

Oxnard Union High School District

Oxnard, California

MINUTES FOR THE REGULAR BOARD MEETING

June 22, 2011

1. **CALL TO ORDER:** The regular meeting of the Board of Trustees of the Oxnard Union High School was called to order by President López Hanson at 5:33 p.m., June 22, 2011, in the District Office Board Room, 220 South K Street, Oxnard, California.

TRUSTEES PRESENT: Socorro López Hanson, President
Dick Jáquez, Vice President
Wayne Edmonds, Clerk
John Alamillo, Member
Steve W. Stocks, Member

ADMINISTRATION PRESENT: William E. Dabbs, Jr., Administrator in Charge/Assistant Superintendent-Educational Services
Rocky Valles, Jr., Ed.D., Assistant Superintendent-Human Resources
Randy Winton, Assistant Superintendent-Business Services
Jennifer Zavoiko, Administrator-Student Services & Interventions
Nancy R. Serros, Executive Assistant

ADVISOR TO THE BOARD – SUPERINTENDENT SEARCH: Gary Davis, Ed.D.

ADMINISTRATION ABSENT: Bob Carter, Ed.D., Superintendent

STUDENT REPRESENTATIVE TO THE BOARD OF TRUSTEES PRESENT: Daniel Galang

TRANSLATOR PRESENT: Alba Holleman and Lourdes Gonzales Campbell

Guests present: Joe Knopf, Robert Greaves, Puneet Sharma, Shelly Ragland, Robert Greaves, Lisa Brown, Chad Williams, Patsy Thomas, Guadalupe Reyes Castillo, Cheri Carlson, Linda Torres, Barry Schimmel, Kevin Dicey, Denise Prado, Jason Corona, Frankie Ramirez, Judy Perkins, Valerie Chrisman, Jude Medeiros, Linda Torres, Ventura Borjon, Wes Davis, Aracely Preciado, Alejandra Reyes, and other interested persons.
2. **PLEDGE OF ALLEGIANCE:** Trustee Edmonds led the Pledge of Allegiance.
3. **ADOPTION OF AGENDA:** President López Hanson requested that Consent Items 11-I and L be pulled for discussion. Trustee Alamillo moved to adopt the agenda as amended, seconded by Trustee Edmonds; motion carried unanimously. *Items were then considered in the order in which they appear in these minutes.*
4. **ADOPTION OF MINUTES:**
 - 4-A April 20, 2011, 2010 Regular Board Meeting Trustee Alamillo moved to adopt the minutes of April 20, 2011, Regular Board meeting as submitted, seconded by Trustee Jáquez; motion carried unanimously.
 - 4-B May 25, 2011 Regular Board Meeting Trustee Alamillo moved to adopt the minutes of May 25, Regular Board meeting as submitted, seconded by Trustee Edmonds; motion carried unanimously.

Oxnard Union High School District

Oxnard, California

MINUTES FOR THE REGULAR BOARD MEETING

June 22, 2011

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| 5. | PUBLIC COMMENT ON
CLOSED SESSION ITEMS: | There were no public comments. |
| 6. | CLOSED SESSION: | <p>The Board adjourned at 5:36 p.m. to discuss confidential material relating to:</p> <p>Conference with Legal Counsel – Anticipated Litigation [Government Code Section 54956.9(c)]</p> <p>Significant Exposure to Litigation: One Case</p> <p>Facts: Food Services Audit</p> |
| 7. | RECONVENE IN PUBLIC:
REPORT OF CLOSED SESSION
ACTION: | The Board reconvened in open session at 6:30 p.m. President López Hanson announced that no action was taken during closed session. |
| 8. | PUBLIC HEARING: | |
| 8-B | Public Hearing for Board to review and consider the Categorical Flexibility Transfer 2011-2012 Fiscal Year to consider and respond to all comments received by the District related thereto | President López Hanson declared the public hearing on the resolution to utilize flexibility provided through SBX3 4 during the state's fiscal crisis to transfer funds in Tier III categorical programs for any educational purpose open; hearing no comments from the audience, President López Hanson closed the hearing. |
| 8-A | Proposed Budget of Oxnard Union High School District of Ventura County for the Year Ending June 30, 2012 | President López Hanson declared the public hearing on the adoption of Oxnard Union High School District's 2011-12 Budget open; hearing no public comments, President López Hanson closed the hearing. |
| 9. | AUDIENCE TO ADDRESS THE
BOARD OF TRUSTEES: | <p>A student expressed concerns with the food provided at HHS. The student said the food was unhealthy, requested more nutritious meals, the food lines are too long, and suggested the district consider purchasing local foods.</p> <p>A representative from CAUSE and Healthy Foods Campaign for the District provided information on a survey conducted at various district school sites. Survey results indicated students and staff do not like the food provided at schools, do not believe the lunch portions provided by Sodexo are nutritious, and students would like healthier, fresher food.</p> <p>A representative from VOZ Hueneme and Healthy Foods Campaign for the District suggested that the district implement a farm-to-school program similar to Ventura Unified that helps keep jobs local, and provides fresher food.</p> <p>A representative from VOZ Hueneme and CAUSE requested that the district work on providing healthier food products to the students. The speaker expressed concerns with the food served at HHS and requested that Sodexo not be rehired.</p> |

