

Oxnard Union High School District

Oxnard, California

MINUTES FOR THE REGULAR BOARD MEETING

May 12, 2010

CALL TO ORDER:

The regular meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Valles at 5:30 p.m., May 12, 2010, in the District Office Board Room, 220 South K Street, Oxnard, California.

Trustees present:

Robert Q. Valles, President
Socorro López Hanson, Vice President
Ken Benefield, Clerk
Dick Jáquez, Member
Steve W. Stocks, Member

Administration present:

Bob Carter, Ed.D., Superintendent
Rocky Valles, Jr., Ed.D., Assistant Superintendent-Human Resources
Martha Mutz, Assistant Superintendent-Educational Services
Randy Winton, Assistant Superintendent-Business Services
Nancy R. Serros, Executive Assistant

Student Representative to the Board of Trustees present:

Bryant Jones

Guests present: Gil Cuevas, Puneet Sharma, James Edwards, Jack Parham, Gloria Roman, Jim Hensley, Bill Terrazas, Beatriz Garcia, William Terry, Frankie Gasca, Thomas Carrasco, Art Hernandez, Cinthia Gonzalez, Maria Alana Saldana, Jess Gutierrez, Frank Barajas, Adriana Velasco, Jim Wells, Asalia Barrera, Agustin Trejo, Ray Tejada, Javier Gomez, Araceli Sanchez, Laura Lopez, Christopher Chan, Claudia Rosete, Jose Lopez, Lupe Anguiano, Laura Perez, Fred Garcia, Maria Reyes, Heather Kurpiewski, Willie Romero, Humberto Quintana, Ofelia Martinez, Jorge Garcia, Joseph Vargas, Gloria Roman, Patricia Einstein, Wayne Edmonds, Maria Morales, Joyce Soto, Jim Wells, Tod Deardorff, and other interested persons.

PLEDGE OF ALLEGIANCE:

Trustee López Hanson led the Pledge of Allegiance.

ADOPTION OF AGENDA:

Trustee Benefield moved to adopt the May 12, 2010 agenda as submitted, seconded by Trustee Stocks; motion carried 5:0. *Items were than considered in the order in which they appear in these minutes.*

APPROVAL OF MINUTES:

April 7, 2010 Special Board Meeting

Trustee Stocks moved to approve the minutes of April 7, 2010 Special Board Meeting as amended, seconded by Trustee López Hanson; motion carried 4:1. Abstention: Trustee Jáquez.

PUBLIC COMMENT ON CLOSED SESSION ITEMS:

President Valles reviewed procedures for the public to address the Board regarding closed session items.

Members of the audience addressed the Board to speak on behalf of Adrian Palazuelos principal of Hueneme High School. Parents and students said having a role model such as Dr. Palazuelos was good for the school, he has good leadership skills and is very competent, he is always available to speak to students and staff, and has made many positive changes at Hueneme.

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**PUBLIC COMMENT ON
CLOSED SESSION ITEMS -
Continued:**

A public speaker addressed the Board regarding the Facilities Master Plan and placement of the ACHS Performing Arts Center. It was suggested that the proposed High Tech Academy and Performing Arts center be situated by the Camarillo Public Library, and stated south Oxnard is being slighted and money could be used to upgrade the district's campuses.

CLOSED SESSION:

At 6:38 p.m., the Board adjourned to Closed Session to discuss confidential material relating to items listed below:

- A. Student Personnel: [Education Code §35146, 48912, 48919]
- B. Public Employee Discipline/Dismissal/Release/Appointment [Government Code §54957]
 - Director of Special Education
 - Principal
 - Administrator, Student Services
- C. Conference with Legal Counsel – Anticipated Litigation [Government Code §54956.9(c)]
 - One (1) Case
 - Consideration and Adoption of Resolution No. 10-37 Resolution Terminating Services of Certificated Employees as a Result of Reduction or Discontinuation of Particular Kinds of Services

**RECONVENE IN PUBLIC:
REPORT OF CLOSED SESSION
ACTION:**

The Board reconvened at 7:25 p.m., President Valles announced:

- No action was taken on Student Personnel – no show.
- Action was taken to appoint Jennifer Zavoiko, Administrator, Student Services, effective July 1, 2010. Motion made by Trustee Benefield, seconded by Trustee Stocks; motion carried 3-0-2. Ayes: Trustees Valles, Benefield and Stocks. Abstention: Trustees Jáquez and López Hanson.
- Action was taken to appoint Kenneth Goeken, Director of Special Education, effective July 1, 2010. Motion made by Trustee Stocks, seconded by Trustee Benefield; motion carried 3-0-2. Ayes: Trustees Valles, Benefield and Stocks. Abstention: Trustees Jáquez and López Hanson.
- Action was taken to appoint three principals Maricruz Hernandez, Oscar Hernandez and Eric Riegert, effective July 1, 2010. Motion made by Trustee Benefield, seconded by Trustee Stocks; motion carried 3-2. Ayes: Trustees Valles, Benefield and Stocks. Nays: Trustees Jáquez and López Hanson.

