

Oxnard Union High School District

Oxnard, California

MINUTES FOR THE REGULAR BOARD MEETING

October 24, 2012

1. CALL TO ORDER

The regular meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Jáquez at 5:31 p.m., October 24, 2012, in the District Office Board Room, 220 South K Street, Oxnard, California.

Trustees present:

Dick Jáquez, President
Wayne Edmonds, Vice President
John Alamillo, Clerk
Socorro López Hanson, Member
Steve w. Stocks, Member

Administration present:

Gabe Soumakian, Ed.D., Superintendent
William Dabbs, Jr., Assistant Supt.-Educational Services
Rocky Valles, Jr., Ed.D., Assistant Supt.-Human Resources
Steven Dickinson, Assistant Supt.-Administrative Services
Gregory O'Brien, Ph.D., Executive Director 21st Century Learning
Nancy R. Serros, Executive Assistant

Administration absent:

Randy Winton, Assistant Supt.-Business Services

Student Representative to the Board of Trustees present:

Stephanie Pinedo

Translators present: Lourdes Gonzales Campbell and Alba Holleman

Guests present: Karen Chadwick, Kathy Greaves, Steve McFarland, Jeff Marderosian, Moran Zohman, Puneet Sharma, Kevin Dicey, Doug Campbell, Wes Davis, Chris Conte, Gary Davis, Yolanda Capilla, Gloria O'Brien, Ken Goeken, Carrie Wolfe, Tod Deardorff and other interested guests.

2. PLEDGE OF ALLEGIANCE

Trustee Socorro López Hanson led the Pledge of Allegiance.

3. ADOPTION OF AGENDA

Trustee Alamillo moved to approve the agenda as submitted, seconded by Trustee Stocks; motion carried unanimously. *Items were then considered in the order in which they appear in these minutes.*

4. ADOPTION OF MINUTES

Trustee Alamillo moved to approve the minutes of the Special Board meeting of August 15, 2012, as submitted, seconded by Trustee Edmonds; motion carried unanimously.

5. PUBLIC COMMENT ON CLOSED SESSION ITEMS

There were no audience reports or communications.

6. CLOSED SESSION

At 5:34 p.m., the Board adjourned to Closed Session to discuss confidential material relating to:

- A. Public Employee Discipline/Dismissal/Release/Appointment [Government Code Section 54957]
- B. Conference with Labor Negotiator(s) [Government Code Section 54957.6]
Agency Negotiator: Rocky Valles, Ed.D., Assistant Superintendent-Human Resources
Employee Organization: Oxnard Federation of Teachers and School Employees
- Certificated
 - Classified
 - Paraeducator

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6. CLOSED SESSION – Continued:

- C. Public Employee Performance Evaluation [Government Code Section 94957(b)(1)]
- Superintendent

7. RECONVENE IN PUBLIC:

The Board reconvened at 6:30 p.m. President Jáquez announced that no action was taken during closed session.

8. AUDIENCE TO ADDRESS BOARD OF TRUSTEES

A speaker expressed concern about reducing the school year by an additional 10 days, asked that Trustees publicly endorse Proposition 30 and 38, and requested the total cost of implementing Synergy.

A speaker addressed the Board to express disappointment regarding the delay of building the pool at Adolfo Camarillo High School.

9. REPORTS TO THE BOARD

No action required.

A. Regular Report:

Stephanie Pinedo, Student Representative to the Board, reported on student activities throughout the district. Most schools held rallies and Spirit Week in preparation for Homecoming, and events celebrating Red Ribbon week.

B. General Facilities Update: Adolfo Camarillo and Hueneme High Schools Pools and New Camarillo and Oxnard High Schools

Mr. Stephen McFarland, Director of Maintenance, Operations and Transportation, presented an update on the following:

- ACHS Pool schematics drawings were presented and are well into the process with State Architect, the budget is estimated at \$4.8 million, and anticipated opening is 2014.
- HHS Pool schematic drawings were presented and are on track for timeline and DSA needs, the estimated total budget is \$4.25 million, and anticipated opening is 2014.
- New Camarillo Academy High school architect drawings presented, as well as a concept drawing of the performing arts center, academic focus is in the area of science, engineering and art, the total square footage is 108,000, \$44 million is set aside for cost, and anticipated opening is 2015/2016.
- New Oxnard High School architect drawings presented, no lights for night football games will be available, academic focus is in the area of marine biology, agriculture, and sustainability, the budget was reduced from \$95 million to \$85.5 million, site acquisition is in process, and anticipated opening is 2016/2017.
- Solar Array project construction has been completed at HHS, CIHS, ACHS, permission to operate received for HHS and ACHS, and CIHS is anticipated to operate within 2-3 weeks and there are some issues to resolve at CIHS.
- Lighting retrofit at all OUHSD school sites and district office, the cost is up to \$100,000 per site and 12 sites are identified; the contractor will perform all work by December 31, 2012 and work begins tomorrow, if board-approved tonight.

