

# Oxnard Union High School District

## Oxnard, California

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### MINUTES FOR THE REGULAR BOARD MEETING

#### January 14, 2009

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- 1. CALL TO ORDER**

The regular meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Stocks at 5:30 p.m., January 14, 2009, in the District Office Board Room, 220 South K Street, Oxnard, California.

**Trustees present:**  
Steve W. Stocks, President  
Robert Q. Valles, Vice President  
Socorro López Hanson, Clerk  
Dick Jaquez, Member

**Administration present:**  
Jody Dunlap, Superintendent  
Martha Mutz, Assistant Superintendent-Educational Services  
Randy Winton, Assistant Superintendent-Business Services  
Nancy R. Serros, Executive Assistant

**Student Representative present:**  
Jasmine M. Tuazon

**Guests present:** Bill Dabbs, Erin Huizinga, Linda Ayerza, Sophia Palmer, Mark Riley, Jahnell Nichols, Grace Tuazon, Melissa Blevins, Puneet Sharma, Walt Dunlop, Kim Tresvant, Tod Deardorff, and other interested persons.
- 2. PLEDGE OF ALLEGIANCE**

Dr. Kim Tresvant, Director of Human Resources led the Pledge of Allegiance.
- 3. ADOPTION OF AGENDA**

Trustee Jaquez moved to adopt the January 14, 2008 agenda, seconded by Trustee Valles; motion carried unanimously. *Items were than considered in the order in which they appear in these minutes.*
- 4. APPROVAL OF MINUTES**

4.A December 10, 2008, Annual Organizational Meeting

Trustee Valles moved to approve the minutes of December 10, 2008 Annual Organizational Meeting as amended; seconded by Trustee López Hanson; motion carried unanimously.
- 5. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

There were no public comments.
- 6. CLOSED SESSION**

The Board moved into deliberations at 5:31 p.m. to discuss material relating to:

  - A. Student Personnel: [Education Code §35146, 48912, 48919]
  - B. Public Employee Appointment (Government Code §54957(b)(1))
    - Assistant Superintendent, Human Resources
    - Principal

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---

**MINUTES FOR THE REGULAR BOARD MEETING**  
**January 14, 2009**

---

7. **RECONVENE IN PUBLIC:  
REPORT OF CLOSED SESSION  
ITEMS**
- The Board reconvened at 6:30 p.m. President Stocks announced the following action took place under closed session item Public Employee Appointment [Government Code Section 54975(b)(1)]. Trustee Jaquez moved to appoint Dr. Rocky Valles, Assistant Superintendent-Human Resources, seconded by Trustee López Hanson, motion carried by 3:0 vote. Trustee Valles recused himself.
- Trustee Valles moved to appoint Bijou Beltran, Principal of Channel Islands High School, seconded by Trustee López Hanson, motion carried unanimously.
9. **SUPERINTENDENT'S REPORTS**
- 9-A Board Recognition:  
California School Board Association  
(CSBA) Honorees:
- Ms. Mutz accepted a Certificate of Appreciation on behalf of Rebecca Buettner, Director of Assessment and Accountability. Ms. Buettner was recognized for leadership at the CSBA conference. She moderated a panel of educators discussing the topic on the needs of the English Language Learners.
- Golden Bell Recipient – Pacifica High School
- Golden Bell Recipient winners from Pacifica High School's Health Academy were recognized for creating a hands-on academically challenging project for their students to explore the world of work as health professionals. Students, teachers and administration were presented Certificates of Appreciation by Trustee Valles and Ms. Beltran.
- 9-B Board Recognition: Geo Bowl Winner:  
Oxnard High School
- Ms. Melissa Blevins, team advisor, reported Oxnard High School placed first among OUHSD schools at the November 22 Geo Challenge at Oxnard College. Students and Team Advisor were presented Certificates of Appreciation by Trustee Jaquez. Dr. Jahnell Nichols accepted a plaque on behalf of Oxnard High School.
- 9-C Board Report:  
Dr. Norm Gold
- Dr. Gold presented a PowerPoint presentation regarding the English Language Learners Program Audit Report.
- 9-D General District  
Acknowledgements/Updates:  
Superintendent Jody Dunlap
- Dr. Dunlap thanked the board for the appointments that were made this evening.
- 9-E Regular Report: Student  
Representative, Ms. Jasmine M.  
Tuazon
- A thank you was extended to ACHS for hosting the ODC meeting. All schools were present except PHS.
  - Several student activities occurred at sites such as pot lucks, banquets, winter sports rallies, food and blood drives.
  - All schools are planning a pageant at their sites, with a District-wide competition anticipated at the end of the year.
- AUDIENCE TO ADDRESS THE BOARD**
- Lucy Cartejena, PTFO president CIHS, addressed the Board regarding the building of a swimming pool at CIHS and, requested the Board's approval. At President Stocks' request, Superintendent Dunlap will follow up on this topic.

