purchase
Orders

That Purchase Orders totaling \$1,145,180.60 and Direct Pays totaling \$905,997.57 be approved, as presented.

10-C Approval of Non-Public School
Placement

That the non-public school placement, as of September 7, 2007 for student number 133456, case number fifteen, 07-08, be approved according to the recommendation of the student's IEP Team and Director of Special Education.

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10. CONSENT CALENDAR - Continued

Approval of Non-Public School
Placement

That the non-public school placement, as of September 20, 2007 for student number 120049, case number sixteen, 07-08, be approved according to the recommendation of the student's IEP Team and Director of Special Education.

That the non-public school placement, as of August 20, 2007 for student number 133588, case number seventeen, 07-08, be approved according to the recommendation of the student's IEP Team and Director of Special Education.

That the non-public school placement, as of August 27, 2007 for student number 133523, case number eighteen, 07-08, be approved according to the recommendation of the student's IEP Team and Director of Special Education.

That the non-public school placement, as of September 1, 2007 for student number 133227, case number nineteen, 07-08, be approved according to the recommendation of the student's IEP Team and Director of Special Education.

That the non-public school placement, as of September 5, 2007 for student number 117073, case number twenty, 07-08, be approved according to the recommendation of the student's IEP Team and Director of Special Education.

10-D Voluntary Consent to Expulsion

That Student No. 133452 be expelled from the Oxnard Union High School District for the fall semester 2007 and spring semester 2008, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That Student No. 123547 be expelled from the Oxnard Union High School District for the fall semester 2007 and spring semester 2008, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That Student No. 127722 be expelled from the Oxnard Union High School District for the fall semester 2007 and spring semester 2008, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

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10. CONSENT CALENDAR - Continued

Voluntary Consent to Expulsion

That Student No. 112637 be expelled from the Oxnard Union High School District for the fall semester 2007 and spring semester 2008, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That Student No. 117482 be expelled from the Oxnard Union High School District for the fall semester 2007 and through August 30, 2008, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That Student No. 120318 be expelled from the Oxnard Union High School District for the fall semester 2007 and end of the 2007-2008 spring semester, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That Student No. 121295 be expelled from the Oxnard Union High School District for the fall semester 2007, through the end of the 2007-2008 spring semester, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That Student No. 111963 be expelled from the Oxnard Union High School District for the fall semester 2007 through the end of spring semester 2008, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That Student No. 123716 be expelled from the Oxnard Union High School District for the fall semester 2007 and spring semester 2008, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

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10. CONSENT CALENDAR - Continued

- 10.E Expulsion by Administrative Panel That Student No. 12763 be expelled from the Oxnard Union High School District for the fall semester 2007, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.
- That Student No. 115505 be expelled from the Oxnard Union High School District for the fall semester 2007 and spring semester 2008, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.
- 10.F Approval of the Notice of Completion between Oxnard Union High School District and Kiwitt General Building Completion of Site Work for the New Portable Building at the District Office It is the recommendation of the district administration that the Board of Trustees approve the Notice of Completion of the agreement with Kiwitt General Building for site work at the new district office, as presented.
- 10.G Approval of the Notice of Completion between Oxnard Union High School District and Zeller Electric Corporation for Pool Lights at Oxnard High School It is the recommendation of the district administration that the Board of Trustees approve the Notice of Completion of the agreement with Zeller Electric Corporation for the pool lights at Oxnard High School, as presented.
- 10.H Adoption of Resolution No. 07-43, Authorization to Open New Clearing Account at City National Bank for Adult Education It is the recommendation of the district administration that the Board of Trustees adopt Resolution No. 07-43, authorization to open new clearing account at City National Bank for Adult Education, as presented.
- 10.I Approval of Modifications to Adolfo Camarillo's Football Scoreboard Payment Schedule It is the recommendation of district administration that the Board of Trustees approve the request to modify Adolfo Camarillo's football scoreboard payment schedule, as presented.
- 10.J Approval of the Contract between Oxnard Union High School District and Kiwitt's General Building for the Baseball Bleacher Project at Channel Islands High School It is the recommendation of district administration that the Board of Trustees approve the Contract for the reconstruction of the baseball bleachers at Channel Islands High School to Kiwitt's General Building, 5621 Cypress Road, Oxnard, California in the amount of \$48,000.00. This project will be funded with Routine Restricted Maintenance Funds.
- It is further recommended that in order to expedite the work and make minor modifications as may be necessary, it is requested that the Board of Trustees authorize the district administration to approve change order in an amount not to exceed ten percent (10%) of the contracted price for the project.

