

Oxnard Union High School District
Oxnard, California

MINUTES FOR THE REGULAR BOARD MEETING
October 12, 2011

1. **CALL TO ORDER:** The regular meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President López Hanson at 6:03 p.m., October 12, 2011, in the District Office Board Room, 220 South K Street, Oxnard, California.
- TRUSTEES PRESENT:** Socorro López Hanson, President
Dick Jáquez, Vice President
Wayne Edmonds, Clerk
John Alamillo, Member
Steve W. Stocks, Member
- ADMINISTRATION PRESENT:** Gabe Soumakian, Ed.D., Superintendent
William E. Dabbs, Jr., Assistant Superintendent-Educational Services
Rocky Valles, Jr., Ed.D., Assistant Superintendent-Human Resources
(absent)
Randy Winton, Assistant Superintendent-Business Services
Nancy R. Serros, Executive Assistant
- STUDENT REPRESENTATIVE TO THE BOARD OF TRUSTEES PRESENT:** Daniel Galang
- TRANSLATORS PRESENT:** Lourdes Campbell Gonzales and Alba Holleman.
- GUESTS PRESENT:** Foreign exchange guests from Germany: Mirja Schnoor, teacher, Cornelia Rosa, chaperone, and students Carlo Ihle and Svenja Jaeckel, GAPP students Sal Lerma and Egi Cela, Cheri Carlson, Judy Perkins, Kevin Dicey, Puneet Sharma, Glenn Lipman, Tod Deardorff, and other interested persons.
2. **PLEDGE OF ALLEGIANCE:** Trustee Dick Jáquez led the Pledge of Allegiance.
3. **ADOPTION OF AGENDA:** Trustee Jáquez moved to adopt the agenda as submitted, seconded by Trustee Stocks; motion carried unanimously.
4. **PUBLIC COMMENT ON CLOSED SESSION ITEMS:** There were no public comments.
5. **CLOSED SESSION:** At 6:05 p.m., the Board adjourned to Closed Session to discuss confidential material relating to the following items:
- 5-A Student Personnel [Education Code §35146, 48912, 48919]
- 5-B Public Employee Discipline/Dismissal/Release/Appointment [Government Code Section 54957(b)(1)]
- 5-C Public Employee Performance Evaluation [Government Code Section 54957(b)(1)] Superintendent

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6. **REPORT OF CLOSED SESSION ACTION:** The Board reconvened at 6:51 p.m. President López Hanson announced that during closed session Public Employee Discipline/Dismissal/Release/Appointment [Government Code Section 54957(b)(1)] by a vote of 5:0, the Board took action to accept the resignation, for the purposes of retirement, of a teacher in accordance with the terms of a written resignation agreement.
7. **AUDIENCE TO ADDRESS THE BOARD OF TRUSTEES:** There were no public comments.
8. **SUPERINTENDENT'S REPORTS:**
- 8-A Regular Report: Student Representative to the Board of Trustees, Daniel T. Galang reported that all schools are busily preparing for Homecoming, Pacifica held a talent show, Rio Mesa is celebrating Hispanic Heritage week, and he stated the students from ODC will contribute their ideas for the District's Goals and Priorities list.
- 8-B Board Introduction: *Adolfo Camarillo High School, Visiting Students from Germany* William E. Dabbs, Jr., Assistant Superintendent-Business Services was pleased to introduce Ms. Heidi Graves, GAPP Coordinator from Camarillo High School. Ms. Graves was pleased to report that several foreign exchange students from Germany were visiting the school through the GAPP program. She reported students have been site-seeing, participating in several field trips, and have especially enjoyed attending school activities such as homecoming. Ms. Graves invited the Board and administrative staff to the October 19 Kaffee Klatsch at Camarillo High School.
- 8-C Board Updates:
- Randy Winton, Assistant Superintendent-Business Services distributed a Project Schedule for the Camarillo Magnet High School and Performing Arts Center provided by HMC Architects. Dr. Soumakian reported weekly meetings will be held with administrative staff to keep abreast of the project's development and stated he would like to accelerate the process and see the project completed by May 2015.
 - Mr. Dabbs was pleased to report that out of 16,000+ students, less than 40 students in the District have not yet complied with TDAP requirements. Every school site has the names of the students who have not completed this process and will contact students as soon as possible.
 - Dr. Soumakian announced that prior to tonight's regular meeting, a Special Board meeting was held to discuss the Blueprint for Greatness. Administrative Staff and the Board made good progress in finalizing the District's Goals and Priorities to achieve greatness. The final product will be presented at the Board Meeting of October 26 for board-approval.
 - Dr. Soumakian reported staff is reviewing student data information systems that he feels will propel us into the next generation of data analysis.
 - Dr. Soumakian informed Trustees staff is going to look at providing staff and the public agenda online to streamline our system to move the District towards the 21st Century.
9. **CONSENT CALENDAR:** Trustee Edmonds moved to approve the Consent Calendar Items as listed, seconded by Trustee Alamillo; motion carried unanimously. *Items were then considered in the order in which they appear in these minutes.*

