

Oxnard Union High School District
Oxnard, California

MINUTES FOR THE REGULAR BOARD MEETING
February 10, 2010

CALL TO ORDER:

The regular meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Valles at 5:30 p.m., February 10, 2010, in the District Office Board Room, 220 South K Street, Oxnard, California.

Trustees present: President Robert Q. Valles, Vice President Socorro López Hanson (arrived at 6:30 p.m.), Clerk Ken Benefield, and Members Dick Jáquez and Steve W. Stocks.

Administration present: Interim Superintendent Bob Carter; Assistant Superintendents Rocky Valles, Human Resources, Martha Mutz, Educational Services, and Randy Winton, Business Services; Principals Bill Dabbs and Judy Perkins; Directors Stephen McFarland, Maintenance and Operations and Phyllis Throckmorton, Career and Technical Education, OFTSE Representatives Jim Rose; Assistant Principal John Grisafe; District Counsel Jackson Parham; ITV Station Manager Tod Deardorff; and Executive Assistant Nancy R. Serros.

Student Representative to the Board of Trustees present: Bryant Jones

Guests present: Wayne Edmonds, Jim Manuel, Heather Kurpiewski, Jim Hensley, Gil Guevara, Diane Wallace, Mike deMartino, Valerie Patscheck, Tamara York, Sherri Sinclair, and other interested persons.

PLEDGE OF ALLEGIANCE:

Trustee Jáquez led the Pledge of Allegiance.

ADOPTION OF AGENDA:

Board President Valles requested that Item 10-F Student Representative Report be presented before Item 8-Public Hearing in order to allow the Student Representative to leave early to participate in his last basketball game. Trustee Stocks moved to adopt the February 10, 2010 agenda as amended, seconded by Trustee Benefield; motion carried 4-0. Trustee López Hanson not in attendance. *Items were than considered in the order in which they appear in these minutes.*

APPROVAL OF MINUTES:

January 13, 2010, Regular Board Meeting

Trustee Jáquez asked that the minutes be corrected to state *President Valles called the meeting to order, not President Stocks*. Trustee Benefield moved to adopt the minutes of January 13, 2010, regular Board meeting as amended; seconded by Trustee Stocks; motion carried 4-0. Trustee López Hanson not in attendance.

January 20, 2010, Special Board Meeting

Trustee Stocks moved to approve the minutes of January 20, 2010, regular Board meeting as submitted; seconded by Trustee Benefield; motion carried 4-0. Absent: Trustees López Hanson.

PUBLIC COMMENT ON CLOSED SESSION ITEMS:

There were no public comments.

CLOSED SESSION:

Seeing/Hearing no public comments the Board went into closed session at 5:35 for:

A. Student Personnel: [Education Code §35146, 48912, 48919]

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CLOSED SESSION-Continued:

- B. Conference with Labor Negotiator(s) [Government Code § 54957.6]
Agency Negotiator: Rocky Valles, Ed.D., Assistant Supt.-Human Resources
Employee Organization: California School Employees Association:
• Campus Supervisor Unit #260
Employee Organization: Oxnard Federation of Teachers and School Employees:
• Certificated Unit
• Classified Unit
• Paraeducator Unit
- C. Ratification of Approval of Collective Bargaining Unit 2008 – 2011
Classified Employees Agreement
- D. Ratification of Approval of Collective Bargaining Unit 2009 – 2012
Campus Supervisor Agreement

President Valles announced there would be a second Closed Session at approximately 8:45 p.m.

**RECONVENE IN PUBLIC:
REPORT OF CLOSED SESSION
ACTION:**

The Board returned to Open Session at 6:30 p.m. President Valles announced the Board approved to ratify the 2008-2011 Classified Employee Agreement between the Oxnard Union High School district and the Oxnard Federation of Teachers and School Employees. A motion was made by Trustee Benefield and seconded by Trustees Stocks; and approved 4:0. Trustee López Hanson not in attendance. Also, the Board approved to ratify the 2009-2012 Campus Supervisor Agreement between the Oxnard Union High School District and the California School Employees Association. A motion was made by Trustee Benefield and seconded by Trustees Stocks; and approved 4:0. Trustee López Hanson not in attendance.