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10. CONSENT CALENDAR – Continued

- 10.K Approval of the Contract between Oxnard Union High School District and Fence Factory for the Baseball Field Fencing Project at Channel Islands High School
- It is the recommendation of district administration that the Board of Trustees approve the Contract for the baseball field fencing at Channel Islands High School to Fence Factory in the amount of \$57,000.00. This project will be funded with Routine Restricted Funds.
- It is further recommended that in order to expedite the work and make minor modifications as may be necessary, it is requested that the Board of Trustees authorize the district administration to approve change order in an amount not to exceed ten percent (10%) of the contracted price for the project.
- 10.L Approval of the Contract between Oxnard Union High School District and Abby Carpet Warehouse (dba) Buena Ventura Flooring, Inc., for New Flooring in the Library at Channel Islands High School
- It is the recommendation of district administration that the Board of Trustees approve the Contract for the Library flooring at Channel Islands High School to Abby Carpet Warehouse (dba) Buena Ventura Flooring Inc., 2603 Underpass Road, Oxnard, California, in the amount of \$51,376.000. This project will be funded from Deferred Maintenance Funds.
- It is further recommended that in order to expedite the work and make minor modifications as may be necessary, it is requested that the Board of Trustees authorize the district administration to approve change order in an amount not to exceed ten percent (10%) of the contracted price for the project.
- 10.M Approval of the Contract between Oxnard Union High School District and Quality Paving for Resurfacing the Main Parking Lot at Channel Islands High School
- It is the recommendation of district administration that the Board of Trustees approve the Contract for the resurfacing of the main parking lot at Channel Islands High School to Quality Paving, 1516 Lirio, Ventura, California 93004, in the amount of \$23,447.00. This project will be funded with Deferred Maintenance Funds.
- It is further recommended that in order to expedite the work and make minor modifications as may be necessary, it is requested that the Board of Trustees authorize the district administration to approve change order in an amount not to exceed ten percent (10%) of the contracted price for the project.
- 10.N Approval of Notice of Completion of the Tennis Court Project at Hueneme High School by Malibu Pacific Tennis Courts, Inc.
- It is the recommendation of the district administration that the Board of Trustees approve the Notice of Completion for the Tennis Court Project at Hueneme High School by Malibu Pacific Tennis Courts, Inc., 31133 Via Colinas, Suite #107, Westlake Village, California 91362, as presented.
- 10.O Approval of Notice of Completion of the Asphalt Project at the Maintenance Yard at Channel Islands High School by R. Chartrand Construction
- It is the recommendation of the district administration that the Board of Trustees approve the Notice of Completion for the Asphalt Project at the Maintenance yard at Channel Islands High School by R. Chartrand Construction, 237 Youmans Drive, Ventura, California 93003, as presented.
- 10.P Approval of Agreement with Amar Ranch Market for Vocational Training of Special Education Students
- It is the recommendation of the district administration that the Board of Trustees approve the agreement with Amar Ranch Market for vocational training of Special Education students, as presented.