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*Oxnard, California*

---

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**January 14, 2009**

---

**10. CONSENT CALENDAR**

Trustee López Hanson moved to amend the Consent Calendar, seconded by Trustee Jaquez, and carried unanimously. Item F was removed until further information is provided. Trustee Jaquez declined the five (5) percent compensation increase for Trustees, will accept the one (1) percent approved for all employees.

**10-A Approval of Certificated and Classified Personnel**

That the Consent Calendar for Certificated and Classified Personnel be approved, as presented.

*(Please see attached list of certificated and classified personnel items.)*

**10-B Voluntary Expulsions**

That student number 137765 be expelled from the Oxnard Union High School District for the period of December 1, 2008 through June 12, 2009, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 136804 be expelled from the Oxnard Union High School District for the period of December 8, 2008 through June 12, 2009, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 117747 be expelled from the Oxnard Union High School District for the period of January 6, 2009 through June 12, 2009, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 138684 be expelled from the Oxnard Union High School District for the period of December 9, 2008 through June 12, 2009, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 135797 be expelled from the Oxnard Union High School District for the period of November 20, 2008 through June 12, 2009, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

**Oxnard Union High School District**  
**Oxnard, California**

---

**MINUTES FOR THE REGULAR BOARD MEETING**  
**January 14, 2009**

---

**10. CONSENT CALENDAR – Continued**

Voluntary Expulsions

That student number 132822 be expelled from the Oxnard Union High School District for the period of December 19, 2008 through August 8, 2009, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 119300 be expelled from the Oxnard Union High School District for the period of December 4, 2008 through August 8, 2009, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 133198 be expelled from the Oxnard Union High School District for the period of December 8, 2008 through August 8, 2009, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 133191 be expelled from the Oxnard Union High School District for the period of December 3, 2008 through June 13, 2009, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 134731 be expelled from the Oxnard Union High School District for the period of January 5, 2009 through June 12, 2009, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 123517 be expelled from the Oxnard Union High School District for the period of December 17, 2008 through June 12, 2009, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

**Oxnard Union High School District**  
*Oxnard, California*

---

**MINUTES FOR THE REGULAR BOARD MEETING**  
**January 14, 2009**

---

**10. CONSENT CALENDAR – Continued**

Voluntary Expulsions

That student number 131909 be expelled from the Oxnard Union High School District for the period of December 8, 2008 through June 12, 2009, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 124145 be expelled from the Oxnard Union High School District for the period of December 11, 2008 through June 12, 2009, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 138068 be expelled from the Oxnard Union High School District for the period of December 11, 2008 through June 12, 2009, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 121716 be expelled from the Oxnard Union High School District for the period of fall semester 2008 through spring semester 2009, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 138069 be expelled from the Oxnard Union High School District for the period of November 25, 2008 through June 12, 2009, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 137453 be expelled from the Oxnard Union High School District for the period of November 25, 2008 through June 12, 2009, and it is also recommended the student attend Gateway Community School. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