PUBLIC HEARING:

Board President Valles opened a public hearing to provide the public the opportunity to comment on the level of public support for k-5 charter school petition that was submitted December 17, 2009. Hearing/seeing no request to speak, he closed the hearing at 6:37 p.m.

Regular Report:

Student Representative to the Board of Trustees Bryant Jones reported a ODC meeting was held with all ASB presidents in attendance. The group discussed the OHS Block Schedule and anticipated changes; a lack of student participation in school functions due to finances; and other various school events.

**REPORT ON CHARTER
SCHOOL**

Through a PowerPoint presentation, representatives from Summit Charter School Diane Wallace, CEO and Superintendent, Joe Murphy, Science teacher, and Eleanor Crilly, kindergarten teacher, highlighted areas of the presentation: overall design of the school, Summit is a STEM School (Science Technology Engineering and Math), the 17 elements of the Charter application, instructional materials will be standard aligned to the state of California, or those aligned to the U.S. Department of Education, employee requirements, proposed school site, and administrative services, and budget and financial information for the next five years.

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**REPORT ON CHARTER
SCHOOL-Continued**

Trustees held a discussion regarding start-up costs, the budget (will be handled by VCOE-JPO), opening of school (August 2010), the petition was not presented to other districts, one grade level will be added each year, and transportation will depend on funding and arrangement of facilities.

**AUDIENCE TO ADDRESS THE
BOARD OF TRUSTEES:**

Members of the public addressed the Board to express concerns regarding the contract extension of the superintendent, support was expressed for Oxnard Adult School, complaints were expressed regarding the Camarillo Community Theater, and a request was presented to publicly recognize a school employee.

**SUPERINTENDENT'S
REPORTS:**

Dr. Carter extended congratulations to Oxnard High School ACADECA team for winning first place in the recent Ventura County Academic Decathlon competition. He wished them well as the team moves forward to state competition. He reported he visited Foothill Technology to see concepts of their program to see what might be reasonable and/or feasible for OUHSD.

Board Recognition:
*CIF Champion Girls' Wrestling
Team, Pacifica High School*

Assistant Superintendent-Educational Services Martha Mutz was proud to report that Pacifica High School won the CIF Girls' Wrestling Championship. Ms. Mutz introduced Principal Bill Dabbs who provided a brief bio on Coach Darren Hatch and a background on the start-up of the PHS Girls' Wrestling program. A video clip provided by Time Warner highlighting the PHS team was shown. Coach Darren Hatch introduced the team members and certificates of achievement were presented by Mr. Dabbs, Coach Hatch and Trustee Benefield.

Special Report:
*Oxnard Adult School: Strategic
Master Plan 2010-2013*

Through a PowerPoint presentation Principal Judy Perkins, Oxnard Adult School reported on the O.A.S. Master Plan. The Plan provides a clear direction to guide O.A.S. It sets solid objectives for educational services, expanding O.A.S. resources, a qualified workforce, and partnering with the community to achieve successful schools.

Trustees extended congratulations on an excellent, well thought-out plan.

Presentation:
*Articulation Plan with Middle
Schools*

Through a PowerPoint presentation Mrs. Mutz provided an overview of the Articulation Plan with Middle Schools. By establishing staff-to-staff connections among the administrative staff from surrounding middle schools, a goal of the Plan is to assure that all 8th graders from the feeder districts will be enrolled at the high school and registered for all of the appropriate 9th grade classes by June 1 preceding their freshman year; OUHSD must proactively and systematically plan for their enrollment, plan the curriculum, and connect with the families and welcome them to our schools.

