

Oxnard Union High School District

Oxnard, California

Minutes of the September 26, 2007, regular meeting of the Board of Trustees

1. **OFFICIAL OPENING OF MEETING**

The regular meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Jaquez at 5:30 p.m., September 26, 2007, in the District Office Board Room.

Trustees present:
Dick Jaquez, President
Irene Pinkard, Vice President
Socorro López Hanson, Member
Robert Q. Valles, Member

Trustees absent:
Steve W. Stocks, Clerk

Administration present:
Jody Dunlap, Superintendent
Roger Rice, Assistant Superintendent-Human Resources
Martha Mutz, Assistant Superintendent-Educational Services
Randy Winton, Assistant Superintendent-Business Services
Nancy R. Serros, Executive Assistant

Student Representative absent:
Seira Matsushima

Guests present: Rebecca Buettner, Heidi Graves, Lindsay Burkhart, Michael Groom, Julie Riedmiller, Bri Toland, Jody Devorick, Juliana Thiesse, Amanda Hall, Britni Veliz, Tod Deardorff and other interested persons.
2. **PLEDGE OF ALLEGIANCE**

President Jaquez led the Pledge of Allegiance.
3. **ADOPTION OF AGENDA**

On motion of Trustee Valles, seconded by Trustee López Hanson and carried 5:0, the agenda was approved as submitted. *Items were than considered in the order in which they appear in these minutes.*
4. **APPROVAL OF MINUTES**
 - 4.A On motion of Trustee Valles, seconded by Trustee Pinkard and carried 4:0, the minutes of September 12, 2007, Regular Board meeting were approved, as presented.
 - 4.B The minutes of September 13, 2007, Special Board meeting were incomplete; therefore, Item 4-B was pulled.
5. **PUBLIC COMMENT**

Board President Jaquez called for public comment.
6. **CLOSED SESSION**

Hearing no comments, President Jaquez announced the Board was going into closed session to discuss confidential material relating to:

 - A. Student Personnel: [Education Code §35146, 48912, 48919]
 - B. Public Employee Discipline/Dismissal/Release/Appointment [Government Code §54957]
One Case: Certificated Employee
 - C. Conference with Legal Counsel – Existing Litigation [Government Code §54956.9(a)]
Unification Update

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6. CLOSED SESSION - Continued

- D. Conference with Real Property Negotiator
[Government Code §54956.8]
Property: V.C. Parcel # 188-0-110-325
Negotiator: Randy Winton, Assistant Supt.-Business Services
Under Negotiations: Owner's non-responsive position regarding
property inquiry

The Board went into closed session at 5:35 p.m.

7. RECONVENE IN PUBLIC

The Board reconvened in open session at 6:30 p.m. and President Jaquez announced there was no action taken during closed session.

President Jaquez extended condolences to the family of one of the district's former employees who passed away this week, Rick Knoles, a 28-year veteran of the counseling staff at Pacifica and Camarillo high schools.

8. PUBLIC HEARING

This being the time and date noticed, President Jaquez announced the public hearing on sufficiency of instructional materials, in accordance with Education Code Section 60019, open. Hearing no comments, the hearing was closed.

9. AUDIENCE TO ADDRESS BOARD OF TRUSTEES

No comments from the audience.

10. SUPERINTENDENT'S REPORTS

10.A SPECIAL REPORT:
API/AYP PowerPoint Presentation

Ms. Becky Buettner, Director of Assessment and Accountability, presented a PowerPoint overview of the API/AYP reports. Ms. Buettner informed Trustees the data received comes from both the State and Federal Government. She highlighted the API growth from 2002-2007 stating overall the district shows growth. She explained the differences between the API state report vs. AYP federal report. She reported AYP targets continue to rise, explained the targets, and stated all comprehensive high schools in the District made their AYP goals. She stated the District failed to meet the ELA target for Students with Disabilities and informed Trustees the district has two years to work towards the target, and stressed the importance of working quickly because the AYP targets are rising. Following discussion, President Jaquez thanked Ms. Buettner for her presentation.