Superintendent Soumakian clarified that the facilities projects presented tonight were paid for from Measure H funds and lighting projects by SC Edison.

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9. REPORTS TO THE BOARD

No action required.

C. Board Update: Academic Performance Index Scores

Mr. William Dabbs, Jr., Assistant Superintendent-Educational Services reported the District has demonstrated significant increase during the 2011-2012 school year in student academic performance as measured by the California Standard Test. The District's overall API score of 748 is a 25-point increase over the score in 2011. Specific growth targets were met and the District is closing the achievement gap with all sub groups, including English Learner, Students with Special Needs, and Socially Economically Disadvantaged.

9. REPORTS TO THE BOARD – Continued:

Trustee López Hanson reported that the district held a press conference to announce the results of the API scores and asked if the Union representatives were invited to the meeting and why they did not attend. Superintendent Soumakian answered the Union was invited and the representatives may have been in negotiation sessions during the press conference.

D. Board Update: Synergy

Mr. Dabbs and Mr. Puneet Sharma presented an overview of the student information system – Synergy. It was reported that all school districts have a student information system for the maintenance of student and parent data. The selection process began in 2010 as part of the District Technology Plan. Seven vendors were reviewed by a District Selection committee of over 40 members. A mandatory-paid training for the new system was provided to district employees. Mr. Dabbs said the majority of the communication received regarding Synergy has been positive and as with anything new, there is a learning curve.

10. SUPERINTENDENT'S REPORTS

No action required.

A. General Report:

Superintendent Gabe Soumakian reported on the following:

- With the new student information systems – Synergy, parents will be able to view the Progress Report via the Parent Portal and receive immediate feedback from the teachers, look at their child's grades, and students receiving D's or F's will receive immediate intervention.
- First quarter begins November 2 and grades due on the 6th.
- ELL conference was held on November 1 and over 80 teachers participated.
- Staff and community were reminded that six district schools will be going through WASC in February, March and April.

Dr. Soumakian clarified that the Board of Trustees, at the Board meeting of September 12, unanimously adopted Resolution No-12-42 supporting Propositions 30 and 38.

11. CONSENT CALENDAR

Trustee Stocks moved to approve the Consent Calendar, as presented, seconded by Trustee Alamillo; motion carried unanimously.

Trustee Alamillo thanked donors from Alfaro Tennis Clinics, Proctor & Gamble, and Home Depot from Camarillo and Oxnard for their donations to the Oxnard Union High School District.

A. Increase in LSA Associates, Inc. (LSA) Contract for CEQA Services - Camarillo Academy High School

It is the recommendation of District Administration that the Board of Trustees approve an increase of \$5,400.00 in the maximum budget for services under LSA Associates' contract for CEQA Services, as presented.

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11. CONSENT CALENDAR – Continued:

- B. Increase in Purchase Order for Inspection Services on Solar Voltaic Project at Hueneme High School by Premier Inspection Services
It is the recommendation of District Administration that the Board of Trustees approve the increase in the Purchase Order for Inspection Services on the Solar Voltaic Project at Hueneme High School in the amount of \$9,207.50 by Premier Inspection Services, as presented.
- C. Agreement between Oxnard Union High School District and US Bank
It is the recommendation of District Administration that the Board of Trustees approve the agreement between Oxnard Union High School District and US Bank, as presented.
- D. Ratification of Agreement between Oxnard Union High School District and Oxnard Police Department
It is the recommendation of District Administration that the Board of Trustees approve the ratification of agreement between Oxnard Union High School District and Oxnard Police Department, as presented.
- E. Donations, October 11 - October 18, 2012
It is the recommendation of District Administration that the Board of Trustees accept the Donations Report for the reporting period October 11 through October 18, 2012, as presented.
- F. Disposal of Surplus Property, August 2 - October 18, 2012
It is the recommendation of District Administration that the items listed above be declared surplus and that staff be authorized to dispose of all items through sale or other means, in the most expeditious manner, as presented.
- G. Purchase Orders and Direct Pays, September 27 - October 10, 2012
That Purchase orders totaling \$1,070,324.01 and Direct Pays totaling \$48.17 be approved, as presented.
- H. Agreement between Oxnard Union High School District/Hueneme High School and Challenge Day
It is the recommendation of District Administration that the Board of Trustees approve the Agreement between Oxnard Union High School District/Hueneme High School and Challenge Day, as presented.
- I. Student Expulsion by Recommendation of the Administrative Panel
None presented.
- J. Stipulated Student Expulsion
That the following student(s) be expelled from the Oxnard Union High School District for the period indicated, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.
1. Student #153249, expulsion period October 11, 2012 through June 14, 2013
 2. Student #139210, expulsion period October 9, 2012 through June 8, 2013
 3. Student #152681, expulsion period October 5, 2012 through June 14, 2013
 4. Student #150692, expulsion period September 28, 2012 through January 24, 2013
 5. Student #142201, expulsion period October 12, 2012 through June 14, 2013
 6. Student #147686, expulsion period October 10, 2012 through June 8, 2013
- K. Suspended Expulsion
That the following student #144946 be expelled and the expulsion order be suspended for the period of October 12, 2012 through June 14, 2013, and that the student attend Frontier High School during the probationary status during the term of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

