

Oxnard Union High School District
Oxnard, California

MINUTES FOR THE REGULAR BOARD MEETING
July 8, 2009

- CALL TO ORDER** The regular meeting of the Board of Trustees of the Oxnard Union High School District was called to order by Vice President Valles at 5:30 p.m., July 8, 2009, in the District Office Board Room, 220 South K Street, Oxnard, California.
- ROLL CALL**
- Trustees present:** Vice President Robert Q. Valles; Clerk Socorro López Hanson; and Trustees Ken Benefield and Dick Jáquez.
- Trustees absent:** President Steve W. Stocks.
- Administration present:** Interim Superintendent Dr. Bob Carter; Assistant Superintendents Dr. Rocky Valles, Jr., Human Resources; Martha Mutz, Educational Services, and Randy Winton, Business Services; and Nancy R. Serros, Executive Assistant to the Board of Trustees.
- Guests present:** Arthur Valenzuela and Legal Counsel Jackson Parham.
- PLEDGE OF ALLEGIANCE** Assistant Superintendent Randy Winton led the pledge of allegiance to the flag.
- AGENDA** Trustee Benefield moved to approve the July 8, 2009 agenda; seconded by Trustee Jáquez; motion carried unanimously.
- MINUTES APPROVED** Trustee Jáquez moved to approve the minutes of the June 10, 2009 regular meeting; seconded by Clerk López Hanson; motion carried unanimously.
- Legal Counsel Parham clarified for the Board that he was unable to attend the special meeting of June 12, 2009 due to a previous commitment.
- Trustee Jáquez moved to approve the minutes of the June 12, 2009 special meeting; seconded by Trustee Benefield; motion carried unanimously.
- PUBLIC COMMENT ON CLOSED SESSION ITEMS** No public comments were made.
- CLOSED SESSION**
- The Board moved into deliberations at 5:35 p.m. to discuss material related to:
- A. Student Personnel: [Education Code §35146, 48912, 48919]
 - B. Conference with Labor Negotiator(s) [Government Code Section 54957.6]
Agency Negotiator: Rocky Valles, Ed. D., Assistant Superintendent-Human Resources
Employee Organization: Oxnard Federation of Teachers, School Employees – Classified Bargaining Unit, and Oxnard Federation of Teachers, School Employees – Paraeducators Bargaining Unit
- RECONVENE IN PUBLIC:** The Board reconvened at 6:40 p.m. Vice President Valles reported that no action was taken during closed session.

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**AUDIENCE TO ADDRESS THE
BOARD OF TRUSTEES**

Representing the Colton Police Department, and Director of Operations for the Cops 'N Jocks program, Sgt. Rich Randolph presented a proposal to Trustees to participate in the filming of the Cops 'N Jocks reality show. The show would feature one of the District's high school football programs through the season. Sgt. Randolph provided a brief summary on how the participants are selected, the legal aspects and the oversight committee.

**SUPERINTENDENT'S
REPORTS**

Interim Superintendent Dr. Carter provided an update on the District's letter of response to the Ventura County Grand Jury Report 2008-2009. He informed Trustees this was an action item and they would have an opportunity to discuss and approve submission of the letter this evening.

CONSENT CALENDAR

Administrative staff provided clarification on consent items 10-W CAHSEE and 10-F Nortel VoIP. Trustee Benefield moved to approve the consent calendar; seconded by Clerk López Hanson; motion carried unanimously.

Approval of Certificated and
Classified Personnel

That the Consent Calendar for Certificated and Classified Personnel be approved, as presented.

(Please see attached list of certificated and classified items.)

Voluntary Expulsions

That student number 134256 be expelled from the Oxnard Union High School District for the period of June 8, 2009 through February 1, 2010, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 133369 be expelled from the Oxnard Union High School District for the period of June 19, 2009 through June 15, 2010, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 128488 be expelled from the Oxnard Union High School District for the period of June 26, 2009 through February 1, 2010, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

Approval of Quarterly Report of
Administrative Regulation 1312(a)
– Williams Uniform Complaint
Procedures

It is the recommendation of the district administration that the Board of Trustees approve the Quarterly Report of Administrative Regulation 1312(a) – Williams Uniform Complaint Procedures, as presented.

Approval of June Graduates

It is the recommendation of the district administration that the Board of Trustees approve the list of June graduates, as presented.