Oxnard Union High School District

Oxnard, California

MINUTES FOR THE REGULAR BOARD MEETING

June 22, 2011

9. **AUDIENCE TO ADDRESS THE
BOARD OF TRUSTEES -
Continued:**

A speaker asked the Board to help fight against childhood obesity by providing quality lunches to students. The speaker stated students would feel better and there would be fewer absences if meals were healthier. The speaker encouraged the Board to implement a farm-to-school program in the district and requested that the Board develop a Student Wellness policy.

A graduate of HHS said students are not offered satisfactory meal choices, meals are not healthy, expired food products are used, and stated students deserve healthier choices, for healthy grades.

10. **SUPERINTENDENT'S
REPORTS:**

10-A Board Update: *Superintendent
Search*

Dr. Gary Davis, Advisor to the Board provided a progress report on the Superintendent Search. He thanked Ms. Lisa Salas Brown for her assistance in arranging the Community Outreach meetings held at Hueneme, Camarillo, and Pacifica high schools. He spoke about available options if a satisfactory applicant is not found, the input received from the Stakeholders Questionnaire regarding the three greatest challenges facing the OUHSD and one question the interview panel would ask the applicant for the position of District Superintendent. He reported paper screening is scheduled for July 5, first round interviews on July 11, second round interview on July 18, and he recommended a Special Board meeting for July 23 to interview the top two candidates. He described the interview process and the composition of the interview panels.

Trustees discussed how first, second, and final interviews would be conducted. Dr. Davis stated he would structure and facilitate interviews however the Board is most comfortable with.

10-B Board Introduction: *Student
Representative to the Board of
Trustees 2011-12 – Daniel Galang*

Mr. William E. Dabbs, Jr., Administrator in Charge/Assistant Superintendent-Educational Services introduced and welcomed Daniel Galang, Student Representative for the 2011-12 school year. Mr. Dabbs announced Daniel was selected to serve as Board Representative by the District's Student Body Presidents. Daniel stated he currently attends Channel Islands High School and has been involved in various school activities, is a member of the Volleyball team, a member of CSF, and has held several class officer positions. Daniel said he is honored to serve as the Student Representative and looks forward to participating in the board meetings.

11. **CONSENT CALENDAR:**

Trustee Stocks moved to approve the Consent Calendar Items as amended, excluding 11-I and L, seconded by Trustee Jáquez; motion approved unanimously.

Oxnard Union High School District

Oxnard, California

MINUTES FOR THE REGULAR BOARD MEETING

June 22, 2011

11. **CONSENT CALENDAR - Continued:**

In reference to Consent Item 11-I Approval of Agreement between OUHSD and Sodexo, President López Hanson stated it is her desire to bring a farm-to-school model to the district. She said the program would provide healthier, fresher products, more jobs for the community, and benefits to local farmers. She reported she has met with districts that implement the program and it is very successful and can be delivered in an economical way. She stated it is her hope to transition from the current district model to a farm-to-school program.

Trustee Edmonds stated he supports incorporating ideas from the farm-to-school program into the current district model, and supports healthy and fresher meals. He opined the district would not have passed the cafeteria audit without Sodexo's assistance. He acknowledged the cafeteria managers seated in the audience and asked if they supported the services provided by Sodexo. Cafeteria Managers Jason Corona, Shelley Ragland, Rowena Filoteo, Hollie Jetton, and Denise Prado responded yes, they support Sodexo.

Trustee Stocks opined it was too late in the game to bring another project into the district. He stated he was in support of staying with Sodexo.

