

Oxnard Union High School District
Oxnard, California

MINUTES FOR THE REGULAR BOARD MEETING
February 11, 2009

1. CALL TO ORDER

The regular meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Stocks at 5:30 p.m., February 11, 2009, in the District Office Board Room, 220 South K Street, Oxnard, California.

Trustees present:

Steve W. Stocks, President
Robert Q. Valles, Vice President
Socorro López Hanson, Clerk
Ken Benefield, Member
Dick Jaquez, Member

Administration present:

Jody Dunlap, Superintendent
Rocky Valles, Assistant Superintendent-Human Resources
Martha Mutz, Assistant Superintendent-Educational Services
Randy Winton, Assistant Superintendent-Business Services
Nancy R. Serros, Executive Assistant

Student Representative present:

Jasmine M. Tuazon

Guests present: Grace Tuazon, Walt Dunlop, Jim Rose, Richard Serros, Puneet Sharma, Bill Dabbs, Darrin Hatch, Harry Avedissian, Gil Guevara, Tod Deardorff, and other interested persons.

2. PLEDGE OF ALLEGIANCE

Dr. Rocky Valles led the Pledge of Allegiance.

3. ADOPTION OF AGENDA

Trustee Valles moved to adopt the February 11, 2009 agenda as amended, seconded by Trustee Jaquez; motion carried unanimously. Action Item 11-C was removed and will be brought forward at a future meeting. *Items were than considered in the order in which they appear in these minutes.*

4. APPROVAL OF MINUTES

4-A January 14, 2009 Regular Board Meeting

Trustee Valles moved to approve the minutes of January 14, 2009 Regular Meeting as submitted, seconded by Trustee López Hanson; motion carried unanimously.

4-B February 4, 2009 Special Board Meeting

Trustee López Hanson moved to approve the minutes of February 4, 2009 Special Meeting as submitted, seconded by Trustee Jaquez; motion carried unanimously.

5. PUBLIC COMMENT ON CLOSED SESSION ITEMS

There were no public comments.

Oxnard Union High School District
Oxnard, California

MINUTES FOR THE REGULAR BOARD MEETING
February 11, 2009

9. SUPERINTENDENT'S REPORTS

9-C General District

Acknowledgements/Updates:
Superintendent, Jody Dunlap

- Congratulations extended to Oxnard High School for taking third place in the Super Quiz.
- Adolfo Camarillo High School has met the California Distinguished School's first two requirements and hopefully will be identified as a *2009 Distinguished School*. More information will be provided at a luncheon on March 6th.
- Several events were held at the schools in honor of Black History Month.
A webcast will be conducted by the VCOE regarding the budget. There is nothing definite reported at this time and there are no specific ideas on cuts.
A meeting with OFT/SE is planned for next week to discuss the budget.
- Was pleased to report several of the district's students are doing extremely well and heading to college on full scholarships.

9-D Regular Report:

Student Representative, Ms. Jasmine M. Tuazon

Ms. Tuazon welcomed Mr. Benefield and Dr. Valles and congratulated them on their appointments.

Student activities reported for CIHS:

- The dance team, short flags, one flag, and all male and female Hip Hop all placed first in a competition held in West Covina.
- Activities scheduled for the month of February are the Valentine's Dance, Mr. CIHS, street dance competition, ASB pictures and Martin Luther King Jr. celebration.

Student activities reported for OHS:

- Senior Ball, Pennies for Patients fundraiser, Mock Trial competition.
- Several CIF athletic events are scheduled for the remainder of the month.

Lastly, Ms. Tuazon congratulated Oxnard High's Academic Decathlon Team on their efforts.

10. CONSENT CALENDAR

Approved

Trustees discussed the School Services and Sodexo contract agreements.

Trustee Valles moved to approve the Consent Calendar as submitted, seconded by Trustee Benefield. President Stocks requested a roll call of vote: Trustees Valles, Stocks and Jaquez voted "yes", dissenting vote cast by Trustee López Hanson, motion carried 4-1.

10-A Approval of Certificated and Classified Personnel

That the Consent Calendar for Certificated and Classified Personnel be approved, as presented.

(Please see attached list of certificated and classified items.)

