

Oxnard Union High School District

Oxnard, California

MINUTES FOR THE REGULAR BOARD MEETING October 26, 2011

1. **CALL TO ORDER:** The regular meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President López Hanson at 5:32 p.m., October 26, 2011, in the District Office Board Room, 220 South K Street, Oxnard, California.

TRUSTEES PRESENT: Socorro López Hanson, President
Dick Jáquez, Vice President
Wayne Edmonds, Clerk
John Alamillo, Member
Steve W. Stocks, Member

ADMINISTRATION PRESENT: Gabe Soumakian, Ed.D., Superintendent
William E. Dabbs, Jr., Assistant Superintendent-Educational Services
Rocky Valles, Jr., Ed.D., Assistant Superintendent-Human Resources
Randy Winton, Assistant Superintendent-Business Services
Nancy R. Serros, Executive Assistant (absent)
Sylvia Diaz, Administrative Assistant

STUDENT REPRESENTATIVE TO THE BOARD OF TRUSTEES PRESENT: Daniel Galang

TRANSLATORS PRESENT: Carlos Cerecedo and Alba Holleman.

GUESTS PRESENT: Puneet Sharma, Richard Lessard and Steve Mairs, representatives from Edupoint, Maryann Larrieu, Marc Starkey and Bryan Sons, representatives from Energy Education, Inc., Kevin Dicey, Jennifer Zavoiko, Kevin Goeken, Doug Campbell, Tod Deardorff, and other interested persons.
2. **PLEDGE OF ALLEGIANCE:** Trustee Dick Jáquez led the Pledge of Allegiance.
3. **ADOPTION OF AGENDA:** Trustee Alamillo moved to adopt the agenda as presented, seconded by Trustee Stocks; motion carried unanimously.
4. **ADOPTION OF MINUTES:**
 - 4-A August 24, 2011, Regular Board Meeting Trustee Alamillo moved to adopt the minutes of August 24, 2011, Regular Board meeting as presented, seconded by Trustee Edmonds; motion carried unanimously.
 - 4-B September 14, 2011, Regular Board Meeting Trustee Alamillo moved to adopt the minutes of September 14, 2011, Regular Board meeting as presented, seconded by Trustee Edmonds; motion carried unanimously.
 - 4-C October 12, 2011, Special Board Meeting Trustee Alamillo moved to adopt the minutes of October 12, 2011, Special Board meeting as presented, seconded by Trustee Edmonds motion carried unanimously.
5. **PUBLIC COMMENT ON CLOSED SESSION ITEMS:** There were no public comments.
6. **CLOSED SESSION:** At 5:35 p.m., the Board adjourned to Closed Session to discuss confidential material relating to the following items.

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6. **CLOSED SESSION - Continued:**
- 6-A Student Personnel [Education Code §35146, 48912, 48919]
- 6-B Public Employee Discipline/Dismissal/Release/Appointment [Government Code Section 54957(b)(1)]
- 6-C Pursuant to Government Code Section 54956.9(c) To Confer With Legal Counsel Regarding Potential Initiation of Litigation
- 6-D Public Employee Performance Evaluation [Government Code Section 54957(b)(1)] Superintendent
7. **RECONVENE IN PUBLIC/REPORT OF CLOSED SESSION ACTION:** The Board reconvened at 6:30 p.m., President López Hanson announced the Board took action to accept the settlement case of Special Education student pending potential litigation.
8. **AUDIENCE TO ADDRESS THE BOARD OF TRUSTEES:** There were no public comments.
9. **SUPERINTENDENT'S REPORTS:**
- 9-A Regular Report: *Student Representative to the Board of Trustees* Daniel T. Galang reported on the following activities. Schools have been preparing for Homecoming and holding rallies and dances. Also students are prepping for CAHSEE testing and several schools held fundraising activities. He stated that at the next ODC meeting the Student Leadership role will be discussed and added to the District/Board Priorities.
- 9-B Board Report: *Energy Conservation* Mary Ann Larrieu, Energy Conservation Specialist, via a Power Point presentation reviewed Program Goals which are established set points to match American Society of Heating, Refrigerating and Air Conditioning Engineers Standards; a meter by meter evaluation of consumption based on current energy prices; and an electrical, natural gas, and water comparison. In closing, Ms. Larrieu stated the success of the Energy Conservation Program depends on full participation of everyone in our district and community.
- 9-C Board Report: *Interventions Committee* Jennifer Zavoiko, Administrator of Student Services and Intervention presented a report on the progress and the direction that the Intervention Committee is heading. She stated members recently met and discussed the background of the Committee, membership, topics of discussion were prioritized, developing school-wide discipline plans, and alcohol and drug prevention plans. The next meeting is scheduled for November 3.

