

# Oxnard Union High School District

## Oxnard, California

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### MINUTES FOR THE REGULAR BOARD MEETING

June 28, 2012

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- 1. CALL TO ORDER** The regular meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Jáquez at 5:31 p.m., June 28, 2012, in the Camarillo Council Chambers, 601 Carmen Drive, Camarillo, California.
- TRUSTEES PRESENT:** Dick Jáquez, President  
Wayne Edmonds, Vice President  
John Alamillo, Clerk  
Socorro López Hanson, Member  
Steve W. Stocks, Member
- ADMINISTRATION PRESENT:** Gabe Soumakian, Ed.D., Superintendent  
William Dabbs, Jr., Assistant Superintendent-Educational Services  
Rocky Valles, Jr., Ed.D., Assistant Superintendent-Human Resources  
Nancy R. Serros, Executive Assistant
- ADMINISTRATION ABSENT:** Randy Winton, Assistant Superintendent-Business Services
- TRANSLATORS PRESENT:** Lourdes Gonzales Campbell  
Alba Holleman
- GUESTS PRESENT:** Barbara Austin, Bill Little, Kamala Nahas, Jennifer Haney, Jim Hahn, Alex Calvo, Mike Gibbs, Terry Zinger, Kathy Greaves, Ken Hower, Kim Tresvant, Patsy Thomas, Steve McFarland, Barry Schimmel, Judy Perkins, Deanna Rantz, Anna Bevens, Heather Kurpiewski, Peter Godinez, Jim Niles, George West, Nick Pena, Kimber Bell, and Puneet Sharma.
- 2. PLEDGE OF ALLEGIANCE** Trustee Socorro López Hanson let the Pledge of Allegiance.
- 3. ADOPTION OF AGENDA** Trustee Alamillo moved to adopt the agenda as amended, seconded by Trustee López Hanson; approved unanimously. Consent Item 10-A and Action Item 12-A were moved forward on the agenda. *The agenda items were then considered as they appear in these minutes.*
- 4. ADOPTION OF MINUTES** Trustee Alamillo moved to adopt the minutes of the regular meeting of April 18, 2012, as amended, with correction noted, seconded by Trustee López Hanson; motion approved unanimously.
- 5. PUBLIC COMMENT ON CLOSED SESSION ITEMS** An OFTSE representative addressed the Board of Trustees regarding item 12-C, classified layoffs.
- 6. CLOSED SESSION** At 5:40 p.m., the Board adjourned to Closed Session to discuss confidential material relating to the items listed.
- A. Consideration of Confidential Student Issues Other than Expulsion and Suspension, Pursuant to Education Code §35146
  - B. Public Employee Discipline/Dismissal/Release/Appointment [Government Code Section 54957]
  - C. Conference with Labor Negotiator(s) [Government Code Section 54957.6]  
Agency Negotiator: Rocky Valles, Ed.D., Assistant Superintendent-Human Resources

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#### 6. CLOSED SESSION-Continued

Employee Organization: Oxnard Federation of Teachers and School Employees:

- Certificated
- Classified
- Paraeducator

- D. Public Employee Performance Evaluation [Government Code Section 94957(b)(1)]
- Superintendent

#### 7. RECONVENE IN PUBLIC:

The Board reconvened at 6:34 p.m. President Jáquez announced no action was taken during closed session.

#### 10-A. New Camarillo Area High School/Community Input

Superintendent Soumakian thanked the Camarillo City Council for allowing the Board to host the District's Board meeting tonight. He said it was the intent of the Board to reach out to the community to gain their input and make the participation convenient. He presented a progress report on the new Camarillo area high school from September of 2011 through the present. He announced a Scoping meeting would be held at 6:30 p.m., Tuesday, July 24 at Camarillo High School library. In closing, the Superintendent reported there will be other significant opportunities for public input in mid-September when the Design team presents development documents to the Board for review and comment, and in December, the District draft EIR should be available for publication.

#### 8. AUDIENCE TO ADDRESS BOARD OF TRUSTEES:

A local vendor addressed the Board of Trustees regarding item 12-B and asked that the Board vote "no" on this item.

