

**Oxnard Union High School District**  
*Oxnard, California*

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**MINUTES FOR THE REGULAR BOARD MEETING**  
**August 11, 2010**

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**CALL TO ORDER:** The regular meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Valles at 5:32 p.m., August 11, 2010, in the District Office Board Room, 220 South K Street, Oxnard, California.

**Trustees present:**

Robert Q. Valles, President  
Socorro López Hanson, Vice President  
Ken Benefield, Clerk  
Dick Jáquez, Member  
Steve W. Stocks, Member (arrived during closed session)

**Administration present:**

Bob Carter, Ed.D., Superintendent  
Kimberly Tresvant, Ed.D., Director-Human Resources  
William Dabbs, Assistant Superintendent-Educational Services  
Randy Winton, Assistant Superintendent-Business Services  
Jennifer Zavoiko, Administrator-Student Services & Interventions  
Terry C. Lopez, Administrative Assistant

**Guests present:** Wayne Edmonds, Teresa Trueba, Gus Sanchez, and other interested guests.

**PLEDGE OF ALLEGIANCE:** Director of Human Resources Dr. Kimberly Tresvant, led the Pledge of Allegiance.

**ADOPTION OF AGENDA:** Trustee Ken Benefield moved to adopt the agenda of August 11, 2010 Regular Board Meeting as presented, seconded by Trustee López Hanson; motion carried 4:0. *Items were then considered in the order that appear in these minutes.*

**PUBLIC COMMENT ON CLOSED SESSION ITEMS:** No public comments made.

**CLOSED SESSION:** Seeing/Hearing no public comments the Board went into closed session at 5:53 p.m. for:

**Conference with Real Property Negotiator(s) [Government Code Section 5456.8]**

1. Property: North of Camino Del Sol, east of Rose Ave., V.C. Parcel 214-0-020-595  
Agency Negotiator: Randy Winton, Assistant Superintendent-Business Services  
Negotiating Parties: Rf and Jw Maulhardt Trust  
Under Negotiation: Instruction to agency negotiator on price and terms.
2. Property: Rice/Channel Islands Boulevard  
Agency Negotiator: Randy Winton, Assistant Superintendent-Business Services  
Negotiating Parties: Marathon Representatives  
Under Negotiation: Instruction to agency negotiator on price and terms.
3. Property: 4646 Adolfo Road, Camarillo, V.C. Parcel 160-0-050-235  
Agency Negotiator: Randy Winton, Assistant Superintendent-Business Services  
Negotiating Parties: Leonard and Monica Teyssier Family Trust  
Under Negotiation: Instruction to agency negotiator on price and terms.

**Public Employee Discipline/Dismissal/Release/Appointment [Government Code Section 54957]**

Discipline/Dismissal/Release/Appointment of Public Employee [Government Code Section 54957]

- Certificated unit
- Classified unit

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**RECONVENE IN PUBLIC:** The Board reconvened at 6:48 p.m. President Valles reported during closed session  
**REPORT OF CLOSED SESSION** the Board discussed Real Property Negotiator(s) [Government Code Section  
**ACTION:** 54956.8] and that no action was taken at this time.

- Conference With Real Property**  
**Negotiator(s)**
1. Property: North of Camino Del Sol, east of Rose Ave., V.C. Parcel 214-0-020-595  
Agency Negotiator: Randy Winton, Assistant Superintendent-Business Services  
Negotiating Parties: Rf and Jw Maulhardt Trust  
Under Negotiation: Instruction to agency negotiator on price and terms.
  4. Property: Rice/Channel Islands Boulevard  
Agency Negotiator: Randy Winton, Assistant Superintendent-Business Services  
Negotiating Parties: Marathon Representatives  
Under Negotiation: Instruction to agency negotiator on price and terms.
  5. Property: 4646 Adolfo Road, Camarillo, V.C. Parcel 160-0-050-235  
Agency Negotiator: Randy Winton, Assistant Superintendent-Business Services  
Negotiating Parties: Leonard and Monica Teyssier Family Trust  
Under Negotiation: Instruction to agency negotiator on price and terms.