Presentation:
*National Association of Women
in Construction (NAWIC)*

Mrs. Mutz introduced Director of Career and Technical Education Phyllis Throckmorton. Mrs. Throckmorton reported the National Association of Women in Construction (NAWIC) will provide a week-long "MAGIC Summer Camp for selected OUHSD female students this summer that will offer the students an opportunity to learn about the avenues of employment available to women in the construction industry. Mrs. Throckmorton introduced Valerie Patscheck, Tamara York, and Sherri Sinclair representatives for NAWIC, who via a PowerPoint presentation reported on the various areas available to engage these young women via hands on training in basic construction skills. The students have an opportunity to gain marketable skills and to experience the exhilaration of successfully performing difficult tasks to build self-confidence and self-image.

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SUPERINTENDENT'S REPORTS-Continued:

Progress Report: Superintendent Carter introduced Director of Facilities and Maintenance Stephen
Facilities Master Plan McFarland. Mr. McFarland, via a PowerPoint presentation, presented a progress report on various school site projects, timelines and costs, and new school land acquisition. Mr. McFarland reported district staff is working with OPSC for the phase 1 study of the Maulhardt property and currently working with a real estate broker for the purchase of the district office property identified by Trustees at the January 20 meeting. Lastly, Mr. McFarland reported a committee is being formed for the High Tech Magnet Academy Program.

CONSENT CALENDAR: Trustee Stocks moved to approve the consent calendar as submitted; seconded by Trustee López Hanson; motion carried unanimously.

Approval of Certificated and Classified Personnel That the Consent Calendar for Certificated and Classified Personnel be approved, as presented.

(Please see attached list of certificated and classified items.)

Approval of Voluntary Expulsions That student number 138859 be expelled from the Oxnard Union High School District from January 21 through June 11, 2010, and it is also recommended the student attend Gateway School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 134364 be expelled from the Oxnard Union High School District from January 12 through June 11, 2010, and it is also recommended the student attend Gateway School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 127247 be expelled from the Oxnard Union High School District from January 7 through June 11, 2010, and it is also recommended the student attend Gateway School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 143707 be expelled from the Oxnard Union High School District from January 22 through August 1, 2010, and it is also recommended the student attend Gateway School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

That student number 138814 be expelled from the Oxnard Union High School District from February 2, 2010 through January 27, 2011, and it is also recommended the student attend Gateway School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed.

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CONSENT CALENDAR-continued:

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| Approval of Voluntary Expulsions | That student number 133558 be expelled from the Oxnard Union High School District from December 10, 2009 June 11, 2010, and it is also recommended the student attend Gateway School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the Plan has been completed. |
| Approval of Non-Public School Placement | It is the recommendation of district administration that Board of Trustees approve the non-public school as of February 1, 2010, for student number 143090, case number nineteen, 09-10, according to the recommendation of the student's IEP Team and the Director of Special Education, as presented. |
| Final Approval of Three (3) Out-of-Sate/Out-of-Country Trip Requests | It is the recommendation of district administration that Board of Trustees approve the three (3) Out-of-Sate/Out-of-Country Trip Requests, as presented. |
| Waiver of California High School Exit Exam (CAHSEE) Requirements for Special Education Students | It is the recommendation of district administration that Board of Trustees approve a waiver of the California High School Exit Exam (CAHSEE) for students with disabilities who take the CAHSEE using modifications and receive the equivalent of a passing score, as presented. |
| Approval of Mid-Term Graduates | It is the recommendation of district administration that Board of Trustees approve the mid-term graduates, as presented. |
| | <i>(Please see attached list.)</i> |
| Approval to a Reduction in Salaries and Work Year and to Offer Early Retirement Program to Certificated Employees | It is the recommendation of district administration that Board of Trustees approve the reduction in salaries and work year and to offer Early Retirement Program to Certificated employees, as presented. |
| Approval to Reduce Classified and Paraeducator Work Year | It is the recommendation of district administration that Board of Trustees approve to reduce the Classified and Paraeducator work year, as presented. |
| Approval of Proposed Job Description Revisions | It is the recommendation of district administration that Board of Trustees approve the proposed job description revisions, as presented. |
| Adoption of Resolution No. 10-05 Week of the School Administrator | It is the recommendation of district administration that Board of Trustees adopt Resolution No. 10-05 Week of the School Administrator, as presented. |
| Adoption of Resolution No. 10-06 California Adult Education Week | It is the recommendation of district administration that Board of Trustees adopt Resolution No. 10-06 declaring March 8-12, 2010 as Adult Education Week, as presented. |
| Adoption of 2010-2011 Budget Calendar and Allocation Formulas | It is the recommendation of district administration that Board of Trustees adopt the 2010-2011 budget calendar and allocation formulas, as presented. |

