

# Oxnard Union High School District

## Oxnard, California

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### AGENDA FOR THE ANNUAL ORGANIZATIONAL BOARD MEETING

December 9, 2009

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1. **OFFICIAL OPENING OF MEETING:** The regular meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Stocks at 5:30 p.m., December 9, 2009, in the District Office Board Room, 220 South K Street, Oxnard, California.  
  
**Trustees present:** President Steve W. Stocks, Vice President Robert Q. Valles, Clerk Socorro López Hanson, and Members Dick Jáquez and Ken Benefield.  
  
**Administration present:** Interim Superintendent Bob Carter; Assistant Superintendents Rocky Valles, Human Resources, Martha Mutz, Educational Services, and Randy Winton, Business Services; Principal Ray Gonzales; Directors Stephen McFarland, Maintenance and Operations and Angelita Dalan, Fiscal Services, OFTSE Representatives Jim Rose and Tammy Ward; Assistant Principal Kathy Greaves; ITV Station Manager Tod Deardorff; and Executive Assistant Nancy R. Serros.  
  
**Student Representative to the Board of Trustees:**  
Bryant Jones, absent.  
  
**Guests present:** Kimberly Ma, Heather Kurpiewski, Gary D. Rodriguez, and other interested persons.
2. **PLEDGE OF ALLEGIANCE:** Trustee López Hanson led the Pledge of Allegiance.
3. **ADOPTION OF AGENDA:** Trustee Benefield moved to adopt the December 9, 2009 agenda as submitted, seconded by Trustee Jáquez; motion carried unanimously.  
*Approved*  
*Items were than considered in the order in which they appear in these minutes.*
4. **APPROVAL OF MINUTES:**  
  
November 18, 2009, Regular Board Meeting  
  
*Approved*  
  
Trustee Valles moved to approve the minutes of November 18, 2009, regular Board meeting as submitted; seconded by Trustee Benefield; motion carried unanimously.
5. **PUBLIC COMMENT ON CLOSED SESSION ITEMS:** No public comments made.
6. **CLOSED SESSION:** The Board moved into deliberations at 5:32 p.m. to discuss material relating to:
  - A. Student Personnel: [Education Code §35146, 48912, 48919]
  - B. Consideration of Approval of Student Expulsions by Voluntary Agreement of the School, Principal, the Student, the Students' Parent/Guardian, as per Board Policy 5144, Section 22

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6. **CLOSED SESSION – continued:** C. Consideration of Approval of Student Expulsion by Recommendation of the Administrative Panel
7. **RECONVENE IN PUBLIC: REPORT OF CLOSED SESSION ITEMS:** The Board reconvened at 6:30 p.m. President Stocks announced no action was taken during closed session.
8. **ANNUAL ORGANIZATIONAL MEETING OF THE GOVERNING BOARD:**
- Recognition of out-going President In recognition of Trustee Stocks' service as President for the 2008-09 year, Interim Superintendent Carter and Trustee Valles presented a pen desk set to Trustee Stocks.
- 8-A Election of Officers 2010 In accordance with Board Policy 9100 and Education Code §35143, the annual organizational meeting of the Board of Trustees was held. Interim Superintendent Carter conducted the election for President of the Board.
- Election of Board President Trustee Benefield nominated Robert Q. Valles for President, seconded by Trustee Jáquez. Robert Q. Valles was elected unanimously as President.
- Election of Board Vice President Trustee Jáquez nominated Socorro López Hanson for Vice President, seconded by Trustee Benefield. Socorro López Hanson was elected unanimously as Vice President.
- Election of Board Clerk Trustee Stocks nominated Ken Benefield for Clerk, seconded by Trustee López Hanson. Ken Benefield was elected unanimously as Clerk.
- 8-B Appointment of Representative to Vote in Election for Members of the County Committee on School District Organization Trustee Jáquez moved to appoint Steve W. Stocks as Board Representative to vote in the election for members of the Ventura County Committee on School District Organization, seconded by Trustee Benefield; motion carried unanimously.
- 8-C Appointment of Secretary to the Governing Board Trustee López Hanson moved to appoint Bob Carter as Secretary to the Board of Trustees, seconded by Trustee Stocks; motion carried unanimously.
- 8-D Adoption of Board Meeting Dates and Venues, 2010 Trustee Stocks moved to adopt the OUHSD Board Meeting Dates and Venues, 2010, as submitted, seconded by Trustee Benefield; motion carried unanimously.
9. **AUDIENCE TO ADDRESS THE BOARD OF TRUSTEES** Gary B. Rodriguez addressed the Board to speak on behalf of his son, a student at RMHS. Mr. Rodriguez requested the assistance of RMHS administrative staff in addressing his son's behavioral problems.
- Heather Kurpiewski, HHS School Site Council representative addressed the Board to speak on positive events occurring at the school such as the WASC review, PIQE and AVID programs. She reported HHS had an outstanding year in football, which boosted the school spirit on campus. She invited Trustees to the Family Fiesta on Friday. Lastly, she extended kudos to Becky Buettner and Martha Mutz for their hard work during the WASC review and to Dr. Palazuelos for bringing about positive changes to HHS.