**Public Employee**  
**Discipline/Dismissal/**  
**Release/Appointment**  
**[Government Code Section 54957]**

President Valles announced that during closed session, the Board of Trustees of the Oxnard Union High School District, approved the appointment of Dr. Jairo Arellano to the position of Assistant Principal for the 2010-2011 year. **The motion was made by Trustee Stocks and seconded by Trustee Benefield; motion was carried unanimously.**

**AUDIENCE TO ADDRESS THE**  
**BOARD OF TRUSTEES:**

Mr. Gus Sanchez stated his involvement in the meeting was to simply introduce himself to the Board of Trustees as he was interested in agenda item 9O: Consideration of approval of the proposal from Consolidated Disposal Services for district-wide rubbish and recycle services.

**SUPERINTENDENT'S**  
**REPORTS:**

**General Update:** Bob Carter, Ed.D., Superintendent Carter stated he had no report at this time.  
Superintendent

**Presentation:** Bob Burrows, Director, Community Development, city of Camarillo, presented a PowerPoint presentation regarding review of approved and pending residential development Land Inventory versus RHNA 2006-2014. Mr. Burrows stated the focus of his presentation was to "clear up" any misconceptions of present and future developments, both business and residential, pertaining to the city of Camarillo.

**Progress Report:** Facilities Master Plan  
Via a PowerPoint presentation, Director of Maintenance, Operations and Transportation Stephen McFarland highlighted areas of the Facilities Master Plan that have been completed, near completion, or slated for the future.

**CONSENT CALENDAR:**

**Item 9Q:** Trustee López Hanson questioned several purchase orders and asked Assistant Superintendent Randy Winton to report back to her regarding the charges.  
**Item 9-R:** Director of Human Resources Dr. Kimberly Tresvant, stated the work year for the Director of Compensatory Education would be corrected from 225 days to 216.

**Trustee Jaquez moved to adopt the Consent Calendar as presented, seconded by Trustee Benefield; motion carried 5:0.**

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#### CONSENT CALENDAR – Continued

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| Approval of Agreement between Oxnard Union High School District and Dell for Upgrade to District Email System   | It is the recommendation of the district administration that the Board of Trustees approve the agreement between Oxnard Union High School District and Dell for upgrade to District Email System, as presented.   |
| Approval of Agreement between Oxnard Union High School District and Dell for Night Watchman Power Management Software   | It is the recommendation of the district administration that the Board of Trustees approve the agreement between Oxnard Union High School District and Dell for Night Watchman Power Management Software, as presented.   |
| Adoption of Resolution No. 10-54, Resolution of Change Authorized Signatures for the Cafeteria Clearing Account   | It is the recommendation of the district administration that the Board of Trustees adopt Resolution No. 10-54, Resolution of Change Authorized Signatures for the Cafeteria Clearing Account, as presented.   |
| Approval of Agreement between Oxnard Union High School District and PW Environmental for Preparation and Submittal of Reimbursement Requests to the State Underground Storage Tank Cleanup Fund (USTCF) | It is the recommendation of the district administration that the Board of Trustees approve the agreement between Oxnard Union High School District and PW Environmental for preparation and submittal of reimbursement requests to the State Underground Storage Tank Cleanup Fund (USTCF), as presented. |
| Approval of the Proposal from GRD Construction for the Refrigerator/Freezer Enclosure Project at Pacifica High School   | It is the recommendation of the district administration that the Board of Trustees approve the proposal from GRD Construction for the Refrigerator/Freezer Enclosure Project at Pacifica High School, as presented.   |
| Approval of Notice of Completion of the Exterior Painting Project at Oxnard High School by Southwest Coatings, Inc.   | It is the recommendation of the district administration that the Board of Trustees approve the Notice of Completion of the Exterior Painting Project at Oxnard High School by Southwest Coatings, as presented.   |
| Approval of Renewal of Agreement for Services with Department of Rehabilitation for Transition Partnership Program (TPP)  | It is the recommendation of the district administration that the Board of Trustees approve the Agreement for Services with the Department of Rehabilitation for Transition Partnership Program (TPP), as presented.   |
| Approval of MOU between Oxnard Union High School District and Ventura County Office of Education for Cal-Safe   | It is the recommendation of the district administration that the Board of Trustees approve MOU between Oxnard Union High School District and Ventura County Office of Education for Cal-Safe, as presented.   |
| Approval of Change Order #2 Submitted for Workshop Addition at Oxnard High School   | It is the recommendation of the district administration that the Board of Trustees approve Change Order #2 submitted for Workshop Addition at Oxnard High School, as presented.   |