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CONSENT CALENDAR-continued:

Approval of Notice of Completion of the Concrete Work and Manufactured Door Thresholds Project at Channel Islands High School by Hughes General Engineering, Inc.

It is the recommendation of district administration that Board of Trustees approve the Notice of Completion for the concrete work and manufactured door thresholds project at Channel Islands High School by Hughes General Engineering, Inc., 2000 Cabot Place, Unit C, Oxnard, CA 93030.

Approval of Notice of Completion of the Concrete Work and Manufactured Door Thresholds Project at Hueneme High School by Hughes General Engineering, Inc.

It is the recommendation of district administration that Board of Trustees approve the Notice of Completion of the concrete work and manufactured door thresholds project at Hueneme High School by Hughes General Engineering, Inc., 2000 Cabot Place, Unit C, Oxnard, CA 93030, as presented.

Approval of Agreement with Ventura County Office of Education for R.O.P. Teachers for Culinary Arts, Video Production and the Auto Service Program Offered at Pacifica, Oxnard and Channel Islands High Schools

It is the recommendation of the district administration that Board of Trustees approve the agreements with Ventura County Office of Education for R.O.P. teachers for Culinary Arts, Video Production and the Auto Service Program Offered at Pacifica, Oxnard and Channel Islands High Schools, as presented.

Adoption of Resolution No. 10-10, Establishing a County School Facilities Fund, Fund 351

It is the recommendation of district administration that the Board of Trustees adopt Resolution No. 10-10 to establish a County School Facilities fund, as presented.

Approval of the Proposal from Zeller Electric Corporation for the Stadium Light Replacement Project at Hueneme High School

It is the recommendation of district administration that the Board of Trustees approve the Stadium Light Replacement Project at Hueneme High School by Zeller Electric Corporation in the amount of \$73,114.00, as presented.

It is further recommended that in order to expedite the work and make minor modifications as may be necessary, it is requested that the Board of Trustees authorize the district administration to approve change orders in an amount not to exceed ten percent (10%) of the contracted price for the project.

Approval of the Proposal from Zeller Electric Corporation for the Stadium Light Replacement Project at Adolfo Camarillo High School

It is the recommendation of district administration that the Board of Trustees approve the Stadium Light Replacement Project at Adolfo Camarillo High School by Zeller Electric Corporation in the amount of \$74,137.00, as presented.

It is further recommended that in order to expedite the work and make minor modifications as may be necessary, it is requested that the Board of Trustees authorize the district administration to approve change orders in an amount not to exceed ten percent (10%) of the contracted price for the project.

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CONSENT CALENDAR-continued:

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| Consideration of Approval of the Proposal from Channel Islands Roofing, Inc. for the Roofing Work Project at Adolfo Camarillo High School | It is the recommendation of district administration that Board of Trustees approve the Roofing Work Project at Adolfo Camarillo High School by Channel Islands Roofing, Inc. in the amount of \$124,929.00, as presented.

It is further recommended that in order to expedite the work and make minor modifications as may be necessary, it is requested that the Board of Trustees authorize the district administration to approve change orders in an amount not to exceed ten percent (10%) of the contracted price for the project. |
| Approval of the Proposal to Reject Bid from Ardalan Construction Company, Inc. for the Woodshop Expansion Project at Oxnard High School | It is the recommendation of district administration that Board of Trustees reject the low bid from Ardalan Construction Company, Inc. in the amount of \$390,000.00 for the Oxnard High School Woodshop Expansion Project, as presented. |
| Approval of the Proposal from GRD Construction for the Woodshop Addition Project at Oxnard High School | It is the recommendation of district administration that Board of Trustees approve the Woodshop addition project proposal at Oxnard High School by GRD Construction in the amount of \$475,700.00, as presented.