**Oxnard Union High School District**  
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---

**MINUTES FOR THE REGULAR BOARD MEETING**  
**January 14, 2009**

---

**10. CONSENT CALENDAR – Continued**

- 10-C Approval of Appointment of District Representative to the OUHSD Retiree Health Benefits Trust It is the recommendation of the district administration that Mr. Eric Ortega be appointed to a four-year term to serve as one of the District's representatives on the Retiree Health Benefits Trust Board, as presented.
- 10-D Adoption of 2009-2010 School Calendar It is the recommendation of the district administration that Board of Trustees adopt the 2009-2010 School Calendar, as presented.
- 10-E Approval of Williams Quarterly Report of Administrative Regulation 1312.4 (a) – Williams Uniform Complaint Procedures It is the recommendation of the district administration that Board of Trustees approve the Williams Quarterly Report, as presented.
- 10-F ~~Approval of Five-Year Agreement between Oxnard Adult School and Alearaz Catering for Catering Services~~ Item pulled until further information is provided to Trustees.
- 10-G Approval to Extend Bid #500(04-05) Football Equipment Reconditioning to Riddell All American It is the recommendation of the district administration that Board of Trustees approve the extension of bid #500(04-05) football equipment reconditioning to Riddell All American for two additional years through March 2010, as presented.
- As requested by Trustee Jaquez, Mr. Winton will research the purchase of shoulder pads.
- 10-H Approval to Purchase Electronic Networking Equipment from AT&T Global Services, Utilizing the California State Calnet Two (2) Agreements, Numbers 5-06-58-20 (DTS 06E1390) and 5-06-58-21 (DTS06E1391) It is the recommendation of the district administration that Board of Trustees authorize staff to purchase electronic networking equipment from AT&T Global Services, utilizing the California State Calnet 2 Agreements, numbers 5-06-58-20 (DTS06E1390) and 5-06-58-21 (DTS06E1391), as presented.
- 10-I Approval of Agreement with Herff-Jones for the Production of Oxnard High School's Yearbook It is the recommendation of the district administration that Board of Trustees approve Oxnard High School to enter into an agreement with Herff-Jones for the production of its 2009 yearbook, as presented.
- 10-J Approval of Contract Modification for LSA Associates, Inc. It is the recommendation of the district administration that Board of Trustees approve the modification for LSA Associates, Inc., as presented.
- 10-K Approval of Five-Year Deferred Maintenance Program It is the recommendation of the district administration that Board of Trustees approve the Five-Year Deferred Maintenance Program, as presented.
- 10-L Approval of Compensation Increase for Members of the Governing Board It is the recommendation of the Superintendent that Board Members be provided with a five percent (5%) compensation increase for fiscal year 2008-09, retroactive to July 1, 2008, as presented.
- 10-M Approval of Purchase Orders and Direct Pays That Purchase Orders totaling \$956,711.64 and Direct Pays totaling \$678,163.55 be approved, as presented.

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**MINUTES FOR THE REGULAR BOARD MEETING**  
**January 14, 2009**

---

**10. CONSENT CALENDAR – Continued**

- 10-N Disposal of Surplus Property                      It is the recommendation of district administration that the items listed be declared surplus and that staff be authorized to dispose of all items through sale or other means, in the most expeditious manner.
- 10-O Donations    That the Donations Report for the reporting period December 11, 2008 through January 14, 2009, be approved, as presented.

**11. ACTION ITEMS**

It is the recommendation of district administration that Board of Trustees approve the Action Items, as listed below.

- 11-A ADOPTION OF RESOLUTION NO. 09-02 PROCLAIMING FEBRUARY 2008 AS *BLACK HISTORY MONTH*                      Trustee López Hanson moved to adopt Resolution No. 09-02 proclaiming February 2008 as *Black History Month*, seconded by Trustee Valles, motion carried unanimously.

**Adopted**

- 11-B ADOPTION OF RESOLUTION NO. 09-03 PROCLAIMING FEBRUARY 2-6, 2009 AS *NATIONAL SCHOOL COUNSELING WEEK*                      Trustee Valles moved to adopt Resolution No. 09-03 proclaiming February 2-6, 2009 as *National School Counseling Week*, seconded by Trustee Jaquez, motion carried unanimously.

**Adopted**

- 11-C ADOPTION OF REVISION OF BOARD POLICY 5116.2, *first reading*                      Trustee Valles moved to approve the revisions and the first reading for Board Policy 5116.2, seconded by Trustee Jaquez, motion carried unanimously.

- 11-D ADOPTION OF RESOLUTION NO. 09-01, RESOLUTION OF THE BOARD OF TRUSTEES OF THE OXNARD UNION HIGH SCHOOL DISTRICT APPROVING THE ANNUAL AND FIVE-YEAR REPORT FOR FISCAL YEAR 2007-2008, IN COMPLIANCE WITH GOVERNMENT CODE SECTIONS 66006 AND 66001                      Trustee Jaquez moved to adopt Resolution No. 09-01 approving the Annual and Five-Year Reportable Fees Report ("Report") for the fiscal year 2007-2008 in compliance with Government Code Sections 66006 and 66001, seconded by Trustee Valles, motion carried unanimously.

**Adopted**

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---

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**January 14, 2009**

---

**12. BOARD MEMBERS' REPORTS AND COMMUNICATIONS – Correspondence, Reports and Communications, and Interests and Concerns**

Trustee Jaquez commented:

- A neighboring superintendent reported in a local paper that his district had more successful API scores than three of OUHSD's schools. After a review by OUHSD's Director of Assessment and Accountability, overall, the OUHSD scored 13 points higher in the API scores.
- CIF is considering realignment of leagues, if approved, this would go against the "spirit" of saving on travel expenses for schools.
- He requested another attorney's opinion on some of the legal issues the district is facing.
- He complimented the schools girls' athletic for their outstanding attendance, hard playing, politeness and being fair players.