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9. SUPERINTENDENT'S REPORTS - Continued:

9-D Board Update: *New Schools* Gabe Soumakian, Ed.D., Superintendent, reported he recently met with HMC Architects to discuss the new high schools, the Camarillo City Manager to discuss joint ventures for the performing arts center, and the city of Oxnard officials to discuss the Cooluris property. He invited members of the community and the Board to attend the next Ed Specs Committee on November 1, at 4 p.m. Dr. Soumakian provided an update on the recent meeting with Partner Superintendents and announced the next meeting is scheduled for November 15. He stated PHS received a good report from the WASC Committee and extended kudos to HHS for receiving the Physical Fitness facility. In closing, he commented Dennis Parker is continuing the training on Strategic Schooling on Thursday and Friday

10. CONSENT CALENDAR:

Trustee Alamillo moved to approve the Consent Calendar Items as amended, item 10-F was pulled for discussion and item 10-G was amended as noted, seconded by Trustee Stocks; motion carried unanimously. *Items were then considered in the order in which they appear in these minutes.*

10-F Approval of Certificated and Classified Personnel

Trustee Alamillo moved to approve the Consent Calendar for Certificated and Classified Personnel, as presented, seconded by Trustee Stocks; motion carried 4:0:1. Trustee Jáquez abstained.

(See attached list of personnel items.)

10-A Approval of Non-Public School Placement

That the non-public school placement at Casa Pacifica as of October 11, 2011 for student case number eighteen, student ID #149353, 11/12, according to the recommendation of the student's IEP Team and Director of Special Education be approved, as presented.

Approval of Non-Public School Placement

That the non-public school placement for student case number nineteen, student ID #143090, 11/12, according to the recommendation of the student's IEP Team and Director of Special Education be approved, as presented.

10-B Approval of Stipulated Student Expulsion

That the stipulated student expulsion by agreement be approved, as presented.

10-C Approval of Student Readmission from Expulsion

That student number 139616 be expelled from the Oxnard Union High School District from September 15, 2011 through June 8, 2012, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

Approval of Student Readmission from Expulsion

That student number 145170 be expelled from the Oxnard Union High School District from September 15, 2011 through June 8, 2012, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

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10. CONSENT CALENDAR - Continued:

- 10-C Approval of Student Readmission from Expulsion That student number 136310 be expelled from the Oxnard Union High School District from September 15, 2011 through June 8, 2012, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.
- Approval of Student Readmission from Expulsion That student number 140404 be expelled from the Oxnard Union High School District from September 23, 2011 through June 8, 2012, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.
- Approval of Student Readmission from Expulsion That student number 142181 be expelled from the Oxnard Union High School District from September 15, 2011 through October 26, 2012, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.
- Approval of Student Readmission from Expulsion That student number 153078 be expelled from the Oxnard Union High School District from September 7, 2011 through June 8, 2012, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.
- 10-D Denial of Student Readmission from Expulsion That the following student be denied readmission to the Oxnard Union High School District and placed at school specified:
1. Student #142638 – Needs 10 more credits. GPA<2.0 remain @ Vista Real until 30 credits completed w/2.0 GPA or higher (January 2012).
- 10-E Approval of Modifying Bell Schedule for Adult Transition Program at Channels Islands High School It is the recommendation of the district administration that the Board of Trustees give approval and permission to proceed with the change of bell schedule, as presented.
- 10-G Approval of Proposed Job Descriptions (*as amended*) It is the recommendation of the district administration that the Board of Trustees approve the proposed job descriptions, as amended. *The job description for Safe and Supportive Schools was pulled.*
- 10-H Approval of Change Order #1 Submitted for Culinary Arts Classroom Project at Rio Mesa High School It is the recommendation of district administration that Board of Trustees ratify Change Order #1 to the contract #M730-11/12 with Axis Construction, 901 S. Glendale Ave, #200, Glendale, CA 91205, for the additional amount of \$181,011.80, bringing the new contract to \$873,011.80, as presented.