A resident of Camarillo asked the Board to consider using the money to build the new Camarillo high school to expand the campuses of Rio Mesa and Camarillo high schools for the good of all students.

#### 9. PUBLIC HEARING

At 6:50 p.m., President Jáquez declared the public hearing open for the adoption of Oxnard Union High School District's 2012-2012 budget, one oral comment was made.

A member of the Camarillo community addressed the Board to express concerns about the new Camarillo area high school's academic program.

There being no further comments, President Jáquez declared the public hearing closed at 6:55 p.m.

Action Item 12-A Adoption of Proposed Budget for the Year Ending June 30, 2013.

Ms. Patsy Thomas, Director of Fiscal Services presented a PowerPoint report on the proposed Budget. Board of Trustees asked the public to get out and vote in November and stressed the importance of voters contacting legislators to return the money that is owed to education, and that it is critical that the initiatives pass in November.

*Approved*

Trustee Stocks moved to approve proposed Budget for the year ending June 30, 2013, as presented, seconded by Trustee López Hanson; motion carried unanimously.

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#### 10. SUPERINTENDENT'S REPORTS

- The Superintendent reported on the following:
- B. Board Report: Student Interventions** Misses Jennifer Haney, Administrator of Student Services and Interventions and Kathy Greaves, Coordinator of Student Welfare presented an overview of alternative education options available for students, information on drop-out prevention strategies, and reported there was a .47% increase in ADA and suspensions and expulsions were down in 2011-12. A full report is on file for review.
- C. Board Report: Similar Schools Ranking** Misses Jennifer Haney, Administrator of Student Services and Interventions and Kathy Greaves, Coordinator of Student Welfare reported that each year the state of California reports how public high schools rank when compared with all public schools in the state, ranking them 1-10. The District's schools were ranked as follows – ACHS Statewide 9, similar schools 9; CIHS Statewide 2, similar schools 3; HHS Statewide 2, similar schools 3, OHS Statewide 4, similar schools 3; PHS Statewide 5, similar schools 7; and RMHS Statewide 4, similar schools 4. A full report is on file for review.
- D. Superintendent's Report: Year End Report** Based on the Blueprint for Greatness, a strategic plan model adopted in October 2011 by the Board of Trustees, Superintendent Soumakian outlined the three key areas and four components of each area of the Blueprint. In the Leadership area, he reported the District has focused on two new high schools in Oxnard and Camarillo, two new pools at HHS and ACHS, solar projects for all schools, Transportation Academy at CIHS, Woodshop at OHS, Leadership Intern training for administrators, adoption of the budget for 12-13, food services at every site to move products and increase sales, AESOP initiated. In the area of Proficiency, the LEAP plan was implemented, training for administrators was provided in the area of Strategic Schooling and Master Schedules, stronger articulation with partner districts to align courses, English Learner Action plan initiated, and PIVOT Learning was implemented. In the area of Support, a new student information system upgrade provide called Synergy, Professional Learning Communities training and implementation was initiated, the suspension, expulsion, and Intervention Program was reviewed, and Granicus online board agenda system was implemented.
- E. Sunshine of Initial Contract Proposal by the Oxnard Union High School District to the Oxnard Federation of Teachers and School Employees (OFTSE)** In accordance with the *Sunshine Act*, Dr. Valles, Assistant Superintendent-Human Resources presented the District's initial contract proposals for the Classified and Paraeducator units to the Union and highlighted articles the District is amending, modifying, or adding to these proposals during the course of negotiations.
- Classified Unit
  - Paraeducator Unit
- 11. CONSENT CALENDAR** Trustee Alamillo moved to approve the Consent Calendar Items as presented, seconded by Trustee Stocks; motion approved unanimously.
- A. Approval of Renewal of Lease Agreement with Child Development Resources of Ventura County, Inc. to Operate a Head Start Program on the Campus of Hueneme High School** It is the recommendation of District Administration that the Board of Trustees approve the renewal of Lease agreement with Child Development Resources of Ventura County, Inc. to Operate a Head Start Program on the Campus of Hueneme High School, as presented.