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10. CONSENT CALENDAR – Continued

- 10.Q Approval of Agreement with Jersey Mike's Subs for Vocational Training of Special Education Students It is the recommendation of the district administration that the Board of Trustees approve the agreement with Jersey Mike's Subs for vocational training of Special Education students, as presented.
- 10.R Approval of Amendment between Oxnard Union High School District and Golden State Facilities Services, LLC It is the recommendation of the district administration that the Board of Trustees approve the amended agreement between Oxnard Union High School District and Golden State Facilities Services, LLC, as presented.
- 10-S Disposal of Surplus Property It is the recommendation of district administration that the items listed be declared surplus and that staff be authorized to dispose of all items through sale or other means, in the most expeditious manner.
- 10-T Donations That the Donations Report for the reporting period October 11, 2007 through November 5, 2007, be approved, as presented.

11. ACTION ITEMS

It is the recommendation of district administration that Board of Trustees approve the Action Items, as listed below.

- 11-A Approval of Annual Organizational Meeting of the Board of Trustees On motion of Trustee Stocks, seconded by Trustee Pinkard and carried 5:0, that Wednesday, December 12, 2007, at 6:30 p.m., be designated as the date and time for the Annual Organizational Meeting of the Board of Trustees, as presented.
- 11-B Adoption of Resolution No. 07-44, Board Member Compensation On motion of Trustee Valles, seconded by Trustee Stocks and carried 5:0, Resolution No. 07-44, Board Member Compensation was adopted, as presented.

12. BOARD MEMBERS' REPORTS AND COMMUNICATIONS

- 12-A Correspondence No correspondence reported.
- 12-B Reports and Communications Trustee López Hanson reported that on Tuesday, October 30, she represented the Board at the annual meeting to elect members to the County Committee on School District Reorganization. She informed Trustees that Leo Molitar and Jan Iceland were re-elected to a second term.
- Trustee Valles reported he attended the A.C.E. meeting and stated it was important for the District to have a vocational program in place for our students. The program, in time, will have an enrollment of 400 students. Superintendent Dunlap echoed Trustee Valles' comment and stated representatives from OFT, the District, and counter parts from various trades were in attendance at the meeting. The high school will allow the district to offer alternative educational programs to students who don't do well in a comprehensive high school setting. The first year, the school will enroll approximately 130-140 tenth graders, adding a grade level each year. Trustee Valles stated a similar program has been in place in San Diego and is very successful reaching high risk students.

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12. BOARD MEMBERS' REPORTS AND COMMUNICATIONS

12-B Reports and Communications

Trustee Pinkard stated the City has commented there is concern regarding the filling of jobs in the trade's area and this program would help students who are interested in working in these areas. She reported attending the Hispanic Heritage dinner on Saturday along with Trustees Valles and López Hanson.

Trustee Stocks reported he attended OHS's Girls' Volleyball Game and commented OHS has had a successful program for the past 11 years. Trustee Stocks requested a thorough report on the corrections necessary to improve the Visually Impaired program. Superintendent Dunlap stated she will be meeting with the Director of Special Education to resolve the issues brought forward by the parents and students.

President Jaquez reported he attended a meeting last week with Lois Capps, the Ventura County Board dinner meeting, Santa Clara High School's golf tournament, and attended the activities at Oxnard College for Dia de los Muertos.

12-C Interests and Concerns

President Jaquez requested a full report on the issues regarding the Visually Impaired program and enrollment numbers for Independent Study Program.

13. ITEMS FOR FUTURE CONSIDERATION

- A. Consideration of Approval of Waiver of Physical Education Graduation Requirement for Oxnard High School

14. FUTURE MEETINGS

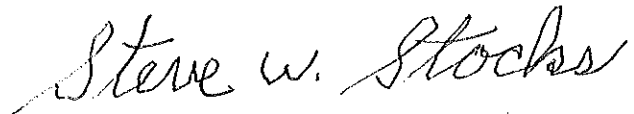
December 12, 2007

Dr. Dunlap reminded Trustees that next month is the annual organizational meeting. Trustees will have an opportunity to discuss and select the 2008 Board Calendar and elect officers. Lastly, Dr. Dunlap clarified that tonight's meeting, which was originally scheduled for November 14, was rescheduled due to two Trustees, Administrative Staff and Principals attending the Achievement Gap Summit on November 13-14 in Sacramento.