Oxnard Union High School District
Oxnard, California

MINUTES FOR THE REGULAR BOARD MEETING
February 11, 2009

10. CONSENT CALENDAR – Continued

10-B Voluntary Expulsions

That student number 134260 be expelled from the Oxnard Union High School District for the period of January 5, 2009 through June 12, 2009, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 135012 be expelled from the Oxnard Union High School District for the period of January 8, 2009 through June 12, 2009, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 123393 be expelled from the Oxnard Union High School District for the period of January 26, 2009 through August 8, 2009, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 117403 be expelled from the Oxnard Union High School District for the period of January 26, 2009 through August 8, 2009, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 133418 be expelled from the Oxnard Union High School District for the period of December 9, 2008 through June 12, 2009, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 122024 be expelled from the Oxnard Union High School District for the period of January 30, 2009 through June 12, 2009, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

Oxnard Union High School District
Oxnard, California

MINUTES FOR THE REGULAR BOARD MEETING
February 11, 2009

10. CONSENT CALENDAR – Continued

That student number 138019 be expelled from the Oxnard Union High School District for the remainder of the Fall Semester 2008-09 and Spring Semester 2009, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 128658 be expelled from the Oxnard Union High School District for the period of January 5, 2009 through June 12, 2009, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

- | | | |
|------|--|--|
| 10-C | Approval of Non-Public School Placement | It is the recommendation of the district administration that Board of Trustees approve the non-public school placement as of January 20, 2009, for student case number nineteen, 08-09, according to the recommendation of the Students' IEP Team and the Director of Special Education, as presented. |
| 10-D | Approval of Single School Plan for Student Achievement, Including Site LEAP Plans | It is the recommendation of the district administration that Board of Trustees adopt the 2009-2010 School Calendar, as presented. |
| 10-E | Approval of Mid-Term Graduates | It is the recommendation of the district administration that Board of Trustees approve list of mid-term graduates, as presented. |
| 10-F | Waiver of California High School Exit Exam (CAHSEE) Requirements in Mathematics and Language Arts for Special Education Students | It is the recommendation of the district administration that Board of Trustees approve a waiver of the California High School Exit Exam for students with disabilities who take the CAHSEE using modifications and receive the equivalent of a passing score, as presented. |
| 10-G | SELPA Community Advisory Committee (CAC) Parent Representative | It is the recommendation of the district administration that Board of Trustees accept Patricia Gamboa-Puentes as the new parent representative for Community Advisory Committee, as presented. |
| 10-H | Approval of Appointment of District Representative to the Oxnard Union High School District Retiree Health Benefits Trust | It is the recommendation of the district administration that Board of Trustees approve the appointment of Dr. Robert Valles, Jr., to a four-year term to serve as one of the District's representatives on the Retiree Health Benefits Trust Board, as presented. |
| 10-I | Adoption of Resolution No. 09-04 Week of the School Administrator | It is the recommendation of the district administration that Board of Trustees adopt Resolution No. 09-04 proclaiming March 2-6, 2009 <i>Week of the School Administrator</i> , as presented. |
| 10-J | Adoption of Resolution No. 09-05 California Adult Education Week | It is the recommendation of the district administration that Board of Trustees adopt Resolution No. 09-05 proclaiming March 9-13, 2009 <i>Adult Education Week</i> , as presented. |