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#### 11. CONSENT CALENDAR - Continued

- B. Adopting an Approved List of Memberships, Conferences, Workshops or Meetings Board Members May Attend  
It is the recommendation of District Administration that the Board of Trustees approve the List of Memberships, Conferences, Workshops or Meetings Board Members May Attend, as presented.
- C. Approval of Authorization of Signatures  
It is the recommendation of the District Administration that the Board of Trustees approve the Certification of Authorized Signatures, as presented.
- D. Approval of Agreement between Oxnard Union High School District and The Via Group Inc. for Migrating from Microsoft Office Communication Server R2 to Microsoft Lync 2010  
It is the recommendation of District Administration that the Board of Trustees approve the agreement between Oxnard Union High School District and The Via Group Inc. for migrating from Microsoft Office Communication Server R2 to Microsoft Lync 2010, as presented.
- E. Approval of Bid Award and Contract for Geotechnical Engineering – Soils Testing Services for New Camarillo Area Academy and Performing Arts Center Property to Koury Geotechnical Services, Inc.  
It is the recommendation of District Administration that the Board of Trustees approve awarding this bid and contract to Koury Geotechnical Services, Inc., as presented.
- F. Approval of Proposal from Red-Tail Ground Water Solutions, Inc. for Rio Mesa High School Water Distribution Service and Standby Inspection  
It is the recommendation of District Administration that the Board of Trustees approve the new agreement with Red-Tail for the school year 2012 - 2013, as presented.
- G. Approval of Proposal from Red-Tail Ground Water Solutions, Inc. for Daily Chlorine Residual Readings on Water Distribution at Rio Mesa High School  
It is the recommendation of District Administration that the Board of Trustees approve the new agreement with Red-Tail for the school year 2012 - 2013, as presented.
- H. Approval to Extend Agreement between Oxnard Union High School District and Nestle Waters  
It is the recommendation of District Administration that the Board of Trustees approve the agreement renewal for a 1-year term with Nestle Waters, as presented.
- I. Approval of Revised Agreement between Oxnard Union High School District and Barry Schimmel, Ed. D, Consultant  
It is the recommendation of District Administration that the Board of Trustees approve the revised agreement between Oxnard Union High School District and Barry Schimmel, Ed.D, Consultant, as presented.





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#### 11. CONSENT CALENDAR - Continued

- R. Approval of Amendment One to the Client Agreement for Digital Curriculum Solutions between Apex Learning Inc. and Oxnard Union High School District      It is the recommendation of the Administrative Staff that the Board accept the Amendment One to the Client Agreement for Digital Curriculum Solutions, as presented.
- S. Approval of Waiver of CAHSEE Requirement for the Oxnard Union High School District Students with Disabilities      It is the recommendation of the Administrative Staff that the Board accept the CAHSEE WAIVER, as presented.
- T. Approval of Consolidated Application, Part I, No Child Left Behind (NCLB)      It is the recommendation of the Administrative Staff that the Board accept the CONAPP, as presented.
- U. Approval of Agreement between Oxnard Union High School District and Fagen, Friedman, & Fullfrost for Legal Services for the 2012-2013 School Year      It is the recommendation of the Administrative Staff that the Board accept the Fagan, Friedman & Fullfrost Agreement, as presented.
- V. Approval of Agreement between Oxnard Union High School District and Abbott & Burkhart Therapy for Speech and Language Services for the 2012-2013 School Year      It is the recommendation of the Administrative Staff that the Board accept the Abbott & Burkhart Agreement, as presented.
- W. Approval of Agreement between Oxnard Union High School District and Paula Cornelius-Lopez, Ph.D. for Special Education Self Review (SESR)      It is the recommendation of the Administrative Staff that the Board accept the Agreement with Paula Cornelius-Lopez, as presented.
- X. Approval of Agreement between Oxnard Union High School District and Addison Behavioral Resources, Inc.      It is the recommendation of the Administrative Staff that the Board accept the Agreement with Addison Behavioral Resources (ABR), as presented.
- Y. Approval of Agreement between Oxnard Union High School District and VCOE, Triton Academy, to Provide Exceptional Service to Special Education Pupils      It is the recommendation of the Administrative Staff that the Board accept the Agreement with VCOE, Triton Academy, as presented.