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10. CONSENT CALENDAR - Continued:

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| 10-I | Approval of Change Order #5 Submitted for Culinary Arts Project at Oxnard High School | It is the recommendation of district administration that Board of Trustees ratify Change Order #5 to the contract #M721A-10/11 with GRD Construction, 2340 Palma Dr., Suite 200, Ventura, CA 93003, for the additional amount of \$16,522.18, bringing the new contract to \$1,223,481.22, as presented. |
| 10-J | Approval of Notice of Completion of the Pool Building Repair Project at Oxnard High School by Kiwitt's General Building | It is the recommendation of district administration that Board of Trustees approve the Notice of Completion for the Pool Building Repair Project at Oxnard High School by Kiwitt's General Building, P.O. Box 1359, Somis, CA 93066, as presented. |
| 10-K | Approval of Agreement between Adolfo Camarillo High School and Adventures America for Grad Night 2012 | It is the recommendation of district administration that Board of Trustees approve the Agreement between Adolfo Camarillo High School and Adventures America for Grad Night 2012, as presented. |
| 10-L | Approval of Agreement between Oxnard Union High School District/Adolfo Camarillo High School and Adventures America for Grad Night 2012 Buses | It is the recommendation of district administration that Board of Trustees approve the Agreement between Oxnard Union High School District/Adolfo Camarillo High School and Adventures America for Grad Night 2012 Buses, as presented. |
| 10-M | Approval of Memorandum of Understanding (MOU) between City of Oxnard Police Department and Oxnard Union High School District | It is the recommendation of district administration that Board of Trustees approve the MOU between City of Oxnard Police Department and Oxnard Union High School District, as presented. |
| 10-N | Approval of Agreement with Ventura County Office of Education for R.O.P. Teachers for the Auto Service Program, Banking and Finance, Culinary Arts, Hospitality & Tourism and Production Technology Offered at Channel Islands, Oxnard and Pacifica High Schools | It is the recommendation of district administration that Board of Trustees approve Agreements with Ventura County Office of Education for R.O.P. Teachers for the Auto Service Program, Banking and Finance, Culinary Arts, Hospitality & Tourism and Production Technology offered at Channel Islands, Oxnard and Pacifica High Schools, as presented. |
| 10-O | Approval of Agreement with Herff-Jones for the Production of Oxnard High School's Yearbook | It is the recommendation of district administration that Board of Trustees approve Oxnard High School to enter into an agreement with Herff-Jones for the production of its 2012 yearbook, as presented. |
| 10-P | Approval of Updated Proposal for Environmental Consulting Services between Oxnard Union High School District and LSA Associates, Inc. for the New Oxnard Area High School | It is the recommendation of district administration that Board of Trustees approve the updated proposal for Environmental Consulting Services between Oxnard Union High School District and LSA Associates, Inc. for the new Oxnard area high school, as presented. |

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10. CONSENT CALENDAR - Continued:

- 10-Q Approval of Memorandum of Understanding between UCSB Math, Engineering and Science Achievement (MESA) and Channel Islands, Hueneme, Pacifica, and Oxnard High Schools It is the recommendation of district administration that Board of Trustees approve the Memorandum of Understanding between UCSB MESA program and Channel Islands, Hueneme, Pacifica, and Oxnard high schools, as presented.
- 10-R Approval of Purchase Orders and Direct Pays, October 13 - 26, 2011 That Purchase Orders totaling \$1,786,989.08 and Direct Pays totaling \$122,499.17 for the reporting period October 13 through October 26, 2011, be approved, as presented.
- 10-S Approval of Donations, October 13 - 26, 2011 It is the recommendation of district administration that the Board of Trustees accept the Donations Report for the reporting period October 13 through October 26, 2011, as presented.