President Stocks commented:

- Re-leaguing has been voted out.
- Reign in sports activities, no long distance traveling.

Trustee Valles commented:

- Also agreed it makes sense that OUHSD has its own league.
- Kudos to the district's wrestling program. By far the best in the State!

Trustee López Hanson commented:

- Thanked the Board and other school boards for nominating her to the CSBA Delegate Assembly, but is withdrawing her name due to family issues and could not accept this type of responsibility at this time.

**13. ITEMS FOR FUTURE CONSIDERATION**

- |    |  |          |
|----|--|----------|
| A. | Consideration of Approval of Single School Plan for Student Achievement, including site LEAP Plans | February |
| B. | Text Book Report   | February |
| C. | Dropout Report   | February |
| D. | Recognition of Academic Decathlon Winner   | February |
| E. | Consideration of Approval of Mid-Term Graduates  | February |

**14. FUTURE MEETINGS**

*February 11, 2009    March 11, 2009    April 8, 2009    May 13, 2009    June 10, 2009*

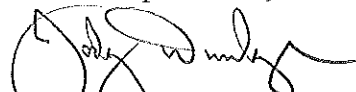
**15. ADJOURNMENT**

There being no further items of discussion on the agenda, President Stocks adjourned the meeting at 8:50 p.m.

**BOARD OF TRUSTEES**



Socorro López Hanson, Clerk



Jody Dunlap, Ed.D., Secretary

Approved as read  
(or approved as corrected)  
February 11, 2009



**OXNARD UNION HIGH SCHOOL DISTRICT  
CONSENT CALENDAR – HUMAN RESOURCES  
For the Board Meeting of January 14, 2009**

**CERTIFICATED HUMAN RESOURCES**

Public Employee Appointment [Government Code §54957]

Bijou Beltran, Principal, effective 01/26/09 [CIHS]

Robert Valles, Jr., Assistant Superintendent-Human Resources, effective 01/26/09 [DO]

Employment

*(Contingent upon appropriate credential, D.O.J. clearance, enrollment, and full funding from the California Department of Education)*

Marcia Heerema, temporary Art teacher, effective 01/06/09 – 01/22/09 [PHS]

Verity Olliff, temporary English teacher, effective second semester [RMHS]

Kelly Simpson, temporary English teacher, effective second semester [RMHS]

Carol Walbridge, temporary Speech & Language Pathologist effective 01/12/09 – 06/12/09 [ACHS]

Reemployment of Temporary Counselor

Annette Preciado, effective 01/23/09 – 06/12/09 [HHS]

Consideration to Authorize Teaching Assignment by Board Authorization, Effective second semester 2008-09 school year

That the following individual(s) – having completed at least 20 clock hours of first aid instruction appropriate to the specific sport be allowed to coach a competitive sport for which the students receive physical education credit for one period a day pursuant to Education §44258.7 (b):

Jeff Staniland

Release of Temporary First Semester Employees

Marcia Callis-Hellmuth, English, effective 01/22/09 [CIHS]

Kristen Dikes, Physical Education, effective 01/22/09 [PHS]

Paul Matthews, Social Science, effective 01/22/09 [CIHS]

Tiffany Sahli, Education Specialist, effective 01/22/09 [RMHS]

Michaelore Smith, Education Specialist, effective 01/22/09 [ACHS]

Daniel Solarez, English, effective 01/22/09 [RMHS]

Leticia Taylor, Nurse, effective 01/22/09 [RMHS]

Request for Sabbatical Leave

Linnea Taylor, English teacher, effective 01/23/09 – 06/12/09 [HHS]

Resignation

Sandra Ferre, Speech & Language Pathologist, effective 01/09/09 [ACHS]

Retirement

Theodora Morris, Teacher-Librarian, effective 06/13/09 [HHS]

Consideration to Authorize Teaching Assignment by Board Authorization

That the following individual(s) – having completed 9 units of upper division or 18 total semester units of appropriate coursework – be approved to teach in the designated subject, pursuant to Education §44263:

Marcia Heerema, Art, 20 semester units

Placement on a 39-Month Reemployment List Pursuant to Education Code §45195

Delia Worthington, School Nurse, effective 11/08/08 [RMHS]

**CLASSIFIED HUMAN RESOURCES**

Ratification of Employment

Helena Swietlow, Health Office Clerk, effective 01/01/09 [ACHS]

Claudia Moreno, Clerical Assistant I, effective 01/05/09 [PHS]

Resignation

Ed Diaz, Director of Nutrition Services, effective 03/31/09 [DO]

Joshua Beckham, Paraeducator, effective 01/08/09 [OHS]