Audience to Address Board of Trustees

Ms. Julie Riedmiller, ACHS Activities Director, introduced Associated Student Body President, Bri Toland. Ms. Toland introduced ASB Cabinet members: Jody Devorick, Vice President; Juliana Thiessen, Secretary; Amanda Hall, Treasurer; and Brittni Veliz, Parliamentarian. The students presented personalized ACHS jackets to Trustees in appreciation for their support during Camarillo's renovation process and thanked Dr. Dunlap, administrative staff and Trustees for everything they have done for ACHS. The students remarked how beautiful the school looks - the football field, the stadium, the campus' landscape, the school monuments, and the marquee. The students stated it was a privilege to attend ACHS, the faculty is amazing and very supportive towards all students, and students thrive because of the educational opportunities available at ACHS. Lastly, Principal Glenn Lipman thanked Trustees and administrative staff for their outstanding support.

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10. SUPERINTENDENT'S REPORTS - Continued

- 10.B SPECIAL REPORT: Ms. Heidi Graves, Foreign Language teacher and Ms. Kyla Puklus, Science teacher, provided a PowerPoint presentation on GAPP. Ms. Graves explained GAPP is a supervised reciprocal language and cultural exchange between ACHS and students from Germany. For 10-12 days, twenty students each from ACHS and Germany participated in a high school exchange program focusing on learning the language and culture, attending classes each day, and visiting museums and historic sites. Michael Groom, a student at ACHS who participated in the exchange program spoke on his experiences while traveling in Germany. He said it was something he would remember forever and a life changing experience.
- German American Partnership Program (GAPP)*
- 10.C SPECIAL REPORT: Ms. Lindsay Burkhart, Social Science teacher informed Trustees of her study tour to Germany. The study tour was made possible through Atlantik-Brücke, founded in 1952, is a private, nonpartisan organization. The program seeks to strengthen the understanding of Germany in the U.S. and Canada and vice versa by reaching people through its study trips, conferences, and workshops. Ms. Burkhart stated she had the opportunity to meet a broad spectrum of people from high ranking military officers, leaders of business and industry, mid-career journalists, teachers and high school students. Lastly, Ms. Burkhart expressed it was a wonderful chance to work with teachers and collaborate about the school systems, and reported Germany is going through a huge educational reform.
- Teacher Workshop In Germany:*
- 10.D SUPERINTENDENT'S UPDATE: Dr. Dunlap reported on upcoming important events. She and Trustees, Ms. Mutz, Mr. Winton and Dr. Rice attended several back to school nights and a College Night Program is scheduled for October 4 at PHS with pre-financial aid and NCAA Clearinghouse workshops held prior to College Night. Counselors and English teachers will assist parents and students with applications for scholarships and financial aid. She informed Trustees that back to school night for Channel Islands is September 27 and Oxnard is October 3, flu shots are available on October 4 and 11, and Staff Development activities are scheduled for October 18. She visited four of the high schools and was pleased to report teachers are working hard in the classroom and realize the importance of rigorous instruction so that students do well in the CAHSEE and CAPA scores. Lastly, Dr. Dunlap congratulated OHS student Alexander Anand who qualified as a semi finalist in both the 2008 National Merit Scholarship Program and the 2008 National Achievement Scholarship Program.
- 10.E STUDENT REPRESENTATIVE REPORT: No report presented, Student Representative was absent.
11. CONSENT CALENDAR It was moved by Trustee Pinkard, seconded by Trustee Valles and carried 4:0, that the Consent Calendar items be approved, as listed below.
- 11-A Approval of Certificated and Classified Personnel That the Consent Calendar for Certificated and Classified Personnel be approved, as presented.
- 11-B Voluntary Consent to Expulsion That Student No. 125034 be expelled from the Oxnard Union High School District for the remainder of fall semester 1007, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

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11. CONSENT CALENDAR - Continued

Voluntary Consent to Expulsion

That Student No. 125034 be expelled from the Oxnard Union High School District for the remainder of fall semester 2007, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

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That Student No. 125174 be expelled from the Oxnard Union High School District for the remainder of fall semester 2007 and the spring semester 2008, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

That Student No. 11862 be expelled from the Oxnard Union High School District for the remainder of fall semester 2007 and spring semester 2008, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

That Student No. 126154 be expelled from the Oxnard Union High School District for the period September 12, 2007 through June 13, 2008, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

