

Oxnard Union High School District

Oxnard, California

MINUTES FOR THE REGULAR BOARD MEETING

August 12, 2009

1. **ROLL CALL**

The regular meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Stocks at 5:30 p.m., August 12, 2009, in the District Office Board Room, 220 South K Street, Oxnard, California.

Trustees present: President Steve W. Stocks; Vice President Robert Q. Valles, Clerk Socorro López Hanson, and Trustees Dick Jáquez and Ken Benefield.

Administration present: Interim Superintendent Dr. Bob Carter; Assistant Superintendents Dr. Rocky Valles, Human Resources; Martha Mutz, Educational Services; and Randy Winton, Business Services; Director of Compensatory Education Walt Dunlop; and Nancy R. Serros, Executive Assistant to the Board of Trustees.

Guests present: Tim Watson Williams, Sodexo, Vannesa Calderon, ELL teacher, Hueneme High School, José Escudero, parent, Pacifica High School; and Tod Deardorff, ITV Station Manager/teacher Pacifica High School.
2. **PLEDGE OF ALLEGIANCE**

Clerk López Hanson led the pledge of allegiance to the flag.
3. **ADOPTION OF AGENDA**

Trustee Jáquez moved to approve the August 12, 2009 agenda; seconded by Trustee Benefield; motion carried unanimously.

Adopted
4. **APPROVAL OF MINUTES**

Trustee Valles moved to approve the minutes of July 8, 2009 regular meeting; seconded by Clerk López Hanson; motion carried unanimously.

Approved
5. **PUBLIC COMMENT ON CLOSED SESSION ITEMS**

No public comments were made.
6. **CLOSED SESSION**

The Board moved into deliberations at 5:33 p.m. to discuss material related to:

 - A. Student Personnel: [Education Code §35146, 48912, 48919]
 - B. Conference with Legal Counsel – Existing Litigation
[Government Code § 54956.9(a)]
 - One Case, No. 2008079575
 - A. Public Employee Appointment [Government Code §54957]
 - Dean of Student Accountability
(two positions, effective 2009-10 school year)
7. **RECONVENE IN PUBLIC:**

The Board reconvened at 6:30 p.m. President Stocks reported that under Public Employee Appointment [Government Code §54957], Trustees appointed Karen Chadwick, Dean of Students, Hueneme High School; and Alexis Ortiz, Dean of Students, Frontier High School, effective 2009-2010 school year.

Oxnard Union High School District

Oxnard, California

MINUTES FOR THE REGULAR BOARD MEETING

August 12, 2009

8. **AUDIENCE TO ADDRESS THE BOARD OF TRUSTEES** No public comments made.
- 9 **SUPERINTENDENT'S REPORTS**
- 9-B Approval of English Language Learner Master Plan
- Assistant Superintendent Mutz informed Trustees the Master Plan was being presented as an information item and for discussion. She introduced Director of Compensatory Education Walt Dunlop and two members of the cadre who worked on the English Language Learner Master Plan. The committee crafted the Master Plan, which is being presented tonight for discussion and will be brought back for approval on September 9, 2009.
- Mr. Dunlop stated the committee wanted to ensure that the district's English Learners achieved at a level that is unprecedented and believe this Plan will lead the district in closing the achievement gap that exists for English Language Learners. Mr. Dunlop introduced a member of the School Site Council, Mr. José Escudero, Secretary, Migrant Advisory Council and Hueneme High School ELL teacher Vanessa Calderon. Mr. Escudero and Ms. Calderon shared their insights and experiences in developing the English Language Masterplan. Each expressed it was a great honor to share their thoughts, ideas, passion, and vision to help the students of the district to achieve success.
- Via a PowerPoint presentation, Mr. Dunlop provided an overview of the Master Plan of Services for English Language Learners. Mr. Dunlop stated the committee is looking at other districts to see what is working and taking the good ideas and making them our own. One example would be Long Beach Unified School District. He stated both federal and state money are used for funding and there is ample money; he clarified there are restrictions for the funds the district is receiving. In closing, he thanked the members of the committee and staff that helped make the Plan happen.
- Trustees commented they were pleased that parents had been involved in the planning process and that the Plan was developed with good transparency, which is evident throughout the report. Congratulations were extended to all volunteers who contributed to the development of the Plan.
- 9-C Consideration of Revision of Board Policy 6174: Services for English Language Learners
- Assistant Superintendent Mutz summarized the proposed changes (see below) made to the Board Policy and stated this item would be brought back in September for approval.
- Language was inserted in the policy stating the EL Master Plan will always be in effect.
 - Redefined how to identify and reclassify English Learners more closely matching the State, which includes specific criteria for reading, writing, speaking and listening.
 - Clearly defined the instructional program options for bilingual, instructional English, immersion, and mainstream.
 - More clearly defined parent involvement.