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11. CONSENT CALENDAR-Continued:

L. Student Readmission from Expulsion None presented.

M. Denial of Student Readmission from Expulsion None presented.

N. Final Approval of Out of State Field Trip, Adolfo Camarillo High School Wrestling to Las Vegas, NV, Tournament, December 20-23, 2012 It is the recommendation of the District Administration that the Board of Trustees approve the final field trip request, as presented.

O. Final Approval of Out of State Field Trip, Channel Islands High School Wrestling to Las Vegas, NV, Tournament, December 20-23, 2012 It is the recommendation of the District Administration that the Board of Trustees approve the final field trip request, as presented.

P. Certificated and Classified Personnel It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.

(Please see attached list of personnel items.)

Q. Non-Public School Placement It is the recommendation of District Administration that the Board of Trustees approve the non-public school placement at TLC+, as of September 13, 2012, for student case number twelve, 12/13, Student ID number 143522 according to the recommendation of the student's IEP Team and the Director of Special Education.

It is the recommendation of District Administration that the Board of Trustees approve the non-public school placement at TLC+ NPS, as of September 24, 2012, for student case number thirteen, 12/13, Student ID number 158944 according to the recommendation of the student's IEP Team and the Director of Special Education.

It is the recommendation of District Administration that the Board of Trustees approve the non-public school placement at TLC+ NPS, as of October 9, 2012, for student case number fourteen, 12/13, Student ID number 153431 according to the recommendation of the student's IEP Team and the Director of Special Education.

It is the recommendation of District Administration that the Board of Trustees approve the non-public school placement at Passageway NPS as of September 4, 2012, for student case number fifteen, 12/13, Student ID number 153042 according to the recommendation of the student's IEP Team and the Director of Special Education.

12. ACTION ITEMS

A. NetXperts for Technology Infrastructure Upgrades (Adolfo Camarillo High School and Rio Mesa High School) through Western States Contracting Alliance (WSCA) Contract Trustee López Hanson moved to approve NetXperts for Technology Infrastructure Upgrades (ACHS and RMHS) through Western States Contracting Alliance (WSCA) Contract, seconded by Trustee Alamillo; motion carried unanimously.

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12: ACTION ITEMS-Continued:

- B. Ratification of Agreement between Oxnard Union High School District and California Retrofit Inc. for Lighting Services
Trustee Edmonds moved to approve the agreement between Oxnard Union High School District and California Retrofit Inc. for lighting services, seconded by Trustee Stocks; motion carried unanimously.
- C. New Job Description: Textbook/Library Media Technician, second reading
Trustee López Hanson moved to approve the Textbook/Library Media Technician job description, seconded by Trustee Alamillo; motion carried 4:1. AYES: Trustees Alamillo, Edmonds, Jáquez and López Hanson. NO: Trustee Stocks.
- D. Board Policy 5141.4: Child Abuse Prevention and Reporting, first reading
Trustee Stocks moved to approve the revised Board Policy 5141.4 and Administrative Regulations 5141.4 Child Abuse Prevention and Reporting, and waive second reading, seconded by Trustee López Hanson; motion carried unanimously.

13. BOARD MEMBERS' REPORTS AND COMMUNICATIONS, AND DONATIONS REPORT

Trustee López Hanson inquired if the issues from the letter regarding PHS had been addressed. Dr. Soumakian reported a plan is in place to resolve the issues.