Trustee Alamillo thanked the public speakers for taking the time to attend the meeting. He said he heard the theme coming through that the district food is not nutritious. He stated the district is bound by strict federal guidelines to fulfill the nutritional assessment set to provide students a nutritious lunch. He clarified that the district is selling more lunches than VUSD and Sodexo would be working on providing a variety of items currently not available on the menu. He opined the district is not in a position to make changes at this time and requested more information on the farm-to-school program in order to compare cost breakdowns. He stated the district provides local jobs to our classified employees and clarified they are not Sodexo employees. He said local ingredients are used to prepare meals and stated *"we're an agricultural mecca here, you are getting products grown in Oxnard, and there is a local component to everything you are eating."* Trustee Alamillo stated he is in favor of staying with Sodexo.

Trustee Jáquez stated he agreed with most of the speakers that the food has to taste better and reiterated the district is bound by federal guidelines that the food has to be put together by statutes that equal a healthy meal. He agreed that changes cannot be made at this time, but would like to see the district become involved in a farm-to-school program. He thanked Sodexo for helping the district get out of the audit.

President López Hanson stated her expectation of pulling item 11-I was to begin to have a conversation on a farm-to-school program and direct staff to look at implementing such a program, i.e., look at the cost of switching over, does the district have the capacity to bring cooks back in house, how quickly can the change occur, and what caliber of a person would the district look for to fill the position of director of nutrition services.

It was the consensus of the Board to use the 2011-2012 school year to look into a farm-to-school model.

Oxnard Union High School District

Oxnard, California

MINUTES FOR THE REGULAR BOARD MEETING

June 22, 2011

11. CONSENT CALENDAR - Continued:

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| 11-I | Approval of Renewal Agreement between Oxnard Union High School District and Sodexo America, LLC ("Sodexo") for Consulting Services for the District's Nutrition Services Operation | Trustee Edmonds moved to approve the Consulting Services agreement for one year, seconded by Trustee Stocks; motion carried 4:1. AYES: Trustees Alamillo, Edmonds, Jáquez, and Stocks. NAY: Trustee López Hanson. |
| 11-L | Approval of the Proposal from Del Norte Construction for the Threshold Project at Adolfo Camarillo High School | <p>No discussion held.</p> <p>Trustee Alamillo moved to approve the Proposal for the Threshold Project at Adolfo Camarillo High School, seconded by Trustee Edmonds; motion carried unanimously.</p> <p>It is further recommended that in order to expedite the work and make minor modifications as may be necessary, it is requested that the Board of Trustees authorize the district administration to approve change orders in an amount not to exceed 10% of the contracted price for the project.</p> |
| 11-A | Voluntary Expulsions | That student number 152098 be expelled from the Oxnard Union High School District from May 17, 2011 through January 27, 2012, and that the student attend Frontier High School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed. |
| 11-B | Approval of Student Readmission from Expulsion, as per Board Policy 5144, Section 16 N | <p>That the following students be reinstated to the Oxnard Union High School District with placement recommendation.</p> <ol style="list-style-type: none">1. Student #134244, Frontier High School2. Student #140500, Frontier High School |
| 11-C | Approval of Certificated and Classified Personnel | <p>That the Consent Calendar for Certificated and Classified Personnel be approved, as presented.</p> <p><i>(Please see attached list of personnel items.)</i></p> |
| 11-D | Waiver of California High School Exit Exam (CAHSEE) Requirements for Special Education Students | It is the recommendation of district administration that Board of Trustees approve a waiver of the California High School Exit Exam (CAHSEE) for students with disabilities who take the CAHSEE using modifications and receive the equivalent of a passing score, as presented. |
| 11-E | Approval of Revision of Board Policy 3100, Establish Fund Balance Policies as required by GASB 54 | It is the recommendation of district administration that Board of Trustees approve revision of Board Policy 3100 – Establish Fund Balance Policies as required by GASB 54, as presented. |
| 11-F | Approval of Renewal of Lease Agreement with Child Development Resources of Ventura County, Inc. to Operate a Head Start Program on the Campus of Hueneme High School | It is the recommendation of district administration that Board of Trustees approve renewal of Lease Agreement with Child Development Resources of Ventura County, Inc. to operate a Head Start Program on the Campus of Hueneme High School, as presented. |

