

# Oxnard Union High School District

## *Oxnard, California*

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### MINUTES FOR THE REGULAR BOARD MEETING

August 24, 2011

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| <b>1. CALL TO ORDER:</b>  | The regular meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President López Hanson at 5:30 p.m., August 24, 2011, in the District Office Board Room, 220 South K Street, Oxnard, California.   |
| <b>TRUSTEES PRESENT:</b>  | Socorro López Hanson, President<br>Dick Jáquez, Vice President<br>Wayne Edmonds, Clerk<br>John Alamillo, Member<br>Steve W. Stocks, Member  |
| <b>ADMINISTRATION PRESENT:</b>  | Gabe Soumakian, Ed.D., Superintendent<br>William E. Dabbs, Jr., Assistant Superintendent-Educational Services<br>Rocky Valles, Jr., Ed.D., Assistant Superintendent-Human Resources<br>Randy Winton, Assistant Superintendent-Business Services<br>Nancy R. Serros, Executive Assistant                 |
| <b>STUDENT REPRESENTATIVE<br/>TO THE BOARD OF<br/>TRUSTEES PRESENT:</b> | Daniel Galang   |
| <b>TRANSLATORS PRESENT:</b>   | Lourdes Gonzales Campbell and Alba Holleman.  |
| <b>GUESTS PRESENT:</b>  | Judy Perkins, Wes Davis, Josh Chancer, Tim Gallagher, Anna Bevans, Richard Hanson, Gary Davis, Patti Lerner, Ken Goeken, Sol Chooljian, Richard Busse, Larry Davis, Bob Rust, Jennifer Zavoiko, Judy Perkins, Puneet Sharma, Janet Lindgren, Laura McAvoy, Tod Deardorff, and other interested persons. |
| <b>2. PLEDGE OF ALLEGIANCE:</b>   | Trustee Steve W. Stocks led the Pledge of Allegiance.   |
| <b>3. ADOPTION OF AGENDA:</b>   | Trustee Alamillo moved to adopt the agenda as submitted, seconded by Trustee Edmonds; motion carried unanimously.   |
| <b>4. ADOPTION OF MINUTES:</b>  |   |
| 4-A July 13, 2011, Regular Board Meeting                                | Trustee Alamillo moved to adopt the minutes of July 13, 2011, Regular Board meeting, with a noted correction, seconded by Trustee Stocks; motion carried unanimously.   |
| 4-B July 23, 2011, Special Board Meeting                                | Trustee Alamillo moved to adopt the minutes of July 23, 2011, Special Board meeting, with a noted correction, seconded by Trustee Edmonds; motion carried unanimously.  |
| 4-C July 27, 2011, Regular Board Meeting                                | Trustee Alamillo moved to adopt the minutes of July 27, 2011, Regular Board meeting, with noted correction, seconded by Trustee Edmonds; motion carried unanimously.  |
| 4-D August 3, 2011, Special Board Meeting                               | Trustee Alamillo moved to adopt the minutes of August 3, 2011, Special Board meeting as submitted, seconded by Trustee Edmonds; motion carried unanimously.   |

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**4. ADOPTION OF MINUTES - Continued:**

4-E August 10, 2011, Special Board Meeting

Trustee Stocks moved to adopt the minutes of August 10, 2011, Special Board meeting as submitted, seconded by Trustee Alamillo; motion carried unanimously.

Trustee Stocks read the following statement: *"I would like to state for the record, that like my colleagues, I would have voted to approve the contract for the Superintendent at the Special Board meeting of August 10, 2011. However, I was out of town and due to technical difficulties with the teleconferencing system, I was not able to participate in the voting. I would like this information to be entered into the official minutes of tonight's meeting."*

**5. PUBLIC COMMENT ON  
CLOSED SESSION ITEMS:**

There were no public comments.

Dr. Soumakian thanked the Board for the opportunity to serve as Superintendent of the Oxnard Union High School District. Dr. Soumakian introduced his wife, and stated he looks forward to working with the Oxnard community and making his transition to the city of Oxnard.

**6. CLOSED SESSION:**

At 5:39 p.m., the Board adjourned to Closed Session to discuss confidential material relating to the following items:

6-A Student Personnel [Education Code §35146, 48912, 48919]

6-B Pursuant to Government Code Section 54956.9(c) to confer with legal counsel regarding potential initiation of litigation:

One case.

6-C Conference with Legal Counsel – Anticipated Litigation [Government Code Section 54956.9(b)]

One case.

6-D Public Employee Discipline/Dismissal/Release/Appointment [Government Code Section 54957(b)(1)]

One case – Certificated unit.

**7. RECONVENE IN  
PUBLIC/REPORT OF CLOSED  
SESSION ACTION:**

The Board reconvened at 6:30 p.m. President López Hanson announced that no action was taken during closed session.