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**10. SUPERINTENDENT'S REPORTS**

10-A Board Recognition: *GEO Challenge Winner* Assistant Superintendent-Educational Services, Martha Mutz reported that Rio Mesa High School Geo Team placed first in the county in the recent Geography Challenge competition. In addition, Chris Russell won first place in the individual round. Ms. Mutz presented a plaque of recognition for the school to Principal Ray Gonzales. Mr. Gonzales introduced Ms. Kimberly Ma, Team Advisor who provided information on the team's accomplishments. For this achievement, on behalf of the Board, Trustee Jáquez, Ms. Ma and Mr. Gonzales presented certificates of achievement to the students.

10-B Capital Facilities Plan: Interim Superintendent, Dr. Carter reported that an update would be provided each month regarding the Facilities Master Plan. As part of this update, Assistant Superintendent-Business Services, Randy Winton and Director of Transportation and Maintenance Stephen McFarland presented a PowerPoint report on the district's Capital Facilities Plan.

A discussion was held by Trustees regarding the Victoria Avenue and Wooley Road site related expenditures and whether it was feasible to move forward with the purchase of the property. It was stated that fourteen additional sites are under consideration. No conclusion was reached by Trustees.

10-C Board Update: Interim Superintendent, Dr. Bob Carter reported on the following.

- Board Policies that need refreshing will be brought forward twice - once for review and second for approval; in addition, a few job descriptions will be revised.
- At the next Board meeting an Energy Conservation Plan will be brought forward for the Board's review/approval.
- Administrative staff is taking a comprehensive look at Intervention Programs for students returning to school.
- Budget Projections 1-5 years was discussed.
- The Inter/Intra District competition challenges scoreboard is almost complete and a model was presented.
- An Articulation Plan with the middle schools and OUHSD is almost complete.
- Early Retirement Incentive Plans are being developed by OFTSE and OUHSD which might be ready for approval in January.

10-D Regular Report: No report presented due to the absence of the Student Representative to the Board.

**11. CONSENT CALENDAR** Trustee Benefield moved to adopt the Consent Calendar, seconded by Trustee López Hanson; motion carried unanimously.  
*Approved*

11-A Approval of Certificated and Classified Personnel That the Consent Calendar for Certificated and Classified Personnel be approved, as presented.

**(See attached list of certificated and personnel items.)**

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**11. CONSENT CALENDAR-continued**

**11-B Voluntary Expulsions**

That student number 143335 be expelled from the Oxnard Union High School District from October 30, 2009 through June 11, 2010, and it is also recommended the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 133017 be expelled from the Oxnard Union High School District from October 30, 2009 through June 11, 2010, and it is also recommended the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 123169 be expelled from the Oxnard Union High School District from November 9, 2009 through June 11, 2010, and it is also recommended the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 137808 be expelled from the Oxnard Union High School District from December 1, 2009 through June 11, 2010, and it is also recommended the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 134270 be expelled from the Oxnard Union High School District from November 17, 2009 through June 11, 2010, and it is also recommended the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 142347 be expelled from the Oxnard Union High School District from November 10, 2009 through June 11, 2010, and it is also recommended the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