That Student No. 118414 be expelled from the Oxnard Union High School District for the period of September 12, 2007 through June 13, 2008, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

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11. CONSENT CALENDAR - Continued

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| Voluntary Consent to Expulsion | That Student No. 121089 be expelled from the Oxnard Union High School District for the period September 12, 2007 through June 13, 2008, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed. |
| | That Student No. 120049 be expelled from the Oxnard Union High School District for the fall semester 2007 and the spring semester 2008, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed. |
| 11-C Renewal Agreement with Taylor Publishing Company for the Production of Puente High School's Yearbook | That the renewal agreement with Taylor Publishing Company for the production of Puente High School's production of its 2008 yearbook be approved, as presented. |
| 11-D Approval of Agreement with Deportes Morelia for Vocational Training of Special Education Students | That the agreement with Deportes Morelia for vocational training of Special Education students be approved, as presented. |
| 11-E Approval of Agreement with Walgreens for Vocational Training of Special Education Students | That the agreement with Walgreens for vocational training of Special Education students be approved, as presented. |
| 11-F Approval of Agreement with Postal Connections for Vocational Training of Special Education Students | That the agreement with Postal Connections for vocational training of Special Education students be approved, as presented. |
| 11-G Renewal of Agreement with Pleasant Valley School District to Provide Transportation Services for Special Education Students | That the agreement with Pleasant Valley School District to provide transportation services for special education students be approved, as presented. |
| 11-H Renewal Agreement with Pleasant Valley School District for the Provision of Vehicle Fuel | That the agreement for the provision of vehicle fuel with Pleasant Valley School District be approved, as presented. |
| 11-I Approval of 2006-2007 School Site Block Grant Plan Submitted by Frontier High School | That the 2007-2008 Site Block Grant Expenditure Plan submitted by Frontier High School as of September 22, 2007 be approved, as presented. |
| 11-J Donations | That the Donations Report for the reporting period September 13, 2007 through September 26, 2007, be approved, as presented. |

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12. ACTION ITEMS

It is the recommendation of district administration that Board of Trustees approve the Action Items, as listed below.

- 12-A Approval of Revision of Board Policy 0420.4: Charter Schools, *Second Reading*

It was moved by Trustee López Hanson, seconded by Trustee Pinkard and carried 4:0, that Board Policy 0420.4: Charter Schools, Second Reading be approved, as presented.

- 12-B Adoption of Resolution #07-40 Regarding Sufficiency of Instructional Materials and Certification of Sufficiency of Instructional Materials in Accordance with Education Code Section 60019

It was moved by Trustee Valles, seconded by Trustee López Hanson and carried 4:0, that Resolution #07-40 Regarding Sufficiency of Instructional Materials and Certification of Sufficiency of Instructional Materials in Accordance with Education Code Section 60019 be adopted, as presented.

12. BOARD MEMBERS' REPORTS AND COMMUNICATIONS

- 12-A Correspondence

President Jaquez reported all Trustees received correspondence from Santa Paula School District regarding the district's litigation with Ventura County Schools Self-Funding Authority.

- 12-B Reports and Communications

Trustee López Hanson reported she attended back to school nights at Pacifica, Adolfo Camarillo, and Rio Mesa, and on Monday, she, Trustee Pinkard and Dr. Dunlap attended the County Committee School District Organization meeting. Ms. López Hanson stated *The reason for the meeting was because the County Board of Education had petitioned the State Board of Education to take over the duties of the County Committee. Seven of the 11 members were present, along with four members of the public – those being Dr. Dunlap, myself, Trustee Pinkard and Mrs. Val Rains. Both Dr. Dunlap and Ms. Rains spoke during the public comment portion of the meeting and emphasized this was not the time for a new body to take over this highly complex issue. The Committee members agreed, and said if the County Board took over before the current unification issue is settled it would become a highly politicized issue and not the fair and objective process that it is under the County Committee. The seven Committee members present voted to tell the State Board to wait until after the current unification issue is settled before they contemplate disbanding the current County Committee. Three County Committee members not present sent in their comments and agreed with the decision of the body.*

President Jaquez inquired if there was any mention of cost. Trustee López Hanson replied *Yes. Part of the County Board's concern is that there is no control over the costs, the County Committee was spending money without accountability. The County Committee said if the County Board took over the costs would increase because they would have to do some of the studies over again, County Committee members did not get paid, and they were not costing the taxpayers any additional dollars.*