**8. AUDIENCE TO ADDRESS THE  
BOARD OF TRUSTEES:**

The Bond Oversight Committee Chairperson presented an update on the most recent meeting and requested information on the 2008 bonds to check for compliance with Bond language. The Chairperson reported the next Bond Committee is scheduled for October 3. A member of the Bond Oversight Committee presented a letter to the Board of Trustees in reference to Annual Independent Performance and Financial Audit of the Measure H Bond Funds per

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8. **AUDIENCE COMMENTS – Continued:**
- Proposition 39 Requirements/Article XIII A of the California Constitution. As noted in these minutes, the letter will be on file for review.
- A student from ACE Charter school addressed the Board to provide an update on the Youth Justice League and CAUSE meetings. The student stated that ACE students are looking forward to receiving the meals prepared by Sodexo and if the students are not satisfied with the meals, Trustees will be informed.
- A student from Hueneme High School provided an update on the food served at the school. The student stated the school promised to have a better salad bar and that changes to the menu would occur within the next six weeks; if the changes do not occur, Trustees will be informed.
- A member of the Education Specifications Committee provided the Board an update on the last meeting and reported the Committee is close to finalizing a recommendation to present to Trustees.
- President López Hanson welcomed the new Superintendent, Dr. Gabe Soumakian to the District, and she extended a thank you to Dr. Gary Davis for his work as the Consultant to the Board and Interim Superintendent. Dr. Davis stated it was his pleasure to be able to come back and serve in the capacity that he did and stated this is an exciting time for the Oxnard Union High School District.
9. **SUPERINTENDENT'S REPORTS:**
- Dr. Soumakian stated it gave him great pleasure to serve as Superintendent of the Oxnard Union High School District and thanked Dr. Davis for assisting him during the transition. Dr. Soumakian reported that during the last two weeks he has met with counselors, assistant principals, principals, and visited every school to share his vision for the district.
- 9-A Board Report: *Opening of New School Year*
- Dr. Soumakian stated he plans to focus on the needs of the students and is looking forward to the opening of school on Tuesday, August 30. He plans on visiting every single campus to share his vision; the vision of the District and the Board. He stated it is his vision to put *Students first: Every day, Every school, Every classroom.*
- 9-B Progress Report: *Camarillo Education Concepts Committee*
- Mr. William Dabbs, Assistant Superintendent-Educational Services introduced Richard Busse, a member of the Ad-Hoc Committee. Via a PowerPoint presentation, Mr. Busse, Sol Chooljian, Kamala Nahas, Richard Wagner, and Bill Little provided a progress report on the educational concepts for a comprehensive/academy high school at the Bell Ranch property; they reviewed the steps taken to acquire the property and the role and the make-up of the Committee. The Committee had several meetings where there were open discussions and guest presenters. The Committee is proposing the facility initially house 500-700 students, that the facility be expandable, that the facility include a performing arts center, and the Committee is recommending a comprehensive/academy school for Camarillo and Somis with lottery for unused capacity. The Committee's proposed academic emphasis is in the area of Arts, Media, and Entertainment; Engineering and Design; and Biomedical Technology and Services. A final recommendation from the Committee will be presented at a future meeting of the Board of Trustees. As noted in these minutes, a full report is available for review.

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**9. SUPERINTENDENT'S REPORTS - Continued:**

**9-C Board Presentation: *Architect Finalist***

Mr. Randy Winton, Assistant Superintendent-Business Services described the protocol architects would follow for the presentations to Trustees and he reported the RFPs are available on the district's website for review by the public. Ms. Deanna Rantz, Director of Purchasing provided information on the process followed by the District for request for qualifications/proposals for Architectural Services for the Academy and Performing Arts Center on the District's 77 Acre Bell Ranch Property – Project #9 (10-11). Ms. Rantz stated the three firms selected for tonight's presentation were HMC, NTD, and Steinberg Architects. As noted in these minutes, full reports are available for review.

HMC Team was represented by Chris Taylor, Principal in Charge; Gary Gidcumb, Senior Project Manager; Kate Diamond, Design Principal; Tom Cavanagh, Funding Expert; and Ariane Lehw, Community Engagement Specialist.

**RECESS/RECONVENE:**

The Board adjourned for a recess at 7:45 and reconvened at 8 p.m.

NTD Team was represented by Jay Tittle, Principal in Charge; Sharon Bole, Client Relations; LuEllen Benjamins, Project Architect; and Jens Lerback, RA Project Designer.

Steinberg Architects Team was represented by David Hart, Juan Minaya, and Howard Dobbins.

The Board requested more information regarding prices and directed staff to bring the selection of Architect to the next Board meeting.

**9-D Board Update: *New Oxnard-area High School Property***

Via a PowerPoint presentation, Mr. Winton provided information on the top five Oxnard area school sites – Cooluris, Maulhardt, Donlon, Marathon, and CI North. He stated the Marathon property was selected as the preferred site for a new Oxnard area high school on October 13, 2010. While performing due diligence on the property, the Board received a 2001 Natural Gas Pipeline Risk Analysis for a natural gas pipeline on Rice Road that affects three of the selected properties: The Marathon, CI North, and the Donlon. At this time, Mr. Winton stated, staff is requesting direction from the Board on how to proceed with the selection of property for the new Oxnard area high school.