Oxnard Union High School District
Oxnard, California

MINUTES FOR THE REGULAR BOARD MEETING
February 11, 2009

10. CONSENT CALENDAR – Continued

- 10-K Adoption of Resolution No. 09-11 Approval of Behavioral Intervention Plans [Hughes Bill] Mandated Cost Claim Settlement and Agreement to Waive Future Claims It is the recommendation of the district administration that Board of Trustees adopt Resolution No. 09-11 Approval of Behavioral Intervention Plans [Hughes Bill] Mandated Cost Claim Settlement and Agreement to Waive Future Claims, as presented.
- 10-L Approval of Inventory/Depreciation Maintenance Agreement with Associated Valuation Services It is the recommendation of the Superintendent that Board Members approve the agreement with Associated Valuation Services, Inc., to provide services, as presented.
- 10-M Approval of Agreement between Associated Valuation Services, Inc. and Oxnard Union High School District for an Inventory Management System, Web-Interface Tracking Systems (WITS) It is the recommendation of district administration that the Board of Trustees approve the agreement with Associated Valuation Services, Inc. and Oxnard Union High School District for an Inventory Management System, Web-Interface Tracking Systems (WITS) to provide services, as presented.
- 10-N Approval to Enter into an Agreement between Oxnard Union High School District and Richard Taesch, Visually Impaired Music Specialist It is the recommendation of district administration that the Board of Trustees approve the agreement with Richard Taesch, Visually Impaired Music Specialist, as presented.
- 10-O Approval to Enter into an Agreement with Interscholastic Trading Company, LLC ("InterSchola") It is the recommendation of district administration that the Board of Trustees approve to enter into an agreement with Interscholastic Trading Company, LLC ("InterSchola"), as presented.
- 10-P Adoption of 2009-2010 Budget Calendar and Allocation Formulas It is the recommendation of district administration that the Board of Trustees approve the 2009-2010 budget calendar and allocation formulas, as presented.
- 10-Q Approval of Contract Amendment for Services with Department of Rehabilitation for Transition Partnership Program (TPP) It is the recommendation of district administration that the Board of Trustees approve the contract amendment for service with Department of Rehabilitation for Transition Partnership Program (TPP), as presented.
- 10-R Five-Year Agreement between Oxnard Adult School and Alcaraz Catering for Catering Services It is the recommendation of the district administration that the Board of Trustees approve the agreement between the Oxnard Adult School and Alcaraz Catering, as presented.
- 10-S Approval of Amended Authorization of Signatures It is the recommendation of the district administration that the Board of Trustees approve the Certification of Authorized Signatures, as presented.
- 10-T Award of RFP#OUHSD YR12RFP, Three-Year Lease of a High Speed Internet Service It is the recommendation of the district administration that the Board of Trustees award RFP #OUHSD YR12RFT to Ventura County CVedNet, having submitted the best proposal to the District and to reject all others.

Oxnard Union High School District
Oxnard, California

MINUTES FOR THE REGULAR BOARD MEETING
February 11, 2009

10. CONSENT CALENDAR – Continued

- 10-U Approval of the Proposal to Reassign the Contract for Mowing at Adolfo Camarillo, Channel Islands, Frontier, Hueneme, Oxnard, Pacific View, Pacifica and Rio Mesa High Schools and the District Administration Office, Nueva Vida Building, Adult Education (2nd Street and Skyway Dr.) from As Promised Landscaping, Inc. to The Groundskeeper, Inc. It is the recommendation of district administration that the Board of Trustees approve the transfer of the remaining interest in the landscape maintenance contract from As Promised Landscaping, Inc., to The Groundskeeper, Inc., P.O. Box 3402, Camarillo, CA 93011, with no change in terms of contract.
- 10-V Renewal of Special Services Agreement with School Services of California, Inc. for Legislative Advocacy It is the recommendation of district administration that the Board of Trustees approve the Special Services Agreement with School Services of California, Inc., for Legislative Advocacy, as presented.
- 10-W Approval to Enter into an Agreement with Sodexo America, LLC (“Sodexo”) for Consulting Services for the Nutrition Service Operation It is the recommendation of district administration that the Board of Trustees approve to enter into an agreement with Sodexo America, LLC (“Sodexo”) for consulting services for the District’s food service operation, as presented.
- 10-X Approval of Purchase Orders and Direct Pays That Purchase Orders totaling \$753,043.85 and Direct Pays totaling \$504,124.61 be approved, as presented.
- 10-Y Disposal of Surplus Property It is the recommendation of district administration that the items listed be declared surplus and that staff be authorized to dispose of all items through sale or other means, in the most expeditious manner.
- 10-Z Donations That the Donations Report for the reporting period January 15, 2009 through February 11, 2009, be approved, as presented.

11. ACTION ITEMS

It is the recommendation of district administration that Board of Trustees approve the Action Items, as listed below.

- 11-A APPROVAL OF CALIFORNIA SCHOOL BOARDS ASSOCIATION (CSBA) DELEGATE ASSEMBLY ELECTION Trustee López Hanson moved to nominate Suzanne Kitchens and Christina Urias to fill the two vacancies in Subregion 11B of the Delegate Assembly, California School Boards Association, seconded by Trustee Valles; motion carried unanimously.

