

Oxnard Union High School District
Oxnard, California

MINUTES FOR THE REGULAR BOARD MEETING
September 28, 2011

- 1. CALL TO ORDER:** The regular meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President López Hanson at 5:30 p.m., September 28, 2011, in the District Office Board Room, 220 South K Street, Oxnard, California.
- TRUSTEES PRESENT:** Socorro López Hanson, President
Dick Jáquez, Vice President
Wayne Edmonds, Clerk
John Alamillo, Member
Steve W. Stocks, Member
- ADMINISTRATION PRESENT:** Gabe Soumakian, Ed.D., Superintendent
William E. Dabbs, Jr., Assistant Superintendent-Educational Services
Rocky Valles, Jr., Ed.D., Assistant Superintendent-Human Resources
Randy Winton, Assistant Superintendent-Business Services
Nancy R. Serros, Executive Assistant
- STUDENT REPRESENTATIVE:** Daniel Galang
- TRANSLATORS PRESENT:** Lourdes Gonzales Campbell and Alba Holleman.
- GUESTS PRESENT:** Puneet Sharma, Ken Goeken, Robert Greaves, and other interested persons.
- 2. PLEDGE OF ALLEGIANCE:** Trustee John Alamillo led the Pledge of Allegiance.
- 3. ADOPTION OF AGENDA:** Trustee Alamillo moved to adopt the agenda as submitted, seconded by Trustee Stocks; motion carried unanimously.
- 4. ADOPTION OF MINUTES:**
- 4-A June 8, 2011, Regular Board Meeting Trustee Alamillo moved to adopt the minutes of June 8, 2011, Regular Board meeting as submitted, seconded by Trustee Edmonds; motion carried unanimously.
- 4-B August 24, 2011, Special Board Meeting Trustee Alamillo moved to adopt the minutes of August 24, 2011, Special Board meeting as submitted, seconded by Trustee Jáquez; motion carried unanimously.
- 4-C September 10, 2011, Special Board Meeting Trustee Alamillo moved to adopt the minutes of September 10, 2011, Special Board meeting as submitted, seconded by Trustee Edmonds; motion carried unanimously.
- 5. PUBLIC COMMENT ON CLOSED SESSION ITEMS:** There were no public comments.
- 6. CLOSED SESSION:** At 5:35 p.m., the Board adjourned to Closed Session to discuss confidential material relating to the following items.
- 6-A Student Personnel [Education Code §35146, 48912, 48919]
- 6-B Public Employee Discipline/Dismissal/Release/Appointment [Government Code Section 54957(b)(1)]

Oxnard Union High School District
Oxnard, California

MINUTES FOR THE REGULAR BOARD MEETING
September 28, 2011

6. **CLOSED SESSION – Continued**
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- 6-C Pursuant to Government Code Section 54956.9(c) To Confer With Legal Counsel Regarding Potential Initiation of Litigation
- 6-D Public Employee Performance Evaluation [Government Code Section 54957(b)(1)] Superintendent
7. **RECONVENE IN PUBLIC/REPORT OF CLOSED SESSION ACTION:** The Board reconvened at 6:30 p.m. President López Hanson announced that during closed session, Item 6-B, the Board of Trustees of the Oxnard Union High School District approved to ratify the acceptance of the delayed resignation of certificated employee number 1672 and a related settlement agreement dated August 17, 2011. The motion was made by Trustee Alamillo, seconded by Trustee Stocks, and was approved by a vote of 5:0.
8. **AUDIENCE TO ADDRESS THE BOARD OF TRUSTEES:** There were no public comments.
9. **SUPERINTENDENT'S REPORTS:**
- 9-A Regular Report: Daniel Galang, Student Representative to the Board of Trustees, reported on activities throughout the district. Several schools are preparing for *Homecoming*. ACHS held an API rally and a student leadership conference; CIHS students participated in a dance contest, *Spirit Week* and *Renaissance Rally*; FHS students and staff competed in athletic games during lunch; HHS students dressed up for *Spirit Week*, held freshmen elections, and *Back-to-School Night*; PHS presented an *Anti-Bullying* program for girls, a *Glow Dance*, and freshmen elections; OHS held a fund-raiser for an injured football player; and RMHS students held a very successful *Glow Dance* and *Rally*.
- 9-B Board Introduction: *District New Hires – Administrative Staff* Dr. Rocky Valles, Assistant Superintendent-Educational Services introduced administrative staff new to the District. Assistant Principals from RMHS, Mark Capritto and Brian Collins. On behalf of the Board, President López Hanson congratulated new employees and welcomed them to the District.
- 9-C Board Recognition: *Adolfo Camarillo High School Star Cup Award* Mr. William Dabbs, Assistant Superintendent-Educational Services was proud to announce that Adolfo Camarillo High School was this year's recipient of the *Ventura County Star Cup Award*. Darla Rice, Assistant Principal, accepted the *Award* on behalf of the school.
- 9-D Board Recognition: *Hueneme High School Fitness Center Award* Mr. Dabbs announced that Hueneme High School was the recipient of the Governor's Challenge Physical Fitness Award. For their efforts, Hueneme High School will receive a \$100,000 Fitness Center. Principal Oscar Hernandez was proud to introduce Physical Education teacher Teresa Scarpace. Mr. Hernandez stated Ms. Scarpace dedicated her time and hard work to bring the Viking staff and students together to make it possible to achieve this great accomplishment. Hueneme High School was one of over

