

Oxnard Union High School District
Oxnard, California

MINUTES FOR THE REGULAR BOARD MEETING

May 11, 2011

- CALL TO ORDER:** The regular meeting of the Board of Trustees of the Oxnard Union High School was called to order by President López Hanson at 5:30 p.m., May 11, 2011, in the District Office Board Room, 220 South K Street, Oxnard, California.
- TRUSTEES PRESENT:** Socorro López Hanson, President
Dick Jáquez, Vice President
Wayne Edmonds, Clerk
John Alamillo, Member
Steve W. Stocks, Member
- ADMINISTRATION PRESENT:** William Dabbs, Jr., Administrator in Charge/Assistant Superintendent-Educational Services
Rocky Valles, Jr., Ed.D., Assistant Superintendent-Human Resources
Randy Winton, Assistant Superintendent-Business Services
Jennifer Zavoiko, Administer, Student Services & Interventions
Nancy R. Serros, Executive Assistant
- ADMINISTRATION ABSENT:** Bob Carter, Ed.D., Superintendent
- STUDENT REPRESENTATIVE TO THE BOARD OF TRUSTEES PRESENT:** Kristina Cervi
- TRANSLATORS PRESENT:** Alba Holleman and Lourdes Gonzales Campbell
- GUESTS PRESENT:** Gary Davis, Phyllis Throckmorton, Puneet Sharma, District Counsel Tom Griffin, Jacqueline Moore, and Chris Ochoa, Iris Jang, Melissa Tran, Jose Escudero, Joseph Escudero, Carol Fujita, Darlene Johnson, Armando Guzman, Karen Chadwick, Linda Evans, Lisa Brown, Joe Knopf, Ken Goeken, Walt Dunlop, Judy Whalen, Julie and David Cole, Jim Rose, Chad Meyring, Tod Deardorff, and other interested persons.
- PLEDGE OF ALLEGIANCE:** Trustee Wayne Edmonds led the Pledge of Allegiance.
- ADOPTION OF AGENDA:** Trustee Alamillo moved to adopt the agenda as submitted, seconded by Trustee Jáquez; motion carried unanimously
- ADOPTION OF MINUTES:** Trustee Alamillo moved to adopt the minutes of the regular Board Meeting of April 27, 2011, as submitted, seconded by Trustee Stocks; motion carried unanimously.
- PUBLIC COMMENT:** There were no public comments.
- CLOSED SESSION:** The Board adjourned to Closed Session at 5:34 p.m. to discuss confidential material relating to the items listed below.

STUDENT PERSONNEL [Education Code §35146, 48912, 48919]

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
[Government Code Section 54956.9(c)]
Significant Exposure to Litigation: One Case
Facts: Food Services Audit

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CLOSED SESSION – Continued:

PUBLIC EMPLOYEE PERFORMANCE EVALUATION
[Government Code Section 54957(b)(1)]

- Assistant Superintendent, Business Services

PUBLIC EMPLOYEE DISCIPLINE / DISMISSAL / RELEASE / APPOINTMENT
[Government Code Section 54957(b)(1)]

PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT
[Government Code Section 54957]
Title: Advisor to the Board
Title: Interim Superintendent

REPORT OF CLOSED SESSION ACTION:

The Board reconvened at 6:35 p.m. President López Hanson was pleased to announce that the Board retained the services of Dr. Gary Davis as consultant for the district through June 30, 2011. Dr. Davis will conduct the candidate search for the position of Superintendent. In addition, Dr. Davis will serve as the interim superintendent, effective July 1, 2011.

AUDIENCE TO ADDRESS THE BOARD OF TRUSTEES:

The chairperson from the Oversight Bond Committee provided an update on the last meeting and announced the next meeting will be held on June 6 at the ACHS Library at 7 p.m.; she requested assistance with placing information from the Bond Committee on the website and information on the money spent from the 2008 bond allocation.

A parent expressed concerns about his special needs son not receiving the appropriate assistance at school.

OFTSE President thanked the Board for approving the resolution supporting Day of the Teacher; he urged the Board to put pressure on legislators to resolve budget issues and thanked the Board for working together with the Union to decrease the number of teacher layoffs; and, asked the Board not to consider approving the administration's recommendation to layoff the remaining teachers on the layoff list.

Members from the Ghetto to Green team from Hueneme High School provided a report on the group's recent recycling event held at the school; the team made several recommendations such as beginning a recycling program at the school, providing healthier food choices at lunch, and suggested ways to save energy. During the event, team members also provided information on the waste audit that was conducted at the school.