11. ACTION ITEMS:

It is the recommendation of district administration that Board of Trustees approve the Action Items, as listed below.

- 11-A APPROVAL OF BOARD/DISTRICT PRIORITIES Trustee Stocks moved to approve the Board/District Priorities, seconded by Trustee Alamillo; motion carried unanimously. *President López Hanson requested that the Students Frist motto lettering be placed in the Board Room.*
- 11-B APPROVAL OF AGREEMENT BETWEEN OXNARD UNION HIGH SCHOOL DISTRICT AND PIVOT LEARNING Trustee Alamillo moved to approve the Agreement between Oxnard Union High School District and Pivot Learning, seconded by Trustee Edmonds; motion carried unanimously.
- 11-C APPROVAL OF OUT OF STATE/OUT OF COUNTRY FIELD TRIP: CAMARILLO HIGH SCHOOL, GERMAN AMERICAN PARTNERSHIP PROGRAM (GAPP), MARCH 16 THROUGH APRIL 6, 2012 – DETMOLD GERMANY Trustee Edmonds moved to approve the out-of-country field trip request for Camarillo High School, German American Partnership Program, March 16 through April 6, 2012, Detmold, Germany, seconded by Trustee Alamillo; motion carried unanimously.
- 11-D APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN OXNARD UNION HIGH SCHOOL DISTRICT AND CITY IMPACT FOR SERVICES AT OXNARD AND RIO MESA HIGH SCHOOLS Trustee Alamillo moved to approve the Memorandum of Understanding between Oxnard Union High School District and City Impact for services at Oxnard and Rio Mesa high schools, seconded by Trustee Stocks; motion carried unanimously.

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11. ACTION ITEMS - Continued:
- 11-E APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN OXNARD UNION HIGH SCHOOL DISTRICT AND INTERFACE CHILDREN AND FAMILY SERVICES
Trustee Edmonds moved to approve the Memorandum of Understanding between Oxnard Union High School district and Interface Children and Family Services, seconded by Trustee Alamillo; motion carried unanimously.
- 11-F APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN OXNARD UNION HIGH SCHOOL DISTRICT AND TOBACCO-USE PREVENTION EDUCATION/COUNSELING PROGRAM (TUPE) FALL 2011 AND SPRING 2012 SEMESTER
Trustee Alamillo moved to approve the Memorandum of Understanding between Oxnard Union High School District and Tobacco-Use Prevention Education/Counseling Program (TUPE) Fall 2011 and Spring 2012 Semester, seconded by Trustee Stocks; motion carried unanimously.
- 11-G APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN OXNARD UNION HIGH SCHOOL DISTRICT AND OXNARD SCHOOL DISTRICT – SPANISH WORLD LANGUAGE
Trustee Alamillo moved to approve Memorandum of Understanding between Oxnard Union High School District and Oxnard School District – Spanish World Language, seconded by Trustee Stocks motion carried unanimously.
- 11-H APPROVAL OF RECOMMENDATIONS OF EDUCATIONAL CONCEPTS COMMITTEE
Trustee Alamillo moved to approve the recommendations of the Education Concepts Committee, seconded by Trustee Edmonds; motion carried unanimously.
- 11-I APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN VENTURA COUNTY JEWISH FAMILY SERVICE AND RIO MESA HIGH SCHOOL
Trustee Alamillo moved to approve the Memorandum of Understanding between Ventura County Jewish Family Service and Rio Mesa High School, seconded by Trustee Stocks; motion carried unanimously.
- 11-J APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN WILLIAM WEINERTH AND RIO MESA HIGH SCHOOL
Trustee Alamillo moved to approve the Memorandum of Understanding Between William Weinerth and Rio Mesa High School, seconded by Trustee Edmonds; motion carried unanimously.
- 11-K APPROVAL OF AGREEMENT BETWEEN OXNARD UNION HIGH SCHOOL DISTRICT AND EDUPOINT EDUCATION SYSTEMS - STUDENT INFORMATION SYSTEM
Trustee Alamillo moved approve agreement between Oxnard Union High School District and Edupoint Educational Systems, seconded by Trustee Stocks; motion carried unanimously by Roll Call Vote.