Oxnard Union High School District

Oxnard, California

MINUTES FOR THE REGULAR BOARD MEETING

August 12, 2009

- 10. CONSENT CALENDAR** Trustee López Hanson acknowledged the efforts of ACHS parents/boosters who have agreed to install stadium seats in the football stadium and was pleased to see consent item 10-K on the agenda.
- Trustee Valles moved to approve the consent calendar; seconded by Trustee Benefield; motion carried unanimously.
- 10-A Approval of Certificated and Classified Personnel That the Consent Calendar for Certificated and Classified Personnel be approved, as presented.
- 10-B Approval Student Expulsion That student number 134522 be expelled from the Oxnard Union High School District for the period of February 6, 2009 through February 1, 2010, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.
- That student number 134522 be expelled from the Oxnard Union High School District for the period of February 6, 2009 through February 1, 2010, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.
- That student number 134522 be expelled from the Oxnard Union High School District for the period of February 6, 2009 through February 1, 2010, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.
- 10-C Approval of Non-Public School Placement It is the recommendation of district administration that the Board of Trustees approve the non-public school placement as of August 26, 2009, for student number 143090, case number one, 09-10, according to the recommendation of the student's IEP Team and the Director of Special Education, as presented.
- It is the recommendation of district administration that the Board of Trustees approve the non-public school placement as of July 1, 2009, for student number 138670, case number two, 09-10, according to the recommendation of the student's IEP Team and the Director of Special Education, as presented.
- Approval of Non Public School Placement It is the recommendation of district administration that the Board of Trustees approve the non-public school placement as of June 17, 2009, for student number 130383, case number three, 09-10, according to the recommendation of the student's IEP Team and the Director of Special Education, as presented.

Oxnard Union High School District
Oxnard, California

MINUTES FOR THE REGULAR BOARD MEETING
August 12, 2009

10. CONSENT CALENDAR - Continued

It is the recommendation of district administration that the Board of Trustees approve the non-public school placement as of August 26, 2009, for student number 143089, case number four, 09-10, according to the recommendation of the student's IEP Team and the Director of Special Education, as presented.

It is the recommendation of district administration that the Board of Trustees approve the non-public school placement as of August 24, 2009, for student number 143087, case number five, 09-10, according to the recommendation of the student's IEP Team and the Director of Special Education, as presented.

It is the recommendation of district administration that the Board of Trustees approve the non-public school placement as of June 16, 2009, for student number 127581, case number six, 09-10, according to the recommendation of the student's IEP Team and the Director of Special Education, as presented. Included is the extended school year June 16-30, 2009

It is the recommendation of district administration that the Board of Trustees approve the non-public school placement as of August 25, 2009, for student number 143086, case number seven, 09-10, according to the recommendation of the student's IEP Team and the Director of Special Education, as presented.

It is the recommendation of district administration that the Board of Trustees approve the non-public school placement as of June 22, 2009, for student number 137879, case number eight, 09-10, according to the recommendation of the student's IEP Team and the Director of Special Education, as presented. Included is the extended school year June 22-30, 2009.

It is the recommendation of district administration that the Board of Trustees approve the non-public school placement as of September 8, 2009, for student number 143083, case number nine, 09-10, according to the recommendation of the student's IEP Team and the Director of Special Education, as presented.

It is the recommendation of district administration that the Board of Trustees approve the non-public school placement as of July 20, 2009, for student number 139037, case number ten, 09-10, according to the recommendation of the student's IEP Team and the Director of Special Education, as presented.

10-D Approval of New Adult School Classes

It is the recommendation of district administration that the Board of Trustees approve the new adult school classes, as presented.

10-E Approval of Waiver of California High School Exit Exam (CAHSEE) Requirements for Special Education Students

It is the recommendation of district administration that the Board of Trustees approves a waiver of the California High School Exit Exam (CAHSEE) for students with disabilities who take the CAHSEE using modifications and receive the equivalent of a passing score, as presented.