Trustee López Hanson stated for the record she did not participate in the principal appointments; she left the room due to conflicts between two board members. President Valles stated this was incorrect information.

**AUDIENCE TO ADDRESS THE
BOARD OF TRUSTEES:**

Hueneme High School parents, students and community members addressed the Board to speak on behalf of retaining Adrian Palazuelos as principal of Hueneme High School. Speakers asked the Board to accept Dr. Palazuelos' letter to rescind resignation. Speakers stated Dr. Palazuelos is a pillar of the community and he communicates well with parents and students, he is well liked by parents and students, he has raised the test scores at HHS, and is the right person for the job.

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**AUDIENCE TO ADDRESS THE
BOARD OF TRUSTEES –
Continued:**

A representative from CAUSE (Central Coast Alliance for Sustainable Economy) addressed the Board to share information about CAUSE's current project. The organization is stepping out into the community to register voters for the upcoming elections.

A Trustee from the Ventura Community college addressed the Board to recognize the hard work Dr. Palazuelos has done for Hueneme and the community. He asked that the Board rescind Dr. Palazuelos' resignation.

A public speaker asked if the 3:2 vote on all the appointments was correct.

An employee of the district addressed the Board expressing concerns about Trustee López Hanson's leaving closed session, and if this was true, that Trustee López Hanson be allowed to cast her vote.

A public speaker reminded the Board of the turmoil in the district during the 70's and insinuated this could occur again, if Dr. Palazuelos' letter to rescind his resignation was not accepted by Trustees. The speaker implied the Board was racist and asked that Trustee López Hanson be allowed to cast her vote.

**SUPERINTENDENT'S
REPORTS:**

Board Recognition: *Knowledge Bowl Winner, Music Festival Winner, and Annual High School Art Exhibit*

Mrs. Mutz informed the Board that students, parents and staff were present, but were asked to return June 9, due to tonight's meeting time constraints.

Board Report: *Technology Plan*

Via a PowerPoint presentation, Mr. Puneet Sharma, Director of Information Technology presented the Technology Plan. The plan will guide the District's use of educational technology for the next three (3) years covering July 1, 2010 to June 30, 2013. The plan is intended to be a working document and will be monitored and revised as needed.

Progress Report: *Facilities Master Plan and Related Financial Plan*

Via a PowerPoint presentation, Randy Winton, Assistant Superintendent-Educational Services and Stephen McFarland, Director of Maintenance and Operations presented a progress report on the Facilities Master Plan and related Financial Plan. Mr. McFarland reported various projects had been completed, bids are currently being received for certain projects, and timelines and costs were discussed. Mr. Winton presented the Financial Plan for the Facilities Master Plan.

Regular Report:

Bryant Jones, Student Representative to the Board of Trustees reported on prom activities, district-wide fundraiser, senior activities and graduation events, RMHS and PHS received awards for outstanding ASB programs, AP testing, and Elections for ODC council.

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CONSENT CALENDAR:

Trustee Stocks moved to approve the consent calendar as presented, seconded by Trustee Benefield; motion carried unanimously.

Approval of Certificated and Classified Personnel

That the Consent Calendar for Certificated and Classified Personnel be approved, as presented.

(Please see attached list of certificated and classified items.)

Expulsion by Recommendation of Administrative Panel

That student number 135273 be expelled from the Oxnard Union High School District from February 11, 2010 through January 27, 2011, and it is also recommended the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

Voluntary Expulsions

That student number 140500 be expelled from the Oxnard Union High School District from April 26, 2010 through January 27, 2011, and it is also recommended the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 136329 be expelled from the Oxnard Union High School District from April 23, 2010 through January 31, 2011, and it is also recommended the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 136051 be expelled from the Oxnard Union High School District from April 28, 2010 through January 27, 2011, and it is also recommended the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 127868 be expelled from the Oxnard Union High School District from February 3, 2010 through January 11, 2011, and it is also recommended the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

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CONSENT CALENDAR - Continued:

Voluntary Expulsions

That student number 132219 be expelled from the Oxnard Union High School District from March 17, 2010 through August 8, 2010, and it is also recommended the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 136865 be expelled from the Oxnard Union High School District from April 20, 2010 through January 31, 2011, and it is also recommended the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 142888 be expelled from the Oxnard Union High School District from February 26, 2010 through January 28, 2011, and it is also recommended the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

Non-Public School Placement

It is the recommendation of district administration that Board of Trustees approve non-public school placement at Casa Pacifica as of April 19, 2010, for student number 143559, case number twenty-four, 09-10, according to the recommendation of the student's IEP Team and the Director of Special Education, as presented.

