

Oxnard Union High School District

Oxnard, California

Minutes of the October 10, 2007, regular meeting of the Board of Trustees

1. **OFFICIAL OPENING OF MEETING** The regular meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Jaquez at 5:30 p.m., October 10, 2007, in the District Office Board Room.

Trustees present:
Dick Jaquez, President
Irene Pinkard, Vice President
Steve W. Stock, Clerk
Socorro López Hanson, Member
Robert Q. Valles, Member

Administration present:
Jody Dunlap, Superintendent
Roger Rice, Assistant Superintendent-Human Resources
Martha Mutz, Assistant Superintendent-Educational Services
Randy Winton, Assistant Superintendent-Business Services
Nancy R. Serros, Executive Assistant

Student Representative present: Seira Matsushima

Guests present: Tod Deardorff and other interested persons.
2. **PLEDGE OF ALLEGIANCE** Assistant Superintendent Winton led the Pledge of Allegiance.
3. **ADOPTION OF AGENDA** On motion of Trustee Stocks, seconded by Trustee López Hanson and carried 5:0, the agenda was approved as submitted. *Items were than considered in the order in which they appear in these minutes.*
4. **APPROVAL OF MINUTES**
 - 4.A September 12, 2007-Special Board Meeting On motion of Trustee Valles, seconded by Trustee Pinkard and carried 5:0 the minutes of September 12, 2007, Special Board meeting were approved as presented.
 - 4.B September 26, 2007-Regular Board Meeting On motion of Trustee Pinkard, seconded by Trustee Valles and carried 5:0 the minutes of September 26, 2007, Regular Board meeting were approved as presented.
5. **PUBLIC COMMENT** President Jaquez called for public comments.
6. **CLOSED SESSION** Hearing no comments, President Jaquez announced the Board was going into closed session to discuss confidential material relating to:
 - A. Student Personnel: [Education Code §35146, 48912, 48919]
 - B. Conference with Legal Counsel – Existing Litigation [Government Code 54956.9(a)]
Unification
 - C. Conference with Agency Labor Negotiator [Government Code §54957.6]
Agency Negotiator: Roger Rice
Assistant Superintendent-Human Resources
Employee Organization: Oxnard Federation of Teachers – Certificated Unit

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6. CLOSED SESSION - Continued

- D. Conference with Real Property Negotiators
[Government Code §54956.8]
Property: V.C. Parcel # 188-0-110-325
District Negotiator: Randy Winton
Assistant Superintendent-Business Services
Under Negotiations: Owner's non-responsive position regarding
property inquiry

The Board went into closed session at 5:34 p.m.

7. RECONVENE IN PUBLIC:

The Board reconvened in open session at 6:27 p.m. and President Jaquez announced there was no action taken during closed session.

8. AUDIENCE TO ADDRESS THE BOARD OF TRUSTEES

There was no audience communications or comments.

9. SUPERINTENDENT'S REPORTS

Superintendent Jody Dunlap

Dr. Dunlap reminded Trustees the last chance to receive flu shots is Thursday, October 11, and next Monday, October 15 is the renaming of the performing arts center at Pacifica High School. She thanked Ms. Mutz for putting together the Marzano training and informed Trustees the District-wide Staff Development day is scheduled for October 18 and various activities will be held at all sites. She, Ms. Mutz and Trustee Jaquez attended the County Office ELL conference last week and was proud to say most of the presenters were employees of the District. Lastly, she reported attending the Ventura County Educator's Hall of Fame Induction Dinner. Former teacher, long time administrator and principal at Rio Mesa High School Mr. Elmont Michaelson was recognized along with several teachers from throughout Ventura County, as well as State Superintendent Jack O'Connell.

*Student Representative to the Board
Seira Matsushima*

Ms. Matsushima provided a follow-up report on Constitution Day. She informed Trustees that students at Rio Mesa addressed the topic in the social science classes. She reported several schools held various student activities to celebrate Hispanic Heritage month, and the IB Program at Rio Mesa is doing well and is receiving a good response from parents and students. In closing, Ms. Matsushima reported this year might be the first year that schools hold a "Mr. O.U.H.S.D." pageant with male students competing for the title.