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### MINUTES FOR THE REGULAR BOARD MEETING

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#### 11. CONSENT CALENDAR - Continued

- Z. Approval of Agreement between the Oxnard Union High School District and Cathleen Lewis for Visual Impairment Services for the 2012-2013 School Year      It is the recommendation of the Administrative Staff that the Board accept the Agreement with Cathleen Lewis for Visual Impairment Services, as presented.
- AA. Approval of Agreement between Oxnard Union High School District and Gold Coast K9 Police Service Dogs/On Site Detection Services      It is the recommendation of the Administrative Staff that the Board accept the Agreement with Gold Coast K9 Police Service Dogs, as presented.
- BB. Approval of Services Agreement between Oxnard Union High School District and SI&A School Innovations and Advocacy  
ATTENTION2ATTENDANCE (A2a)      It is the recommendation of the Administrative Staff that the Board accept the Agreement with School Innovations and Advocacy, as presented.
- CC. Approval of Certificated and Classified Personnel      It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.
- DD. Approval of Revised Job Description: School Parent Facilitator      It is the recommendation of District Administration that the revisions to School Parent Facilitator job description be approved by the Board of Trustees, as presented.
- EE. Approval of Revised Certificated and Classified Salary Schedules      It is the recommendation of District Administration that the revisions to the Certificated and Classified Salary Schedules be approved by the Board of Trustees, as presented.
- FF. Approval of Agreement between Ventura County Office of Education and Oxnard Union High School District for R.O.P. Teachers and Classes      It is the recommendation of District Administration that the Board of Trustees approve the agreement between Ventura County Office of Education and Oxnard Union High School District for R.O.P. teachers and classes, as presented.
- GG. Approval of Agreement between Ventura County Office of Education and Oxnard Union High School District/Adult School for R.O.P. Teachers and Classes      It is the recommendation of District Administration that the Board of Trustees approve the Agreement between Ventura County Office of Education and Oxnard Union High School District/Adult School for R.O.P. Teachers and Classes, as presented.

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### MINUTES FOR THE REGULAR BOARD MEETING

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#### 11. CONSENT CALENDAR - Continued

HH. Approval of Bid Award and Agreement between Oxnard Union High School District and Pacificom for Technology Infrastructure Upgrades (Adolfo Camarillo High School and Rio Mesa High School) It is the recommendation of District Administration that the Board of Trustees approve the award of bid and agreement between Oxnard Union High School District and Pacificom for Technology Infrastructure Upgrades (Adolfo Camarillo High School and Rio Mesa High School), as presented.

#### 12. ACTION ITEMS

~~B. Approval of Contract between Oxnard Union High School District and Image Source for Document Management Equipment and Services~~ ~~It is the recommendation of District Administration that the Board of Trustees approve bid award and contract with Image Source, as presented.~~

*This item will be brought back for reconsideration.*

C. Adoption of Resolution No. 12-33 Resolution Eliminating Positions and Ordering Layoffs in the Classified Service Due to Lack of Funds and/or Lack of Work Trustee López Hanson moved to adopt Resolution No. 12-33, Resolution Eliminating Positions and Ordering Layoffs in the Classified Service Due to Lack of Funds and/or Lack of Work, seconded by Trustee Edmonds; motion carried unanimously.

*Approved*

D. Approval of 2012 Graduates Trustee Stocks moved to accept the Class of 2012 Graduates as presented, seconded by Trustee López Hanson; motion carried unanimously.

E. Approval of Course Revision – Geography Trustee Alamillo moved to accept the Geography Revisions as presented, seconded by Trustee Edmonds, motion carried unanimously.

*Approved*

F. Consideration of Approval of Course Revision – Health Trustee Stocks moved to accept the Health Revision as presented, seconded by Trustee Alamillo; motion carried unanimously.

*Approved*

#### 13. BOARD MEMBERS' REPORTS AND COMMUNICATIONS, AND DONATIONS REPORT

Trustee Alamillo asked if Marching Band was offered as part of the curriculum to freshman and congratulated the District's graduates.

Trustee López Hanson extended congratulations to CAPE Charter School for being ranked number 7 in the State!