SUPERINTENDENT'S REPORTS:

Board Recognition: 2011 Art Exhibit Winners

Administrator in Charge, Mr. Bill Dabbs was pleased to announce this year's Art Exhibit Winners. He said this year's event was hosted by the Ventura County Maritime Museum and all student art was on display at the Museum during April. For their accomplishments, students were presented certificates of achievements by Trustee John Alamillo. Principal Glenn Lipman accepted a plaque of recognition from the Board on behalf of the school.

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SUPERINTENDENT'S REPORTS - Continued:

Board Recognition: District English Language Advisory Committee (DELAC) Parents Director of Compensatory Education, Walt Dunlop, was pleased to recognize members of DELAC who have contributed their time and efforts to the students of the district. In appreciation for their service and commitment to the students of the district Trustee Dick Jáquez presented plaques to Lourdes Guzman, Adolfo Camarillo High School, Moisés Favela, Channel Islands High School, and José Escudero, Pacifica High School

Board Report: Career and Technical Education Program Director of Career & Technical Education Program Phyllis Throckmorton introduced Career and Technical Education teachers Linda Evans and Julie Cole. Ms. Evans and Ms Cole, via a PowerPoint presentation, provided an overview of the Career and Technical Education Program. Some facts presented: CTE programs strengthen student engagement in school, CTE-related jobs are in high demand, and CTE students achieve higher scores on CAHSEE and SCT tests.

Board Report: Explanation of Unit Share Formula Process Assistant Superintendent-Business Services Randy Winton provided an explanation of the Unit Share Formula Process. He stated the District's unit share formula is a "fair share formula" and is not new or unique, in fact, most school districts in California have a fair share formula. He said the fair share formulas are often used for salary/benefit determination. He clarified that the formula used by OUHSD is not 100% literal. Mr. Winton described the formula calculation from the OUHSD "Unit Share" Formula Page from the Certificated Contract. In brief, he stated the district's total includable income is multiplied by 67% then divided by the total number of teachers. (See below.)

From Certificated Contract:

**APPENDIX D. REVENUES
Formula Calculation**

1. Total Income (includable income)		_____
2. Unit Share 67,000% x #1		_____
3. Salaries (W-Step, Col. or AI)		_____
a. Teachers	_____	
b. Library Media Teachers	_____	
c. Counselors	_____	
d. Psychs and Sp. Ther.	_____	
e. Nurses	_____	
Total Salaries		_____
4. Benefits		
a. Salary Related	_____	
b. Health/Welfare	_____	
Total		_____
5. Retirement Plans		
a. Health/Welfare	_____	
b. SERP	_____	
c. Retirement Consultant	_____	
d. Other Retirement Costs	_____	
Total		_____
6. Extra Duty Pay		_____
7. Total Unit Compensation		_____
8. Cost of 1%		_____
9. Potential Schedule Adjustment		_____

Board Report: Student Representative to the Board of Trustees

Ms. Kristina Cervi provided the following information regarding student and school site activities:

- The District Council meeting is scheduled for May 16. ASB Presidents were informed schools can no longer have Jolly Jumps on campus or sell home-made baked goods at school fundraisers.

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SUPERINTENDENT'S REPORTS - Continued:

- PHS Prom is May 7 at SkirBall Center, Peer Resource had a presentation on anti-bullying, and Senior Awards night is scheduled for May 26.
- CIHS held a Wrestling Tournament on May 7, a Renaissance Rally, and the school will host student visitors from Japan.
- On May 7, HHS held the Migrant Academy, upcoming events scheduled for the remainder of the month are the ROTC Battalion Competition, school musical play, spring concert, Workability field trip to Moorpark College, and NJROTC Final Review ceremony on May 20.
- AP, CST and CAHSEE exams were held last week at OHS, the prom will be held at the Ventura Theater, and staff luncheon is planned for May 18.
- ACHS held the last House of Rep meeting, this Saturday is the Prom, Safe and Sober Night will be held at the Roxie Theater, Blood Drive on May 18-19, and the last food fest was cancelled.
- RMHS held a senior pool party, after prom activity at Roxie Theater, dance recital at OPACC on May 6, May 16 Talent Show, a Blood Drive on the 25th, and senior good-bye rally on May 27.