It is the recommendation of district administration that Board of Trustees approve non-public school placement at Summit School as of April 19, 2010, for student number 139860, case number twenty-five, 09-10, according to the recommendation of the student's IEP Team and the Director of Special Education, as presented.

Approval of Waiver of California High School Exit Exam (CAHSEE) Requirements for Special Education Students

It is the recommendation of district administration that Board of Trustees approve a waiver of the California High School Exit Exam (CAHSEE) for students with disabilities who take the CAHSEE using modifications and receive the equivalent of a passing score, as presented.

Approval of Carl Perkins Vocational and Applied Technology Education Act Funds

It is the recommendation of district administration that Board of Trustees approve the Carl Perkins Vocational and applied Technology Education Act Funds, as presented.

Approval of Revision of Board Policy 6159.1: *Procedural Safeguards and Complaints*

It is the recommendation of district administration that Board of Trustees approve revision of Board Policy 6159.1: *Procedural Safeguards and Complaints*, as presented.

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CONSENT CALENDAR - Continued:

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| Approval of Revision of Board Policy 6164.4: <i>Student Identification and Education Under 504</i> | It is the recommendation of district administration that Board of Trustees approve the revision of Board Policy 6164.4: <i>Student Identification and Education Under 504</i> , as presented. |
| Approval of Revision of Board Policy 6146.1: <i>General Graduation Requirements</i> | It is the recommendation of district administration that Board of Trustees approve the revision of Board Policy 6146.1: <i>General Graduation Requirements</i> , as presented. |
| Approval of Contract with Technology Consultant Mike Vollmert Regarding Textbook Purchases | It is the recommendation of district administration that Board of Trustees approve the contract with Technology Consultant Mike Vollmert regarding textbook purchases, as presented. |
| Approval of Reclassification of Former Director of Maintenance and Operations to Director of Maintenance, Operations and Transportation | It is the recommendation of district administration that Board of Trustees approve reclassification of former Director of Maintenance and Operations to Director of Maintenance, Operations and Transportation, as presented. |
| Approval of Proposed Job Descriptions | It is the recommendation of district administration that Board of Trustees approve proposed job descriptions, as presented. |
| Approval of Oxnard Adult School Martin V. Smith Foundation Grant Application | It is the recommendation of district administration that Board of Trustees approve Oxnard Adult School Martin V. Smith Foundation Grant Application, as presented. |
| Approval of Revision of Board Policy 3100: <i>Budget, First Reading</i> | It is the recommendation of district administration that Board of Trustees approve the revision of Board Policy 3100: <i>Budget</i> , as presented. |
| Approval of Board Policy 3110: <i>Transfer of Funds, First Reading</i> | It is the recommendation of district administration that Board of Trustees approve the revision of Board Policy 3110: <i>Transfer of Funds</i> , as presented. |
| Approval of Revision of Board Policy 3430: <i>Investing, First Reading</i> | It is the recommendation of district administration that Board of Trustees approve the revision of Board Policy 3430: <i>Investing</i> , as presented. |
| Approval of Revision of Board Policy 3452: <i>Student Body Funds, First Reading</i> | It is the recommendation of the district administration that Board of Trustees approve the revision of Board Policy 3452: <i>Student Body Funds</i> , as presented. |
| Approval Revision of Board Policy 3460: <i>Financial Reports and Accountability, First Reading</i> | It is the recommendation of the district administration that Board of Trustees approve the revision of Board Policy 3460: <i>Financial Reports and Accountability</i> , as presented. |
| Adoption of Resolution No. 10-30, Resolution to Apply for the Low Emission School Bus Program | It is the recommendation of the district administration that Board of Trustees adopt Resolution No. 10-30, Resolution to apply for the Low Emission School Bus Program, as presented. |
| Approval of Notice of Completion of the Roofing Repair Project at Adolfo Camarillo High School by Channel Islands Roofing, Inc. | It is the recommendation of administrative staff that Board of Trustees approve the Notice of Completion for the Roofing Replacement Project at Adolfo Camarillo High School by Channel Islands Roofing, Inc., 4155 N. Southbank Rd., Oxnard, CA 93036. |

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CONSENT CALENDAR - Continued:

Approval to Purchase Greenhouse for ACHS Agriculture Department through CTE Grant Program

It is the recommendation of administrative staff that Board of Trustees authorize staff to purchase a Greenhouse from International Greenhouse Company in the amount of \$92,389.77 through CTE Grant Program funding.