It is further recommended that in order to expedite the work and make minor modifications as may be necessary, it is requested that the Board of Trustees authorize the district administration to approve change orders in an amount not to exceed ten percent (10%) of the contracted price for the project. |
| Approval of Purchase Orders and Direct Pays | That Purchase Orders totaling \$1,169,872.33 and Direct Pays totaling \$618,868.64 be approved, as presented. |
| Approval of Donations Report | That the Donations Report for the reporting period January 14, 2010 through February 10, 2010, as presented. |
| Approval of Disposal of Surplus Property | It is the recommendation of district administration that the items listed be declared surplus and that staff be authorized to dispose of all items through sale or other means, in the most expeditious manner. |
| ACTION ITEMS: | It is the recommendation of district administration that Board of Trustees approve the Action Items, as listed below. |
| CALIFORNIA SCHOOL BOARDS ASSOCIATION (CSBA) DELEGATE ASSEMBLY ELECTION | Trustee Benefield moved to nominate Delegates Darlene A Bruno, Rob Collins, Deborah D. DeVries, and Jan Iceland to Subregion 11B of the Delegate Assembly, California School Boards Association, seconded by Trustee Stocks; motion carried unanimously. |
| APPROVAL OF OXNARD ADULT SCHOOL: STRATEGIC MASTER PLAN 2010-2013 | Trustee Jáquez moved to approve the Oxnard Adult School: Strategic Master Plan 2010-2013, seconded by Trustee Stocks; motion carried unanimously. |

Approved

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ACTION ITEMS-Continued:

APPROVAL OF WORK
EXPERIENCE EDUCATION
DISTRICT PLAN

Trustee Stocks moved to approve the Work Experience Education District Plan, seconded by Trustee López Hanson; motion carried unanimously.

Approved

APPROVAL OF COURSE
REVISIONS:
Web Design IA and IB
Web Design IIA

Trustee López Hanson moved to approve the course revisions to Web Design IA and IB, and Web Design IIA, seconded by Trustee Benefield; motion carried unanimously.

Approved

APPROVAL TO EXTEND
NOTICE OF INTENT TO RETIRE
TO QUALIFY FOR THE EARLY
RETIREMENT PROGRAM

Trustee Benefield moved to approve the extension of Notice of Intent to Retire to Qualify for the Early Retirement Program, seconded by Trustee Stocks; motion carried unanimously.

Approved

APPROVAL OF CONSULTANT
AGREEMENT BETWEEN
OXNARD UNION HIGH SCHOOL
DISTRICT AND ARMANDO
LOPEZ COMPANY (ALC)

Trustee Jáquez moved to approve the consultant agreement between Oxnard Union High School District and Armando Lopez Company (ALC), seconded by Trustee Benefield; motion carried 3:0. Ayes: Trustees Benefield, Jáquez and Valles. Abstained: Trustees Stocks and López Hanson.

Approved

BOARD MEMBERS' REPORTS AND COMMUNICATIONS:

Trustee Benefield reported he attended Camarillo Rotary dinner, several athletic events, and a seminar on Effective Board Governance.

Trustee Jáquez reported he attended a meeting regarding the Census, the CAPE fund raiser, ACE Charter High School, the CTE dinner, athletic events, and requested that the Board recognize former RMHS grad and Super Bowl Champion Scott Fujita.

Trustee Stocks reported he attended several athletic events.

Trustee López Hanson reported she attended the Camarillo Rotary dinner, the CAPE fund raiser, and received good feedback from parents at the athletic events she attended.

Trustee Valles reported he attended several athletic events.