CONSENT CALENDAR:

Trustee Alamillo moved to approve the Consent Calendar Items as presented, seconded by Trustee Stocks; motion approved. *Items were then considered in the order in which they appear in these minutes.*

Approval of Student Expulsion by Recommendation of the Administrative Panel

That student number 138745 be expelled from the Oxnard Union High School District from March 21, 2010 through June 10, 2011, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

Approval of Student Expulsion by Voluntary Agreement

That student number 141121 be expelled from the Oxnard Union High School District from March 14, 2011 through January 27, 2012, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

That student number 138454 be expelled from the Oxnard Union High School District from April 10, 2011 through June 10, 2011, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

That student number 139475 be expelled from the Oxnard Union High School District from March 30, 2011 through January 27, 2012, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

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CONSENT CALENDAR - Continued:

Approval of Student Readmission from Expulsion That the following students be reinstated to the Oxnard Union High School District with placement recommendation:

Student #137808, Frontier High School

Denial of Student Readmission from Expulsion That the denial of student readmission from expulsion be approved, as presented.

That student #129634 be expelled and the expulsion order be suspended for the period of April 4, 2011 through June 10, 2011, and that the student attend District ISP per parent request during the probationary status during the term of the expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

That student #142168 be expelled and the expulsion order be suspended for the period of March 17, 2011 through January 27, 2012, and that the student continue on HHT during the probationary status during the term of the expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

That student #128887 be expelled and the expulsion order be suspended for the period of April 4, 2011 through June 10, 2011, and that the student attend District ISPC per parent request during the probationary status during the term of the expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

That student #141773 be expelled and the expulsion order be suspended for the period of April 20, 2011 through January 27, 2012, and that the student attend Frontier High School during the probationary status during the term of the expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

That student #139648 be expelled and the expulsion order be suspended for the period of March 28, 2011 through January 27, 2012, and that the student attend District ISP per parent request during the probationary status during the term of the expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

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CONSENT CALENDAR - Continued:

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| Denial of Student Readmission from Expulsion | That student #148112 be expelled and the expulsion order be suspended for the period of March 10, 2011 through January 27, 2012, and that the student attend District ISPC per parent request during the probationary status during the term of the expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed. |
| Approval of Certificated and Classified Personnel | That the Consent Calendar for Certificated and Classified Personnel be approved, as presented. |
| Approval of Designation of 2011-12 CIF Representative to League | It is the recommendation of district administration that the Board of Trustees approve CIF Designation of Representative to League, 2011-2012, as presented. |
| Approval of Renewal of Agreement between Oxnard Union High School District, Adolfo Camarillo High School, and Spanish Hills Country Club | It is the recommendation of district administration that Board of Trustees approve the renewal of agreement between Oxnard Union High School District, Adolfo Camarillo High School, and Spanish Hills Country Club, as presented. |
| Approval of Change Order #2 Submitted for Culinary Arts Project at Rio Mesa High School | It is the recommendation of district administration that Board of Trustees ratify Change Order #2 to the contract #M721A-10/11 with GRD Construction, 2340 Palma Dr., Suite 200 Ventura, CA 93003, for the additional amount of \$26,152.04, bringing the new contract to \$1,177,017.01, as presented. |
| Approval of Agreement between Oxnard Union High School District and University of California, San Diego Extended Studies and Public Programs, Three-Day Edge Training | It is the recommendation of district administration that Board of Trustees approve the agreement between Oxnard Union High School District and University of California, San Diego Extended Studies and Public Programs to use the three-day Edge Training, May 11-13, 2011, as presented. |
| Approval of Non-Public School Placement | <p>It is the recommendation of district administration that Board of Trustees approve the non-public school placement at Passageway Nonpublic School as of February 23, 2011, for student case numbers twenty-nine, 10-11, according to the recommendation of the Student's IEP Team and the Director of Special Education.</p> <p>It is the recommendation of district administration that Board of Trustees approve the non-public school placement at Casa Pacifica Nonpublic School as of March 28, 2011, for student case numbers twenty-nine, 10-11, according to the recommendation of the Student's IEP Team and the Director of Special Education.</p> |
| Approval of Proposed Job Description Revisions | It is the recommendation of the district administration that Board of Trustees approve the proposed job description revisions, as presented. |
| Approval of Purchase Orders and Direct Pays, April 20 – May 11, 2011 | That Purchase Orders totaling \$1,106,741.45 and Direct Pays totaling \$49,409.67 be approved, as presented. |
| Approval to Dispose of Surplus Property, April 20 – May 11, 2011 | It is the recommendation of district administration that the items listed be declared surplus and that staff be authorized to dispose of all items through sale or other means, in the most expeditious manner. |

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CONSENT CALENDAR - Continued:

Approval of Donations, April 20 –
May 11, 2011

It is the recommendation of district administration that the Board of Trustees accept the Donations Report for the reporting period March 10, 2011 through April 20, 2011, as presented.