Oxnard Union High School District
Oxnard, California

MINUTES FOR THE REGULAR BOARD MEETING
September 28, 2011

9. SUPERINTENDENT'S REPORTS – Continued:

9-D 2,000 schools across the state that participated in the 2011 Governor's Challenge, a contest that encouraged more than millions of Californians to engage in physical activity 30-60 minutes a day, at least 3 days a week for 4 weeks in the previous school year. Ms. Scarpace reported that more than 2,070 students from Hueneme High signed up and completed the Governor's Challenge last year, recording a remarkable 76,121 Active Days.

9-E Board Report: *California Interscholastic Federation (CIF)* Via a PowerPoint presentation, Mr. Dabbs reported on the California Interscholastic Federated Council, which has complete control of all State championships in high school athletics. He described how for purposes of administration California is divided into 10 sections; he reported on the primary responsibilities and regulations of CIF, and stated there are "six pillars of character" emphasized by CIF and three of the District's schools have been recognized as "schools of character", ACHS, OHS, and PHS. Mr. Dabbs discussed the protocol followed for a student-athlete who is suspected of sustaining a concussion or head injury during practice or a game, and closed by reviewing significant changes to the *2011-12 Blue Book*.

9-F Board Update: Gabe Soumakian, Superintendent reported on the following:

- The concept of establishing an Educational Foundation and Business Partnership with business community members is under development.
- The development of the District's core values and goals will be presented at a special student session.
- Implementation of the Internship Program gets underway this Friday.
- The attendance rate compared to last year has gone up at four of the District's schools.
- The Oxnard High School Culinary Arts project has been completed.
- Several solar projects are at full speed.
- Staff participated in a training session to improve student achievement scores. The training was facilitated by Dennis Parker.

10. CONSENT CALENDAR: Trustee Alamillo moved to approve the Consent Calendar Items as amended, Consent Item 10-M was pulled, seconded by Trustee Stocks; motion carried unanimously. *Items were then considered in the order in which they appear in these minutes.*

10-A Approval of Non-Public School Placement That the non-public school placement at Heritage School as of August 22, 2011, for student case number twelve, 11/12, Student ID #153478, according to the recommendation of the student's IEP Team and Director of Special Education be approved, as presented.

Approval of Non-Public School Placement That the non-public school placement at Cal West Learning Center as of August 23, 2011, and up until a transition IEP meeting is held prior to the end of the first quarter for student case number thirteen, 11/12, Student ID #153606, according to the recommendation of the student's IEP Team and Director of Special Education be approved, as presented.