President Jaquez inquired if there was representation from the Ventura County Board of Education or Pleasant Valley School District. Trustee López Hanson responded *No.*

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12. BOARD MEMBERS' REPORTS AND COMMUNICATIONS - Continued

12-C Interests and Concerns

Trustee Pinkard reported she also attended the County Committee on School District Organization meeting, she attended back to school nights at Pacifica, Hueneme and Rio Mesa, and she spoke to students at Rio Vista middle school about the 50th Anniversary of Little Rock Nine and the Jenna Six students.

President Jaquez reported he attended a workshop last weekend tying into the NALEO Health Workshops stressing the importance of exercise, back to school nights for Pacifica, Puente and Rio Mesa, the Administrators' BBQ at Faulkner Farms in Santa Paula, and the Channel Islands v. Rio Mesa football game.

Trustee López Hanson stated she felt it was important to share this comment from Mr. Jim Higgins who is currently working with the Counselors at OHS. Mr. Higgins commented to Ms. López Hanson that he had occasion to come into the District Office and he said the two ladies at the front counter are polite, warm and friendly, and how welcomed he was made to feel. Mr. Higgins travels throughout the schools in the district and these two ladies, by far, are the best and provide excellent customer service.

Trustee Valles reported he had a very productive meeting with Ms. Mutz and the Law Academy Program teachers at Oxnard High School. The school has a lot of good things going on, all in the right direction.

13. ITEMS FOR FUTURE CONSIDERATION

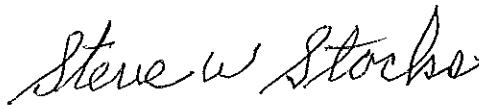
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|----|---------------------------------------------------------------------------------------------------------|---------|
| A. | Approval of Class of 2007 Additional Graduates (CAHSEE Passers) | October |
| B. | Consideration of Approval of Waiver of Physical Education Graduation Requirement for Oxnard High School | October |

14. FUTURE MEETINGS

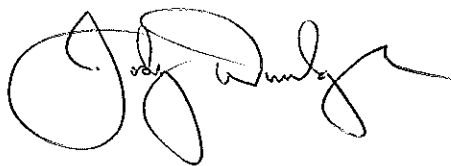
October 10 and 24, 2007
November 14, 2007
December 12, 2007

15. ADJOURNMENT: There being no further items of business, President Jaquez adjourned the meeting at 8:10 p.m.

BOARD OF TRUSTEES



Steve W. Stocks, Clerk



Jody Dunlap, Ed.D., Secretary

Approved as read
(or approved as corrected)
October 10, 2007

OXNARD UNION HIGH SCHOOL DISTRICT
CONSENT CALENDAR – HUMAN RESOURCES
For the Board Meeting of September 26, 2007

CERTIFICATED HUMAN RESOURCES

Ratification of Employment of First Year Probationary Teachers

(Contingent upon appropriate credential, D.O.J. clearance, enrollment, and full funding from the California Department of Education)

Ivan-Rey Capistrano, English teacher, effective 09/24/07 [OHS]

Deborah Hoyt, Speech Pathologist, effective 09/24/07 [CIHS]

Alan Tanaka, Math teacher, effective 09/20/07 [OHS]

CLASSIFIED HUMAN RESOURCES

Reclassification

Dolores Carrasco, from Campus Supervisor to Lead Campus Supervisor, effective 10/01/07 [CIHS]

Isaiah Coleman, from Campus Supervisor to Lead Campus Supervisor, effective 10/01/07 [HHS]

Bryon Huizinga, from Campus Supervisor to Lead Campus Supervisor, effective 10/01/07 [PHS]

Cathy Muro, from Campus Supervisor to Lead Campus Supervisor, effective 10/01/07 [RMHS]

Jose Louis Peraza, from Campus Supervisor to Lead Campus Supervisor, effective 10/01/07 [OHS]

Sonia Rivera, from Coordinator's Secretary to Director's Secretary, effective 10/01/07 [DO]

Fatima Timoteo, from Campus Supervisor to Lead Campus Supervisor, effective 10/01/07 [ACHS]