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ITEMS FOR FUTURE CONSIDERATION:

Revision of Board Policy 6142.2: Family Life, Sex Education, HIV/AIDS	March 10
Board Recognition: Academic Decathlon Winner	March 10
Board Recognition: Mock Trial Winner	March 10
Public Schools Month Resolution (April)	March 10
National Library Week Resolution (April 11-17)	March 10
Board Update: Dropout Report	March 10

FUTURE MEETINGS:

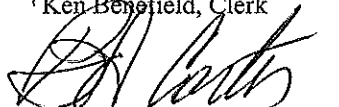
March 10, 2010
April 14, 2010

President Valles requested a Special Board Meeting on February 24, 2010. In order to accommodate Trustees' calendars, Trustee Benefield moved to hold a Special Board Meeting on February 25, 2010 at 2 p.m., seconded by Trustee Jáquez; motion carried unanimously.

ADJOURNMENT: There being no further items of business on the agenda, President Valles adjourned the meeting at 9 p.m.

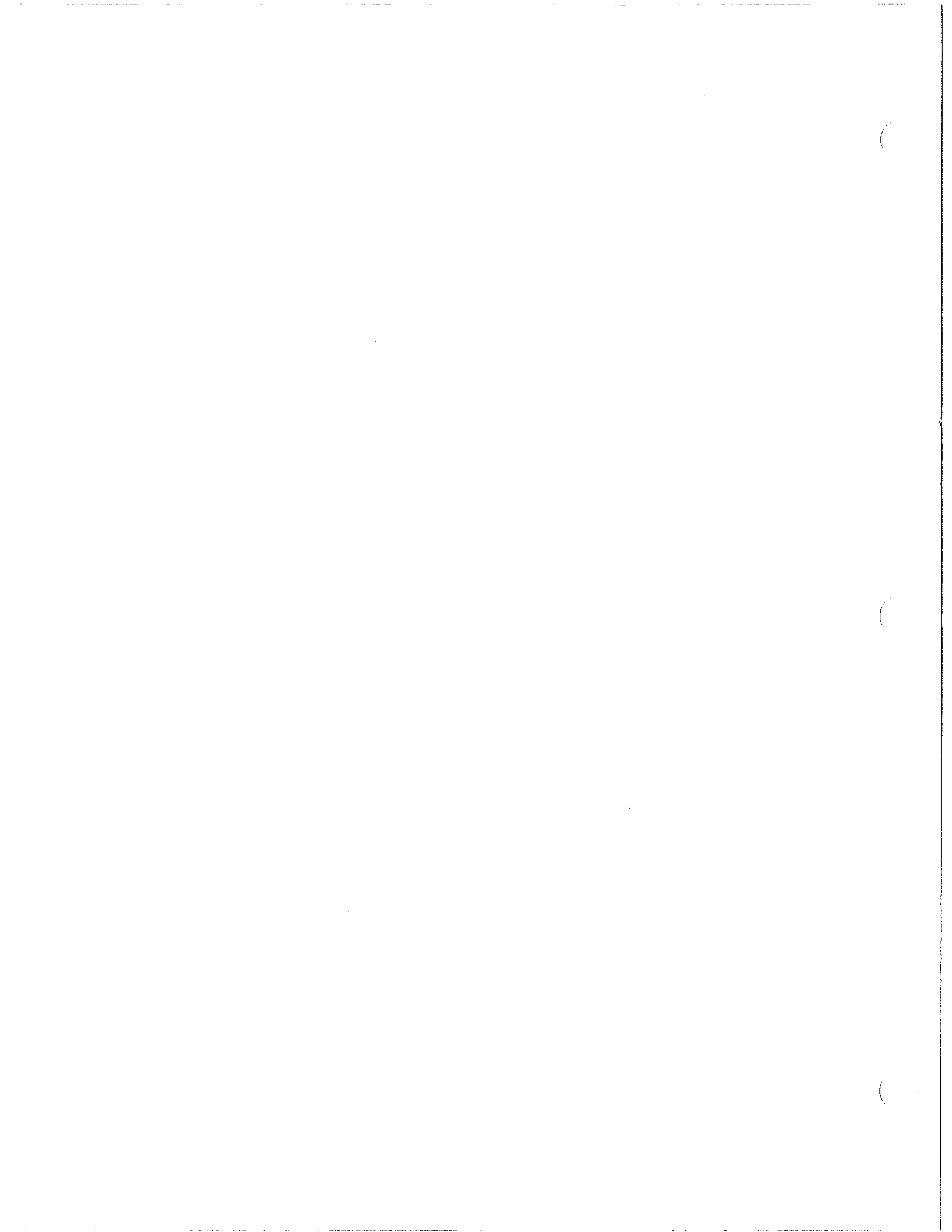
BOARD OF TRUSTEES


Ken Benefield, Clerk


Bob Carter, Ed.D., Secretary

Approved as read
(or approved as corrected)
March 10, 2010

ns: 02/25/10



**OXNARD UNION HIGH SCHOOL DISTRICT
CONSENT CALENDAR – HUMAN RESOURCES
For the Board Meeting February 10, 2010**

CERTIFICATED HUMAN RESOURCES

Ratification of Temporary Employment

Erin Bryan, Math teacher, effective 02/01/10 – 06/11/10 [FHS]
Diane Maag, SPED teacher, effective 01/20/10 – 04/30/10 [PHS]
Dusty Lovejoy, Health teacher, effective 02/01/10 – 06/11/10 [OHS]
Eduardo Ramos, Social Science teacher, effective 04/05/10 – 06/11/10 [ACHS]
Gabriel Valdez, English teacher, effective 01/21/10 – 04/14/10 [PHS]

Reclassification

Vanessa Calderon, from ELD teacher to ELL Resource teacher effective 02/15/10 [DO]

Consideration to Authorize Teaching Assignment by Board Authorization

That the following individual(s) – having completed 9 units of upper division or 18 total semester units of appropriate coursework – be approved to teach in the designated subject, pursuant to Education Code §44263.