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9. CONSENT CALENDAR - Continued:

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| 9-A | Approval of Non-Public School Placement | That the non-public school placement at Passageway as of September 6, 2011, for student case number seventeen, student ID#153617, 11/12, according to the recommendation of the student's IEP Team and Director of Special Education be approved, as presented. |
| 9-B | Approval of Student Readmission from Expulsion | That the following students be reinstated to the Oxnard Union High School District with placement recommendation, as presented.
1. Student #145170, Adolfo Camarillo High School
2. Incoming 9 th grader, Channel Islands High School
3. Student #140404, Frontier High School |
| 9-C | Denial of Student Readmission from Expulsion | That the following students be denied readmission to the Oxnard Union High School District with placement recommendation, as presented.
1. Student #147125, Gateway (one more semester) |
| 9-D | Waiver of CAHSEE Requirement for the Oxnard Union High School District Students with Disabilities | It is the recommendation of the district administration that the Board of Trustees approve waiver of the California High School Exit Exam (CAHSEE) for students with disabilities who take the CAHSEE using modifications and receive the equivalent of a passing score, as presented. |
| 9-E | Approval of Certificated and Classified Personnel | That the Consent Calendar for Certificated and Classified Personnel be approved, as presented. |
| 9-F | Approval of Proposed Job Description Revisions | That the proposed job description revisions for Cafeteria Manager and Science Coach be approved, as presented. |
| 9-G | Approval of Ratification of Agreement between Oxnard Union High School District/Adult School and Time Warner Cable for Commercial Advertisements | It is the recommendation of district administration that the Board of Trustees approve the Ratification of Agreement between Oxnard High Union High School District / Adult School and Time Warner Cable for Commercial Advertisements, as presented. |
| 9-H | Approval of Agreement between Oxnard Union High School District/Oxnard High School and Santa Barbara Airbus for Grad Night 2012 Buses | It is the recommendation of district administration that the Board of Trustees approve the Agreement between Oxnard High School and Santa Barbara Airbus for Grand Night 2012 buses, as presented. |
| 9-I | Approval of Contract between Oxnard Union High School District/Adult Education and Plato Learning | It is the recommendation of district administration that Board of Trustees approve the Agreement with Plato Learning to provide the required licenses, as presented. |
| 9-J | Approval of Subcontractor Change Requested by SBS on CTE CIHS Auto Shop Project | It is the recommendation of district administration that Board of Trustees approve the subcontractor substitution, as presented. |
| 9-K | Renewal of Special Services Agreement with School Services of California, Inc., for Fiscal Budget Services, with Addendum A | It is the recommendation of district administration that Board of Trustees approve renewal of Special Services Agreement with School Services of California, Inc., for Fiscal Budget Services, with Addendum A, as presented. |

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9. CONSENT CALENDAR - Continued:

9-L Approval of Purchase Orders and Direct Pays, September 29 through October 12, 2011 That Purchase Orders totaling \$863,981.63 and Direct Pays totaling \$355,545.75 for the reporting period September 29 through October 12, 2011, be approved, as presented.

9-M Approval to Dispose of Surplus Property, September 29 through October 12, 2011 It is the recommendation of district administration that the items listed be declared surplus and that staff be authorized to dispose of all items through sale or other means, in the most expeditious manner.

9-N Consideration of Approval of Donations, September 29 through October 12, 2011 It is the recommendation of district administration that Board of Trustees approve the Donations Report for the reporting period September 29 through October 12, 2011, as presented.

10. ACTION ITEMS: It is the recommendation of district administration that Board of Trustees approve the Action Items, as listed below.

10-A CONSIDERATION OF APPROVAL OF OUT OF STATE/OUT OF COUNTRY FIELD TRIP REQUEST FOR CHANNEL ISLANDS HIGH SCHOOL MARINE SCIENCE CLUB, HONOLULU, HAWAII, FROM MARCH 31 THROUGH APRIL 6, 2012 Trustee Alamillo moved to give tentative approval and permission to proceed with planning and fund-raising activities with final approval given three (3) months prior to the Channel Islands High School Marine Science field trip request, provided all requirements have been met, seconded by Trustee Stocks; motion carried unanimously.