Approval to Purchase Swine Pens for ACHS Agriculture Department through CTE Grant Program

It is the recommendation of administrative staff that Board of Trustees authorize staff to purchase swine pens, a swine arena, concrete and a retractable roof in the amount of \$36,043.57 utilizing CTE Grant Program funding.

Approval to Purchase Mail Machine for OHS

It is the recommendation of administrative staff that Board of Trustees authorize staff to purchase a digital mail machine from Pitney Bowes in the amount of \$1,601.00 and with an annual maintenance/rental cost of \$812.00.

Approval of the Proposal from Hughes General Engineering for the Quad Project at Rio Mesa High School

It is the recommendation of administrative staff that Board of Trustees approve the quad project at Rio Mesa High School by Hughes General Engineering in the amount of \$548,830.00, as presented.

It is further recommended that in order to expedite the work and make minor modifications as may be necessary, it is requested that the Board of Trustees authorize the district administration to approve change orders in an amount not to exceed ten percent (10%) of the contracted price for the project.

Adoption of Resolutions for Fiscal Year 2010-2011: No. 10-31, Temporary Loans Between District Funds; No. 10-32, Appropriation Transfers; No. 10-33, Transfers to and From the Deferred Maintenance Fund; No. 10-34, Authorization for Budget Transfers; No. 10-35, To Authorize the District to Borrow Funds for Immediate Requirements; and No. 10-36, Inter/Intra Fund Transfers

It is the recommendation of administrative staff that Board of Trustees adopt the following resolutions for fiscal year 2010-2011 as presented: No. 10-31, Temporary Loans Between District Funds; No. 10-32, Appropriation Transfers; No. 10-33, Transfers to and From the Deferred Maintenance Fund; No. 10-34, Authorization for Budget Transfers; No. 10-35, To Authorize the District to Borrow Funds for Immediate Requirements; and No. 10-36, Inter/Intra Fund Transfers.

Adoption of Resolution No. 10-39, Establishing a State School Construction Fund, Fund 352

It is the recommendation of administrative staff that Board of Trustees adopt Resolution No. 1039, Establishing a State School Construction Fund, Fund 352, as presented.

Approval of Purchase Orders and Direct Pays, April 15 – May 12, 2010

That Purchase orders totaling \$1,917,352.91 and Direct Pays totaling \$608,979.25 be approved, as presented.

Approval of Donations, April 15 – May 12, 2010

That the Donations Report for the reporting period April 15 through May 12, 2010 be approved, as presented.

Approval to Dispose of Surplus Property, April 15 – May 12, 2010

It is the recommendation of administrative staff that Board of Trustees expeditious manner, as presented.

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ACTION ITEMS:

It is the recommendation of district administration that Board of Trustees approve the Action Items, as listed below.

NOMINATION OF SENATOR AND/OR ASSEMBLY MEMBER FOR CSBA'S 2010 OUTSTANDING LEGISLATOR OF YEAR

Trustee López Hanson moved to nominate Assemblywoman Julia Brownley as legislative member for CSBA's 2010 Outstanding Legislator of Year, seconded by Trustee Jáquez; motion carried unanimously.

Approved

REVISION OF CONSULTANT AGREEMENT BETWEEN OXNARD UNION HIGH SCHOOL DISTRICT AND PLAZA REAL ESTATE SERVICES

Trustee Jáquez moved to approve revision of consultant agreement between Oxnard Union High School District and Plaza Real Estate Services, seconded by Trustee Benefield; motion carried 3:2. Ayes: Trustees Benefield, Valles and Jáquez. Nays: Trustees Stocks and López Hanson.

Approved

APPROVAL OF OUHSD TECHNOLOGY PLAN

Trustee Benefield moved to approve the OUHSD Technology Plan, seconded by Trustee López Hanson; motion carried unanimously.

Approved

REVISION OF ENGLISH CURRICULUM FRAMEWORK

Trustee Jáquez moved to approve the revision of English Curriculum Framework, seconded by Trustee López Hanson; motion carried, unanimously.