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12. BOARD MEMBERS' REPORTS AND COMMUNICATIONS:

Trustee Alamillo reported he attended several back to school nights. He congratulated HHS on the new fitness center and thanked Anthem Blue Cross for providing the funds for the new fitness center and for partnering with HHS. He visited Santa Paula High School to look at the new track and turf and suggested keeping every one off the District's fields to preserve the fields until game time. He reported one of the grammar schools in Thousand Oaks has partnered with the local farmers to provide fresh produce to the parents and students of one of their schools.

Due to an appointment, Trustee Jaquez left at approximately 8:45 p.m.

Trustee Stocks expressed concerns regarding the vandalism of a fence by Oxnard High School along Gonzales Rd. and Victoria Avenue. He requested that steps be taken to have the fence repaired.

Trustee Edmonds reported he attended Frontier High's back to school night. He said he had an opportunity to hear the PHS WASC Committee's report and was pleased to announce the Accreditation Report has been completed and thanked and commended the PHS staff for working hard to complete this process.

President López Hanson reported she attended Frontier's back to school night. She thanked Mr. Dabbs for all the work he contributed to the Ed Specs Committee, and stated she looks forward to the process of completing the new high schools in the near future.

13. ITEMS FOR FUTURE CONSIDERATION:

Board Recognition: Employees of the Year	November 9
Board Report: Migrant Education	November 9
Board Report: School Site Plan.....	November 9
Board Report: Drop-Out.....	November 9
Board Report: Program Improvement	November 9
Approval to Establish a New Community Day School.....	November 9
Approval to Establish a New Independent Study School, IS.....	November 9
Approval of Proposition 39 Financial and Performance Audit	November 9
Approval of Annual and Five-Year Report	December 14
Approval of Authorization of Signatures	December 14
Approval of First Interim Report.....	December 14
Approval of Audit Report.....	December 14

14. FUTURE MEETINGS:

November 9
December 14 – Annual Organizational Meeting

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15. **ADJOURNMENT:** There being no further items of discussion on the agenda, President López Hanson adjourned the meeting at 8:57 p.m.