**11-B APPROVAL OF NEW OXNARD-AREA HIGH SCHOOL PROPERTY**

A motion for the purpose of discussion for the Cooluris property was made by Trustee Edmonds, second by Trustee Stock.

**PUBLIC SPEAKER:**

Laura McAvoy, attorney representing the Cooluris family, stated that District staff did indicate to the Board that the family is opposed to the taking of the property; I am here to repeat that fact to you.

Having heard a motion and a second for approval of the Cooluris property President López Hanson requested a roll call vote: Trustee Stocks, aye; Trustee Edmonds, aye; President López Hanson, aye; Trustee Jáquez, aye; and Trustee Alamillo, aye. Vote to approve Cooluris Property for new Oxnard high school was approved 5:0.

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#### 9. SUPERINTENDENT'S REPORTS - Continued:

- 9-E Board Input: *Board/District Goals and Priorities for 2011-2012* Dr. Soumakian reported a Board Retreat is planned to discuss the Board/District Goals and Priorities. He is recommending the district improve articulation with partner schools, provide intensive intervention support to students, update the school information system for students, and stressed the important of identifying the core values and aligning them with the Board's goals. He stated once the core values are identified and the Board goals are aligned in the areas of instruction, human resources, and business, the District will have a Blueprint for Greatness to ensure that all students achieve at high levels of success.
- 9-F Regular Report: *Student Representative to the Board of Trustees* Daniel Galang reported school starts on August 30; therefore, there were no student activity reports from the other schools. He stated Channel Islands is preparing for a Renaissance rally and freshman orientation is scheduled for August 25.

#### 10. CONSENT CALENDAR:

Trustee Alamillo moved to approve the Consent Calendar Items as amended, Consent Item 10-F was pulled for discussion, seconded by Trustee Edmonds; motion carried unanimously. *Items were then considered in the order in which they appear in these minutes.*

- 10-A Approval of Non-Public School Placement That Board of Trustees approve the non-public school placement at Casa Pacifica NPS as of July 5, 2011 for student number 143559, case number one, 11-12, according to the recommendation of the student's IEP Team and Director of Special Education.
- Approval of Non-Public School Placement That the Board of Trustees approve the non-public school placement at Camarillo Academy for Excellence NPS as of August 30, 2011 for student number 152834, case number two, 11-12, according to the recommendation of the student's IEP Team and Director of Special Education.
- Approval of Non-Public School Placement That the Board of Trustees approve the non-public school placement at Camarillo Academy for Excellence NPS as of August 30, 2011 for student number 152835, case number three, 11-12, according to the recommendation of the student's IEP Team and Director of Special Education.
- Approval of Non-Public School Placement That the Board of Trustees approve the non-public school placement at Devereux Arizona NPS as of August 8, 2011 for student number 152832, case number four, 11-12, according to the recommendation of the student's IEP Team and Director of Special Education.
- Approval of Non-Public School Placement That the Board of Trustees approve the non-public school placement at Casa Pacifica NPS as of June 23, 2011 for student number 152756, case number five, 11-12, according to the recommendation of the student's IEP Team and Director of Special Education.
- Approval of Non-Public School Placement That the Board of Trustees approve the non-public school placement at as of July 14, 2011 for student number 148163, case number six, 11-12, according to the recommendation of the student's IEP Team and Director of Special Education.

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**10. CONSENT CALENDAR – Continued:**

- 10-B Approval of Voluntary Expulsion That student number 146410 be expelled from the Oxnard Union High School District from June 3, 2011 through January 27, 2012, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.
- Approval of Voluntary Expulsion That student number 142832 be expelled from the Oxnard Union High School District from June 10, 2011 through January 31, 2012, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.
- Approval of Voluntary Expulsion That student number 143636 be expelled from the Oxnard Union High School District from May 31, 2011 through January 27, 2012, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.
- Approval of Voluntary Expulsion That student number 148371 be expelled from the Oxnard Union High School District from March 25, 2011 through January 27, 2012, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.
- Approval of Voluntary Expulsion That student number 147042 be expelled from the Oxnard Union High School District from June 9, 2011 through January 27, 2012, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.
- Approval of Voluntary Expulsion That student number 145435 be expelled from the Oxnard Union High School District from June 10, 2011 through January 27, 2012, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.
- 10-C Approval of Student Readmission from Expulsion That the following students be reinstated to the Oxnard Union High School District with placement recommendation:
1. Student #139567, Adolfo Camarillo High School
  2. Student #136310, Adolfo Camarillo High School
  3. Student #148696, Ventura Unified School District
  4. Student #136031, Channel Islands High School
  5. Student #137119, Channel Islands High School
  6. Student #135273, Frontier High School
  7. Student #135340, Frontier High School

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#### 10. CONSENT CALENDAR – Continued:

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| 10-J | Approval of Memorandum of Understanding with Santa Clara University   | It is the recommendation of district administration that Board of Trustees approve the Memorandum of Understanding between Oxnard Union High School District and Santa Clara University, as presented.   |
| 10-K | Approval of the Agreement between Oxnard Union High School District/Hueneme High School and Fred Pryor Seminars and Career Track                                    | It is the recommendation of district administration that Board of Trustees approve the Agreement between Oxnard Union High School District, Hueneme High School and Fred Pryor Seminars and Career Track, as presented.  |
| 10-L | Approval of Agreement with Herff-Jones for the Production of Hueneme High School's 2011/2012 Yearbook   | It is the recommendation of district administration that Board of Trustees approve Hueneme High School to enter into an agreement with Herff-Jones for the production of its 2011/2012 yearbook, as presented.   |
| 10-  | Approval of Agreement between Oxnard Union High School District and Coca-Cola   | It is the recommendation of district administration that Board of Trustees approve the Full Service beverage Agreement between Oxnard Union High School District and Coca-Cola for a term of five (5) years with the ability to terminate with written notice, as presented. |
| 10-N | Approval of Authorization of Signatures   | It is the recommendation of the district administration that the Board of Trustees approve the Certification of Authorized Signatures, as presented.   |
| 10-O | Approval of Agreement between Oxnard Union High School District and ARC Ventura County  | It is the recommendation of district administration that Board of Trustees approve the Agreement between Oxnard Union High School District/Adult School and ARC Ventura County, as presented.  |
| 10-P | Approval of Notice of Completion for the Exterior Basketball Project at Channel Islands High School by Hughes General Engineering.                                  | It is the recommendation of district administration that Board of Trustees approve the Notice of Completion for the Exterior Basketball project at Channels Islands High School by Hughes General Engineering Inc., P.O. Box 2293, Camarillo, CA 93011, as presented.        |
| 10-Q | Approval of Additional Costs for Construction Administration Submitted for C.T.E. Auto Shop Project at Channel Islands High School by Flewelling & Moody Architects | It is the recommendation of district administration that Board of Trustees consent to paying additional funds not to exceed \$13,000.00 to Flewelling & Moody Architects for additional administration of construction at the CTE Auto Shop project, as presented.           |
| 10-R | Consideration of Approval of the Proposal from Earth Systems Southern California for Inspection Services for Solar Voltaic Project at Rio Mesa High School          | It is the recommendation of district administration that Board of Trustees approve the proposal from Earth Systems Southern California for the inspection services of the Solar Array Project at Rio Mesa High School, in the amount of \$69,600.00, as presented.           |

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**10. CONSENT CALENDAR – Continued:**

8. Student #129640, District Independent Study
9. Student #130853, Frontier High School
10. Student #137728, District Independent Study
11. Incoming 9<sup>th</sup> grader, Hueneme High School
12. Student #136412, Oxnard High School
13. Incoming 9<sup>th</sup> grader, Oxnard High School
14. Student #137507, Oxnard High School
15. Student #142241, Oxnard High School
16. Student #135968, Pacifica High School
17. Student #134272, Frontier High School
18. Student #134731, Rio Mesa High School
19. Student #142888, Frontier High School
20. Student #139336, Rio Mesa High School
21. Student #143639, Frontier High School
22. Student #137967, District Independent Study

**10-D Denial of Student**

That the following students be denied readmission to the Oxnard Union High School District and placed at the schools specified:

1. Student #145170 - Gateway
2. Student #148042 - Gateway
3. Student #141696 - Gateway
4. Student #138307 - Gateway
5. Student #146750- Summer School Opportunities for Learning, reapply for admission to OUHSD 8/26/11
6. Student #137269- Gateway
7. Student #135978- Summer School Opportunities for Learning, reapply for admission to OUHSD at the end of August
8. Student# 131713- Opportunities for Learning or Gateway Fall 2011, then return
9. Student# 144547- Gateway
10. Student # 144071- Gateway
11. Student# 135557- Gateway

**10-E Approval of Certificated and Classified Personnel**

That the Consent Calendar for Certificated and Classified Personnel be approved, as presented. (See attached list of items.)

**10-F ~~Approval of Proposed Job Description Revisions~~**

Trustees discussed the requirements for assistant principal and requested the language be modified to three years of teaching or support position.

**10-G Approval of Summer School Graduates**

It is the recommendation of district administration that Board of Trustees approve the summer school graduates, as presented.

**10-H Approval of Parent Representative to Community Advisory Committee, Special Education**

It is the recommendation of district administration that Board of Trustees accept Patricia Gamboa-Puentes as the parent representative for the Community Advisory Committee, as presented.

**10-I Approval of Memorandum of Understanding with MESA Program**

It is the recommendation of district administration that Board of Trustees approve the Memorandum of Understanding between Oxnard Union High School District and MESA program, as presented.



