

Oxnard Union High School District

Oxnard, California

Minutes of the July 11, 2007, regular meeting of the Board of Trustees

1. CALL TO ORDER

The regular meeting of the Board of Trustees of the Oxnard Union High School District was called to order by Board President Dick Jaquez at 5:30 p.m., July 11, 2007, in the District Office Board Room.

Trustees present:
Dick Jaquez, President
Irene Pinkard, Vice President
Socorro López Hanson, Member
Robert Q. Valles, Member

Trustees absent:
Steve W. Stocks, Clerk of the Board

Administration present:
Jody Dunlap, Superintendent
Roger Rice, Assistant Superintendent-Human Resources
Martha Mutz, Assistant Superintendent-Educational Services
Randy Winton, Assistant Superintendent-Business Services
Nancy R. Serros, Executive Assistant.

Guests present: Tod Deardorff, Doreen Learned, Umrao Mayer, Chris Parker, and other interested persons.
2. PLEDGE OF ALLEGIANCE

Roger Rice, Assistant Superintendent-Human Resources led the Pledge of Allegiance.
3. ADOPTION OF AGENDA

On motion of Trustee López Hanson, seconded by Trustee Valles and carried, the agenda was approved as amended. Action Item 11-A was pulled until further information is provided. *Items were then considered in the order in which they appear in these minutes.*
4. APPROVAL OF MINUTES

On motion of Trustee Pinkard, seconded by Trustee Valles and carried, the minutes of the regular meeting of June 20, 2007 were approved, as presented.
5. PUBLIC COMMENT

Board President Jaquez called for public comment prior to announcing that the Board was going into closed session.
6. AUDIENCE TO ADDRESS THE BOARD OF TRUSTEES

At the request of Trustees, Item 8 Audience to Address the Board of Trustees was moved forward.

Mr. Chris Parker, CAPE Representative provided an update on CAPE Charter School since last month's meeting:

 - Community and parent meetings have been held to answer questions
 - Several articles in the Ventura County Star and the Camarillo Acorn about CAPE Charter School approval
 - A clean-up day was held on Saturday with over 150 parents and kids helping out
 - Today was the deadline for early enrollment period to be submitted by 5 p.m
 - There are 304 students enrolled in CAPE for the 2007-08 school year, and there is room for more
 - CAPE representatives will have registration/information tables at the Oxnard Farmers' Market on Thursday, the City of Camarillo Fiesta this weekend, and the Ventura County Fair in August
 - Twelve families from Oxnard have enrolled their children in CAPE
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On behalf of CAPE, Mr. Parker thanked Trustees and staff for their continued support.

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7. CLOSED SESSION Hearing no further public comments, President Jaquez announced the Board was going into discuss confidential material relating to:
- A. Student Personnel: [Education Code §354146, 48912, 48919]
 - B. Conference with Legal Counsel – Anticipated Litigation [Government Code §54956.9(b)]
 - B.1 Unification Update

The Board went into closed session at 5:40 p.m.

8. RECONVENE IN PUBLIC: REPORT OF CLOSED SESSION ACTION The Board reconvened in open session at 6:27 p.m. and President Jaquez announced there was no action taken during closed session.

9. SUPERINTENDENT'S REPORTS Superintendent Jody Dunlap reported:
- First session of summer school ends this Friday
 - There were 3500 students enrolled in first session
 - Second session begins on Monday, and there are approximately 2800 students enrolled
 - Rio Mesa's students are attending ACHS and OHS for summer school
 - Business Services has been busy with all the work going on at RMHS
 - Summer School is up and running very nicely

President Jaquez remarked he and Mr. Winton had some good news. Mr. Winton stated he and Tony Diaz were at the golf course and were impressed with the maintenance and appearance of the course. He spoke to the groundskeeper and has made arrangements to have extra help come in to work on the schools' football fields and get them in good shape for next year.

10. CONSENT CALENDAR It was moved by Vice President Pinkard, seconded by Trustee López Hanson and carried, that the Board of Trustees approve the *amended* Consent Calendar Items, as listed below.

- 10-A Approval of Certificated and Classified Personnel That the personnel appointments recommended by the Assistant Superintendent, Human Resources be approved, as presented.
- (Please see attached list of Certificated and Classified Personnel Items.)

- 10-B Purchase Orders That Purchase Orders totaling \$225,963.70 and Direct Pays totaling \$615,484.13 be approved, as presented.