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CONSENT CALENDAR - Continued

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| Approval of ACHS Trip Request for 14 Students and Four Chaperones to Attend Wrestling Tournament in Las Vegas, Nevada, December 17-20, 2009 With No Loss of Instructional Time | It is the recommendation of the district administration that the Board of Trustees approve ACHS Trip Request for 14 Students and Four Chaperones to Attend Wrestling Tournament in Las Vegas, Nevada, December 17-20, 2009 with no loss of instructional time, as presented. |
| Approval of Waiver of California High School Exit Exam (CAHSEE) Requirements for Students with Disabilities | It is the recommendation of the district administration that the Board of Trustees approve a waiver of the California High School Exit Exam (CAHSEE) for students with disabilities who take the CAHSEE using modifications and receive the equivalent of a passing score, as presented. |
| Adoption of Approved List of Memberships, Conferences, Workshops or Meetings Board Members May Attend | It is the recommendation of the district administration that the Board of Trustees adopt the approved list of memberships, conferences, workshops or meetings Board Members may attend, as presented. |
| Approval of Notice of Completion of the New Double-Sided Marquee Project at Channel Islands High School by Signtronix | It is the recommendation of the district administration that the Board of Trustees approve the Notice of Completion for the double-sided Marquee project at Channel Islands High School by Signtronix, 1445 W. Sepulveda Blvd., Torrance, CA 90501, as presented. |
| Renewal of Agreement for Legal Services with Fagen Friedman and Fulfrost, LLP | It is the recommendation of the district administration that the Board of Trustees approve agreement for legal services with Fagen Friedman and Fulfrost, LLP, as presented. |
| Approval of School Max and Oracle Maintenance Renewals for the Technology Department | It is the recommendation of the district administration that the Board of Trustees approve the continued maintenance of the School Max and Oracle applications, as presented. |
| Approval of Agreements with Walgreens, Mail Shop, Jersey Mike's and Oxnard College Cafeteria for Vocational Training of Special Education Students for the 2009-10 School Year | It is the recommendation of the district administration that the Board of Trustees approve the agreements with Walgreens, Mail Shop, Jersey Mike's and Oxnard College Cafeteria for vocational training of Special Education students, as presented. |
| Authorization of Signatures | It is the recommendation of the district administration that the Board of Trustees approve the Certification of Authorized Signatures, as presented. |
| Approval to Extend Contract One (1) Year for Gas and Diesel Fuel | It is the recommendation of the district administration that the Board of Trustees extend this contract under Bid #P-502 (07-08) gas and diesel fuel to GP Ventura Oil Company, Oxnard, California, for a one (1) year term, as presented. |
| Approval to Purchase Dell Computer Equipment, Utilizing Western States Contracting Alliance Master Agreement for Dell Marketing L.P. Number A63307 Extended through August 31, 2009 | It is the recommendation of the district administration that the Board of Trustees authorize staff to purchase Dell Computer Equipment utilizing the Western States Contracting Alliance Master Agreement for Dell L.P. Number A63307 extended through August 31, 2009, as presented. |

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CONSENT CALENDAR – Continued

Approval of the Proposal from Flewelling and Moody Architects for Design Phase of Channel Islands High School Academy of Automotive Technology Career Technical Education Facility

It is the recommendation of district administration that the Board of Trustees approve the proposal by Flewelling and Moody Architects to provide the design phase of Channel Islands High School Academy of Automotive Technology Career Technical Education Facility for the amount of \$335,421.00, as presented.

It is further recommended that in order to expedite the work and make minor modifications as may be necessary, it is requested that the Board of Trustees authorize the district administration to approve change order in an amount not to exceed ten percent (10%) of the contracted price for the project.

Approval of Agreement between the Trustees of The California State University (CSU), California Academic Partnership Program (CAPP) and Oxnard Union High School District for the Expository Literacy Grant at Oxnard High School

It is the recommendation of district administration that the Board of Trustees approve the agreement between the Trustees of the California State University (CSU), California Academic Partnership Program and Oxnard Union High School District, as presented.

Approval of Proposal from PSWC Group Architects for an Addition to Accommodate New Freezer and Refrigerator at Pacifica High School

It is the recommendation of the district administration that the Board of Trustees approve the proposal from PSWC Group Architects, 330 North Zachary Avenue, Suite No. 100, Moorpark, CA 93021-2072, as presented.

Approval of Proposal from PSWC Group Architects to Convert Two (2) Existing Home Economics Classrooms into Commercial Style Classrooms at Oxnard High School

It is the recommendation of district administration that the Board of Trustees approve the proposal from PSWC Architects, 330 North Zachary Avenue, Suite No. 100, Moorpark, CA 93021-2072, as presented.