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#### 10. CONSENT CALENDAR – Continued:

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| 10-S | Approval of the Proposal from Earth Systems Southern California for Inspection Services for Solar Voltaic Project at Oxnard High School   | It is the recommendation of district administration that Board of Trustees approve the proposal from Earth Systems Southern California for the inspection services of the Solar Array Project at Rio Mesa High School, in the amount of \$59,700.00, as presented.   |
| 10-T | Approval of Agreement between Oxnard Union High School District and Riverside Publishing for Edusoft Assessment Management System and Piloting the New Data Director System   | It is the recommendation of district administration that Board of Trustees approve the Agreement between Oxnard Union High School District and Riverside Publishing for Edusoft Assessment Management System and Piloting the New Data Director System, as presented.  |
| 10-U | Approval of Agreement between Oxnard Union High School District and Ventura County Jewish Family Service  | It is the recommendation of district administration that Board of Trustees approve the Agreement between Oxnard Union High School District and Ventura County Jewish Family Service, as presented.   |
| 10-V | Approval of Change Order #4 Submitted for Culinary Arts Project at Oxnard High School   | It is the recommendation of district administration that Board of Trustees ratify Change Order #4 to the contract #M721A-10/11 with GRD Construction, 2340 Palma Dr., Suite 200, Ventura, CA 93003, for the additional amount of \$13,793.99, bringing the new contract to \$1,206,959.04, as presented.         |
| 10-W | Consideration of Approval of First Amendment to Agreement of Memorandum of Understanding between Oxnard Union High School District/Adult School and The City of Oxnard Housing Authority for English as a Second Language (ESL) Classes | It is the recommendation of district administration that Board of Trustees approve the First Amendment to Agreement of Memorandum of Understanding between Oxnard Union High School District/Adult School and The City of Oxnard Housing Authority for English as a Second Language (ESL) Classes, as presented. |
| 10-X | Approval of Memorandum of Understanding between Oxnard Union High School District/Adult School and Oxnard School District for English as a Second Language (ESL) Classes  | It is the recommendation of district administration that Board of Trustees approve the memorandum of understanding between Oxnard Union High School District/Adult School and Oxnard School District for English as a Second Language (ESL) Classes, as presented.   |
| 10-Y | Approval of Agreement between Oxnard Union High School District/Adult School and Walgreen Co.   | It is the recommendation of district administration that Board of Trustees approve the Memorandum of Understanding between Oxnard Union High School/Adult School and Walgreen Co., as presented.   |
| 10-Z | Approval of Agreement between Oxnard Union High School District/Adult School and CVS Pharmacy, Inc.   | It is the recommendation of district administration that Board of Trustees approve the Agreement between Oxnard Union High School District/Adult School and CVS Pharmacy, Inc., as presented.  |

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**10. CONSENT CALENDAR – Continued:**

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| 10-AA | Approval of Agreement between Oxnard Union High School District/Oxnard High School and Music Memories & More for DJ Services                                     | It is the recommendation of district administration that Board of Trustees approve the Agreement between Oxnard Union High School District/Oxnard High School and Music Memories & More for DJ Services, as presented.  |
| 10-BB | Approval of Agreement between Oxnard Union High School District/Pacifica High School and Music Memories & More for DJ Services                                   | It is the recommendation of district administration that Board of Trustees approve the Agreement between Oxnard Union High School District/Pacifica High School and Music Memories & More for DJ Services, as presented.  |
| 10-CC | Approval of the Proposal from Earth Systems for the Engineering Geology & Geotechnical Engineering Services for the Pool Project at Hueneme High School          | It is the recommendation of district administration that Board of Trustees approve the proposal from Earth Systems for the Engineering Geology & Geotechnical Engineering Services for the Pool Project at Adolfo Camarillo High School in the amount of \$15,800.00, as presented. |
| 10-DD | Approval of Memorandum of Understanding between Oxnard Union High School District and Ventura County Office of Education   | It is the recommendation of district administration that Board of Trustees approve the Memorandum of Understanding between Oxnard Union High School District and the Ventura County Office of Education, as presented.  |
| 10-EE | Approval of the Proposal from Earth Systems for the Engineering Geology & Geotechnical Engineering Services for the Pool Project at Adolfo Camarillo High School | It is the recommendation of district administration that Board of Trustees approve the proposal from Earth Systems for the Engineering Geology & Geotechnical Engineering Services for the Pool Project at Adolfo Camarillo High School in the amount of \$25,000.00, as presented. |
| 10-FF | Approval of Donations, July 14 – August 24, 2011   | It is the recommendation of district administration that Board of Trustees approve the Donations Report for the reporting period July 14 through August 24, 2011, as presented.   |
| 10-GG | Approval of Purchase Orders and Direct Pays, July 28 – August 24, 2011   | That Purchase Orders totaling \$27,865,869.65 and Direct Pays totaling \$3,501.82 for the reporting period July 28 through August 24, 2011, be approved, as presented.  |
| 10-HH | Approval of Ratification of Inter-Agency Agreement between Oxnard Union High School District and ACE Charter School  | It is the recommendation of district administration that Board of Trustees approve the Ratification of Inter-Agency Agreement between Oxnard Union High School District and ACE Charter School, as presented.   |