- 10-C Voluntary Consent to Expulsion That Student No. 121850 be expelled from the Oxnard Union High School District for the remainder of School Year 2006-07 and Fall Semester 2007-08, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

That Student No. 125240 be expelled from the Oxnard Union High School District for the remainder of School Year 2006-07 and Fall Semester 2007-08, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

Oxnard Union High School District

Oxnard, California

Minutes of the July 11, 2007, regular meeting of the Board of Trustees

- 10-C Voluntary Consent to Expulsion - Continued That Student No. 123259 be expelled from the Oxnard Union High School District for the remainder of School Year 2006-07 and Fall Semester 2007-08, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.
- That Student No. 127254 be expelled from the Oxnard Union High School District for the remainder of School Year 2006-07 and Fall Semester 2007-08, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.
- That Student No. 128114 be expelled from the Oxnard Union High School District for the remainder of Spring Semester 07 and Fall Semester 2007-08, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.
- 10-D Expulsion by Recommendation of Administrative Panel No expulsions were presented for approval.
- 10-E Approval of Waiver of CASHSEE Requirement for OUHSD Students with Disabilities It is the recommendation of district administration that Board of Trustees approve the Waiver of CAHSEE Requirement for Oxnard Union High School students with disabilities, as presented.
- 10-F Approval of Gifted and Talented Education (GATE) Program Application, 2007-08 It is the recommendation of district administration that Board of Trustees approve the Gifted and Talented Education (GATE) Program Application, 2007-08, as presented.
- 10-G Approval of Consultant Agreement With Mark Foseid for Marzano Instructional Strategies It is the recommendation of district administration that Board of Trustees approve the agreement from Peak Results, Inc., for Marzano instructional strategies training, as presented.
- 10-H Approval of ACHS Trip Request for Eight (8) Students and Four (4) Chaperones to Attend Model United Nations Competition, Chicago, Illinois, January 30 to February 2, 2008 With Three (3) Days Loss of Instructional Time It is the recommendation of district administration that the Board of Trustees approve the ACHS Trip Request for Eight (8) Students and Four (4) Chaperones to Attend Model United Nations Competition, Chicago, Illinois, January 30 to February 2, 2008 With Three (3) Days Loss of Instructional Time, as presented.

Oxnard Union High School District

Oxnard, California

Minutes of the July 11, 2007, regular meeting of the Board of Trustees

- 10-I Adoption of Approved List of Memberships, Conferences, Workshops or Meetings Board Members May Attend
- Vice President Pinkard requested that the California Coalition of Black School Members be added to the list.
- The attached list of memberships, conferences, workshops, or meetings Board Members may attend was adopted, as *amended*.
- American Alliance of Physical Education and Dance
 - Association of California School Administrators
 - Association for Supervision and Curriculum Development
 - California Association of Bilingual Education
 - California Association of Directors of Activities
 - California Association of School Business Officials
 - California Association of Student Councils
 - California Consortium of Independent Study
 - California Department of Education
 - California Latino School Board Members Association
 - California School Boards Association
 - California State Athletic Directors Association
 - Coalition of Adequate School Housing
 - *Coalition of California Black School Board Members*
 - Computer Using Educators
 - Future Business Leaders of America
 - Future Farmers of America
 - Latino Issues Forum
 - League of United Latin American Citizens (LULAC)
 - Military Child Education Coalition Conference
 - National Alliance of Black School Educators
 - National Association of Latino Elected Officials
 - National Association of Secondary School Principals
 - National Caucus of Hispanic School Board Members
 - National Federation of High School Athletics
 - National Interscholastic Administrators Association
 - National School Boards Association
 - Nordman, Cormany, Hair and Compton
 - School Services of California
 - United States Department of Education
 - Ventura County School Boards Association
 - Vocational Industrial Clubs of America
 - Women's Leadership Conference
 - World Affairs Council
- 10-J Approval of Renewal of Agreement with Lozano Smith, Attorneys at Law for Legal Services
- It is the recommendation of district administration that Board of Trustees approve the renewal agreement for legal services with Lozano Smith, Attorneys at Law, as presented.
- 10-K Approval of Extension of Contracts to Chase Bros. Dairy and Jordano's Food Service
- It is the recommendation of district administration that Board of Trustees approve the extension of contracts to Chase Bros. Dairy and Jordano's Food Service, as presented.