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**CONSENT CALENDAR - Continued:**

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| Approval of Change Order #3<br>Submitted for Woodshop Addition<br>to Oxnard High School   | It is the recommendation of the district administration that the Board of Trustees approve Change Order #3 submitted for Workshop Addition at Oxnard High School, as presented.   |
| Approval of Notice of Completion<br>of the Visitor Side Bleacher Project<br>at Hueneme High School  | It is the recommendation of the district administration that the Board of Trustees approve the notice of completion of the Visitor Side Bleacher Project at Hueneme High School, as presented.  |
| Approval of Developer Fees<br>Revenue and Expenditures for<br>Fiscal Year 2009-2010   | It is the recommendation of the district administration that the Board of Trustees approve Developer Fees Revenue and Expenditures for Fiscal Year 2009-2010, as presented.   |
| Approval of Renewal of Lease<br>Agreement with Child<br>Development Resources of Ventura<br>County, Inc., to Operate a Head<br>Start Program on the Campus of<br>Hueneme High School  | It is the recommendation of the district administration that the Board of Trustees approve the Renewal Lease Agreement with Child Development Resources of Ventura County, Inc., to Operate a Head Start Program on the campus of Hueneme High School, as presented.  |
| Approval of Agreement with<br>Ventura County Office of<br>Education for R.O.P. Teachers for<br>Culinary Arts, Video Production,<br>and the Auto Service Program<br>Offered at Pacifica, Oxnard, and<br>Channel Islands High Schools | It is the recommendation of the district administration that the Board of Trustees approve the Agreement with Ventura County Office of Education for R.O.P. teaches for Culinary Arts, Video Production, and the Auto Service Program offered at Pacifica, Oxnard, and Channel Islands High Schools, as presented.  |
| Approval of the Proposal from<br>Consolidated Disposal Services for<br>District-Wide Rubbish and Recycle<br>Services  | It is the recommendation of the district administration that the Board of Trustees approve the proposal from Consolidated Disposal Services for District-Wide Rubbish and Recycle services, as presented.   |
| Approval of Purchase Orders and<br>Direct Pays, July 14 – August 11,<br>2010  | That Purchase Orders totaling \$26, 060,653.99 and Direct Pays totaling 603,093.87, July 14 – August 11, 2010, be approved, as presented.   |
| Approval of Donations, July 14 –<br>August 11, 2010   | That the Donations Report for the reporting period July 14 – August 11, 2010, be approved, as presented.  |
| Approval of Proposed Job<br>Description Revisions   | It is the recommendation of the district administration that the Board of Trustees approve proposed Job Description Revisions, as presented.  |
| Approval of Non-Public School<br>Placement for Student Case<br>Number Five, 10-11, According to<br>the Recommendation of the<br>Student's IEP Team and the<br>Director of Special Education   | It is the recommendation of the district administration that the Board of Trustees approve the non-public school placement as of September 1, 2010, for Student ID #147990, Case Number Five, 10-11, according to the recommendation of the Student's IEP Team and the Director of Special Education, as presented. |

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**CONSENT CALENDAR – Continued:**

Approval of SELPA Community Advisory Committee (CAC) Parent Representative      It is the recommendation of the district administration that the Board of Trustees approve Patricia Gamboa-Puentes as the parent representative for the Community Advisory Committee (CAC). The term of office shall be for two years and shall be annually staggered so that no more than half of the members serve the first year of a term in any one year. There is no limit to the number of terms which may be served by an individual.

Expulsion by Administrative Panel      That student number 142280 be expelled from the Oxnard Union High School District from June 23, 2010 through January 27, 2011, and it is also recommended the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

Voluntary Consent to Expulsion      That student number 137985 be expelled from the Oxnard Union High School District from July 15, 2010 through January 27, 2011, and it is also recommended the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

Approval of Personnel Items      That the consent calendar for certificated and classified personnel be approved, as presented.