Oxnard Union High School District
Oxnard, California

MINUTES FOR THE REGULAR BOARD MEETING

September 28, 2011

10. CONSENT CALENDAR -Continued:

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| Approval of Non-Public School Placement | That the non-public school placement at Heritage School as of June 13, 2011, for student case number fourteen, 11/12, Student ID #147985, according to the recommendation of the student's IEP Team and Director of Special Education be approved, as presented. |
| 10-B Approval of Stipulated Student Expulsion | That student number 149586 be expelled from the Oxnard Union High School District from August 30, 2011 through June 8, 2012, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed. |
| 10-C Approval of Student Readmission from Expulsion | That the following students be reinstated to the Oxnard Union High School District with placement recommendation, as presented.
<ol style="list-style-type: none">1. Student 9th grader, Oxnard High School2. Student #143470, District ISP3. Student #132243, Channel Islands High School4. |
| 10-D Denial of Student Readmission from Expulsion | That the following students be denied readmission to the Oxnard Union High School District with placement recommendation, as presented.
<ol style="list-style-type: none">1. Student 9th grader, Gateway (one more semester)2. Student #144330, Gateway (one more semester)3. Student #136895, Gateway (one more semester) |
| 10-E Waiver of CAHSEE Requirement for the Oxnard Union High School District Students with Disabilities | It is the recommendation of the district administration that the Board of Trustees approve waiver of the California High School Exit Exam (CAHSEE) for students with disabilities who take the CAHSEE using modifications and receive the equivalent of a passing score, as presented. |
| 10-F Approval of Certificated and Classified Personnel | That the Consent Calendar for Certificated and Classified Personnel be approved, as presented. |
| 10-G Approval of Designation of Ventura County Schools Self-Funding Authority (VCSSFA) Representative and Alternate Representative | It is the recommendation of district administration that Steven Gama be designated as Representative and Gabe Soumakian as Alternate Representative to the Ventura County Schools Self-Funding Authority Board, as presented. |
| 10-H Approval of Agreement between Oxnard Union High School District/Oxnard High School and Six Flags Magic Mountain for Grad Night 2012 | It is the recommendation of district administration that Board of Trustees approve the agreement between Oxnard Union High School District/Oxnard High School and Six Flags Magic Mountain for Grad Night 2012, as presented. |
| 10-I Approval of the Proposal from RBF Consulting for the Survey and Mapping Services for the Aquatics Complex Project at Adolfo Camarillo High School | It is the recommendation of district administration that Board of Trustees approve the proposal from RBF Consulting for the survey and mapping services and updated site plan for the Aquatics Complex Project at Adolfo Camarillo High School, in the amount of \$5,200.00 plus any reimbursable and unforeseen costs, as presented. |

Oxnard Union High School District

Oxnard, California

MINUTES FOR THE REGULAR BOARD MEETING September 28, 2011

10. CONSENT CALENDAR -Continued:

- 10-J Approval of the Proposal from RBF Consulting for the Survey and Mapping Services for the Aquatics Complex Project at Hueneme High School It is the recommendation of district administration that Board of Trustees approve the proposal from RBF Consulting for the survey and mapping services and updated site plan for the Aquatics Complex Project at Hueneme High School, in the amount of \$4,900.00 plus any reimbursable and unforeseen costs, as presented.
- 10-K Approval of Notice of Completion of the Kiln Relocation Project at Rio Mesa High School by H and S Contractors It is the recommendation of district administration that Board of Trustees approve the Notice of Completion of the Kiln Relocation Project at Rio Mesa High School by H and S Contractors, P.O. Box 2293, Camarillo, CA 93011, as presented.
- 10-L Approval of Agreement between Oxnard Union High School District and U. S. Department of the Interior National Park Service Channel Islands National Park It is the recommendation of district administration that Board of Trustees approve the agreement between Oxnard Union High School District and U. S. Department of the Interior National Park Service Channel Islands National Park, as presented.
- 10-M ~~Approval of Notice of Completion of the CTE Culinary Arts Project at Oxnard High School by GRD Construction~~ It is the recommendation of district administration that Board of Trustees approve the Notice of Completion of the CTE Culinary Arts Project at Oxnard High School by GRD Construction, 2340 Palma Dr., Ventura, CA 93003, as presented.
- This item was pulled.*
- 10-N Approval of Memorandum of Understanding between Oxnard Union High School District/Oxnard Adult School and El Centrito Family Learning Centers It is the recommendation of district administration that Board of Trustees approve Memorandum of Understanding between Oxnard Adult School and el Centrito Family Learning Centers, as presented.
- 10-O Approval of Agreement between Oxnard Union High School District and California Eminent Domain Law Group/A.J. Hazarabedian It is the recommendation of the district administration that the Board of Trustees approve the agreement between Oxnard Union High School District and California Eminent Domain Law Group/A.J. Hazarabedian, as presented.
- 10-P Approval of Agreement between Oxnard Union High School District and Blackboard Connect Inc. for Attendance Notification, Emergency Notifications, and Community Outreach It is the recommendation of district administration that Board of Trustees approve agreement between Oxnard Union High School District and Blackboard Connect Inc., as presented.
- 10-Q Approval of Renewal of Agreement between Oxnard Union High School District and enVision Consulting Group, Inc. for School Accountability Report Card Services It is the recommendation of district administration that Board of Trustees approve the renewal of agreement between Oxnard Union High School District and enVision Consulting Group, Inc., as presented.