Approval of Proposal from PSWC Group Architects to Convert an Existing Classroom into a Commercial Kitchen Style Classroom at Rio Mesa High School

It is the recommendation of the district administration that the Board of Trustees approve the proposal from PSWC Group Architects, 330 North Zachary Avenue, Suite No. 100, Moorpark, CA 93021-2072, to remodel classrooms at Rio Mesa High School, as presented.

Adoption of Resolution No. 09-31, Resolution to Changed Authorized Signatures for the Cafeteria Clearing Account

It is the recommendation of the district administration that the Board of Trustees adopt Resolution No. 09-31, Resolution to change authorized signatures for the Cafeteria Clearing Account, as presented.

Adoption of Resolution No. 09-33, Resolution to Change Authorized Signatures for the Revolving Cash Fund and Suspense Account

It is the recommendation of the district administration that the Board of Trustees adopt Resolution No. 09-33, Resolution to change authorized signatures for the Revolving Cash Fund and Suspense Account, as presented.

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CONSENT CALENDAR - Continued

Approval of Inter-Agency Agreement between Oxnard Union High School District to Provide Meals to Ventura County Office of Education Special Education Programs
It is the recommendation of the district administration that the Board of Trustees approve the Inter-Agency Agreement between Oxnard Union High School District and Ventura County Office of Education to prepare meals for the VCOE Special Education students, as presented.

Approval to Purchase Nortel VoIP Telephones through Dell, Utilizing Western States Contracting Alliance Master Agreement for Dell Marketing L.P. Number A63307 Extended through August 31, 2009
It is the recommendation of the district administration that the Board of Trustees authorize staff to purchase Nortel VoIP Telephones through Dell, utilizing Western States Contracting Alliance Master Agreement for Dell Marketing L.P. Number A63307 extended through August 31, 2009, as presented.

Approval to Solicit Formal Bids for Transportation Services for the 2009/10 School Year
It is the recommendation of the district administration that the Board of Trustees authorize staff to obtain bids for 2009/2010 Transportation Services, as presented.

Disposal of Surplus Property
It is the recommendation of district administration that the items listed be declared surplus and that staff be authorized to dispose of all items through sale or other means, in the most expeditious manner.

Purchase Orders
That Purchase Orders totaling \$559,682.20 and Direct Pays totaling \$1,118,013.36 be approved, as presented.

Donations
That the Donations Report for the reporting period June 11, 2009 through July 8, 2009 be approved, as presented.

ACTION ITEMS

It is the recommendation of district administration that Board of Trustees approve the Action Items, as listed below.

APPROVAL TO SUBMIT RESPONSE TO VENTURA COUNTY GRAND JURY REPORT 2008-2009
Clerk López Hanson moved to approve the submission of letter of response to Ventura County Grand Jury Report 2008-2009; seconded by Trustee Jáquez; motion carried unanimously.

Approved

APPROVAL OF RESOLUTION NO. 09-32 RESOLUTION ELIMINATING POSITION AND ORDERING LAYOFF IN THE CLASSIFIED SERVICE DUE TO LACK OF FUNDS AND LACK OF WORK
Assistant Superintendent Valles asked that the resolution be amended to read Resolution No. 32 not 23. Trustee Jáquez moved to adopt Resolution No. 09-32, Resolution eliminating position and ordering layoff in the classified service due to lack of funds and lack of work, effective September 3, 2009, with the correction recommended by Assistant Superintendent Valles; seconded by Trustee Benefield; motion carried unanimously.

Approved

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ACTION ITEMS – Continued

**CONSIDERATION OF YOUTH
SERVICES OFFICERS (YSO)
CONTRACT AND CANINE
DETECTION CONTRACT**

Approved

Assistant Superintendent Mutz requested that all contracts be approved, with the exception of Frontier High School. She will attempt to renegotiate the contract with the city of Camarillo and bring it forward at a future meeting. Clerk López Hanson inquired why the percentage of the officer's salary in Camarillo was higher than the city of Oxnard. Ms. Mutz will make inquiries and report to staff. Clerk López Hanson moved to approve the contracts with YSO and Canine Detection with the correction recommended by Assistant Superintendent Mutz to remove the contract for FHS; seconded by Trustee Benefield; motion carried unanimously. .

**NOMINATION OF SENATOR
AND/OR ASSEMBLY MEMBER
FOR CSBA'S 2009
OUTSTANDING LEGISLATOR
OF YEAR**

Nominee selected.

Clerk López Hanson nominated Assemblywoman Julia Brownley as CSBA's 2009 Outstanding Legislator of Year; seconded by Trustee Benefield; motion carried unanimously.