President Jáquez commented he attended a conference and had the opportunity to hear two of the candidates for U.S. President speak about the budget crisis.

#### 14. ITEMS FOR FUTURE CONSIDERATION

None listed.



**Oxnard Union High School District**  
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**15. FUTURE MEETINGS** August 15 September 12 & 26 October 10 & 24 November 14 & 28 December 12-Annual Organizational Meeting

**16. ADJOURNMENT**

There being no further items of business on the agenda, President Jáquez adjourned the meeting at 9:26 p.m.

**BOARD OF TRUSTEES**



John A. Amillo, Clerk



Gabe Soumakian, Ed.D., Secretary

Approved as read  
(or approved as corrected)  
September 12, 2012





**HUMAN RESOURCES**  
**CERTIFICATED AND CLASSIFIED PERSONNEL**  
**CONSENT ITEMS**  
**FOR THE BOARD MEETING JUNE 28, 2012**

**CERTIFICATED HUMAN RESOURCES**

**Declination of Employment**

<b>Name</b>	<b>Title</b>	<b>Effective</b>	<b>Site</b>
Javier Cruz	Education Specialist teacher	2012-2013 SY	PHS
Morgan Eubanks	Speech & Language Pathologist	2012-2013 SY	DO

**Revision to Employment Effective Date**

<b>Name</b>	<b>Title</b>	<b>Effective</b>	<b>Site</b>
Stephen Dickinson	Assistant Superintendent-Administrative Services	from 07/01/12 to 07/16/12	DO

**Reclassification**

<b>Name</b>	<b>Title</b>	<b>Effective</b>	<b>Site</b>
Jennifer Haney	from Administrator Student Services/Intervention to Director-Student Services/Intervention	07/01/12	DO
Nathan Inouye	from Resource teacher to Learning Design Coach	07/01/12	TBD
Marie Ramirez	from Resource teacher to Learning Design Coach	07/01/12	TBD
Eric Ward	from Resource teacher to Learning Design Coach	07/01/12	TBD

**Reemployment**

<b>Name</b>	<b>Title</b>	<b>Effective</b>	<b>Site</b>
Andrea Payne	temporary Psychologist [.40 FTE]	2012-2013 SY	DO
Eduardo Ramos	Social Science teacher	2012-2013 SY	CIHS

**Return from Sabbatical Leave**

<b>Name</b>	<b>Title</b>	<b>Effective</b>	<b>Site</b>
Kristin Daw	Science teacher [.80 FTE]	2012-2013 SY	CIHS

**Employment**

*(Contingent upon appropriate credential, D.O.J. clearance, enrollment, and full funding from the California Department of Education)*

<b>Name</b>	<b>Title</b>	<b>Effective</b>	<b>Site</b>
Connie Mock	probationary Education Specialist teacher	2012-2013 SY	OHS
Jeff Shettler	probationary Education Specialist teacher	2012-2013 SY	PHS
La Vada White	probationary Education Specialist teacher	2012-2013 SY	RMHS

**Part-Time Employment Revision**

<b>Name</b>	<b>Title</b>	<b>Effective</b>	<b>Site</b>
Daniele Lasher	Foreign Language teacher from .80 FTE to .40 FTE	2012-2013 SY	OHS

**Resignation**

<b>Name</b>	<b>Title</b>	<b>Effective</b>	<b>Site</b>
Roger Adams	Assistant Principal	06/30/12	PHS
James Short	Resource Teacher	06/29/12	DO

**CLASSIFIED HUMAN RESOURCES**

**Reclassification**

<b>Name</b>	<b>Title</b>	<b>Effective</b>	<b>Site</b>
Margaret Clark	from Director's Secretary to Research and Accountability Technician	07/01/12	DO

**Resignation**

<b>Name</b>	<b>Title</b>	<b>Effective</b>	<b>Site</b>
Ivana Medic	Paraeducator I	07/31/12	ACHS

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**Summer School Employment: Session I & Session II**

<b>Name</b>	<b>Title</b>	<b>Site</b>
Shelley Casillas	Migrant Guidance Technician	PHS
Dora Perez	Migrant Guidance Technician	OHS