Oxnard Union High School District

Oxnard, California

Minutes of the July 11, 2007, regular meeting of the Board of Trustees

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| 10-L | Approval of Renewal of Contract with Medical Billing Technologies, Inc., for Billing Services Under the Local Education Agencies Medi-Cal Reimbursement Program | It is the recommendation of district administration that Board of Trustees approve the one-year renewal contract with Medical Billing Technologies, Inc., as presented. |
| 10-M | Approval of Renewal of Agreement with the Ventura County Office of Education for Equipment and Data Communications Services for the 2007-2008 School Year | It is the recommendation of district administration that Board of Trustees approve the renewal contracts with the Ventura County Office of Education for equipment and data communications for the 2007-2008 school year, as presented. |
| 10-N | Approval to Extend the Existing Xerox Lease Agreement Number 7006772, for Three Additional Months with the Xerox Corporation Utilizing the County of Los Angeles Master Agreement #57227 | It is the recommendation of district administration that Board of Trustees approve a three month extension of the existing Xerox Lease Agreement Number 7006772 in the amount of \$24,590 per month, utilizing the County of Los Angeles Master Agreement #57227, as presented. |
| 10-O | Approval of the Proposal from Quality Paving for Stadium Parking Lot Project at Oxnard High School | <p>It is the recommendation of district administration that Board of Trustees approve the proposal for the cleaning, slurry coating and striping of the football stadium parking lot at Oxnard High School by Quality Paving in the amount of \$18,220.00 plus added Alternate A (East Lot) for \$27,583.00, Alternate B (North Lot) for \$21,626.00, Alternate C (B-Ball Court) for \$7,577.00 with a grand total of \$75,006.00, as presented.</p> <p>It is further recommended that in order to expedite the work and make minor modifications as may be necessary, it is requested that the Board of Trustees authorize the District administration to approve change orders in an amount not to exceed ten percent (10%) of the contracted price for the project.</p> |
| 10-P | Approval of the Proposal from Malibu Pacific Tennis Courts, Inc., to Remove and Replace Net Posts and Footings at Tennis Courts at Hueneme High School | <p>It is the recommendation of district administration that Board of Trustees approve the removal and replacement of net posts and footings at the tennis courts at Hueneme High School by Malibu Pacific Tennis Courts in the amount of \$27,700.00, as presented.</p> <p>It is further recommended that in order to expedite the work and make minor modifications as may be necessary, it is requested that the Board of Trustees authorize the District administration to approve change orders in an amount not to exceed ten percent (10%) of the contracted price for the project.</p> |

Oxnard Union High School District

Oxnard, California

Minutes of the July 11, 2007, regular meeting of the Board of Trustees

- 10-Q Approval of the Proposal from Berry General Engineering for All Weather Track Project at Rio Mesa High School
- It is the recommendation of district administration that board of Trustees approve the proposal to replace the All Weather Track at Rio Mesa High School by Berry General Engineering in the amount of \$226,240.00 with an Added Alternate #1 (for access road) of \$23,932.00 and an Added Alternate #2 (for any Asphalt repair on track) of \$4.45 / Sq. Ft. as presented.
- It is further recommended that in order to expedite the work and make minor modifications as may be necessary, it is requested that the Board of Trustees authorize the District administration to approve change orders in an amount not to exceed ten percent (10%) of the contracted price for the project.
- 10-R Approval of Right of Entry Agreement between Oxnard Union High School District and The Roman Catholic Archbishop of Los Angeles
- It is the recommendation of district administration that Board of Trustees approve the agreement between The Roman Catholic Archbishop of Los Angeles and Oxnard Union High School District, as presented.
- 10-S Approval of the Proposal from Tommy's Landscape Inc. for Lower Amphitheater Project at Pacifica High School
- It is the recommendation of district administration that Board of Trustees approve the proposal to install colored brick in the school colors in the quad at the lower amphitheater at Pacifica High School by Tommy's Landscape Inc., in the amount of \$75,000, as presented.
- It is further recommended that in order to expedite the work and make minor modifications as may be necessary, it is requested that the Board of Trustees authorize the District administration to approve change orders in an amount not to exceed ten percent (10%) of the contracted price for the project.
- 10-T Approval of Renewal of Agreement for Legal Services with Fagen, Friedman, and Fulfroft, LLP
- It is the recommendation of district administration that the Board of Trustees approve the agreement for legal services with Fagen, Friedman, and Fulfroft, LLP, as presented.
- 10-U Donations
- It is the recommendation of district administration that the Board of Trustees approve the donations report for the reporting period June 21, 2007 through July 11, 2007, as presented.
11. ACTION ITEMS
- The Board of Trustees approved the Action Items, as listed below.
- 11-A ~~Approval of Modification of Work Days for the Director of Interscholastic Athletics~~
- This item was pulled until further information is provided.