*(Please see attached list of certificated and classified items.)*

Approval to Reject all Bids for the Culinary Arts Classroom Conversion Project at Oxnard High School      It is the recommendation of the district administration that the Board of Trustees reject all bids for the Culinary Arts Classroom Conversion Project at Oxnard High School, as presented.

Adoption of Resolution No. 10-56, Resolution Appointing Members of Citizens Oversight Committee      It is the recommendation of the district administration that the Board of Trustees adopt Resolution No. 10-56, Resolution Appointing Members of Citizens Oversight Committee, as presented

**ACTION ITEMS:**      It is the recommendation of district administration that the Board of Trustees approve the Action Items, as listed below.

Approval of Location for the New High School Site      At this time, the Board of Trustees may select a New High School Site.

Location: \_\_\_\_\_

***Tabled to September 8, 2010***

**This item was tabled to the September 8, 2010, Board of Trustee meeting.**

Adoption of Resolution No. 10-53 Proclaiming September 15 – October 15, 2010, as Hispanic Heritage Month      Trustee Stocks moved to adopt Resolution No. 10-53 proclaiming September 15 – October 15, 2010, as Hispanic Heritage Month, as presented, seconded by Trustee Benefield; motion carried unanimously.

***Adopted***

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**BOARD MEMBERS' REPORTS, COMMUNICATIONS, INTERESTS AND CONCERNS:**

Trustee Jáquez reported the following:

- Attended the ACE Charter School Open House and was amazed with the facility.
- Will be attending the 2010 California Latino School Boards Association September 30 – October 2 to be held at the Sheraton Gateway LAX.
- Attended the forum at Pacifica High School where he had an opportunity to talk with Larry Aceves, candidate for the California State Superintendent for Public Instruction.
- Stated Board Policy 4119.25 "Political Activities of Employees" should be regulated by the Superintendent to ensure the proper use of school time, materials or facilities for political campaign purposes.
- Stated how important it is that all phone calls be answered in a timely manner and that all district employees observe positive "customer service" skills.

Trustee López Hanson reported the following:

- Was a member of the host committee for the Shared Prosperity Forum that occurred last weekend at Pacifica High School.
- Met with Sun Power Corporation regarding the district's solar projects. She asked the administrative staff if the RFP process would apply regarding the solar projects. Stated she had received information regarding Butte Community College and they had received the exact financing/bonds the OUHSD did and would be the first in the nation to be completely solar, grid positive while gaining revenues. She stated Butte Community College primarily accessed their community businesses and felt strongly that the OUHSD should open the bid process to provide an opportunity for our local businesses to participate.

Trustee Stocks reported the following:

- He, too, is in favor of our local businesses securing work for the OUHSD when appropriate; however, regarding the solar power projects, he agreed that Sun Power should be awarded the contract as our local businesses have not demonstrated the ability to undertake a project of this type.

**ITEMS FOR FUTURE CONSIDERATION:**

Public Hearing on Sufficiency of Instructional Materials (Williams Act)	September 8
Resolution Regarding Sufficiency of Instructional Materials (Williams Act)	September 8
Resolution Proclaiming September 17, 2010, as Constitution Day	September 8
Approval of Summer 2010 Graduates	September 8
Introduction of New Hires: Administrative Staff	September 8
Consideration of Approval of Proposed Job Description Revisions	September 8
Consideration of Approval of Location for the New High School Site	September 8
Consideration of Approval of Selection of Architect for the New High School	September 8
Resolution Regarding Solar Power Project	September 8
Approval of Class of 2010 Additional Graduates (CAHSEE Passers)	October 13

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**FUTURE MEETINGS:**

Superintendent Carter stated the August 18 Special Board Meeting was cancelled in order to provide due diligence in preparing for the solar projects.

August 18 (Special Board Meeting - cancelled)

September 8

October 13

November 10


December 8

**ADJOURNMENT:**

There being no further items of business on the agenda, President Valles adjourned the meeting at 8:16 p.m.

**BOARD OF TRUSTEES**

  
Ken Benefield, Clerk

  
Bob Carter, Ed.D., Secretary

Approved as read  
(or approved as corrected)  
September 8, 2010

tcl: 08/17/10