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**10. CONSENT CALENDAR – Continued:**

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| 10-II   | Approval of Independent Contractor Agreement between Oxnard Union High School District and Shaw HR Consulting, Inc. | It is the recommendation of district administration that Board of Trustees approve the Independent Contractor Agreement between Oxnard Union High School District and Shaw HR Consulting, Inc., as presented.  |
| <br>  |   |  |
| 11.   | <b>ACTION ITEMS:</b>  | It is the recommendation of district administration that Board of Trustees approve the Action Items, as listed below.  |
| <br>  |   |  |
| 11-B  | APPROVAL OF NEW OXNARD-AREA HIGH SCHOOL PROPERTY  | Board of Trustees may consider the selection of new Oxnard-area high school property.  |
| <br>  |   |  |
| <i>This item was moved to and approved in the Superintendent's Reports.</i> |   |  |
| 11-C  | APPROVAL OF MEMORANDUM OF UNDERSTANDING WITH CAL STATE UNIVERSITY, CHANNEL ISLANDS (PEL/NASA GRANT)                 | Resource Teachers Nathan Inouye, ACHS and Dan Lucas, CIHS were present to answer questions regarding the MOU.<br><br>Trustee Stocks moved to approve the Memorandum of Understanding between Oxnard Union High School District and Cal State University, Channel Islands (PEL/NASA Grant), seconded by Trustee Jáquez; motion carried unanimously. |
| 11-D  | APPROVAL OF PROPOSED JOB DESCRIPTION: <i>TRANSPORTATION DISPATCHER</i>  | Trustee Alamillo moved to approve the proposed job description for Transportation Dispatcher, seconded by Trustee Stocks; motion carried unanimously.  |
| 11-E  | ADOPTION OF RESOLUTION NO. 11-61, RESOLUTION PROCLAIMING SEPTEMBER 2011 AS <i>HISPANIC HERITAGE MONTH</i>           | Trustee Stocks moved to adopt Resolution No. 11-6, Resolution Proclaiming September 2011 as <i>Hispanic Heritage Month</i> , seconded by Trustee Jáquez; motion carried unanimously.   |
| 11-F  | APPROVAL OF IMPLEMENTATION OF SB 614 (KEHOE), <i>CHILDHOOD IMMUNIZATION</i>   | Trustee Alamillo moved to approve implementation of SB 614 (Kehoe), <i>Childhood Immunization</i> , seconded by Trustee Jáquez; motion carried unanimously.  |
| 11-G  | NOMINATIONS FOR CSBA DIRECTOR-AT-LARGE, AMERICAN INDIAN AND DIRECTOR-AT-LARGE, AFRO-AMERICAN, AND COUNTY            | No nominations were presented.   |

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## Oxnard, California

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### MINUTES FOR THE REGULAR BOARD MEETING

August 24, 2011

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#### 11. ACTION ITEMS – Continued:

- 11-H APPROVAL OF SPECIAL BOARD MEETING FOR BOARD OF TRUSTEES' RETREAT      Trustee Edmonds moved to approve a special Board meeting for Board of Trustees' Retreat, September 10, 2011 from 9 a.m. until 2 p.m., site to be determined, seconded by Trustee Jáquez; motion carried unanimously.

#### 12. BOARD MEMBERS' REPORTS AND COMMUNICATIONS:

Trustee Alamillo reported he contacted Cal Poly about working on a project to improve the field turf conditions at ACHS. He thanked the Education Design Committee for the progress they have made. In reference to Ms. Lerner's letter, he clarified this is not the Board of the 1970s, 80s, or 90s, this is the Board of 2010 and we are moving forward and not reliving the past. He requested that the Bond attorney answer the committees concerns listed on the letter.

Trustee Jáquez stated he met with the Interventions Committee and reported the topic of suspensions is a country-wide concern and stated the District is six months ahead of the curb.

Trustee Stocks stated Dr. Davis's Suspension report was very well directed. He requested information from the architects that address the aspect of the flying bridge and stated Pacifica and Oxnard high schools have this feature.

Trustee Edmonds attended a youth car show at Hueneme High School and noticed that sewer work was occurring on one of the side streets. He inquired if the work would be completed by the start of the school year. Staff will report back on completion date. He announced all the schools' grounds are looking good and ready for the opening of school.

President López Hanson concurred the schools are looking phenomenal! She suggested getting publicity for the Pell Grant. She thanked the Education Design Committee for their hard work. She stated she has been attending several meetings at the district office and has not had an opportunity to visit the schools. She reported she and Dr. Soumakian had an opportunity to meet with representatives for the city of Camarillo and the topic of joint-use projects with the new Camarillo area high school was discussed and future meetings will be held.

