

Oxnard Union High School District

Oxnard, California

MINUTES FOR THE ANNUAL ORGANIZATIONAL BOARD MEETING

December 14, 2011

- 1. CALL TO ORDER:** The annual organizational meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President López Hanson at 5:30 p.m., December 14, 2011, in the District Office Board Room, 220 South K Street, Oxnard, California.

Trustees present:
Socorro López Hanson, President
Dick Jáquez, Vice President
Wayne Edmonds, Clerk
John Alamillo, Member
Steve W. Stocks, Member

Administration present:
Gabe Soumakian, Ed.D., Superintendent
William E. Dabbs, Jr., Assistant Superintendent-Educational Services
Rocky Valles, Jr., Ed.D., Assistant Superintendent-Human Resources
Randy Winton, Assistant Superintendent-Business Services
Nancy R. Serros, Executive Assistant

Student Representative present:
Daniel Galang

Guests present: Josh Chancer, Puneet Sharma, Jennifer Haney, Ken Goeken, Sheri Carlson, Linda Torres, Wes Davis, Shelley Ragland, Kevin Dicey, Chad Williams, Richard Hanson, Anna Bevens, Rowena Filoteo, Tod Deardorff and other interested persons.
- 2. PLEDGE OF ALLEGIANCE:** Trustee Dick Jáquez led the Pledge of Allegiance.
- 3. ADOPTION OF AGENDA:** Trustee Alamillo moved to adopt the agenda as submitted, seconded by Trustee Edmonds; motion carried unanimously.
- 4. PUBLIC COMMENT ON CLOSED SESSION ITEMS:** There were no public comments.
- 5. CLOSED SESSION:** The Board adjourned to Closed Session at 5:32 p.m. to discuss confidential material relating to the items listed below.

 - 5-A** Student Personnel: [Education Code §35146, 48912, 48919]
 - 5-B** Public Employee Discipline/Dismissal/Release/Appointment [Government Code Section 54957(b)(1)]
 - 5-C** Conference with Labor Negotiator(s) [Government Code Section 54957.6] Agency Negotiator: Rocky Valles, Ed.D., Assistant Superintendent-Human Resources
Employee Organization: Oxnard Federation of Teachers and School Employees:
*Certificated *Classified *Paraeducator

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| 6. | RECONVENE IN PUBLIC:
REPORT OF CLOSED
SESSION ACTION | The Board reconvened at 6:40 p.m. President López Hanson announced that no action was taken during closed session. |
| 7. | SPECIAL RECOGNITION: | Dr. Soumakian presented a pen set to outgoing President Socorro López Hanson for serving as Board President for 2011. |
| 8. | ANNUAL
ORGANIZATIONAL
MEETING OF THE
GOVERNING BOARD: | |
| 8-A | <u>Election of Officers 2012</u> | In accordance with Board Policy 9100 and Education Code Section 35143, the annual reorganization of the Board of Trustees was held. Superintendent Soumakian conducted the election for President of the Board. |
| | ➤ Election of Board President | President López Hanson nominated Dick Jáquez for President; Trustee Stocks moved that the nominations be closed. Dick Jáquez was unanimously elected President. |
| | ➤ Election of Board Vice President | Trustee Stocks nominated Wayne Edmonds for Vice President; Trustee Alamillo moved that the nominations be closed. Wayne Edmonds was unanimously elected Vice President. |
| | ➤ Election of Board Clerk | Trustee Stocks nominated John Alamillo for Clerk; Trustee Edmonds moved that the nominations be closed. John Alamillo was unanimously elected Clerk. |
| 8-B | <u>Appointment of
Representative to Vote in
Election for Members of the
County Committee on School
District Organization</u> | Trustee Alamillo volunteered and was unanimously appointed to serve as the Board Representative to vote in the election for members of the County Committee on School District Organization; the motion was made by Trustee Stocks and seconded by Trustee Edmonds. |
| 8-C | Appointment of Secretary to the Governing Board | Trustee Edmonds moved to appoint Gabe Soumakian as Secretary to the Board of Trustees, seconded by Trustee López Hanson; motion carried unanimously. |
| 8-D | <u>Adoption of Proposed Board
Meeting Dates, 2012</u> | Trustee Alamillo moved to adopt the proposed OUHSD Board Meeting Dates for 2012, as amended, seconded by Trustee Edmonds; motion carried unanimously. A Study Session was approved for January 24, 2012, from 4 – 6 p.m., in lieu of the January 25, 2012 regular meeting, and there are no meetings scheduled for July 2012. |
| 9. | BOARD DISCUSSION: | Board of Trustees and administrative staff discussed the venues for Board meetings. Trustees suggested administrative staff look at the possibility of holding Board Meetings at the Oxnard, Camarillo and Port Hueneme Chamber Offices. |
| 10. | AUDIENCE TO ADDRESS
THE BOARD OF
TRUSTEES: | ACHS site OFTSE representative and chairperson for the District's Political Action Committee spoke on the upcoming November 2012 election. The representative informed Trustees OFTSE will be looking closely at which candidates the Committee will endorse during the next election and stated two Board seats will be open and the Committee is seeking a candidate who has the best interest of the teachers, staff, and students first. |