Oxnard Union High School District
Oxnard, California

MINUTES FOR THE REGULAR BOARD MEETING
August 12, 2009

10. CONSENT CALENDAR - Continued

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| 10-F | Approval of Renewal of Agreement for California School Management Group, Inc., Consulting Proposal for E-Rate Years 13 and 14 Technology Infrastructure | It is the recommendation of district administration that the Board of Trustees approve California School Management Group, Inc., Years 13 and 14 Technology Infrastructure E-Rate Consulting Proposal, as presented. |
| 10-G | Approval of Award of Contract Price Agreement to Arrowhead Water | It is the recommendation of district administration that the Board of Trustees approve entering into a two-year agreement with Arrowhead Water aka: Nestle Waters, as presented. |
| 10-H | Approval of Developer Fees Revenue and Expenditures for Fiscal Year 2008-2009 | It is the recommendation of district administration that -Board of Trustees approve the 2008-2009 school year expenditures and revenue for the construction projects borne from Capital Facilities (Developer Fees – Fund 250), as presented. |
| 10-I | Approval of Memorandum of Understanding between Oxnard Union High School District, Adult Education and Oxnard Elementary School District for ESL Classes | It is the recommendation of district administration that Board of Trustees approve the Memorandum of Understanding between Oxnard Union High School District, Adult Education and Oxnard Elementary School District for ESL classes, as presented. |
| 10-J | Approval of Engagement Letter for Actuarial Valuation of Retiree Health and Welfare Benefits with Deloitte Consulting LLP | It is the recommendation of district administration that Board of Trustees approve the engagement letter with Deloitte Consulting LLP, as presented. |
| 10-K | Approval of Agreement between Oxnard Union High School District and Adolfo Camarillo High School Booster Club to Install Stadium Chair Back Seats in the Football Stadium | It is the recommendation of district administration that Board of Trustees approve the Agreement between Oxnard Union High School District and Adolfo Camarillo High School Booster Club to install stadium chair back seats in the football stadium, as presented. |
| 10-L | Approval of Renewal of Lease Agreement with Child Development Resources of Ventura County, Inc. to Operate a Head Start Program on the Campus of Hueneme High School | It is the recommendation of district administration that Board of Trustees approve the renewal Lease Agreement with Child Development Resources to operate a Head Start program at the campus of Hueneme High School, as presented. |
| 10-M | Approval of Agreement between Vavrinek Trine Day and Co., LLP and Oxnard Union High School District to Audit the Statements of Financial Position of the Oxnard Union High School District Retiree Health Benefit Trust as of December 31, 2009 | It is the recommendation of district administration that Board of Trustees approve the Agreement between Vavrinek Trine Day and Co., LLP and Oxnard Union High School District Retiree Health Benefit Trust as of December 31, 2009, as presented. |

Oxnard Union High School District
Oxnard, California

MINUTES FOR THE REGULAR BOARD MEETING

August 12, 2009

10. CONSENT CALENDAR - Continued

10-N Approval of Agreement between Oxnard Union High School District and WLC Architects, Inc. for a Proposal for Pre-Design Planning and Conceptual Design Services for the Oxnard Growth High School

It is the recommendation of district administration that Board of Trustees approve the Agreement between Oxnard Union High School and WLC Architects, Inc., for a Proposal for pre-design planning and conceptual design services for the Oxnard growth high school, as presented.

10-O Disposal of Surplus Property

It is the recommendation of district administration that the items listed be declared surplus and that staff be authorized to dispose of all items through sale or other means, in the most expeditious manner.

10-P Purchase Orders

That Purchase Orders totaling \$28,921,019.29 and Direct Pays totaling \$541,206.98 be approved, as presented.

10-Q Donations

That the Donations Report for the reporting period July 9, 2009 through August 12, 2009 be approved, as presented.

11. ACTION ITEMS

It is the recommendation of district administration that Board of Trustees approve the Action Items, as listed below.

11-A APPROVAL OF THE PARAEDUCATOR I – INSTRUCTIONAL AIDE/CORRECTIVE READING TEMPORARY JOB DESCRIPTION

Clerk López Hanson moved to approve the Paraeducator I – Instructional Aide/Corrective Reading temporary job description as a temporary one-year position; seconded by Trustee Valles; motion carried unanimously.

Approved

11-B ADOPTION OF RESOLUTION NO. 09-35 PROCLAIMING SEPTEMBER 15 – OCTOBER 15, 2009 AS HISPANIC HERITAGE MONTH

Trustee Jáquez moved to adopt Resolution No. 09-35, proclaiming September 15 – October 15, 2009 as *Hispanic Heritage Month*; seconded by Clerk López Hanson motion carried unanimously.

Adopted

11-C APPROVAL OF YOUTH SERVICES OFFICER (YSO) CONTRACT FOR FRONTIER HIGH SCHOOL FOR 2009-2010 SCHOOL YEAR

Trustee López Hanson moved to approve the contract for the Youth Services Officer at Frontier High School for the 2009-2010 school year, with the proviso that the contract be renegotiated in October; seconded by Trustee Jáquez; motion carried unanimously.