BOARD OF TRUSTEES



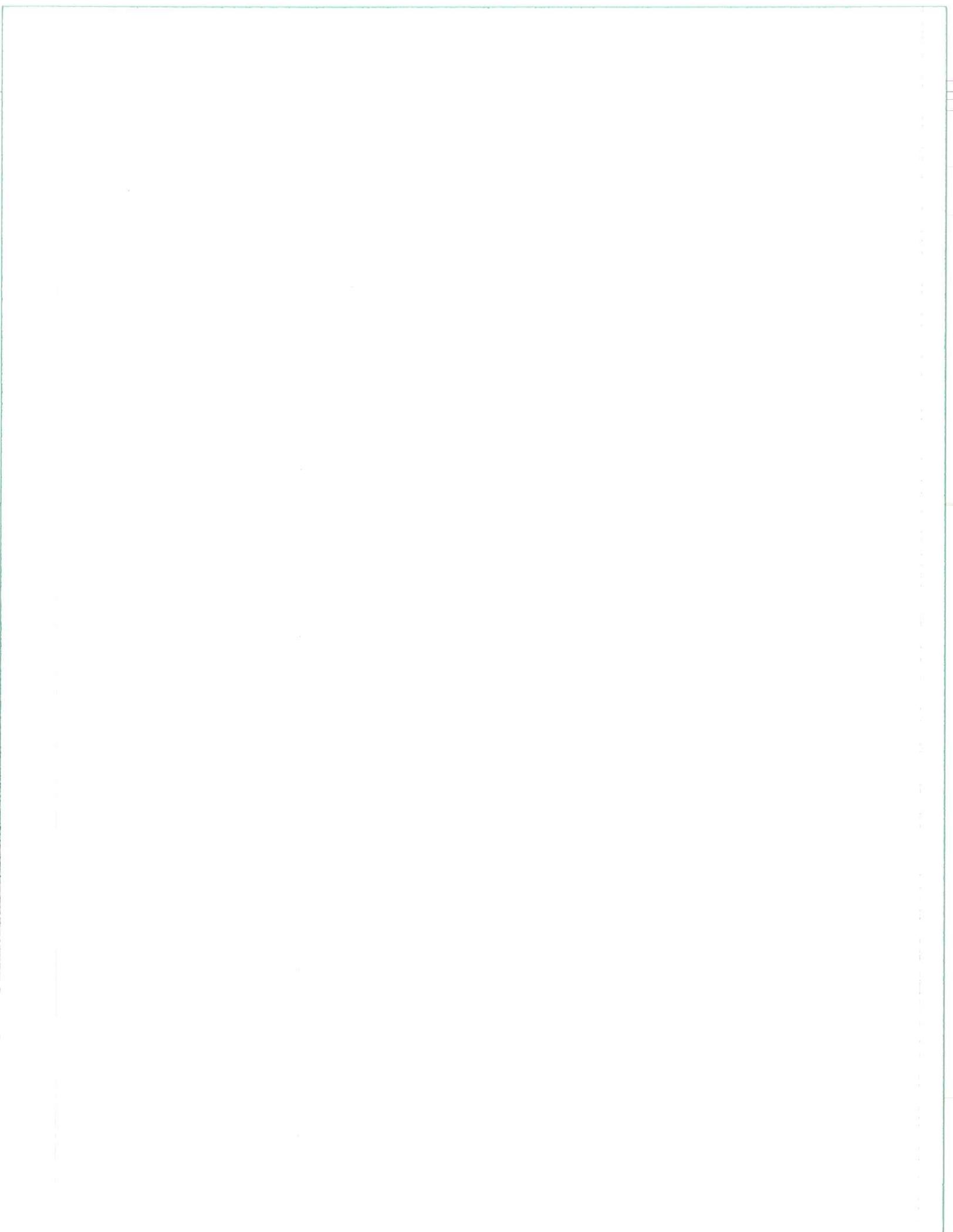
John Alamillo, Clerk



Gabe Soumakian, Ed.D., Secretary

Approved as read
(or approved as corrected)
January 11, 2012

NS: 12/21/11





HUMAN RESOURCES
 CONSENT CALENDAR
 FOR THE BOARD MEETING OF OCTOBER 26, 2011

CERTIFICATED HUMAN RESOURCES

Temporary Employment, First Semester

(Contingent upon appropriate credential, D.O.J. clearance, enrollment, and full funding from the California Department of Education)

Andrew Calamilla, SPED teacher, effective 10/17/11-01/26/12 [CIHS]

Dawn O'Neill, SPED teacher, effective TBD [CIHS/OHS]

Tiffany, Sahli, SPED teacher, effective 11/07/11-01/26/12 [RMHS]

Reclassification

Guadalupe Aguilera, from Job Developer to SPED teacher, effective 10/18/11 – 01/26/12 [PHS]

Consideration to Authorize Teaching Assignment by Board Authorization

Education Code §44258.7(b) allows a full-time teacher who holds a credential in a subject other than physical education to coach a competitive sport for which the students receive physical education credit for one period a day, if the teacher has completed a minimum of 20 clock hours of first aid instruction appropriate to the specific sport. Action by the local governing board is required.