10. CONSENT CALENDAR

Dr. Rice announced that long time District employee Director of Staff Development Michael Johnston announced his retirement. Dr. Rice stated it was a pleasure to have worked with Mr. Johnston for the last seven years and extended his congratulations. Mr. Johnston's retirement is effective November 9, 2007.

On motion of Trustee Stocks, seconded by Trustee López Hanson and carried 5:0, the Consent Calendar was approved, as presented.

10-A Approval of Certificated and Classified Personnel

That the personnel appointments recommended by the Assistant Superintendent, Human Resources be approved, as presented.

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10. CONSENT CALENDAR - Continued

10-B Approval of Purchase Orders That Purchase Orders totaling \$2,860,586.04 and Direct Pays totaling \$2,163,043.60 be approved, as presented.

10-C Approval of Non-Public School Placement That the non-public school placement, as of August 1, 2007, for Student No. 121729, Case No. Ten, 07-08, be approved according to the recommendation of the student's IEP team and the Director of Special Education.

That the non-public school placement, as of September 7, 2007, for Student No. 120471, Case No. Eleven, 07-08, be approved according to the recommendation of the student's IEP team and the Director of Special Education.

That the non-public school placement, as of July 23, 2007, for Student No. 127581, Case No. Twelve, 07-08, be approved according to the recommendation of the student's IEP team and the Director of Special Education.

That the non-public school placement, as of September 10, 2007, for Student No. 127825, Case No. Thirteen, 07-08, be approved according to the recommendation of the student's IEP team and the Director of Special Education.

That the non-public school placement, as of October 1, 2007, for Student No. 133592, Case No. Fourteen, 07-08, be approved according to the recommendation of the student's IEP team and the Director of Special Education.

10-D Voluntary Consent to Expulsion That Student No. 127884 be expelled from the Oxnard Union High School District for the Fall Semester 2007 and the Spring Semester 2008, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

That Student No. 117574 be expelled from the Oxnard Union High School District for the Fall Semester 2007 and Spring Semester 2008, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

That Student No. 118562 be expelled from the Oxnard Union High School District for the Fall Semester 2007 and Spring Semester 2008, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

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10. CONSENT CALENDAR - Continued

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| Voluntary Consent to Expulsion | That Student No. 121411 be expelled from the Oxnard Union High School District for the Fall Semester 2007 and Spring Semester 2008, and it is also recommended the student attend Gateway Community School, or GED Program. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed. |
| 10-E Approval of Class of 2007 Additional Graduates (CAHSEE Passers) | That the list of Class of 2007 Additional Graduates (CAHSEE Passers) be approved, as presented. |
| 10-F Approval of ACHS Trip Request for 20 Students and Three Chaperones to Attend German American Partnership Program (GAPP) in Detmold, Germany, June 8 to June 30, 2008, With Two Days Loss of Instructional Time | That the ACHS Trip Request for 20 students and three chaperones to attend German American Partnership Program (GAPP) in Detmold, Germany, June 8 to June 30, 2008, with two days loss of instructional time be approved, as presented. |
| 10-G Approval of Quarterly Report of Administrative Regulation 1312(a) – Williams Uniform Complaint Procedures | That the approval of Quarterly Report of Administrative Regulation 1312(a) – Williams Uniform Complaint Procedures be approved, as presented. |
| 10-H Approval of Renewal of Agreement with Jostens for the Production of Rio Mesa High School's Yearbook | That Trustees approve Rio Mesa High School to enter into an agreement with Jostens for the production of its 2008 yearbook, as presented. |
| 10-I Renewal of Special Services Agreement with School Services of California, Inc., for Fiscal and Budget Services, with Addendum A | That Trustees approve the Special Services agreement with School Services of California, Inc., for Fiscal and Budget Services, with Addendum A, as presented. |
| 10-J Approval of the Notice of Completion between Oxnard Union High School District and A. Bates for Underground Telecommunication Conduit at Rio Mesa High School | That the Notice of Completion of the agreement with A. Bates General Contractor for the underground telecommunication conduit at Rio Mesa High School be approved, as presented. |
| 10-K Approval of Amendment to Contract Agreement between Oxnard Union High School District and the Ochoa and Moore Law Firm | That the amendment to Contract Agreement between Oxnard Union High School District and the Ochoa and Moore Law Firm be approved, as presented. |
| 10-L Approval of Change Order No. 3 for Kiwitt's General Building for Additional Electrical Conduit for the New Portable Office Building at the District | That Trustees ratify Change Order No. 3 to the contract of Kiwitt's General Building, 5621 Cypress Road, Oxnard, CA 93033 for changes in the amount of \$8,290.00, bringing the new contract to \$89,719.00, as presented. |