Approved

Oxnard Union High School District
Oxnard, California

MINUTES FOR THE REGULAR BOARD MEETING
August 12, 2009

**12. BOARD MEMBERS' REPORTS
AND COMMUNICATIONS**

- 12-A Correspondence President Stocks received correspondence regarding the CAPE trailer; this information was passed on to Assistant Superintendent Winton for follow-up.
- 12-B Reports and Communications Trustee Jáquez reported he met with Gloria Romero, candidate for Superintendent of Public Instruction who is a big proponent of the Immersion Program; he also received a call regarding the CAPE trailer.
- 12-C Interests and Concerns Clerk López Hanson requested to meet with Mr. Winton to discuss the possibility of installing photovoltaic tiers. She stated the organization she works for received funding to work with students in this area.
- Vice President Valles stated he would like to see the OUHSD overcome Long Beach School District's ELL Program and hopes the Board would provide whatever support is needed to accomplish this goal; he requested that counselors work closely with students to overcome obstacles faced in the classroom. Lastly, he extended kudos to Oxnard High School's band for *outshining* all other school districts in the Santa Barbara Fiesta Days Parade.
- Trustee Jáquez announced the passing of two district retirees and extended condolences to the families of Denis Smith, former counselor and Shirley Blackburn, career and guidance technician.

13. ITEMS FOR FUTURE CONSIDERATION

Public Hearing on Sufficiency of Instructional Materials (Williams Act)	September 9
Resolution Regarding Sufficiency of Instructional Materials (Williams Act)	September 9
Resolution Proclaiming September 17, 2009 as Constitution Day	September 9
Approval of Summer 2009 Graduates	September 9
Consideration of New Board Policy 6020: Parent Involvement	September 9
Approval of Class of 2009 Additional Graduates (CAHSEE Passers)	October 14
Testing Update	October 14
Approval of Single School Plans	November 18
Dropout Report	TBD

14. FUTURE MEETINGS

At the request of Interim Superintendent Carter and on the consensus of Trustees, a Special Board Meeting -- Budget Study Session will be held on September 23, 2009 at 3 p.m.

Special Board Meeting -- Budget Study Session, August 26, 2009, at 4 p.m.

August 12, 2009

September 9, 2009

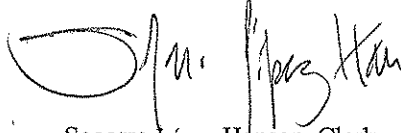
Oxnard Union High School District
Oxnard, California

MINUTES FOR THE REGULAR BOARD MEETING
August 12, 2009

15. ADJOURNMENT

There being no further items of discussion on the agenda, President Stocks adjourned the meeting at 8:17 p.m.

BOARD OF TRUSTEES



Socorro López Hanson, Clerk



Bob Carter, Ed.D., Secretary

Approved as read
(or approved as corrected)
September 9, 2009

*Board meetings are recorded by video tape pursuant to Government Code Section 54953.5(b).
Copies of these video tapes are available by request to this office at (805) 385-2527.*

ns: 09/03/09



**Oxnard Union
High School District**

**RESOLUTION #09-35
PROCLAIMING SEPTEMBER 15 - OCTOBER 15, 2009
HISPANIC HERITAGE MONTH**

WHEREAS, Ventura County is home to more than 100,000 students of Hispanic descent, kindergarten through grade twelve; and

WHEREAS, These students reflect the great diversity of culture and heritage of the many countries of the Iberian peninsula, the continents of North and South America, and the Caribbean Islands; and

WHEREAS, People of Hispanic descent were an integral part both of the early exploration of the continents of North and South America, beginning with the very inception of European contact, and of the eventual European involvement in the settlement, growth, and development of California; and

WHEREAS, Hispanic culture and traditions are inextricably interwoven into California's social and economic fabric, and Hispanic Americans have made and continue to make important contributions in all facets of California life--government, business and industry, agriculture, trade and commerce, education, visual and performing arts, science, and sports; and

WHEREAS, all students need an opportunity to understand the common humanity underlying all people; to develop pride in their own identity and heritage; and to respect and accept the identity and heritage of others; now, therefore, be it

RESOLVED, on the twelfth day of August, 2009, that the Board of Trustees of the Oxnard Union High School District proclaims September 15 - October 15, 2009 as *Hispanic Heritage Month* and encourages all educational communities to commemorate this occasion with appropriate instructional activities.

Secretary, Board of Trustees
Oxnard Union High School District

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