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11. SUPERINTENDENT'S REPORTS:

- 11-A Regular Report: *School Site Student Activities* Daniel T. Galang, Student Representative to the Board of Trustees reported on various student activities such as Homecoming activities, fundraisers and food drives. He stated OHS held a winter ball; ACHS students took a trip to Catalina Islands; and at the recent ODC meeting, the CIHS representative reported that students and parents will be starting a fundraiser to build a swimming pool at the school. In closing, Daniel said he had a great time at the CSBA conference; he enjoyed the social networking with peers and thanked Trustees for allowing him to attend the conference.
- 11-B Board Update: *Nutrition Services* Kevin Dicey, Nutrition Consultant and Chad Williams, District Manager, via a PowerPoint presentation provided a progress report on the District's nutritional services department. Mr. Dicey stated Sodexo is focused to *make every day a better day for students*. He reported that in order to provide healthier choices and a greater selection, the menu changes every 6-8 weeks; the menu features daily specials and home style cooking; the district has partnered with local Ventura County farm/produce vendors to purchase fruits and vegetables; and, local grown fruits and vegetables are featured monthly. He said sales during the months of September and October were up 4.6% based on same time last year and the District has the lowest lunch prices in Ventura County. He was pleased to report that Sodexo continues to partner with student and parent groups and in the future an on-line survey will be available so that students and the community can submit their input. In closing, he stated the food services department provides service to six high schools, one charter school, one continuation school, and employees approximately 150 food services workers.
- 11-C Board Update:
➤ *Solar Projects* Stephen McFarland, Director of Maintenance, Operations, and Facilities presented updates on the District's solar and swimming pool projects.
- Performance monitoring and profile on the SunPower Solar projects:
- OHS received SCE permission to begin operating on September 29, 2011 and to date the estimated cost savings is \$33,948; emissions of carbon dioxide have been reduced by over 146 tons
 - RMHS construction is nearly complete, SCE inspections are scheduled for December 19, 2011 and will be energized after receiving SCE permission to operate by early 2012
 - PHS construction will be in full swing during winter break with final completion estimated at April 20, 2012
 - via SunPower, CIHS received DSA approval on November 30, 2011 and is currently preparing subcontractor bid packages, final completion is estimated at May 25, 2012
 - via SunPower, HHS received DSA approval on December 2, 2011 and is currently preparing subcontractor bid packages, final completion is estimated at May 25, 2012; and via SunPower
 - ACHS received DSA approval on December 2, 2011 and is currently preparing subcontractor bid packages, final completions is estimated at May 25, 2012.

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11. SUPERINTENDENT'S REPORTS - Continued:

- 11-C Board Update: Upcoming anticipated milestones for the ACHS and HHS swimming pool projects:
➤ *Swimming Pool Projects* ➤ December 21, 2011 – 50% construction documents submitted for the District's review
➤ February 10, 2011 – 90% construction documents submitted for the District's review
➤ March 9, 2012 – DSA submittal
➤ May 11, 2012 – DSA comments (anticipated)
➤ June 16, 2012 – DSA approval letter/100% CDs
➤ June 29, 2012 – Prepare bid documents
➤ August 10, 2012 – Award construction contract
➤ August 24, 2012 – Construction start date
➤ February 18, 2013 – Substantial completion (24 weeks construction plus two weeks float and delay)
- 11-D Board Report: *Graduation Rate* William E. Dabbs, Assistant Superintendent-Educational Services reported the California Department of Education in cooperation with the National Department of Education has developed a new method for determining graduation rates. The new cohort graduation rate will now serve as a baseline in 2011 and should be compared to rates from previous years. Mr. Dabbs said the District's graduation rate increased by 9.1%, the Hispanic graduation rate by 12.1%, and our Afro-American rate increased by 20%.
- 11-E Board Report: *Pivot Learning/Program Improvement* William E. Dabbs, Assistant Superintendent-Educational Services stated Pivot learning is providing support to the District by acting in the capacity of outside support provider as required by Year 3 PI and with the assistance of Dr. Mary McGee, the District is ensuring that we are in compliance with the CDE in responding to progress on our LEA Plan. Walkthroughs have been conducted in classrooms in each of our high schools. Pivot has facilitated principals in identifying the highest priority recommendations from the LEA Plan and has provided mentors to administrative staff in Human Resources, Educational Services, and Student Testing and Administration. Currently, a review is being conducted to primarily look at academic issues of the District's Special Education department.
- 11-F Board Report: *Enrollment and Attendance* Jennifer Haney, Administrator of Student Services and Roxanne Pirayesh, Attendance Consulting Manager from School Services Innovations and Advocacy presented a report on the District's student enrollment and attendance rates. It was reported the District is working with School Services Innovations and Advocacy to improve our attendance program and ADA throughout the district. Steps have been taken to improve the District's ADA such as phone calls and letters to parents and home visits by Attendance Advisors. ADA has increased district wide over the last two years in the comprehensive high schools and continuation school, and the district is no longer in declining enrollment. Mr. Dabbs stated the district does not receive funding from the state based on enrollment, only on the number of students who actually attend each day.

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11. SUPERINTENDENT'S REPORTS - Continued:

- 11-G Board Update: Superintendent's Report
- Gabe Soumakian, Ed.D., Superintendent reported the following:
- HMC has been very busy working with the new school site steering committing and are moving along rapidly to stay on target. A first draft of classrooms, parking, and fields were reviewed, and WLC presented plans for the Oxnard area school.
 - Closure of RFP for Construction/Project Manage was completed this week with interviews scheduled for January.
 - December 6, 2011 Board Study Session – Principals had an opportunity to present their single school plans, target growths, the direction they would like to take their schools, and what sites and staff are doing to move schools out of Program Improvement and achieve growth targets.
 - Pre-Engineering, Law Academy and Adult School Home and Health Care graduation services were held this week.
 - PHS PIQUE program had 60 parents graduate.
 - A meeting with Connect Ed is scheduled for December 16, 2011. An educational committee will be formed of district administration, business leaders, members of the community, and union leaders with the goal of focusing on improving career and college pathways for students.

RECESS/RECONVENE: The Board took a recess from 8:33 to 8:41 p.m.

12. **CONSENT CALENDAR:** Trustee López Hanson moved to approve the Consent Calendar Items presented, seconded by Trustee Alamillo; motion carried unanimously. *Items were then considered in the order in which they appear in these minutes.*

- 12-A Approval of Student Expulsion by Recommendation of the Administrative Panel
- That student number 146127 be expelled from the Oxnard Union High School District from October 18, 2011 through June 11, 2012, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

- 12-B Approval of Stipulated Student Expulsion
- That student number 134364 be expelled from the Oxnard Union High School District from October 14, 2011 through June 8, 2012, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

- Approval of Stipulated Student Expulsion
- That student number 153459 be expelled from the Oxnard Union High School District from September 30, 2011 through June 8, 2012, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

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12. CONSENT CALENDAR - Continued:

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| 12-B | Approval of Stipulated Student Expulsion | That student number 145412 be expelled from the Oxnard Union High School District from October 24, 2011 through June 8, 2012, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed. |
| 12-C | Approval of Student Readmission from Expulsion, | <p>That the following students be reinstated to the Oxnard Union High School District with placement recommendation, as presented.</p> <ol style="list-style-type: none">1. Student #138170, at District ISPC2. Student #143039, at ISPC until end of Semester 13. Incoming 9th grader, ISPC until end of the semester, then review or change of placement. |
| 12-D | Approval of Non-Public School Placement | It is the recommendation of the district administration that the Board of Trustees approve the non-public school placement at Devereux Cleo Wallace as of October 17, 2011 for student case number 22, student #153042, 11/12, according to the recommendation of the Student's IEP Team and the Director of Special Education, as presented. |
| | Approval of Non-Public School Placement | It is the recommendation of the district administration that the Board of Trustees approve the non-public school placement at Passageway School NPS as of October 28, 2011 and until December 16, 2011 for student case number 23, student #153699, 11/12, according to the recommendation of the Student's IEP Team and the Director of Special Education, as presented. |
| | Approval of Non-Public School Placement | It is the recommendation of the district administration that the Board of Trustees approve the non-public school placement at Camarillo Academy for Excellence NPS as of November 1, 2011 for student case number 24, student #153139, 11/12, according to the recommendation of the Student's IEP Team and the Director of Special Education, as presented. |
| | Approval of Non-Public School Placement | It is the recommendation of the district administration that the Board of Trustees approve the non-public school placement at Passageway School NPS as of October 31, 2011 for student case number 25, student #137223, 11/12, according to the recommendation of the Student's IEP Team and the Director of Special Education, as presented. |
| 12-E | Approval of Waiver of California High School Exit Exam (CAHSEE) Requirements for the Oxnard Union High School District Students with Disabilities | It is the recommendation of the district administration that the Board of Trustees approve a waiver of the California High School Exit Exam (CAHSEE) for students with disabilities who take the CAHSEE using modifications and receive the equivalent of a passing score, as presented. |

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12. CONSENT CALENDAR - Continued:

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| 12-F | Approval of Professional Services Agreement between Oxnard Union High School District and UCSB for Hueneme High School Summer Engineering Academy | It is the recommendation of district administration that Board of Trustees approve the agreement between OUHSD and UCSB for the Hueneme High School Summer Engineering Academy, as presented. |
| 12-G | Approval of Certificated and Classified Personnel | That the Consent Calendar for Certificated and Classified Personnel be approved, as presented.
(See attached list of personnel items.) |
| 12-H | Approval of Williams Quarterly Report | It is the recommendation of the district administration that Board of Trustees approve the Quarterly Report, as presented. |
| 12-I | Approval of Proposed Job Description Revisions | It is the recommendation of district administration that the proposed job descriptions revisions be approved, as presented. |
| 12-J | Approval of Proposed Revision: Board Policy 4127 – Temporary Athletic Team Coaches | It is the recommendation of district administration that Board of Trustees approve the proposed revision to Board Policy 4127: Temporary Athletic Team Coaches, as presented. |
| 12-K | Approval of Authorization of Signatures | It is the recommendation of the district administration that the Board of Trustees approve the Certification of Authorized Signatures, as presented. |
| 12-L | Approval of Revision of Attachment 'A' for R.O.P. Teachers for the Auto Service Program, Banking & Finance, Culinary Arts, Hospitality and Tourism, Production Technology and Video Production Offered at Channel Islands, Oxnard, Pacifica and Rio Mesa High Schools | It is the recommendation of the district administration that the Board of Trustees approve revision of attachment 'A' for R.O.P. teachers for the Auto Service Program, Banking & Finance, Culinary Arts, Hospitality and Tourism, Production Technology and Video Production offered at Channel Islands, Oxnard, Pacifica and Rio Mesa High Schools, as presented. |
| 12-M | Approval of Agreement with Oxnard Union High School District/Hueneme High School and Six Flags Magic Mountain for Grad Night 2012 | It is the recommendation of the district administration that the Board of Trustees approve the Agreement with Oxnard Union High School District/Hueneme High School and Six Flags Magic Mountain for Grad Night 2012, as presented. |
| 12--N | Approval of Renewal of Agreement between Department of General Services and Oxnard Union High School District for the Surplus Property Program | It is the recommendation of the district administration that the Board of Trustees approve the agreement between Department of General Services and Oxnard Union High School District for the Surplus Property Program, as presented. |

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12. CONSENT CALENDAR - Continued:

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| 12-O | Approval of Agreement between Oxnard Union High School District/Cal-West Non-Public School and Ventura County Jewish Family Service | It is the recommendation of the district administration that the Board of Trustees approve the agreement between Oxnard Union High School District/Cal-West Non-Public School and Ventura County Jewish Family Service, as presented. |
| 12-P | Approval of Renewal of Agreement Between Oxnard Union High School District/Pacifica High School and Walsworth Publishing Company, Inc. for the Production of Pacifica High School's 2012-2013 Yearbook | It is the recommendation of the district administration that the Board of Trustees approve the renewal of agreement between Oxnard Union High School District/Pacifica High School and Walsworth Publishing Company, Inc., as presented. |
| 12-Q | Approval of Renewal of Agreement between Oxnard Union High School District/Adolfo Camarillo High School and Walsworth Publishing Company, Inc. for the Production of Camarillo High School's 2012-2013 Yearbook | It is the recommendation of the district administration that the Board of Trustees approve the renewal agreement between Oxnard Union High School District/Adolfo Camarillo High School and Walsworth Publishing Company, Inc., as presented. |
| 12-R | Approval of Agreement with The Lube Shop for Vocational Training of Special Education Students | It is the recommendation of the district administration that the Board of Trustees approve the agreement with The Lube Shop for Vocational Training of Special Education students, as presented. |
| 12-S | Renewal of Agreement with Special District Financing and Administration (SDFA) for Fee Justification Report | It is the recommendation of the district administration that the Board of Trustees approve the renewal agreement with Special District Financing and Administration (SDFA) for Fee Justification Report, as presented. |
| 12-T | Approval of Agreement between The Event Group and Oxnard Union High School District/Channel Islands High School for Prom 2012 | It is the recommendation of the district administration that the Board of Trustees approve the agreement between The Event Group and Oxnard Union High School District/Channel Islands High School for 2012 Prom, as presented. |
| 12-U | Approval of Agreement between Oxnard Union High School District and Education Logistics, Inc. | It is the recommendation of the district administration that the Board of Trustees approve the agreement between Oxnard Union High School District and Education Logistics, Inc., as presented. |

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- 12. CONSENT CALENDAR - Continued:**
- 12-V Consideration of Approval of Purchase Orders and Direct Pays, November 10 – December 14, 2011 That Purchase Orders totaling \$1,087,091.27 and Direct Pays totaling \$17,593.81 be approved, as presented.
- 12-W Approval to Dispose of Surplus Property, November 10 – December 14, 2011 It is the recommendation of district administration that the items listed be declared surplus and that staff be authorized to dispose of all items through sale or other means, in the most expeditious manner.
- 12-X Approval of Donations, November 10 - December 14, 2011 It is the recommendation of district administration that Board of Trustees approve the Donations Report for the reporting period, as presented.
- 12-Y Approval of The Single Plan for Student Achievement (SPSA) for Adolfo Camarillo High School, Channel Islands High School, Frontier High School, Hueneme High School, Oxnard High School, Pacifica High School, and Oxnard High School It is the recommendation of the district administration that the Board of Trustees approve the Single Plan for Student Achievement (SPSA) for Adolfo Camarillo High School, Channel Islands High School, Frontier High School, Hueneme High School, Oxnard High School, Pacifica High School, and Oxnard High School, as presented.
- 12-Z Approval of MOU Agreement between Oxnard Union High School District and the California State University It is the recommendation of the district administration that the Board of Trustees approve MOU Agreement between Oxnard Union High School District and the California State University, as presented.
- 13. ACTION ITEMS:** It is the recommendation of district administration that Board of Trustees approve the Action Items, as listed below.
- 13-A NOMINATIONS FOR CSBA DELEGATE ASSEMBLY Trustees did not nominate a representative to the Delegate Assembly, California School Boards Association.
- No action taken.*
- 13-B APPROVAL OF PROPOSED BOARD POLICY REVISIONS: BP 5116.1, INTRADISTRICT OPEN ENROLLMENT, *FIRST READING* Trustee Stocks moved to approve the *first reading* of the proposed Board Policy 5116.1: Intradistrict Open Enrollment, as presented, seconded by Trustee Alamillo; motion carried unanimously.
- 13-C APPROVAL OF PROPOSED BOARD POLICY REVISIONS: BP 5117, INTERDISTRICT ATTENDANCE, *FIRST READING* Trustee Alamillo moved to approve the *first reading* of the proposed Board Policy 5117: Interdistrict Attendance, as presented, seconded by Trustee Stocks; motion carried unanimously.