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**11. CONSENT CALENDAR-continued**

- 11-C Expulsion by Recommendation of Administrative Panel
- That student number 133434 be expelled from the Oxnard Union High School District from October 30, 2009 through June 11, 2010, and it is also recommended the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.
- That student number 132000 be expelled from the Oxnard Union High School District from October 23, 2009 through September 1, 2010, and it is also recommended the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.
- 11-D Non-Public School Placement
- It is the recommendation of district administration that the Board of Trustees approve the non-public school placement as of October 28, 2009, for student number 143914, case number fifteen, 09-10, according to the recommendation of the student's IEP Team and the Director of Special Education, as presented.
- It is the recommendation of district administration that the Board of Trustees approve the non-public school placement as of November 12, 2009, for student number 137384, case number sixteen, 09-10, according to the recommendation of the student's IEP Team and the Director of Special Education, as presented.
- 11-E Approval of Reclassification – Classified Unit
- It is the recommendation of the district administration that the Board of Trustees approve the Classified Unit Reclassification, as presented.
- 11-F Approval of Certificated Unit Agreement between the Oxnard Union High School District and Oxnard Federation of Teachers and School Employees
- It is the recommendation of the district administration that the Board of Trustees approve the Certificated Unit Agreement between the Oxnard Union High School District and Oxnard Federation of Teachers and School Employees, as presented.
- 11-G Approval of Classified and Paraeducator Units Agreement between the Oxnard Union High School District and Oxnard Federation of Teachers and School Employees
- It is the recommendation of the district administration that the Board of Trustees approve the Classified and Paraeducator Units Agreement between the Oxnard Union High School District and Oxnard Federation of Teachers and School Employees, as presented.
- 11-H Approval of Renewal of Agreement with Addendum with School Innovations and Advocacy for Truancy Management
- It is the recommendation of the district administration that the Board of Trustees approve the three-year agreement with School Innovations and Advocacy for truancy management, as presented.
- 11-I Approval of Authorization of Signatures
- It is the recommendation of the district administration that the Board of Trustees approve the Certification of Authorization of Signatures, as presented.

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**11. CONSENT CALENDAR – continued:**

- 11-J Approval of Agreement with Wal-Mart for Vocational Training of Special Education Students. It is the recommendation of the district administration that the Board of Trustees approve the agreement with Wal-Mart for vocational training of Special Education students, as presented.
- 11-K Purchase Orders and Direct Pays That Purchase Orders totaling \$419,958.65 and Direct Pays totaling \$412,656.00 be approved, as presented.
- 11-L Disposal of Surplus Property It is the recommendation of district administration that the items listed be declared surplus and that staff be authorized to dispose of all items through sale or other means, in the most expeditious manner.
- 11-M Donations That the Donations Report for the reporting period November 19, 2009 through December 9, 2009, be approved, as presented.

**12. ACTION ITEMS**

It is the recommendation of district administration that Board of Trustees approve the Action Items, as listed below.

- 12-A APPROVAL OF OXNARD HIGH SCHOOL TRIP REQUEST FOR 35 STUDENTS AND 16 CHAPERONES TO ATTEND MUSICAL/CULTURAL EXCHANGE, MARCH 26-31, 2010, IN WAIKIKI, HAWAII, WITH NO LOSS OF INSTRUCTIONAL TIME  
Trustee Benefield moved to approve the Oxnard High School Trip Request with consideration that administrative staff revises and brings forward for Board approval a “sound” Board Policy for Field Trips, seconded by Trustee Stocks; motion carried unanimously.

*Approved*

- 12-B ADOPTION OF RESOLUTION NO. 09-49, RESOLUTION OF THE BOARD OF TRUSTEES OF THE OXNARD UNION HIGH SCHOOL DISTRICT APPROVING THE ANNUAL AND FIVE-YEAR REPORT FOR FISCAL YEAR 2008-2009, IN COMPLIANCE WITH GOVERNMENT CODE SECTION 66006 AND 66001  
President Valles asked if there were any written comments received from the public regarding Resolution No. 09-49, hearing none Trustee Stocks moved to adopt Resolution No. 09-49 approving the Annual and Five-Year Reportable Fees Report (“Report”) for the fiscal year 2008-2009 in compliance with Government Code Sections 66006 and 66001, seconded by Trustee Benefield; motion carried unanimously.