Approved

APPROVAL OF NEW COURSES:
ENGLISH 3: WCP – Writing College Preparatory
ENGLISH 4: Expository Reading and Writing
WRITING FOR PUBLICATION

Trustee López Hanson moved to approve the new courses English 3: WCP – Writing College Preparatory, English 4: Expository Reading and Writing, and Writing for Publication, seconded by Trustee Benefield; motion carried unanimously.

Approved

APPROVAL OF NEW ADULT SCHOOL COURSE: CTE—Therapeutic Services – Pharmacy Technician

Trustee Benefield moved to approve the new Adult School Course - CTE—Therapeutic Services – Pharmacy Technician, seconded by Trustee Jáquez; motion carried unanimously.

Approved

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ACTION ITEMS - Continued:

ADOPTION OF RESOLUTION NO. 10-37, RESOLUTION TERMINATING SERVICES OF CERTIFICATED EMPLOYEES AS A RESULT OF REDUCTION OR DISCONTINUATION OF PARTICULAR KINDS OF SERVICES

Trustee Stocks moved to adopt Resolution No. 10-37, Resolution Terminating Services of Certificated Employees as a Result of Reduction or Discontinuation of Particular Kinds of Services, seconded by Trustee Benefield; motion carried unanimously.

Adopted

ADOPTION OF RESOLUTION NO. 10-38, RESOLUTION ELIMINATING POSITIONS AND ORDERING LAYOFFS IN THE CLASSIFIED SERVICE DUE TO LACK OF FUNDS AND LACK OF WORK

Trustee Stocks moved to adopt Resolution No. 10-38, Resolution Eliminating Positions and Ordering Layoffs in the Classified Service Due to Lack of Funds and lack of Work, seconded by Trustee Jáquez; motion carried unanimously.

Adopted

BOARD MEMBERS' REPORTS AND COMMUNICATIONS:

Trustee Benefield attended Back-to-School night at ACHS and Pacifica's track and field final at Camarillo.

Trustee Stocks said he met with representatives from the Base for a discussion on the green belt.

Trustee López Hanson attended the Open House at Channel Islands, and she thanked her daughter and grandson for representing her at Oxnard's music festival.

President Valles reported the annual Mariachi festival this year would have less participants, and Mr. Edmiston is working on the curriculum for students to receive college credit for taking the Mariachi class.

AUDIENCE TO ADDRESS THE BOARD:

President Valles announced the audience would have another opportunity to address the Board.

A speaker asked that all students in support of Dr. Palazuelos remaining at Hueneme stand and be recognized.

Several speakers addressed the Board in support of Dr. Palazuelos and asked the Board to reconsider reinstating Dr. Palazuelos to principal.

An employee of the district addressed the Board expressing concern with the direction the Board is taking and asked Trustees to consider changing the vote to reinstate Dr. Palazuelos to principal. The speaker stated there should not be any issues like Arizona in the District's community.

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AUDIENCE TO ADDRESS THE BOARD – Continued :

A speaker addressed the Board and asked that Trustees reflect on the errors made in the past and not make the same errors; the needs of the Latino community need to be heard.

ITEMS FOR FUTURE CONSIDERATION:

School Facility Needs Analysis (SFNA)	June 9
Board Recognition:	June 9
• Retirees	
• Future Administrator's Academy Graduates	
• Classified Manager's Academy Graduates	
Declaration of Need for Fully-Qualified Educators, 2010-2011	June 9
Introduction of Student Representative to the Board	June 9
Board Recognition of Class of 2009	June 9
Board Recognition of Athletic Achievements	June 9
Consideration of Approval of Revision of Board Policy 6142.2: Family Life, Sex Education, HIV/AIDS	June 9
Consideration of Approval of Revision of Board Policy 6174: Services for English Learners	June 9
Consideration of Approval of New Board Policy: Physical Education	June 9
Consideration of Approval of New Board Policy: Partial Credit	June 9
Consideration of Approval of New Textbooks	June 9
Approval of CONAPP, Part 1	June 9
Approval of Youth Services Officers (YSO) Contract and Canine Detection Contract	June 9
Approval of June Graduates	July 14
Approval of Designation of 2010-2011 CIF Representative to League	July 14


FUTURE MEETINGS:

June 9
July 14
August 11

ADJOURNMENT: There be no further items of discussion on the agenda, President Valles adjourned the meeting at 9:46 p.m.

BOARD OF TRUSTEES


Ken Benefield, Clerk


Bob Carter, Ed.D, Secretary

Approved as read
(or approved as corrected)
July 14, 2010

ns: 06.24.10