BOARD MEMBERS' REPORTS AND COMMUNICATIONS

Correspondence

Clerk López Hanson received a letter from District Attorney Totten's office regarding the Brown Act issue; and a letter of support and gratitude from Ms. Norma Van Riper.

Reports and Communications

No reports or communication reported.

Interests and Concerns

At the request of Trustee Benefield, Assistant Superintendent Mutz will ask all principals to submit a Lost Textbook Recovery Plan that focuses on the reduction of lost textbooks – a big money item.

Trustee Jaquez attended the sessions on *green technology* at the NALEO conference. He stated it's the way of the future.

Clerk López Hanson piggy-backed on Trustee Jaquez's comment stating there is talk of a second round of stimulus money and a potential that part of that will go into solar energy. She suggested the district explore the possibility of submitting applications for funding.

Vice President Valles asked the Board's input regarding the Cops 'N Jocks Program. All were in favor of submitting a letter of interest. Clerk López Hanson asked, on behalf of the Board, that Interim Superintendent Carter submit a letter of interest.

ITEMS FOR FUTURE CONSIDERATION

Approval of Summer School Graduates	August
Hispanic Heritage Month Resolution	August
ELL Master Plan Approval	August
BP Proposed Change – Services for ELL	August
BP Proposed Change – Parent Involvement	August
2008-09 Un-Audited Actual	September

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ITEMS FOR FUTURE CONSIDERATION – Continued

2008-09 GANN Limit
Testing Update
Approval of Single School Plans

September
November
November

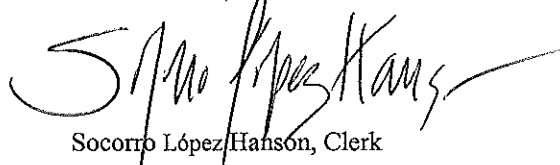
FUTURE MEETINGS: Dr. Carter asked the Board to give consideration to two Special Board Meetings – Budget Study Sessions, July 29 and August 26. Trustees agreed to meet at 4 p.m. on the suggested dates.

August 12, 2009

September 9, 2009

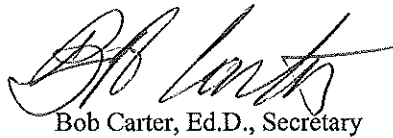
ADJOURNMENT: There being no further items of discussion on the agenda, President Valles adjourned the meeting at 7:15 p.m.

BOARD OF TRUSTEES



Socorro López/Hanson, Clerk

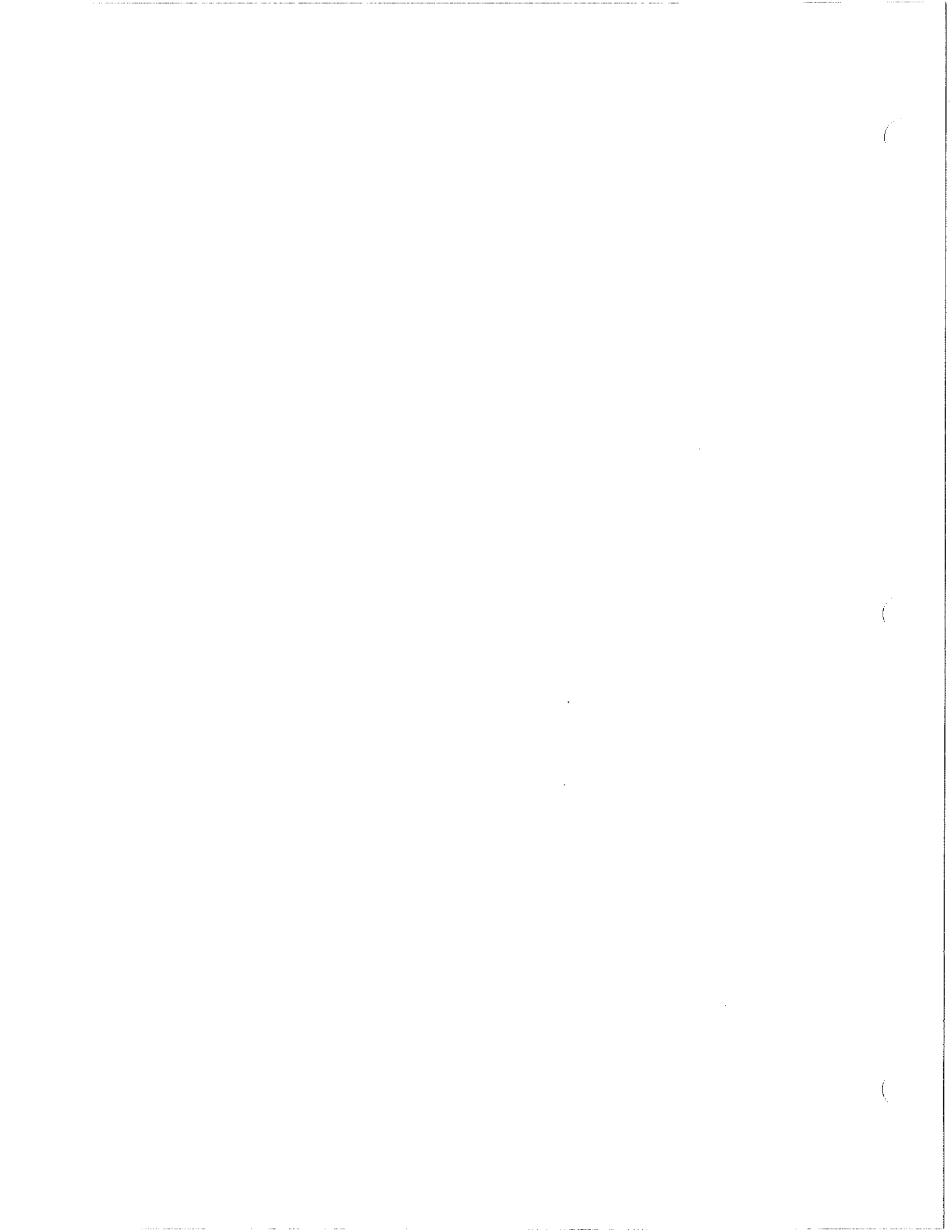
Approved as read
(or approved as corrected)
August 12, 2009