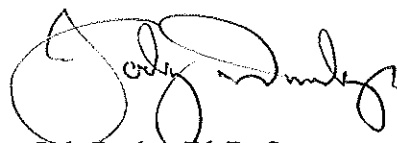
15. ADJOURNMENT

There being no further items of business, President Jaquez adjourned the meeting at 7:27 p.m.

BOARD OF TRUSTEES



Steve W. Stocks, Clerk



Jody Dunlap, Ed. D., Secretary

Approved as read
(or approved as corrected)
December 12, 2007

**OXNARD UNION HIGH SCHOOL DISTRICT
CONSENT CALENDAR – HUMAN RESOURCES
For the Board Meeting of November 5, 2007**

CERTIFICATED HUMAN RESOURCES

Ratification of Temporary Employment

(Contingent upon appropriate credential, D.O.J. clearance, enrollment, and full funding from the California Department of Education)

Susan Neubauer, English teacher, effective 10/15/07 - 01/24/08 [PHS]

Keith Ward, Education Specialist teacher, effective 10/30/07 - 01/24/08 [CIHS]

Rescind Sabbatical Leave Request

Robert McCutchan, Social Studies teacher [OHS]

Resignation

Susan Kaiser, Education Specialist teacher, effective 01/24/08 [PHS]

Robert McCutchan, Social Studies teacher, effective 10/31/07 [OHS]

Consideration to Authorize Teaching Assignment by Board Authorization

That the following individuals(s) – having completed at least 20 clock hours of first aid instruction appropriate to the specific sport be allowed to coach a competitive sport for which the students receive physical education credit for one period a day pursuant to Education 44258.7(b):

Brad Bowman	Jeffrey Holloway	Robert Rada
Rachel Carver	Lauren Huckleberry	Tom Radford
Jack Dalton	Carly Jones	Dennis Reidmiller
Jason Daw	Rogelio Juarez	Gonzolo Rodriguez
Jesus Duran	Manuel Lara	Tawny Safran
Tuck Engelman	Chris Lawler	Mike Smith
Brandon Fuchs	Keith McKnett	Todd Stoke
Pablo Gallegos	Erik Montijo	David Sveiven
Rick Garcia	Walter Moody	Derrick Timmons
Bob Gregorchuk	Abel Morales	Rob Vandermay
John Grenfell	Tim Murray	Steve Worthington
Randy Guzik	Jennifer Otani	Jeffrey Wrout

CLASSIFIED HUMAN RESOURCES

Employment

**Contingent upon fingerprint clearance through the Department of Justice.*

Alma Moreno,* Paraeducator I, effective 11/5/07 [HHS] (due to resignation)

Clayton Reid, Paraeducator IV, effective 01/07/08 [ACHS] (due to IEP authorization)

Ratification of Employment

Patricia Cordova, Paraeducator IV, effective 10/29/07 [PHS] (due to resignation)

Emaly Hamersma, Paraeducator I, effective 10/15/07 [RMHS] (due to resignation)

Juan Perez, Paraeducator IV, effective 10/15/07 [ACHS] (due to resignation)

Deborah Rambadt, Paraeducator I, effective 11/01/07 [HHS] (due to resignation)

Koliel Williams, Campus Supervisor, effective 10/29/07 [PHS] (due to resignation)

Reclassification

Glenna Bachmeier, from Paraeducator I to Paraeducator IV, effective 10/15/07 [PHS] (due to resignation)

Bill Luftenburg, from Assistant Lead Custodian to Lead Custodian, effective 10/26/07 [OHS] (due to resignation)

Matthew Ramirez, from Paraeducator I to Paraeducator IV, effective 11/01/07 [HHS] (due to resignation)