Oxnard Union High School District
Oxnard, California

MINUTES FOR THE REGULAR BOARD MEETING
September 28, 2011

10. CONSENT CALENDAR -Continued:

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| 10-R | Approval of Purchase Orders and Direct Pays, September 15 through 28, 2011 | That Purchase Orders totaling \$1,078.08 and Direct Pays totaling \$593.58 for the reporting period September 15 through September 28, 2011, be approved, as presented. |
| 10-S | Approval of Donations, September 15 through 28, 2011 | It is the recommendation of district administration that Board of Trustees approve the Donations Report for the reporting period September 15 through September 28, 2011, as presented. |
| 10-T | Approval of Memorandum of Agreement between DRAGG/Oxnard Police Department and Oxnard Union High School District | It is the recommendation of district administration that Board of Trustees approve the memorandum agreement between DRAGG/Oxnard Police Department and Oxnard Union High School District, as presented. |

11. ACTION ITEMS:

It is the recommendation of district administration that Board of Trustees approve the Action Items, as listed below.

11-A CONSIDERATION OF APPROVAL OF OUT OF STATE/OUT OF COUNTRY FIELD TRIP REQUESTS

Trustee Alamillo moved to approve the Out of State/Out of Country Field Trip Requests, seconded by Trustee Edmonds; motion carried unanimously.

- Camarillo High School Wrestling to Regional Tournament in Las Vegas, NV, December 15 through 18, 2011
- Camarillo High School Model UN to UNESCO, Paris, France, December 5 through 10, 2011

12. BOARD MEMBERS' REPORTS AND COMMUNICATIONS:

Trustees discussed cancellation of the November 30 Board Meeting due to a conflict with the CSBA Conference scheduled at the same time; the scheduling of a Special Board Meeting to complete the District/Board Goals and Priorities. On consensus of the Board, the November 30 Board Meeting was cancelled and the Special Board Study Session will be held on October 12, 2011, 4 p.m. in the District Office Conference Center.

Trustee Alamillo reported he has been researching turf vs. fake grass and is still not convinced fake grass is the right way to go; he expressed concerns with the conditions of the schools' athletic fields and suggested perhaps increasing the number of maintenance employees to improve the conditions of the fields. He requested information on the money used from Measure H Bonds.

Trustee Jáquez reported he attended several Back-to-School events, he requested an update on the Energy Conservation Program, and announced that in October the Interventions Committee would be presenting a report to the Board of their findings.

Trustee Stocks reported he attended Oxnard High's Back-to-School night and it was standing room only; he visited Channel Islands High School and reported the grounds looked great.

Oxnard Union High School District
Oxnard, California

MINUTES FOR THE REGULAR BOARD MEETING
September 28, 2011

12. BOARD MEMBERS' REPORTS AND COMMUNICATIONS - Continued:

Trustee Edmonds reported he attended four Back-to-School nights and was delighted with the parent participation; he visited Pacifica High School and congratulated the school on their all-girls' assembly focusing on bullying.

President López Hanson agreed whole-heartedly that bullying is very wrong, very pervasive, and when reported, retaliation is not to be tolerated.