#### 13. ITEMS FOR FUTURE CONSIDERATION:

Approval of Board/District Goals and Priorities	September 14
Public Hearing on Sufficiency of Instructional Materials (Williams Act)	September 14
Resolution Regarding Sufficiency of Instructional Materials (Williams Act)	September 14
Resolution Proclaiming September 17, 2011 as Constitution Day	September 14
2010-2011 Un-Audited Actual	September 14
2010-2011 GANN Limit	September 14
Superintendent's Reports: Board Presentation: German Students visiting ACHS	October 12
Proposition 39 Financial and Performance Audit	November 30

#### 14. FUTURE MEETINGS:

September 14 & 28  
October 12 & 26  
November 9 & 30  
December 14 – Annual Organizational Meeting

**Oxnard Union High School District**  
***Oxnard, California***

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**MINUTES FOR THE REGULAR BOARD MEETING**  
**August 24, 2011**

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15. **ADJOURNMENT:** There being no further items of discussion on the agenda, President López Hanson adjourned the meeting at 9:31 p.m.

**BOARD OF TRUSTEES**



Wayne Edmonds, Clerk



Gabe Soumakian, Ed.D., Secretary

Approved as read  
(or approved as corrected)  
October 26, 2011

ns: 10/15/11





## Oxnard Union High School District

## HUMAN RESOURCES CONSENT CALENDAR FOR THE BOARD MEETING OF AUGUST 24, 2011

### CERTIFICATED HUMAN RESOURCES

#### Temporary Employment, 2011-2012 School Year

*(Contingent upon appropriate credential, D.O.J. clearance, enrollment, and full funding from the California Department of Education)*

Jodie Anttila, Consumer Family Science teacher .6 FTE & .4 FTE Math teacher, fall semester [PHS]

Kelly Churchman, Science teacher [OHS]

Darell Cleveland, Industrial Arts teacher, fall semester [RMHS]

Michael Flesher, English teacher [PHS]

Miguel Galindo, Health Science teacher, fall semester [CIHS]

Clara Galvez, Math teacher [CIHS]

Elisabeth Harrell, Science teacher, fall semester [CIHS]

Lauren Humphrey, Science teacher [HHS]

Anita Kuzas, temporary School Nurse, effective 10/12/11-11/18/11 [OHS]

Randy Magner, Physical Education teacher [PHS]

Andrew Mostowa, temporary Math teacher, fall semester [OHS]

Eduardo Ramos, Social Science teacher [CIHS]

Rano Sidhu, Science teacher, fall semester [RMHS]

Leticia Taylor, temporary School Nurse effective 08/30/11-10/11/11 [OHS]

Mari Vogt, Consumer & Family Science teacher, fall semester [HHS]

#### Re-Employment, 2011-2012 School Year

Anastacio Mosones, SPED teacher [CIHS]

#### Amendment, 2011-2012 School Year

Anna Espino, from .2 FTE to .8 FTE temporary Physical Education teacher, fall semester [PHS]

Thomas Voshell, from .8 FTE to 1.0 FTE Industrial Arts/PE teacher [CIHS]

#### Reclassification, 2011-2012 School Year

John Grennan, from English teacher to English Resource teacher [CIHS]

Carrie Wolfe from English to Tobacco Use Prevention Education (TUPE) teacher [DO]

#### Consideration to Authorize Teaching Assignment by Board Authorization, Effective 2011-2012 School Year

*Pursuant to Education Code §44258.7 (C & D), the Committee on Assignment will be used to grant approval for assigning full-time teachers with special skills and preparation outside their credential authorization to teach in an area of special skills & knowledge.*

Tod Deardorff, Video Production & Film

Walter Moody, Video Production

Robert Kadin, Digital Photography

Jeff Pike, Video Production

Dennis McSweeney, Digital Photography

George Seidel, Robotics & Computer Programming

#### Request for Waiver EC §44253.11 Certificate of Completion on Staff Development to Provide Instruction to English Learners for Holders of Designated Subjects, Career Technology Education Teaching Credentials

Dean Joyce, temporary Transportation teacher, grades 9-12, fall semester [OHS]

Brandon Worrell, temporary Hospitality, Tourism & Recreation teacher, grades 9-12 fall semester, .4 FTE [OHS]

#### Request for Waiver, Pursuant to Education Code Section 44260.4 Course Work Requirement for Designated Subjects Credential in Driver's Education and Training for the 2011-2012 School Year

Mark Fargo, Driver's Education and Training [PHS]

#### Request for Leave of Absence Without Pay Extension Through to the End of 2011-2012 School Year

Sarah Eglitis, English teacher [CIHS]

#### Request for Leave of Absence Without Pay

Kathleen Roney, School Nurse, effective 10/14/11-11/11/11 [OHS]

**Request for Part Time Employment 2011-2012 School Year**

Linnea Taylor, English teacher, .6 FTE [HHS]

**Declination of Employment**

Myrlvin Washington, Special Education teacher

**Resignation**

Christopher Dow, Science teacher, effective 08/12/11 [CIHS]

Mark Gajardo, English teacher, effective 02/29/12 [PHS]