Oxnard Union High School District

Oxnard, California

Minutes of the July 11, 2007, regular meeting of the Board of Trustees

- 11-B Approval of Classified Position of Lead Campus Supervisor Dr. Rice provided an explanation on the changes made to the job description. Trustee Valles asked that the Campus Supervisor job description be revised to include ability to ride a bicycle for the purpose of patrolling the school. Dr. Rice informed Trustees that he and Steven Gama are currently working on this, and by adding this requirement to the job description it will increase the mobility of the campus supervisor and coverage of the campus.
- On motion of Trustee Valles, seconded by Trustee Pinkard and carried, the classified position of Lead Campus Supervisor was approved, as presented.
- 11-C Approval of the 2007-2008 AB 825 Block Grant Transfers After clarification of the AB 825 Block Grant by Mr. Winton, on motion of Trustee Valles, seconded by Trustee López Hanson and carried, the 2007-2008 AB 825 Block Grant Transfers was approved, as presented.
- 11-D Approval of Resolution No. 07-34, Closing Fund 405, Rio Mesa High School Swimming Pool Fund Trustee Pinkard commented she was pleased at how well the Pool Committee worked with RMHS, how they responded to meet the needs of the community to help build the pool, how the committee came through with what they had promised, and she gives those individuals credit that came through with everything they said they were going to do. They worked hard! Trustee López Hanson was pleased with how donations came through, how the committee got us moving forward and created the momentum to move the project quickly.
- On motion of Trustee Valles, seconded by Trustee Pinkard and carried, Resolution No. 07-34, Closing Fund 405, Rio Mesa High School Swimming Pool Fund was adopted, as presented.
12. BOARD MEMBERS' REPORTS AND COMMUNICATIONS
- 12-A *Correspondence* Trustee López Hanson reported she, as well as all Trustees, had received an email forwarded to them by Superintendent Dunlap from Dr. Patrick Faverty. Dr. Faverty and his associates are looking for support or information on chartering a school from Rio School District. Trustee López Hanson recommended the District develop a policy on how we will deal with Charters coming to the District and that there be a set process so that everyone is treated equitably. President Jaquez agreed with comments made by Trustee López Hanson and asked Superintendent Dunlap to provide an update at a future meeting.
- 12-B *Reports and Communications* Trustee López Hanson reported she attended the Camarillo Optimist Luncheon on Monday and stated Superintendent Dunlap was the speaker and that she did an awesome job reporting on *how our district is improving, how we are on the cutting edge and we are second to none!* Trustee López Hanson commented she had a very nice pleasant experience for which she is very grateful.
- Trustee Pinkard reported she received a telephone communication from a constituent in Oxnard concerning the CAPE Charter School. This person wanted to make sure a MOU with CAPE was being written, and most importantly that the Charter would not bankrupt or take attention away from the regular academic schools in the district.
- Trustee Valles reported he too received several calls regarding the charter school and was able to address the questions as best as he could.