ACTION ITEMS:

It is the recommendation of district administration that Board of Trustees approve the Action Items, as listed below.

ADOPTION OF RESOLUTION
NO. 11-36, FINAL ACTION ON
TERMINATION OF
CERTIFICATED EMPLOYEES
DUE TO A REDUCTION OF
PARTICULAR KINDS OF
SERVICES

Trustee Edmonds moved to adopt Resolution No. 11-36 Final Action on Termination of Certificated Employees Due to a Reduction of Particular Kinds of Services, seconded by Trustee Jáquez; motion carried unanimously.

Adopted

ADOPTION OF RESOLUTION
NO. 11-37 PROCLAIMING MAY
15 THROUGH MAY 21, 2011 AS
CLASSIFIED EMPLOYEE WEEK

Trustee Edmonds moved to adopt Resolution No. 11-37 Proclaiming May 15 through May 21, 2011 as Classified Employee Week, seconded by Trustee Stocks; motion carried unanimously.

Adopted

ADOPTION OF RESOLUTION
NO. 11-38 TO SUPPORT
CALIFORNIA'S MAY 9-13
WEEK OF ACTION

Trustee Stocks moved to adopt Resolution No. 11-38 to Support California's May 9-13 Week of Action, seconded by Trustee Edmonds; motion carried unanimously.

Adopted

BOARD MEMBERS' REPORTS AND COMMUNICATIONS:

Trustee Stocks reported he attended the very exclusive Annual Art Show at the Maritime Museum and was pleased the event was well-attended; he attended a swim meet between HHS and PHS at Oxnard's pool, and a freshmen and JV baseball game.

Trustee Edmonds reported he visited several campuses and was pleased with the energy level, and said staff are working hard.

Trustee Alamillo asked that the request by the Bond Committee to have information placed on the district's website be granted and assistance provided; he requested that the district look into providing recycling bins at the sites for the next school year, he expressed concerns with the API scores and is more concerned with like school rankings, and stated he would like to see an action plan in place to help schools raise scores.

Trustee Jáquez reported he met with the Interventions Committee and will be meeting with LAUSD regarding student expulsions.

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BOARD MEMBERS' REPORTS AND COMMUNICATIONS:

Trustee López Hanson attended a meeting of Oxnard-based community agencies working towards providing swimming lessons to children. At the meeting, she was pleased to report that the district's schools providing swimming lessons to the community through our pools at RMHS, HHS, and OHS. She inquired whether the district had received the grant to provide computers to all the district's students. Director of Technology, Mr. Sharma reported the district did not receive the grant, but would apply again in 2011. He commented the district did reach the third round of the finalists. Mr. Sharma stated that the two school districts selected had a 1:1 initiative already in place (computers for every student on campus). Trustee López Hanson expressed it is her desire to see all students in our schools have access to a computer.

ITEMS FOR FUTURE CONSIDERATION:

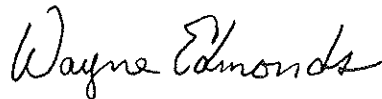
Board Recognition: World Quest Team	May 25
Board Recognition: CIHS National Champions—All Male Dance Team, All Female Dance Team, Short Flags	May 25
Approval of Annual Carl Perkins Vocational and Applied Technology Education Act Funds	May 25
Approval of New Course Proposals	May 25
Board Recognition: Class of 2011	June 8
Approval of SFNA	June 8
Approval of June Graduates	June 22
Introduction of New Student Representative to the Board	June 22

FUTURE MEETINGS:

May 25
June 8 & 22

ADJOURNMENT: There being no further items of discussion on the agenda, President López Hanson adjourned the meeting at 8:20 p.m. *in memory of Oak Park Board Of Trustee, Marie Panec.*

BOARD OF TRUSTEES



Wayne Edmonds, Clerk

Approved as read
(or approved as corrected)
May 27, 2011


William E. Dabbs, Jr., Acting Secretary

ns: 05/15/11