*Adopted*

- 12-C APPROVAL OF FIRST INTERIM REPORT  
Mr. Randy Winton, Assistant Superintendent-Business Services and Ms. Angelita Dalan, Director of Fiscal Services, via a PowerPoint presentation, provided an overview of the report.

*Approved*

Motion by Trustee Jáquez, seconded by Trustee Benfield, to approve the First Interim Report, as presented. Motion carried 4-1. Trustee Stocks abstained.

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**12. ACTION ITEMS – continued**

- 12-D ADOPTION OF RESOLUTION NO. 09-51, RESOLUTION ELIMINATING POSITIONS AND ORDERING LAYOFFS IN THE CLASSIFIED SERVICE DUE TO LACK OF FUNDS AND LACK OF WORK
- Trustee Jáquez moved to adopt Resolution No. 09-51, Resolution Eliminating Positions and Ordering Layoffs in the Classified Service Due to Lack of Funds and Lack of Work, seconded by Trustee Benefield; motion carried unanimously.

*Adopted*

- 12-E ADOPTION OF RESOLUTION NO. 09-50, RESOLUTION PROCLAIMING FEBRUARY 2010 AS *BLACK HISTORY MONTH*
- Trustee Stocks moved to adopt Resolution No. 09-50, Resolution Proclaiming February 2010 as *Black History Month*; seconded by Trustee López Hanson; motion carried unanimously.

*Adopted*

**13. BOARD MEMBERS' REPORTS AND COMMUNICATIONS:**

Trustee Stocks reported he participated in the California School Boards Association Conference in San Diego.

Trustee López Hanson asked if a consensus had been reached regarding the CEQA study for the Victoria and Wooley property. After much discussion by Trustees regarding the pros and cons of proceeding or postponing the purchase of the property, based upon the recommendation of the Interim Superintendent, it was unanimously agreed that the Board would postpone their decision until a special study session is held a week after the next regularly scheduled Board meeting. At that time, Dr. Carter and administrative staff will provide clear direction for Trustees to consider.

Trustee Jáquez reported he attended the CIF football game between ACHS and Arroyo Grande, he presented a belated certificate of appreciation to School Nurse Janet Ramsey, at a OHS faculty meeting, he attended the CSBA conference in San Diego, he gave his interpretation of "call for the question", and he requested clarification on the fees for consultants helping the directors. Dr. Carter stated that he and staff are working on a report regarding fees for consultants and will provide a copy to the Board.

Trustee Valles stated since this is a transitional period, it is the perfect opportunity for Trustees to review the Professional Governance Standards and Responsibilities listed in the Board Book; and if Trustees wish, policies could be updated and/or revised.

Trustee Benefield reported he too attended the ACHS/Arroyo Grande and ACHS/Moorpark football games and stated he was pleased with the improvement in our football teams.

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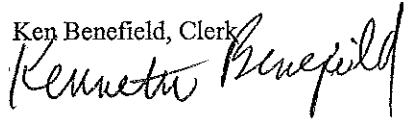
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14. **ITEMS FOR FUTURE CONSIDERATION**  
Dropout Report January  
National School Counseling Week Resolution (February 1-5, 2010) January  
2010-2011 School Calendar January  
Report: Articulation Plan with Middle Schools January
15. **FUTURE MEETINGS**  
January 13, 2010  
February 10, 2010  
March 10, 2010
16. **ADJOURNMENT**  
There being no further items of discussion on the agenda the meeting was adjourned at 8:22 p.m.

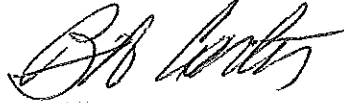
**BOARD OF TRUSTEES**

Approved as read  
(or approved as corrected)  
January 13, 2010

Ken Benefield, Clerk



Bob Carter, Ed.D., Secretary



ns: 12/26/09