13. ITEMS FOR FUTURE CONSIDERATION:

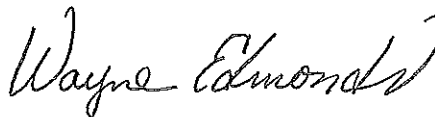
- Approval of Additional 2011 Graduates (CAHSEE) October 12
- Approval to Establish a New Community Day School October 12
- Approval to Establish a New Independent Study School, ISP October 12
- Board Recognition: Employees of the Year November 9
- Approval of Proposition 39 Financial and Performance Audit November 30
- Approval of Annual and Five-Year Report December 14
- Approval of Authorization of Signatures December 14
- Approval of First Interim Report December 14
- Approval of Audit Report December 14

14. FUTURE MEETINGS:

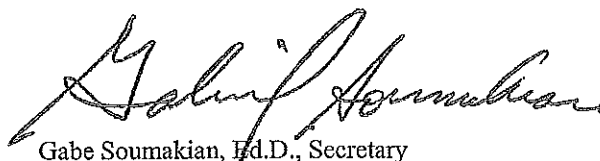
October 12 & 26
November 9
December 14 – Annual Organizational Meeting

15. ADJOURNMENT: There being no further items of business on the agenda, President López Hanson adjourned the meeting at 7:42 pm.