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13. ACTION ITEMS - Continued:

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| 13-D | APPROVAL OF PROPOSED BOARD POLICY REVISIONS: BP 5118, OPEN ENROLLMENT ACT TRANSFERS, <i>FIRST READING</i> | Trustee Alamillo moved to approve the <i>first reading</i> of the proposed Board Policy 5118: Open Enrollment Act Transfers, as presented, seconded by Trustee Stocks; motion carried unanimously. |
| 13-E | APPROVAL OF PROPOSED JOB DESCRIPTION, COORDINATOR-CHILD WELFARE AND ATTENDANCE/TRUANCY, <i>FIRST READING</i> | Trustee Alamillo moved to approve the <i>first reading</i> and waive the <i>second reading</i> of the job description: Coordinator-Child Welfare and Attendance/Truancy, as presented, seconded by Trustee López Hanson; motion carried unanimously. |
| 13-F | APPROVAL OF BUSINESS SERVICES DIVISION REORGANIZATION | Trustee Alamillo moved to approve the Business Services Division reorganization, as presented, seconded by Trustee López Hanson; motion carried unanimously. |
| 13-G | ADOPTION OF RESOLUTION NO. 11-79 RESOLUTION OF THE BOARD OF TRUSTEES OF THE OXNARD UNION HIGH SCHOOL DISTRICT APPROVING THE ANNUAL AND FIVE-YEAR REPORT FOR FISCAL YEAR 2010-2011, IN COMPLIANCE WITH GOVERNMENT CODE SECTIONS 66006 AND 66001 | Trustee Alamillo moved to adopt Resolution No. 11-79 Resolution of the Board of Trustees of the Oxnard Union High School District approving the Annual and Five-Year Report for fiscal year 2010-2011, in compliance with Government Code Sections 66006 and 66001, as presented, seconded by Trustee López Hanson; motion carried unanimously. |
| 13-H | APPROVAL OF OXNARD UNION HIGH SCHOOL DISTRICT'S 2010-2011 ANNUAL FINANCIAL REPORT (AUDIT), AS PREPARED BY VAVRINEK, TRINE, DAY & CO., LLP | Trustee López Hanson moved to approve the 2010-2011 Annual Financial Report (Audit), as prepared by Vavrinek, Trine, Day & Co., LLP, as amended, seconded by Trustee López Hanson; motion carried unanimously. |
| 13-I | APPROVAL OF FIRST INTERIM REPORT | Trustee Stocks moved to approve the First Interim Report, as presented, seconded by Trustee López Hanson; motion carried unanimously. |

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13. ACTION ITEMS –Continued:

- 13-J APPROVAL OF PROPOSAL FOR ENVIRONMENTAL CONSULTING SERVICES BETWEEN OXNARD UNION HIGH SCHOOL DISTRICT AND LSA ASSOCIATES, INC. FOR THE NEW CAMARILLO AREA HIGH SCHOOL
- Trustee Alamillo moved to approve the proposal for Environment Consulting Services between Oxnard Union High School District and LSA Associates, Inc. for the new Camarillo area high school, as presented, seconded by Trustee Edmonds; motion carried unanimously.

14. BOARD MEMBERS' REPORTS AND COMMUNICATIONS:

Trustee Stocks reported he attended the Oxnard City Council meeting. He stated we are fortunate to have a first class library/museum and suggested visiting The Carnegie Library. He thanked Dr. Soumakian for hosting the Winter Holiday party.

Trustee Edmonds reported he received a lot of information at the annual CSBA conference regarding the budget. He attended the Oxnard City Council meeting. He was pleased to hear that the District had met all financial obligations and suggested the District focus on a survival plan beginning this January, as the budget crisis gets bleaker and bleaker.

Trustee López Hanson reported she attended the annual CSBA conference and enjoyed the session on Connect Ed and the general speaker presentation by Salman Khan, Founder of Khan Academy.

Trustee Alamillo reported he attended the CSBA conference and participated in workshops each day and did a lot of networking. He received information for scholarships for student art contests, photography, and writing, which he will share with Mr. Dabbs. He had the opportunity to meet the principal of the 186th Street School in the LA area that has the highest percentage (86%) of low income students, yet has an API score of 852. He welcomed her ideas and strategies on how staff can improve communications and relationships with students by having personal interaction with each student on campus on a daily basis.

President Jáquez reported he attended the annual CSBA conference, the Adult School graduation services for CNAs, the CIHS Winter Band Concert at Oxnard College and announced the CIHS band sounded really good that night!