SITE	LAST NAME	FIRST NAME	SITE	LAST NAME	FIRST NAME
ACHS	Buddhu	Kevin	HHS	Briggs	Ronald
ACHS	Duran	Jesus	OHS	Casey	Patrick
ACHS	Jaquez	Richard	OHS	Castellano	John
ACHS	Lawler	Chris	OHS	Estrada	Tirza
ACHS	Ricketts	Tawney	OHS	Kariuki	Humphrey
ACHS	Riedmiller	Dennis	OHS	Montijo	Eric
ACHS	Smith	Mike	OHS	Staniland	Jeffrey
ACHS	Smith	Michaelto	PHS	Daw	Jason
ACHS	Streicher	Amy	PHS	Guzik	Randy
ACHS	Vandermay	Rob	PHS	Morales	Abel
ACHS	Willard	Jack	PHS	Peck	Aaron
ACHS	Wilson	Ron	PHS	Rodriguez	Gina
ACHS	Wygant	Gerald	PHS	Sims	Rachel
CIHS	Carabajal	Leticia	RMHS	Flores	Juan
CIHS	Jones	Carly	RMHS	Fuchs	Brandon
CIHS	Juarez	Rogelio	RMHS	Gregorchuk	Robert
CIHS	Lara	Manuel	RMHS	Guizar	Laurena
CIHS	Prum	Phyra	RMHS	Holloway	Jeffrey
CIHS	Ramos	Eduardo	RMHS	McKnett	Keith
CIHS	Zielsdorf	Brett	RMHS	Murray	Timothy
HHS	Corona	Nicole	RMHS	Rodriguez	Gonzalo
HHS	Engelman	Kevin	RMHS	Ruffinelli	Chris
HHS	Font	Jason	RMHS	Timmons	Derrick
HHS	Gallegos	Pablo	RMHS	Todd	Ben
HHS	Garrett	Brendan	RMHS	Velasquez	John
HHS	Harris	Kassandra	RMHS	Wrout	Jeffrey

Retirement

Catherine Lewis, Library Media teacher, effective 10/15/11 [OHS]

CLASSIFIED HUMAN RESOURCES

Employment

(Contingent upon fingerprint clearance through the Department of Justice)

Johanna Davidson, Paraeducator I, effective 11/01/11 [ACHS]

Javier Escudero Jr., Paraeducator IV, effective 11/01/11 [PHS]

Yvonne Estrada, Paraeducator IV, effective 11/01/11 [CIHS]

Cirilo Escutia, Paraeducator I, effective 11/01/11 [OHS]

Carlos Morales, Paraeducator IV, effective 11/01/11 [CIHS]

Lisette Murguia, Paraeducator IV, effective 11/01/11 [HHS]

Lorena Pacheco, Nutrition Services Assistant I, effective 11/01/11 [PHS]

Klee Ramboyong, Nutrition Services Assistant I, effective 11/01/11 [RMHS]

Jacqueline Perez, Paraeducator I, effective 11/01/11 [OHS]

Levina Senesac, Paraeducator I, effective 11/01/11 [OHS]

Reclassification

Tangela Barber, from Clerical Assistant III to Clerical Assistant II- Receptionist effective 09/26/11 [OHS]

Brianne Martinez, from Clerical Assistant II-Receptionist to Clerical Assistant III, effective 11/01/11 [DO]

Tammie Ward, from Paraeducator IV to Paraeducator I, effective 11/01/11 [OHS]

Resignation

Jonathan Fasavalu, Campus Supervisor, effective 10/14/11 [ACHS]

Leave of Absence Without Pay

Guadalupe Aguilera, Job Developer, effective 10/18/11 – 06/08/12 [DO]

Retirement

Linda Bustamante, Clerical Assistant III-Attendance/Records, effective 01/18/12 [HHS]