Nominations: 2

- 11-B APPROVAL OF REVISION OF BOARD POLICY 5116.2: ASSIGNMENT WITHIN/OUT OF DISTRICT, SECOND READING Trustee Valles moved to adopt the Revision of Board Policy 5116.2: Assignment Within/Out of District, *second reading* as submitted, seconded by Trustee López Hanson; motion carried unanimously.

Adopted

Oxnard Union High School District
Oxnard, California

MINUTES FOR THE REGULAR BOARD MEETING
February 11, 2009

11. ACTION ITEM – Continued

11-C APPROVAL OF 2008 AUDIT This item will be brought forward at a future meeting.

11-D ADOPTION OF RESOLUTION NO. 09-06, AUTHORIZING THE BORROWING OF FUNDS FOR FISCAL YEAR 2009-2010 AND THE ISSUANCE AND SALE OF ONE OR MORE SERIES OF 2009-2010 TAX AND REVENUE ANTICIPATION NOTES (TRANS) THEREFOR AND PARTICIPATION IN THE CALIFORNIA SCHOOL CASH RESERVE PROGRAM AND REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY TO ISSUE AND SELL SAID SERIES OF NOTES

Trustee Jaquez moved to adopt Resolution No. 09-06 authorizing the borrowing of funds for fiscal year 2009-2010 and the issuance and sale of one or more Series of 2009-2010 Tax and Revenue Anticipation Notes (TRANS) thereof and participation in the California School Cash Reserve Program and requesting the Board of Supervisors of the County to issue and sell said series of notes, seconded by Trustee Benefield; motion carried unanimously.

Adopted

11-E ADOPTION OF RESOLUTION NO. 09-12, RESOLUTION TO CHANGE SIGNATURES FOR REVOLVING CASH FUND, AND SUSPENSE ACCOUNT

Trustee Valles moved to adopt Resolution No. 09-12, Resolution to change authorized signatures for the Revolving Cash Fund and Suspense Account, seconded by Trustee Jaquez; motion carried unanimously.

Adopted

12. BOARD MEMBERS' REPORTS AND COMMUNICATIONS – Correspondence, Reports and Communications, and Interests and Concerns

Trustee Valles commented:

- He attended a Father's Day water polo event at Oxnard High.
- He participated in a personnel selection panel.
- He encouraged the principals to take the lead in publicizing school site activities in the *Communities* section of *The Star*.

Trustee Lopez Hanson commented:

- She extended congratulations to Mr. Benefield.
- She inquired as to the status of establishing a planning committee for a new high school in Camarillo and reported she has received requests from people who would like to participate.
- She expressed it is her wish to build two new high schools, one in Oxnard, one in Camarillo and would like to keep her promise that she made to build two schools. She asked that the District move forward with these two committees.

Dr. Dunlap reported that she has discussed this with Mr. Stocks; she was supplied with a number of blue print models and has visited several campuses. At this time, she is proposing that until the financial circumstances are resolved, that the district waits and gets direction from the Board. Lastly, she stated this does not mean the district is not receptive to building a new high school in Camarillo.

Oxnard Union High School District
Oxnard, California

MINUTES FOR THE REGULAR BOARD MEETING
February 11, 2009

12. BOARD MEMBERS' REPORTS AND COMMUNICATIONS – Continued

Trustee Jaquez recommended that two planning committees be established, one for Oxnard and one for Camarillo.

Trustees Stocks requested that the original bond issue be reviewed to determine if the bond indicated building two schools.

Trustee Valles opined that due to the economy, the circumstances have changed and it would be misleading the public to build a new school. He stated this is not a productive way of doing business.

Trustee Benefield stated he believed that several years ago a commitment was made to build the next high school in Camarillo; this commitment was made before the idea of building two high schools was recommended. He requested this information be researched and brought back for Trustees' review.

Mr. Winton commented that student populations have changed since the bond was approved. He suggested preparing a new model of the current student population and will bring this forward for Trustees' review.

Trustee Jaquez commented:

- He attended a LULAC meeting and the speaker was Assemblymember Pedro Nava.
- He expressed concerned that a budget meeting has yet to be scheduled and stated the district needs to be proactive and inform the public of how dire the fiscal circumstances are.
- He requested that the CIHS Short Flags be recognized at a future Board meeting.
- He expressed concern about the district's legal representatives providing services without approval of a contract.