15. ITEMS FOR FUTURE CONSIDERATION:

Geo Bowl Recognition	January 2012
Black History Month	January 2012
Approval of New Courses	January 2012
Board Report: Special Education Program Improvement	January 2012
Williams Quarterly Report	January 2012
Conference with Labor Negotiation(s)	January 2012
Child Welfare and Attendance Truancy- <i>Second Reading</i>	January 2012
Mileage Rate Change	January 2012
Increase Cafeteria Meal Prices	January 2012
Bond Oversight Committee Report	January 2012

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15. **ITEMS FOR FUTURE CONSIDERATION - Continued:**
Adoption of Budget Calendar and Allocation Formulas February 2012
TRANS February 2012
Second Interim Report and Budget Revision March 2012
16. **NEXT MEETING:**
January 11, 2012
17. **ADJOURNMENT:** There being no further items of business on the Agenda, President Jáquez adjourned the meeting at 9:59 p.m. in memory of District employees: retiree Juanita Centeno, EDP Terminal Operator and Pat Bell, Girls Basketball Coach, and 1994 CIHS graduate who was killed in Afghanistan, Sgt. 1st Class, Clark A. Corley, Jr.

BOARD OF TRUSTEES



John Alamillo, Clerk

Approved as read
(or approved as corrected)
January 11, 2012



Gabe Soumakian, Ed.D., Secretary

ns: 12.23.11

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HUMAN RESOURCES CONSENT CALENDAR FOR THE BOARD MEETING OF DECEMBER 14, 2011

CERTIFICATED HUMAN RESOURCES

Ratification of Temporary Employment

Amy Greaves, Reading teacher, .40 FTE, effective 12/07/11-01/26/12 [RMHS]
Dusty Lovejoy, S3 Program Site teacher, .60 FTE, effective 11/10/11 [HHS]
Zazil Sanchez, Health Teacher, .60 FTE, effective 12/12/11 [CIHS]

Temporary Employment

(Contingent upon appropriate credential, D.O.J. clearance, enrollment, and full funding from the California Department of Education)
Rebecca Dahl, English teacher, effective TBD [OHS]

Ratification of Reclassification

Lisa Brown from Director, Student Testing, Scheduling, Reporting, Student & Parent Connections and Public Relations to Director, Public Relations, Accountability & Assessment, effective 12/15/11 [DO]

Request to Return to Full-Time Teaching Assignment, 2011-2012 School Year

Tawney Safran, Social Science teacher, effective second semester [ACHS]
Anna Soberanis, Foreign Language teacher, effective second semester [ACHS]

Request for Leave Without Pay

Lindsay Pompey, English teacher, effective 01/23/12-01/27/12 [OHS]

Retirement

Romelo D. Garcia, Social Science teacher, effective 02/02/12 [OHS]

CLASSIFIED HUMAN RESOURCES

Employment

(Contingent upon fingerprint clearance through the Department of Justice)
Marlita Barroa, Nutrition Services Assistant I, effective 01/03/12 [PHS]
Vanessa Contreras, Clerical Assistant I, effective 01/03/12 [HHS]
Devon Glover, Campus Supervisor, effective 01/03/12 [HHS]
Saul Z. Juarez, Campus Supervisor, effective 01/03/12 [HHS]

Ratification of employment

Mary Amerio, Clerical Assistant II – Receptionist, effective 11/28/11 [ACHS]

Reclassification

Johnny Flores from Grounds Maintenance Worker to Bus Driver/Grounds Maintenance Worker 12/01/11 [FHS]

Resignation

Concepcion Martinez, Nutrition Services Assistant, effective 11/30/11 [PHS]
Carmen Salas, Nutrition Services Assistant I, effective 11/14/11 [PHS]
Christina Tovar, Paraeducator I, effective 12/09/11 [PHS]

Reclassification

Steven Gama from Director-Risk Management/Safety & Nutrition Services to Director Risk Management/Safety, effective 12/15/11 [DO]
Patsy Thomas from Chief Accountant to Director-Fiscal Services, effective 01/01/12 [DO]
Marianela Valencia from Guidance Technician to Clerical Assistant III-Attendance, effective 01/03/12 [PHS]
Henry Williams from Operations Supervisor to Operations Manager, effective 12/15/11 [DO]