10-B CONSIDERATION OF APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN OXNARD UNION HIGH SCHOOL DISTRICT AND ACE CHARTER SCHOOL Trustee Edmonds moved to approve the Memorandum of Understanding between Oxnard Union High School District and ACE Charter School, seconded by Trustee Stocks; motion carried unanimously.

11. BOARD MEMBERS' REPORTS AND COMMUNICATIONS:

Trustee Alamillo reported he attended several back-to-school events and was pleased the school year is off to a great start. He opined that CTE is a great way for students to get exposure to other career pathways and college education is great, but kids need to be shown there are other options available to them to earn a living. He was pleased that CTE was receiving recognition and expressed concerns with CTE and foreign language classes being eliminated, which would displace teachers, and asked how would we deal with a-g requirements for college admission if we change our CTE steps.

Trustee Stocks reported he attended back-to school events at CIHS, PHS, and RMHS and was pleased to report the grounds looked exceptionally clean. He suggested a ribbon-cutting ceremony be held for the Solar Panel Projects at the sites; this would be a great way for the District to receive publicity.

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11. BOARD MEMBERS' REPORTS AND COMMUNICATIONS:

Trustee Edmonds reported he attended the Oxnard City Council meeting and provided an update on the City's 20/30 Plan.

Trustees expressed a concern that the District be involved and be part of the City of Oxnard's 20/30 Plan.

Trustee Jáquez reported he also attended the City Council meeting and provided an update.

President López Hanson reported she attended several of the back-to-school events. She extended congratulations to CAPE Charter School for becoming eligible to apply for Distinguished School status.

12. ITEMS FOR FUTURE CONSIDERATION:

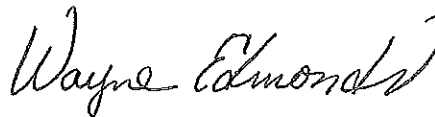
Approval to Establish a New Community Day School	October 26
Approval to Establish a New Independent Study School, ISP	October 26
Board Report: OUHSD Intervention Committee.....	October 26
Board Recognition: Employees of the Year	November 9
Approval of Proposition 39 Financial and Performance Audit	November 9
Board Report: Nutrition Services	November 9
Approval of Annual and Five-Year Report	December 14
Approval of Authorization of Signatures	December 14
Approval of First Interim Report.....	December 14
Approval of Audit Report.....	December 14

13. FUTURE MEETINGS:

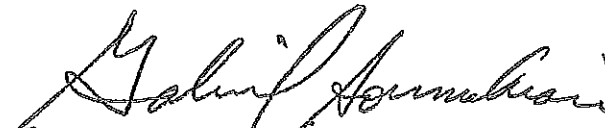
Dr. Soumakian reminded the audience that the scheduled November 30th Board meeting was cancelled.
October 26
November 9
December 14 – Annual Organizational Meeting

14. ADJOURNMENT: There being no further items of business on the agenda, President López Hanson adjourned the meeting at 7:50 p.m. in the memory of former District teacher Georgia Davis.

BOARD OF TRUSTEES



Wayne Edmonds, Clerk


Gabe Soumakian, Ed.D., Secretary

Approved as read
(or approved as corrected)
November 9, 2011

ns: 10/30/11



HUMAN RESOURCES
CONSENT CALENDAR
FOR THE BOARD MEETING OF OCTOBER 12, 2011

CERTIFICATED HUMAN RESOURCES

Temporary Employment

(Contingent upon appropriate credential, D.O.J. clearance, enrollment, and full funding from the California Department of Education)

Patrick Hanratty, part-time Physical Science teacher, .4 FTE, effective 10/05/11-01/26/12 [HHS]

Retirement

Dennis Biesman, Special Education teacher, effective 11/18/11 [RMHS]

Consideration to Authorize Teaching Assignment by Board Authorization, 2010-2011

That the following individual(s) – having completed 9 units of upper division or 18 total semester units of appropriate coursework – be approved to teach in the designated subject, pursuant to Education Code §44263.

<u>Site</u>	<u>Name</u>	<u>Assignment</u>	<u>Units</u>
RMHS	Allison Madl	Foreign Language-Spanish	18 sem units

CLASSIFIED HUMAN RESOURCES

Employment

(Contingent upon fingerprint clearance through the Department of Justice)

Blanca Lozano, Attendance Advisor, effective 11/01/11 [OHS]

Reclassification

Matthew Belzano, from Nutrition Service Cook to Cafeteria Manger, effective 10/17/11 [HHS]

Maribel Ipatzi, from Clerical Assistant I to Health Office Clerk, effective 10/12/11 [OHS]

Retirement

Sue Dalton, Paraeducator IV, effective 09/30/11 [PHS]

Carmen Desamparo, Clerical Assistant III- Attendance/Records, effective 12/31/11 [PHS]