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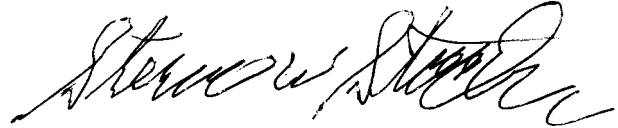
- 12-B *Reports and Communications - Continued* President Jaquez reported last month he attended the NALEO National Conference in Florida. He was surprised to find out that “education” is low on the list of concerns people have. Topping the list was the war, immigration and amnesty.
- 12-C *Interests and Concerns* Trustee Valles shared that State money will be available for additional counselors under vocational education funds.
- President Jaquez recommended assigning a retiree to help the district’s students apply for scholarships. He received a report indicating students did not apply for thousands of dollars worth of scholarships.
- Superintendent Dunlap reported that there have been several errors reported on the State’s budget and one error was the money allocated for additional counselors through Vocational Education. There is a possibility this money may not be available this year and that the budget had yet not been approved.
- Mr. Winton reported that DOJ grants and SAFE Schools had been very successful and generated a lot of money.
- Dr. Rice reported a \$200,000 grant for Teacher Recruitment and Retention had been approved for deciles 1, 2, and 3 schools which are CIHS, HHS and PHS.
- President Jaquez reiterated he would like someone, maybe a retiree to assist in searching for student scholarships.
- Trustee Pinkard remarked that part of the problem was students did not want to take the time to fill out the paperwork, and she suggested that possibly the Career Center Technicians could help the students with this process since they keep a list of all the available scholarships in the Career Centers.
13. ITEMS FOR FUTURE CONSIDERATION
- | | | |
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| A. Name the RMHS Swimming Pool in Honor of Ed Phillips | | August |
| B. Approval of CTE Director | | August |
| C. Approval of Summer School Graduates | | August |
| D. Hispanic Heritage Month Resolution | | August |
| E. Approval of Parent Representative to Community Advisory Committee | | August |
| F. Consideration of Approval of PE Waiver – Oxnard High School | | August |
| G. 2006-2007 Unaudited Actual | | September |
| H. 2006-2007 GANN Limit | | September |
14. FUTURE MEETINGS August 8, 2007

Oxnard Union High School District
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Minutes of the July 11, 2007, regular meeting of the Board of Trustees

15. ADJOURNMENT There being no further items of business Board President Jaquez adjourned the meeting at 6:55 p.m.

BOARD OF TRUSTEES



Steve W. Stocks, Clerk



Jody Dunlap, Ed.D., Secretary

Approved as read
(or approved as corrected)
August 8, 2007

ns: 07/31/07

**OXNARD UNION HIGH SCHOOL DISTRICT
CONSENT CALENDAR – HUMAN RESOURCES
For the Board Meeting of July 11, 2007**

CERTIFICATED HUMAN RESOURCES

Employment of First Year Probationary Employees, effective 2007-08 School Year

(Contingent upon appropriate credential, D.O.J. clearance, enrollment, and full funding from the California Department of Education)

Andrew Aguilar, Health teacher [OHS]
Cynthia Allen, Consumer Family Science teacher [RMHS]
Laurena Guizar, Social Science teacher [RMHS]
Adam MacDougall, English teacher [HHS]
Valerie Ochoa, English teacher [CIHS]
Helen Spiegel, Science teacher [PHS]
Sage Thornton, Psychologist [OHS/PHS]
Oscar Verdin, Counselor [RMHS]

Employment of First Semester Temporary Employee, effective 2007-08 School Year

(Contingent upon appropriate credential, D.O.J. clearance, enrollment, and full funding from the California Department of Education)

Chantell Miller, Psychologist [RMHS]

Employment of Temporary Restricted Employee, effective 2007-08 School Year

Lynn Murray, English teacher [HHS]

Employment of Summer School 2007 Certificated Personnel

(Contingent upon appropriate credential, D.O.J. clearance, enrollment, and full funding from the California Department of Education)

Jaimene Nichols

Request for a Part-Time Service Leave, 2007-2008 School Year

Wendy Verdades, Math teacher, from 100 to 80 percent assignment [HHS]

Retirement

Richard LaBarthe, Social Studies teacher, effective 01/24/08 [ACHS]

Resignation

Zachary Miller, Social Science teacher, effective 06/28/07 [RMHS]

CLASSIFIED HUMAN RESOURCES

Ratification of Employment

Earl Carter, Jr. Paraeducator IV, effective 06/04/07 [PHS] (due to enrollment)
Elaine Garcia, Paraeducator IV, effective 06/08/07 [ACHS] (due to IEP authorization)

Reclassification

Rick Caldera, from Lead Custodian to Grounds Maintenance Worker, effective 07/12/07 [HHS] (due to resignation)
Estrellita Camino, from Clerical Assistant I to Clerical Assistant II, effective 06/01/07 [DO]
Debbie Prentice, from Guidance Technician/Career Center Technician to Guidance Technician effective 07/01/07 [ACHS] (due to resignation)
Connie Sharp, from Clerical Assistant II to Health Office Clerk, effective 07/01/07 [CIHS] (due to resignation)

Release of Probationary Employee

Resolution 07-33, effective 06/30/07

Retirement

Benito Centeno, Attendance Advisor, effective 06/07/07 [RMHS]

Resignation

Louis Cunningham, Director of Facilities, effective 09/05/07 [DO]