

Oxnard Union High School District

Oxnard, California

MINUTES FOR THE REGULAR BOARD MEETING

May 9, 2012

- 1. CALL TO ORDER**

The regular meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Jáquez at 5 p.m., May 9, 2012, in the District Office Board Room, 220 South K Street, Oxnard, California.

TRUSTEES PRESENT:

Dick Jáquez, President
Wayne Edmonds, Vice President
John Alamillo, Clerk
Socorro López Hanson, Member
Steve W. Stocks, Member

ADMINISTRATION PRESENT:

Gabe Soumakian, Ed.D., Superintendent
William Dabbs, Jr., Assistant Superintendent-Educational Services
Rocky Valles, Jr., Ed.D., Assistant Superintendent-Human Resources
Nancy R. Serros, Executive Assistant

ADMINISTRATION ABSENT:

Randy Winton, Assistant Superintendent-Business Services

STUDENT REPRESENTATIVE TO THE BOARD OF TRUSTEES ABSENT:

Daniel Galang

TRANSLATORS PRESENT:

Lourdes Gonzales Campbell
Alba Holleman

GUESTS PRESENT:

Kathy Greaves, Phyllis Throckmorton, Josh Chancer, Doug Campbell, Kim Tresvant, Ed.D., Kevin Dicey, Jennifer Haney, Sam Cvijanovich, Dennis McSweeney, Connie Cervera, Eric Riegert, Wes Davis, Francisco Reynoso, Puneet Sharma, Tod Deardorff, and other interested persons.
- 2. PLEDGE OF ALLEGIANCE:**

Trustee Stocks led the Pledge of Allegiance.
- 3. ADOPTION OF AGENDA:**

Trustee Alamillo moved to adopt the agenda of the regular Board meeting of May 9, 2012, as submitted, seconded by Trustee López Hanson; motion carried unanimously.
- 4. PUBLIC COMMENT ON CLOSED SESSION ITEMS:**

No comments made.
- 5. CLOSED SESSION:**

The Board adjourned to closed session at 5:02 p.m. to discuss confidential material relating to the following:

5-A Public Employee
Discipline/Dismissal/Release/Appointment
[Government Code Sec. 54957]

5-B Conference with Labor Negotiator(s)
[Government Code Section 54957.6]

Agency Negotiator: Rocky Valles, Ed.D., Assistant Superintendent-Human Resources
Employee Organization: Oxnard Federation of Teachers and School Employees:

 - Certificated
 - Classified
 - Paraeducator

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5. CLOSED SESSION - Continued:

- 5-C** Public Employee Performance Evaluation ➤ Superintendent
[Government Code Section 94957(b)(1)]

- 5-D** Conference with Real Property Negotiators Property: North of Wooley Road, east of Harbor Blvd., V.C. Parcel 188-0-110-325
[Government Code Sec. 54956.8] Agency Negotiator: Gabe Soumakian, Ed.D., Superintendent
Negotiating Parties: Ann C. Diacos Trust and Helen M. Cooluris Trust
Under Negotiation: Instruction to agency negotiator on price and terms.

6. RECONVENE IN PUBLIC

The Board reconvened from closed session at 7:04 p.m. President Jáquez announced no action was taken during closed session.

7. AUDIENCE TO ADDRESS THE BOARD OF TRUSTEES:

OFTSE President reported two sessions of negotiations were held recently. Union and District representatives discussed the negotiation timeline, process, draft proposals were shared, and a discussion on the state of the budget was held. The next negotiation session is scheduled for May 17. Letters of support for the Union, signed by over 100 District employees, were presented to Trustees.

8. SUPERINTENDENT'S REPORTS:

8-A Informational Report: 2012-13 Budget

Mr. Ken Prosser, Associate Superintendent, Fiscal & Administrative Services, Ventura County Office of Education, reported that the State budget is dependent on the Governor's Tax Initiative; if it passes, no new funding is provided to districts; if it fails there will be a funding reduction for the District of at least \$370 per ADA and elimination of transportation funding. He presented two options on what districts are doing if the Initiative fails and if the Initiative passes; he presented a five-year comparison of unrestricted revenues, expenditures and ending fund balance. In closing, Mr. Prosser informed the Board that AB 1200 requires the County Office of Education to approve or disapprove the District's budget.

Dr. Barry Schimmel, District Consultant presented a brief overview of the District's budget from 2009-2010 through 2011-2012; he stated the District's beginning balance July 1, 2012 is estimated at \$8,808,372, the 2012-13 revenue is \$99,791.48, and expenditures for 2012-13 are \$109,721,737. Dr. Schimmel presented additional figures for the 3% State recommended reserve, store's inventory, revolving cash, one-time savings from CSEBO and VCSFA, which leaves the District in the red \$5,357,109. The District used one-time surplus monies from Coastal Schools Employee Benefits Organization and Ventura County Self-Funding Authority for a combined total of \$3,300,000, which prevented making drastic cuts to staff. If the Tax Initiative fails, the District faces a reduction of \$370 per ADA and \$85 per ADA for Transportation. In closing, Dr. Schimmel reported the District has beginning fund balance of \$109,721,737 to start off the 2012-13 school year.