BOARD OF TRUSTEES



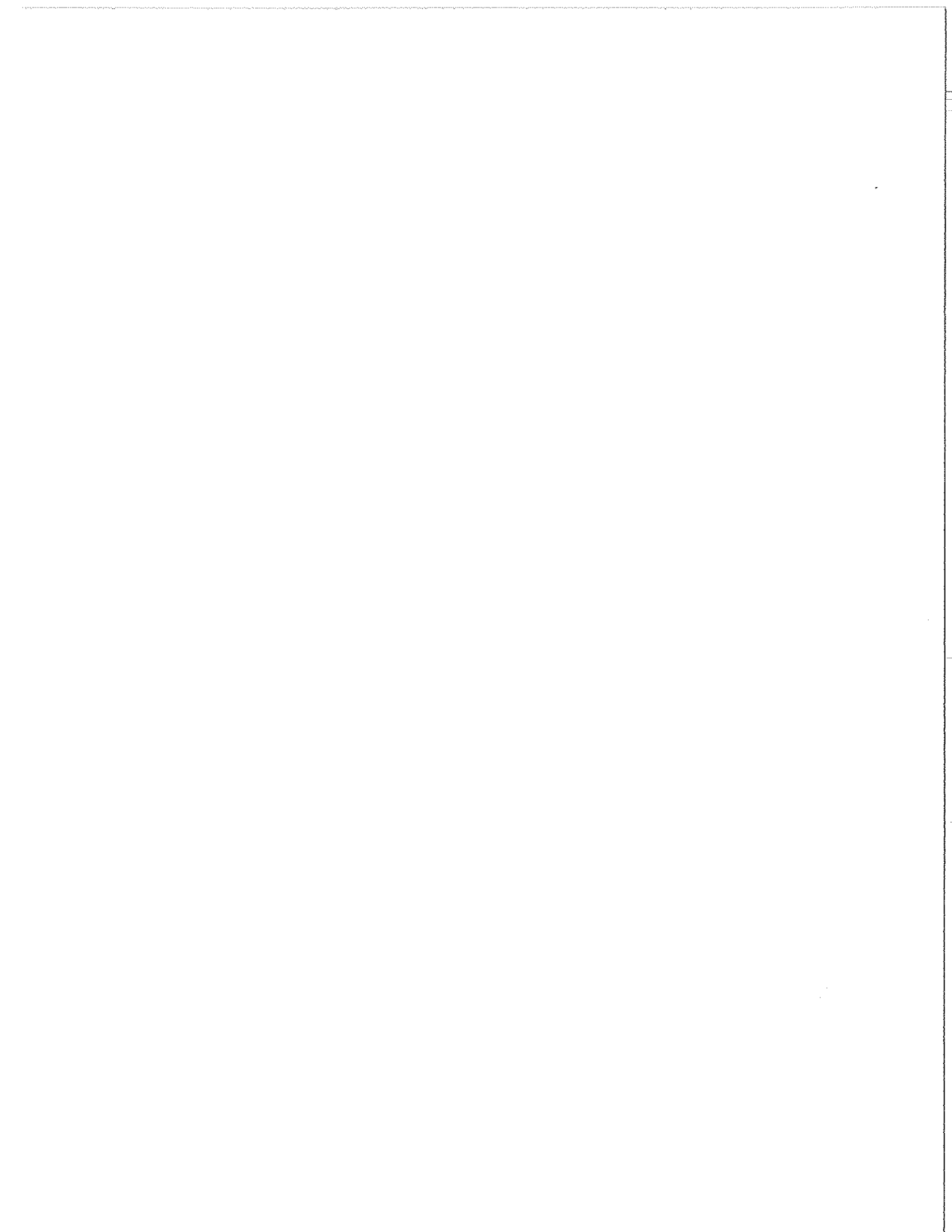
Wayne Edmonds, Clerk



Gabe Soumakian, Ed.D., Secretary

Approved as read
(or approved as corrected)
November 9, 2011

ns: 10/30/11





HUMAN RESOURCES
CONSENT CALENDAR
FOR THE BOARD MEETING OF SEPTEMBER 28, 2011

CERTIFICATED HUMAN RESOURCES

Temporary Employment

(Contingent upon appropriate credential, D.O.J. clearance, enrollment, and full funding from the California Department of Education)

- Kimberly Armstrong, Math teacher, part-time [.8 FTE], effective 09/29/11-01/26/12 [OHS]
- Michael Emard, Social Science teacher, effective 09/16/11-01/26/12 [ACHS]
- Monica Mirras, Math teacher, part-time [.6 FTE], effective 09/26/11-01/26/12 [CIHS]
- William Trude, Math teacher, effective 09/23/11-01/26/12 [HHS]
- Helen Yap, Science teacher, effective 09/26/11-01/26/12 [OHS]

Temporary Reemployment

- Dusty Lovejoy, Health/Consumer & Family Science teacher, part-time [.4 FTE], effective, 09/20/11-01/26/12 [HHS]

Reclassification

- Earl Carter, from SPED teacher to SPED Resource teacher, effective 10/22/11 [DO]

Return to Certificated Manager Scheduled Work Year, 2011-2012 School Year

- Phyllis Throckmorton, Director-Career & Technical Education, from 206 days to 216 days [DO]

Request for Leave of Absence Without Pay

- Derrick Timmons, English teacher, effective, 02/01/12-08/01/12 [RMHS]

Consideration to Authorize Teaching Assignment by Board Authorization

That the following individual(s) – having completed 9 units of upper division or 18 total semester units of appropriate coursework – be approved to teach in the designated subject, pursuant to Education Code §44263.

<u>Site</u>	<u>Name</u>		<u>Assignment</u>	<u>Units</u>
ACHS	Cline, Scott	4333	Math	18 sem units
ACHS	Duran, Jesus	6885	FL: Spanish	20 sem units
ACHS	Law, Donald	9265	FL: Spanish	20 sem units
ACHS	Maygren, Donna	5508	Social Science	20 sem units
ACHS	Nelson, Jeanne	8925	Social Science	18 sem units
ACHS	Sadowsky, Allan	9020	Math	18 sem units
CIHS	Blumenthal, Sean	1165	Ind & Tech (video production)	20 sem units
CIHS	Carabajal, Leticia	3165	Social Science	20 sem units
CIHS	Collins, Michael	6619	English, Math	24 sem units, 20 sem units
CIHS	Gillian, Chris	1035	Math	18 sem units
CIHS	Lara, Manuel	3167	Math	20 sem units
CIHS	Lucas, Dan	0253	Science: Chemistry	20 sem Units (10 Chemistry)
CIHS	Lujan-Ferkel, Theresa	9596	English	20 sem units
CIHS	Magallanes, Griselda	6749	Math	18 sem units
CIHS	Martinez, Raoul	0411	Physical Science	20 sem units
CIHS	Matthews, Paul	7706	Science: Biological Science	9 upper div units
CIHS	Norberg, Deborah	5794	Art	20 sem units
CIHS	Prum, Phyra	7367	English	9 upper div units
CIHS	S'Gro, Thomas	4779	Geo Science	30 sem units
CIHS	Sajor, Mylingh	4507	FL: French	18 sem units
CIHS	Vargas, Alfonso	4431	Math	18 sem units