Trustee Alamillo said he had the pleasure of serving on two new high school projects and the two campuses are totally different in style, the schools are going to be fabulous and serve the needs of our community, and he apologized for the delay in the ACHS pool project.

Trustee Stocks reported he attended the OHS Hall of Fame Induction ceremony and several of the OHS girls' volleyball games.

President Jáquez said he attended the Oxnard Chamber of Commerce meeting and reported the presentation by the CEO of St. John's Hospital was excellent and he said the district press conference was a good product.

Trustee López Hanson requested that for future meetings, as a point of clarification and in order to speak to the issues at hand, that the Superintendent's reports be moved forward on the agenda after audience comments. She stated "Given to all the issues we've had regarding the lack of communication and/or miscommunication in the District, this is an opportunity for the Superintendent to speak on behalf of the Board."

President Jáquez recapped that communication regarding Synergy training was provided to staff, teachers, counselors and principals, via emails and letters, and he was pleased with the implementation process.

14. ITEMS FOR FUTURE CONSIDERATION

Board Recognition - Employees of the Year	November 14
Acceptance of Audit Report First Interim Report	December 12
Annual and Five Year Facilities Report	December 12
Authorization of Signatures	December 12
Acceptance of Audit Report	December 12
ANNUAL ORGANIZATIONAL MEETING OF THE GOVERNING BOARD	December 12
* Election of Officers, 2013	
* Appointment of Representative to Vote in Election for Members of the County Committee on School District Organization	

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14. ITEMS FOR FUTURE
CONSIDERATION-Continued:

- * Appointment of Secretary to the Governing Board
- * Approval of OUHSD Board Meeting Dates, 2013

Superintendent Soumakian stated that a training workshop for the Board will be scheduled for Trustees on December 13, 2012.

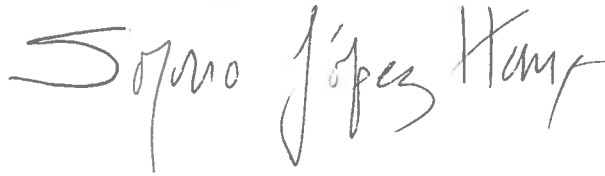
15. FUTURE MEETINGS

November 14


December 12

16. ADJOURNMENT:

There being no further items of business on the agenda, President Jáquez adjourned the meeting at 9:14 p.m.



Approved as read
(or approved as corrected)
December 12, 2012



Gabe Soumakian, Ed.D., Secretary



HUMAN RESOURCES
 CERTIFICATED AND CLASSIFIED PERSONNEL
 CONSENT ITEMS
 FOR THE BOARD MEETING OF OCTOBER 24, 2012

CERTIFICATED HUMAN RESOURCES

Temporary Employment [Education Code 44466]

(Contingent upon appropriate credential, D.O.J. clearance, enrollment, and full funding from the California Department of Education)

Name	Title	Effective	Site
David Yunker	Education Specialist teacher	10/25/12	OHS

Temporary Employment [Education Code 24214]

Name	Title	Effective	Site
James Edwards	Principal	10/10/12-11/16/12	HHS

Revised Leave of Absence Without Pay Request

Name	Title	Effective	Site
Lori Beyer	English teacher	from 11/01/12-06/14/13 to 11/05/12-06/14/13	OHS

Part-Time Employment

Name	Title	Effective	Site
Molly Fitch	English teacher [.80 FTE]	08/31/12	CIHS

Employment Status Revision

Name	Title	Effective	Site
Shaughn Lybrand	from temporary Education Specialist teacher to probationary Education Specialist teacher	10/25/12	HHS

Retirement

Name	Title	Effective	Site
Warren Veasey	Science teacher	10/01/12	PHS

CLASSIFIED HUMAN RESOURCES

Employment

(Contingent upon satisfactory background clearance by the DOJ)

Name	Title	Effective	Site
Amber Hernandez-Bautista	Paraeducator IV	10/15/12	CIHS
Brian Mc Cauley	Paraeducator I	11/01/12	ACE
Rodolfo Morales	Campus Supervisor (re-hire 39-month list)	10/22/12	PHS
Maria Plascencia	Paraeducator I	11/01/12	ACHS

Resignation

Name	Title	Effective	Site
Jose Galvan	Attendance Advisor	10/21/12	RMHS
Sandra Miller	Duplicating Machine Operator	10/31/12	RMHS