Name	Assignment	Units
Robert Kadin	Business	20 Semester Units
Jaimene Nichols	English	20 Semester Units
Jocelyn White	Chemistry	80 Semester Units (10 Chemistry Units)

Request to Return From Leave of Absence Without Pay

Joi Hiraisi, Science teacher, 80 percent, effective 2010-2011 school year [ACHS]

Request to Continue Part-Time Teaching Assignment, Effective 2010-2011 School Year

Kristen Daw, Science teacher, 80 percent [CIHS]
Sarah Eglitis, English teacher, 80 percent [CIHS]

Resignation

John Dalton, Social Science teacher, effective 01/28/10 [FHS]

Retirement

William Terrazas, English teacher, effective 06/12/10 [CIHS]

CLASSIFIED HUMAN RESOURCES

Reclassification

Misako Chavis from Nutrition Services Assistant II to Nutrition Service Cook, effective 02/15/10 [CIHS]
Michael Gibbs from Guidance Technician to EDP Terminal Operator – Attendance, effective 02/01/10 [HHS]
Stephen McFarland, from Director-Maintenance & Operations to Director-Maintenance, Operations & Transportation, effective 03/01/10 [DO]
Patsy Thomas, from Senior Accountant to Chief Accountant, effective 02/11/10 [DO]

Resignation

Angelita Dalan, Director- Fiscal Services, effective 01/28/10 [DO]

Retirement

Rosemary De La Torre, Nutrition Service Assistant II, effective 03/19/10 [PHS]
Mineko Kawaguchi, Nutrition Service Assistant I, effective 2.16.10 [ACHS]
Yumiko Hale, Nutrition Service Assistant I, Effective 04/01/10 [RMHS]

HR Consent
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Employment

Gabriela Torres, Attendance Advisor, effective 02/22/10 [OHS]

Declination of Reclassification

Misako Chavis from Nutrition Services Assistant II to Nutrition Service Cook

Release of Probationary Employees

Resolution No. 10-11, effective 02/09/10

Job Abandonment

Resolution No. 10-12, effective 01/04/10