CIHS	Zielsdorf, Brett	3131	Physical Education	18 sem units
HHS	Briggs, Danika	3971	FL: French	20 sem units
HHS	Buen, Holiday	5804	English	18 sem units
HHS	Cowart, Dorene	7140	Health	18 sem units
HHS	Kadin, Robert	2438	Math	12 upper div units
HHS	King, Dennis	9455	Health	9 upper div units
OHS	Lasher, Danielle	5626	Social Science	20 sem units
OHS	Lobo, Maria	1540	FL: Spanish	18 sem units
OHS	Nichols, Jaimene	2825	English	20 sem units
PHS	Balden, Jon	8060	Social Science	20 sem units
PHS	Bemis, Myra	9570	Math	20 upper division units
PHS	Cuesta, Mercedes	7576	Biology	20 sem units
PHS	Dandy, Susan	1445	English	20 sem units
PHS	Fargo, Mark	1584	Social Science	47 sem units
PHS	King, Deborah	7074	Physical Education	20 sem units
PHS	Kohnle Indendi, Shelly	1942	Art	18 sem units
PHS	Rea Jr., Donnie	9855	Math	18 sem units
PHS	Simpson, Carly	1491	Physical Education	20 sem units
PHS	White, Jocelyn	1505	Chemistry	18 sem units
PHS	Winter, Diane	5150	Science: Chemistry	19 sem units
RMHS	Fitzgerald, Tom	4763	Physical Science	20 sem units
RMHS	Gutierrez, Miguel	2971	Math	20 sem units
RMHS	Keller, Diane	8589	Math	18 sem units
RMHS	Ma, Kimberly	0403	Social Science	20 sem units
RMHS	Madl, Allison	4155	Foreign Language: Spanish	18 sem units
RMHS	Wood-Newberry, Lorraine	1581	Physical Science	20 sem units

CLASSIFIED HUMAN RESOURCES

Employment

(Contingent upon fingerprint clearance through the Department of Justice)
 Christopher Bush, Paraeducator IV, effective 10/10/11 [CIHS]
 Juan Durazo, Campus Supervisor, effective 10/10/11 [PHS]
 Genevieve Flores, Paraeducator IV, effective 10/10/11 [CIHS]
 Dalia Lopez-Rivera, Clerical Assistant II – IT, effective 10/10/11 [DO]
 Charles Merricks, Paraeducator IV, effective 10/10/11 [TBA]
 Timothy Seward, Campus Supervisor, effective 10/10/11 [PHS]
 Brandy Tepezano, Paraeducator IV, effective 10/10/11 [CIHS]

Reclassification

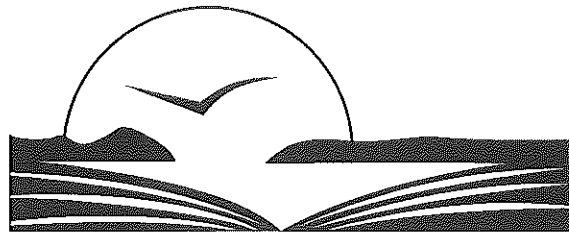
Angela Aparicio, from Paraeducator I to Paraeducator IV, effective 10/10/11 [HHS]
 Emilio Garcia from Custodian to Grounds Maintenance Worker, effective 10/03/11 [OHS]
 Derrick McElliot, from Campus Supervisor to Paraeducator IV, effective 10/10/11 [CIHS]
 Rodrigo Saldivar from Custodian to Grounds Maintenance Worker, effective 10/03/11 [HHS]
 Ann Sveiven from Clerical Assistant II–Receptionist to Guidance Technician, effective 09/26/11 [ACHS]

Resignation

Gabriella Torres, Attendance Advisor, effective 08/30/11 [OHS]

Job Abandonment

Resolution Number 11-76, effective 09/28/11
 Resolution Number 11-77, effective 09/28/11



Oxnard Union High School District

JOB ABANDONMENT CLASSIFIED PERSONNEL

Regular Meeting of the Board of Trustees

September 28, 2011

It is the recommendation of District Administration that the following probationary classified employee be released from employment:

Resolution No.	Social Security No.	Effective Date
11-76	XXX-XX-2622	September 28, 2011
11-77	XXX-XX-4708	September 28, 2011