Oxnard Union High School District

Oxnard, California

MINUTES FOR THE REGULAR BOARD MEETING

June 22, 2011

11. CONSENT CALENDAR - Continued:

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| 11-G | Approval of Amendment #2 of Agreement between Paula Cornelius Lopez, Ph.D., Consultant and Oxnard Union High School District | It is the recommendation of district administration that Board of Trustees approve Amendment #2 of Agreement between Paula Cornelius Lopez, Ph.D., Consultant and Oxnard Union High School District, as presented. |
| 11-H | Adoption of Resolution No. 11-53, Resolution to Establish Trading/Investment Accounts through Arbitrage Investment Management (AIM) Group | It is the recommendation of district administration that Board of Trustees approve Agreement between Oxnard Union High School District and Arbitrage Investment Management (AIM) Group, as presented. |
| 11-J | Consideration of Approval of Renewal Agreement for California School Management Group, Inc. Consulting Proposal for E-Rate Years 15 and 16 Technology Infrastructure | It is the recommendation of district administration that Board of Trustees approve renewal of agreement for California School Management Group, Inc. Consulting Proposal for E-Rate Years 15 and 16 Technology Infrastructure E-Rate Consulting Proposal, as presented. |
| 11-K | Approval of Memorandum of Understanding between Oxnard Union High School District and Ventura County Office of Education | It is the recommendation of district administration that Board of Trustees approve Memorandum of Understanding between Oxnard Union High School District and Ventura County Office of Education, as presented. |
| 11-M | Approval of Purchase Orders and Direct Pays, June 9 – June 22, 2011 | That Purchase Orders totaling \$132,423.74 and Direct Pays totaling \$1,831.42 be approved, as presented. |
| 11-N | Approval of Consolidated Application, Part I, No Child Left Behind | It is the recommendation of district administration that Board of Trustees approve the Consolidated Application, Part I, No Child Left Behind, as presented. |
| 11-O | Approval of Client Agreement between APEX Learning Digital Curriculum Solutions and Oxnard Union High School District | It is the recommendation of district administration that Board of Trustees approve Client Agreement between APEX Learning Digital Curriculum Solutions and Oxnard Union High School District, as presented. |

12. ACTION ITEMS:

It is the recommendation of district administration that Board of Trustees approve the Action Items, as listed below.

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| 12-B | APPROVAL INTERDISTRICT TRANSFER MEMORANDUM OF UNDERSTANDING MAY 2011 AMONG VENTURA COUNTY SCHOOL DISTRICTS | Trustee Alamillo moved to approve the Interdistrict Transfer Memorandum of Understanding May 2011 among Ventura County School Districts, for a term of five (5) school years commencing with the 2011-2012 school year and ending at the conclusion of the 2015-2016 school year, seconded by Trustee Stocks; motion carried unanimously. |
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Approved

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| 12-A | APPROVAL OF DECLARATION OF NEED FOR FULLY-QUALIFIED EDUCATORS | Trustee Stocks moved to approve the Declaration of Need for Fully-Qualified Educators, 2011-2012, seconded by Trustee Edmonds; motion carried unanimously. |
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Approved