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10. CONSENT CALENDAR - Continued

- 10-M Approval of Compliance Agreement with Tax Deferred Services, Inc./Compliance and Administrative Services, Inc., (TDS/CAS) for 403(b) Tax Sheltered Annuity (TSA) Programs
That the Compliance Agreement with Tax Deferred Services, Inc./Compliance and Administrative Services, Inc., (TDS/CAS) for 403(b) Tax Sheltered Annuity (TSA) Programs be approved, as presented.
- 10-N Approval of the Contract between Oxnard Union High School District and PSWC Group for a Design Study of Classroom Conversions at Oxnard High School
That the Contract Agreement with PSWC Group for the Classroom Conversion in buildings "C" and "E" at Oxnard High School be approved, as presented.
It is further recommended in order to expedite the work and make minor modifications as may be necessary, it is requested that the Board of Trustees authorize the district administration to approve change orders in an amount not to exceed ten percent (10%) of the contracted price for the project.
- 10-O Adoption of Resolution No. 07-41 to Open New Cafeteria Cash Clearing Accounts at City National Bank for all District School Cafeterias
That the adoption of Resolution No. 07-41 to Open New Cafeteria Cash Clearing Accounts at City National Bank for all District school cafeterias be approved, as presented.
- 10-P Adoption of Resolution No. 07-42, Authorization to Open an Associated Student Body Checking Account for All OUHSD Schools
That the adoption of Resolution No. 07-42, authorization to open an Associated Student Body checking account for all OUHSD schools be approved, as presented.
- 10-Q Disposal of Surplus Property
It is the recommendation of district administration that the items listed be declared surplus and that staff be authorized to dispose of all items through sale or other means, in the most expeditious manner.
- 10-R Donations
That the Donations Report for the reporting period September 27, 2007 through October 10, 2007, be approved, as presented.
- 11. ACTION ITEMS**
It is the recommendation of district administration that Board of Trustees approve the Action Item, as listed below.
- 11-A APPROVAL OF REVISION OF BOARD POLICY 5145.7: SEXUAL HARASSMENT AFFECTING STUDENTS
It was moved by Trustee Pinkard seconded by Trustee Valles and carried 5:0, that the revision of Board Policy 5145.7: Sexual Harassment Affecting Students be approved, as presented.
- 12. BOARD MEMBERS' REPORTS AND COMMUNICATIONS**
- 12-A Correspondence
No correspondence reported.
- 12-B Reports and Communications
Trustee Pinkard reported she received the flu shot and commented the event was very well organized.

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12. BOARD MEMBERS' REPORTS AND COMMUNICATIONS - Continued

12-C Interests and Concerns

Trustee Valles reported he attended back to school nights at Oxnard, Channel Islands and Hueneme and visited several of the campuses this week. He inquired if the problems with the OHS Block Schedule had been resolved. Dr. Dunlap assured Trustees that all issues with the Block Schedule are resolved and reported all students are in classes. Dr. Rice worked with Principal Edwards, Mr. Mayeda and OHS counselors to assure that there are no glitches in the Master Program Schedule and each youngster has a program and ready to go for term two. Trustee Stocks inquired if finals are administered on Block Schedule days. Superintendent Dunlap stated finals are given during two regular days and nothing has to be shortened or adjusted.