Trustee Benefield commented:

- He attended various the basketball game against ACHS, the Academic Decathlon meet at PHS and The Super Quiz at OHS and,
- Congratulations were extended to Oxnard High's coach and team for doing extremely well in the competition. Oxnard placed third among 15 high schools.

Trustee Stocks commented:

- He expressed his concern over the fiscal crisis and asked that a budget committee meeting be held as soon as possible.
- He suggested holding a special board meeting to discuss the District's economic status.

13. ITEMS FOR FUTURE CONSIDERATION

- | | | |
|----|---|----------|
| A. | Academic Decathlon Winner | March 11 |
| B. | Mock Trial Winner Recognition | March 11 |
| C. | Public Schools Month Resolution | March 11 |
| D. | National Library Week (April 12-18) | March 11 |
| E. | Revision of Board Policy 6161.1: Textbooks and Instructional Materials, <i>Information Item</i> | March 11 |
| F. | Approval of New Courses | March 11 |

Oxnard Union High School District
Oxnard, California

MINUTES FOR THE REGULAR BOARD MEETING
February 11, 2009

14. FUTURE MEETINGS

March 11, 2009

April 8, 2009

May 13, 2009

June 10, 2009

15. ADJOURNMENT

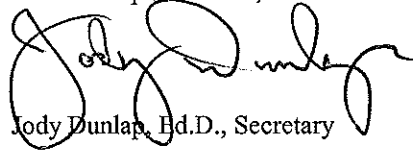
There being no further items of discussion on the agenda, President Stocks adjourned the meeting at 8:07 p.m.

BOARD OF TRUSTEES



Socorro López Hanson, Clerk

Approved as read
(or approved as corrected)
March 11, 2009



Jody Dunlap, Bd.D., Secretary

ns: 03/06/09

**OXNARD UNION HIGH SCHOOL DISTRICT
CONSENT CALENDAR – HUMAN RESOURCES
For the Board Meeting of February 11, 2009**

CERTIFICATED HUMAN RESOURCES

Ratification of Temporary Employment

Nicole Corona, Math teacher, effective 01/23/09 – 06/12/09 [HHS]
Nekisa Mahzad, English teacher, effective 01/26/09 – 03/31/09 [RMHS]
Paul Y. Matthews, Social Science teacher, effective 01/23/09 – 06/12/09 [CIHS]
Laura Palmer, English teacher, 80 percent, effective 01/23/09 – 06/12/09 [CIHS]
Gayle Schulze, Counselor, effective 01/23/09 – 02/27/09 [CIHS]

Leave Without Pay

Willie Dillon, Physical Education teacher, effective 01/23/09-06/12/09 [PHS]
Lynn Murray, English teacher, effective 01/26/09-06/12/09 [HHS]

Resignation

Will Cowen, Athletic Director, effective 03/01/09 [PHS]
Irene Pinkard, Board of Trustees, effective 12/08/08 [DO]

Retirement

Dennis O'Dea, Technology Resource teacher, effective 02/12/09 [DO]

CLASSIFIED HUMAN RESOURCES

Employment

(Contingent upon fingerprint clearance through the Department of Justice)
Mayra Castro, Paraeducator III, effective 02/17/09 [HHS]
Deanna C. Rantz, Director of Purchasing, effective 02/13/09 [DO]

Ratification of Employment

Hilda Chavez, Nutrition Services Assistant I, effective 01/05/09 [PHS]

Request for Reinstatement Pursuant to Education Code §45195

Tiffany Sahli, Paraeducator IV, effective 01/23/09 [OHS]
John Kim, Staff Accountant, effective 07/01/08 [DO]

Request for Leave of Absence without Pay

Sandra Scholle, Site Administrative Secretary, effective 01/15/09 – 06/30/09 [OHS]

Resignation

Johnson Wood, Campus Supervisor, effective 09/16/08 [CIHS]
David Padilla, Bus Driver/Grounds Maintenance Worker, effective 01/05/09 [DO]

Request for Placement on a 39th Month Reemployment List pursuant to Education Code §45195

John Kim, Staff Accountant, effective 03/05/09 [DO]

Release of Probationary Employees

Resolution 09-09, effective 01/30/09
Resolution 09-08, effective 01/30/09
Resolution 09-07, effective 11/12/08
Resolution 09-10, effective 10/27/08