Heather Godfrey, Physical Education teacher, effective 08/03/11 [PHS]

Ann Marostica, Science teacher, effective 08/12/11 [RMHS]

Adrienne Wessler, Math teacher, effective 08/01/11 [OHS]

**CLASSIFIED HUMAN RESOURCES**

**Employment**

*(Contingent upon fingerprint clearance through the Department of Justice)*

Gloria Figueroa, Campus Supervisor, 3 hours, effective 08/29/11 [ACHS]

Maribel Ipatzi, Clerical I, 3 hours, effective 08/29/11 [HHS]

Kenneth Lee, Campus Supervisor, 3 hours, effective 08/29/11 [ACHS]

Norma Martinez, Campus Supervisor, 3 hours, effective 08/29/11 [OHS]

Brad Matthews, Campus Supervisor, 4 hours, effective 08/29/11 [ACHS]

Linnae Meyring, Paraeducator III – Computer Lab, effective 08/25/11 [OHS]

Rodolfo Morales, Campus Supervisor, 4 hours, effective 08/29/11 [FHS]

Michael Perez, Campus Supervisor, 3 hours, effective 08/29/11 [OHS]

Nancy Plymale, Adult School Account Clerk, effective 08/25/11 [AdEd]

Elba L. Reyes, Clerical Assistant III-IEP Clerk, effective 08/29/11 [CIHS]

**Reclassification**

Jack Rambadt, Paraeducator IV to Site Administrative Secretary, effective 08/18/11 [RMHS]

Jun Yanagihara, Staff Accountant to Senior Accountant, effective 09/01/11 [DO]

**Request to Return From Leave of Absence Without Pay**

Carl Richardson, Campus Supervisor, effective 08/29/11 [FHS]

**Resignation**

Lucia Nava, Duplicating Machine Operator, effective 08/19/11 [ACHS]

**Retirement**

John Gilbert Lopez, Grounds/Maintenance Worker, effective 09/03/11 [OHS]

**Reclassification**

Rochelle Sullivan, from Clerical Assistant I to Duplicating Machine Operator, effective 08/29/11 [ACHS]

**Probationary Release, Effective August 23, 2011**

Resolution No. 11-63, XXX-XX-1445

Resolution No. 11-64, XXX-XX-0955

Resolution No. 11-65, XXX-XX-9247

Resolution No. 11-66, XXX-XX-6728





## **Oxnard Union High School District**

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### **RESOLUTION #11-61 PROCLAIMING SEPTEMBER, 2011 HISPANIC HERITAGE MONTH**

**WHEREAS**, Ventura County is home to more than 100,000 students of Hispanic descent, kindergarten through grade twelve; and

**WHEREAS**, These students reflect the great diversity of culture and heritage of the many countries of the Iberian peninsula, the continents of North and South America, and the Caribbean Islands; and

**WHEREAS**, People of Hispanic descent were an integral part both of the early exploration of the continents of North and South America, beginning with the very inception of European contact, and of the eventual European involvement in the settlement, growth, and development of California; and

**WHEREAS**, Hispanic culture and traditions are inextricably interwoven into California's social and economic fabric, and Hispanic Americans have made and continue to make important contributions in all facets of California life--government, business and industry, agriculture, trade and commerce, education, visual and performing arts, science, and sports; and

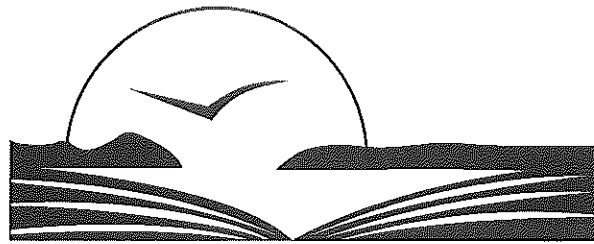
**WHEREAS**, all students need an opportunity to understand the common humanity underlying all people; to develop pride in their own identity and heritage; and to respect and accept the identity and heritage of others; now, therefore, be it

**RESOLVED**, on the eleventh day of August, 2010, that the Board of Trustees of the Oxnard Union High School District proclaims September 15 - October 15, 2010 as *Hispanic Heritage Month* and encourages all educational communities to commemorate this occasion with appropriate instructional activities.

A handwritten signature in dark ink, appearing to read "Galuf Hammadani". The signature is fluid and cursive, written over a horizontal line.

Secretary, Board of Trustees  
Oxnard Union High School District





# **Oxnard Union High School District**

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## **PROBATIONARY RELEASE CLASSIFIED PERSONNEL**

Regular Meeting of the Board of Trustees

August 24, 2011

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It is the recommendation of District Administration that the following probationary classified employee be released from employment:

<b>Resolution No.</b>	<b>Social Security No.</b>	<b>Effective Date</b>
11-63	XXX-XX-1445	August 22, 2011
11-64	XXX-XX-0955	August 22, 2011
11-65	XXX-XX-9247	August 22, 2011
11-66	XXX-XX-6728	August 22, 2011