Bob Carter, Ed.D., Secretary

*Board meetings are recorded by video tape pursuant to Government Code Section 54953.5(b).
Copies of these video tapes are available by request to this office at (805) 385-2527.*

ns: 08/07/09



**OXNARD UNION HIGH SCHOOL DISTRICT
CONSENT CALENDAR – HUMAN RESOURCES
For the Board Meeting July 8, 2009**

CERTIFICATED HUMAN RESOURCES

Employment of 2009 Summer School Teacher

Oscar Sevilla

Employment, Effective First Semester 2009-2010 School Year

(Contingent upon appropriate credential, D.O.J. clearance, enrollment, and full funding from the California Department of Education)
Sean Blumenthal, temporary Science teacher [CIHS]

Part Time Employment, Effective First Semester 2009-2010 School Year

Leticia Taylor, temporary School Nurse, 80 percent [ACHS]

Reemployment, Effective 2009-2010 School Year

Marc Romero, from temporary Visually Impaired teacher to probationary Visually Impaired teacher [DO]

Reclassification, Effective 2009-2010 School Year

Joel Graves, from English teacher to Library Media teacher [HHS]

Request for Waiver, Pursuant to Education Code Section 44268 Professional Preparation Program for the Clinical or Rehabilitative Services Credential for the 2009-2010 School Year

Mary Murphy, temporary Speech Pathologist, grade level 9-12, effective 09/01/09 – 06/16/10 [PHS]

Request for Waiver, Pursuant to Education Code Section 44253.3 Bilingual Cross-Cultural Language and Academic Development - BCLAD Permit for the 2009-2010 School Year

Jaime Moreno, Social Science teacher, grade level 9-12, effective 09/01/09 – 06/16/10 [PHS]

Resignation

Kim Baker, Assistant Principal, effective 06/30/09 [RMHS]

Renu Grewal, Science teacher, effective 06/13/09 [CIHS]

Amy Wick, SPED teacher, effective 07/08/09 [ACHS]

CLASSIFIED HUMAN RESOURCES

Reclassification

Lizbeth Gomez from Guidance Technician to Site Administrative Secretary, effective 08/01/09 [PHS]

Temporary Reclassification, 2009-2010 School Year

Roselle Copon from Nutrition Services Specialist to Nutrition Service Assistant II, effective 08/31/09 [HHS]

Employment of 2009 Summer School Nutrition Services Assistant I's

	<u>Session I</u>		<u>Session II</u>
Lidia Angel	Maria Quezada	Cecilia Alayon	Morizeth Rosas
Flora Dy	Patricia Rojas	Flora Dy	Josephine Salazar
Noel Cantada	Rosario Rubio	Alma Garcia	Yaeko Uchida
Yumiko Hale	Maria Tolentino	Esther Monroy	Raquel Vargas
		Marlinda Portugues	