Oxnard Union High School District

Oxnard, California

MINUTES FOR THE REGULAR BOARD MEETING

June 22, 2011

12. ACTION ITEMS - Continued:

- 12-C APPROVAL OF REDUCTION OF BOARD MEETINGS FOR JULY AND AUGUST
Approved
Trustee Jáquez moved to approve the recommendation of district administration to conduct one Board meeting on August 24, 3 p.m., seconded by Trustee Edmonds; motion carried 4:1. AYES: Alamillo, Edmonds, Jáquez, and Stocks. NAY: Trustee López Hanson.
- 12-D APPROVAL OF SPECIAL BOARD MEETING TO CONDUCT INTERVIEWS FOR SUPERINTENDENT
Approved
Trustee Alamillo moved to approve the recommendation of administrative staff to schedule a special board meeting on July 23, 2011, time to be determined, to conduct interviews for the position of Superintendent, seconded by Trustee Stocks; motion carried 4:1. AYES: Alamillo, Edmonds, Jáquez, and Stocks. NAY: Trustee López Hanson.
- 12-E APPROVAL OF LEA PROGRAM IMPROVEMENT PLAN
Approved
Trustee Edmonds moved to approve LEA Program Improvement Plan, seconded by Trustee Stocks; motion carried unanimously.
- 12-F ADOPTION OF PROPOSED BUDGET FOR THE YEAR ENDING JUNE 30, 2012
Adopted
Trustee Alamillo moved to adopt proposed Budget for the year ending June 30, 2012, seconded by Trustee Jáquez; motion carried unanimously.
- 12-G ADOPTION OF RESOLUTION NO. 11-51, ACCEPTING STATE CATEGORICAL FUNDS AND IMPLEMENTING FLEXIBILITY AUTHORIZED BY SBX3 4
Adopted
Trustee Jáquez moved to adopt Resolution No. 11-51, Accepting State Categorical Funds and Implementing Flexibility Authorized by SBX3 4, seconded by Trustee Alamillo; motion carried unanimously.
- 12-H APPROVAL OF MEMBERSHIP RENEWAL FOR SCHOOL BOARD ASSOCIATION (CSBA)
Approved
Trustee Alamillo moved to approve membership renewal for California School Board Association (CSBA) for the 2011-2012 school year; seconded by Trustee López Hanson; motion carried 3-2. AYES: Trustees Alamillo, Edmonds, and López Hanson. NAYES: Trustees Jáquez and Stocks.
- 12-I AGREEMENT FOR LEGAL SERVICES BETWEEN LOZANO SMITH ATTORNEYS AT LAW AND OXNARD UNION HIGH SCHOOL DISTRICT
Approved
Trustee Stocks moved to approve agreement for legal services between Lozano Smith professional corporation and Oxnard Union High School District, effective July 1, 2011, seconded by Trustee Alamillo; motion carried unanimously.

13. BOARD MEMBERS' REPORTS AND COMMUNICATIONS:

Trustee Stocks reported attending the graduation services for CIHS and he said it was excellent and very well done!

Oxnard Union High School District

Oxnard, California

MINUTES FOR THE REGULAR BOARD MEETING

June 22, 2011

13. BOARD MEMBERS' REPORTS AND COMMUNICATIONS – Continued:

Trustee Edmonds reported he attended the graduation services for Frontier and Camarillo and was very impressed and pleased with the services.

Trustee Alamillo said he had the opportunity to hand a diploma to his son at the Rio Mesa graduation services. He reported he attended the Education Design Committee meeting. He requested that the electronic version of the board book be changed to a different format. He welcomed Daniel to the position of Student Representative and said he looks forward to watching him grow and mature during his senior season.

Trustee Jaquez stated that the District has met with city of Oxnard representatives to discuss fees and money generated by housing development. He reported he attended three graduation services.

Trustee López Hanson reported she attended the Rio Mesa graduation services and said the services went very well. She also attended the graduation services for Pacifica and the Educator of the Month Award presentation at Rio Mesa.

- 13-D Board Members Participation in Selection of Architect for Bell Ranch Property
- Mr. Dabbs asked the Board for direction on how they would like to proceed with the selection of the architect process for the Bell Ranch property. On consensus of the Board it was recommended that those people working on the process make a recommendation to the Board. At the request of Trustees, administrative staff will prepare a list of the fee schedule and matrix of top three architects.

14. ITEMS FOR FUTURE CONSIDERATION:

Caravan of Board Members to All Sites for a New High School in Oxnard	??
Public Employee Appointment – Superintendent	July
List of Memberships, Conferences, Workshops or Meetings Board Members May Attend	July
Authorization of Signatures	July
P.O.s, Donations, Surplus	July
Any New School Contract	July
Williams Quarterly Report	July
Approval of June 2011 Graduates	July
Annual Approval of Carl Perkins Vocational and Applied Technology Ed Act Funds	July
Superintendent's Report: CIF	July
School Facilities Needs Assessment (SFNA)	August
BP Revision: BP 5116.2, Assignment Within District	August
Hispanic Heritage Month (month of Sept.)	August
2010-2011 Un-Audited Actual	September
2010-2011 GANN Limit	September
Proposition 39 Financial and Performance Audit	November

15. FUTURE MEETINGS:

July 13 & 20, and 23-Special Board Meeting
August 24

Oxnard Union High School District
Oxnard, California

MINUTES FOR THE REGULAR BOARD MEETING

June 22, 2011

16. **ADJOURNMENT:** There being no further items of discussion on the agenda, President López Hanson adjourned the meeting at 9:07 p.m.

BOARD OF TRUSTEES



Wayne Edmonds, Clerk



Gary Davis, Ed.D., Secretary

Approved as read
(or approved as corrected)
July 27, 2011

ns: 06.22.10