Trustee Stocks reported he attended the Girls' Volleyball game between Oxnard and Channel Islands, the Ventura County Educators' Hall of Fame Dinner and commended Mr. Darren Parrent for doing such a great job putting this event together. Lastly, Trustee Stocks complimented Rio Mesa High School on their new track.

Trustee López Hanson reported she attended several of the back to school nights, the International Baccalaureate site visit at Rio Mesa, she and Trustee Valles toured Adolfo Camarillo and stated it was gratifying to see the youngsters involved in Wood Shop classes. Lastly, Trustee López Hanson reported she attended the Hispanic Heritage luncheon at Adolfo Camarillo.

Trustee Pinkard reported she attended several of the back to school nights, the International Baccalaureate site visit at Rio Mesa, and several of the events at the various campuses celebrating Hispanic Heritage Month.

Trustee Jaquez reported attending Channel Islands and Hueneme high schools' Hispanic Heritage Month events, the International Baccalaureate site visit at Rio Mesa and commended Lead Teacher Ms. Lori Wrouth for putting together this event. He met with Oxnard College President Dr. Richard Duran and Trustee Art Hernandez to discuss free medical screening for students. Lastly, Trustee Jaquez reported he attended the English Language Learner meeting at the beautiful new County Office facility.

13. ITEMS FOR FUTURE CONSIDERATION

Superintendent Dunlap asked Trustees to consider moving the November 14 Board Meeting to Monday, November 5 due to administrative staff and Trustees attending the November 13-14 Achievement GAP Summit. On the consensus of the Board, the November 14 Board Meeting was moved to Monday, November 5, 2007.

A. Consideration of Approval of Waiver of Physical Education Graduation Requirement for Oxnard High School OCTOBER

14. FUTURE MEETINGS

October 24, 2007

~~November 14, 2007~~ Rescheduled to Monday, November 5, 2007

December 12, 2007

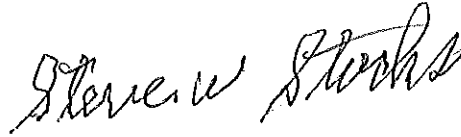
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15. ADJOURNMENT

There being no further items of business, president Jaquez adjourned the meeting at 6:50 p.m.

BOARD OF TRUSTEES



Steve W. Stocks, Clerk



Jody Dunlap, Ed.D., Secretary

Approved as read
(or approved as corrected)
November 5, 2007

ns: 11/05/07

**OXNARD UNION HIGH SCHOOL DISTRICT
CONSENT CALENDAR – HUMAN RESOURCES
For the Board Meeting of October 10, 2007**

CERTIFICATED HUMAN RESOURCES

Ratification of Temporary Employment

(Contingent upon appropriate credential, D.O.J. clearance, enrollment, and full funding from the California Department of Education)

Trestan Ivory, English teacher, effective 10/03/07 - 01/24/08 [CIHS]

Request for Sabbatical Leave for the Purpose of Professional Study

Robert McCutchan, Social Science teacher, effective 01/28/08 - 06/13/08 [OHS]

Retirement

Michael Johnston, Director Staff Development, effective 01/02/08 [DO]

CLASSIFIED HUMAN RESOURCES

Employment

*(*Contingent upon fingerprint clearance through the Department of Justice)*

Yolanda Gonzalez, Paraeducator III, effective 10/11/07 [HHS] (due to position authorization – special programs)

Gloria Jackson, Paraeducator IV, effective 10/15/07 [PHS] (due to resignation)

Cassandra Mitchell*, Paraeducator IV, effective 10/17/07 [ACHS] (due to IEP authorization)

Sara Wilkins, Clerical Assistant II, effective 10/15/07 [RMHS] (due to resignation)

Reclassification

Virginia MacDonald, from Paraeducator I to Paraeducator I/Clerical Assistant III – IEP, effective 10/15/07 [FHS] (due to resignation)

Roberto Tenorio, from Campus Supervisor to Paraeducator I, effective 10/15/07 [PHS] (due to resignation)

Declination of Employment

Yessica Diaz, Parent Liaison, effective 10/02/07 [DO]