8-B Board Recognition: *ACSA Speech Winner*

William E. Dabbs, Jr., Assistant Superintendent-Educational Services introduced the ACSA Speech winners. For this achievement, Trustee López Hanson presented certificates of achievement to the students.

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- 8-C Board Recognition: *Art and Music Award Winners* Ms. Phyllis Throckmorton presented the winners for this year's Art Contest. For this achievement, Trustee Alamillo presented certificates of achievement to the students.
- 8-D Board Recognition: *Migrant Speech/Debate Contest* Ms. Lupe Reyes Castillo introduced the Migrant Speech/Debate contest winners. For this achievement, President Jáquez presented certificates of achievement to the students.
- 8-E Regular Report: *Student Representative to the Board of Trustees* No report presented.
- 8-F Board Presentation: *9/11 Memorial, Oxnard High School* Principal Eric Riegert introduced Dean Royce, auto shop teacher. Mr. Royce presented a small-scale model and plans of the 911 Memorial to be constructed at Oxnard High School and asked the Board of Trustees to consider approving the construction of the project. The Board unanimously supported the project but requested that administrative staff discuss the plans with DSA to make sure the District is in compliance. The Memorial will be located between the administration building and school library.
- 8-G. Board Presentation: *California Healthy Kids Survey (CHKS) Data for Oxnard Union High School District, 2011* Ms. Jennifer Haney, Administrator Student Services and Interventions and Heidi Christensen, Ph.D., Educational Consultant-VCOE presented a PowerPoint report on *California Healthy Kids Survey*. The report was based on a survey administered to all 5th, 7th, 9th, and 11th grade students. Districts receiving Title IV, TUPE or S3 funding were required to participate in the Survey. Students were asked questions regarding first-time use and frequent use of alcohol, drugs, and/or tobacco. The Survey also contained data regarding bullying and school connectedness.
- 8-H Board Update: Dr. Soumakian reported on the following:
- The new Oxnard high school property discussions are moving at a rapid pace, still working on designs for the school with WLC architects, and there is a committee meeting coming soon.
 - The new Camarillo high school community meeting on June 6 went very well with over 100 families and City representatives in attendance. A Community Open House Forum and City Council Town Hall meeting is scheduled for May 17.
 - Graduation 2012 is right around the corner and schedules will be posted on the website.
 - Channel Islands High School held a dedication service on May 18 for the new Transportation Academy Auto Shop.
 - Administrative staff will provide an update at the June 13 Board Meeting on Student Interventions.
 - On May 14, Camarillo City Council members will tour Camarillo High School to check on the status of maintenance of the facility.
9. **CONSENT CALENDAR:** Trustee Alamillo requested a discussion be held on items 9-K and L and moved to approve the consent calendar items as submitted, seconded by Trustee López Edmonds; motion carried unanimously.

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9. CONSENT CALENDAR – CONTINUED:

**9-A Approval of Student Expulsion by
Recommendation of the Administrative
Panel**

That student number 140462 be expelled from the Oxnard Union High School District for the remainder of the 2011-12 school year (June 8, 2012), and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

Approval to Rescind Student Expulsion

That student number 143757 not be expelled from the Oxnard Union High School District. The student must comply with the following recommended Rehabilitation Plan:

1. It is recommended that the student continue on HHT placement through June 8, 2012 and return to comprehensive site for Fall 2012-2013.
2. The student must earn 30 credits and a 2.0 GPA while remaining on HHT.
3. Student shall participate in school intervention program for drugs/alcohol.
4. Staff, parent and student review the IEP for a Behavior Intervention and update if necessary.

9-B Approval of Stipulated Student Expulsion

That the expulsion from the Oxnard Union High School District be approved for the student listed below and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

That student number 135339 be expelled from April 16, 2012 through January 25, 2013.

That student number 143390 be expelled from April 23, 2012 through January 25, 2013.

That student number 144155 be expelled from May 1, 2012 through January 8, 2013.

That student number 153572 be expelled from April 27, 2012 through January 25, 2013.

That student number 141990 be expelled from April 16 through August 27, 2012.

That student number 147355 be expelled from April 18, 2012 through January 25, 2013.

That student number 137326 be expelled from April 13 through June 8, 2012.

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9. CONSENT CALENDAR – CONTINUED:

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| 9-B | Approval of Stipulated Student Expulsion | That student number 149178 be expelled from April 20, 2012 through January 25, 2013. |
| 9-C | Approval of Student Readmission from Expulsion | That the following students be reinstated to the Oxnard Union High School District with placement recommendation, as presented.

1. Student #142885, District Independent Study
2. Student #145798, Channel Islands High School |
| 9-D | Denial of Student Readmission from Expulsion | None presented. |
| 9-E | Waiver of CAHSEE requirement for the Oxnard Union High School District Students with Disabilities | That the Board of Trustees approve a waiver of the California High School Exit Exam (CAHSEE) for students with disabilities who take the CAHSEE using modifications and receive the equivalent of a passing score, as presented. |
| 9-F | Approval of Memorandum of Understanding between Oxnard Union High School District and the Oxnard Harbor District | That the Board of Trustees approve Memorandum of Understanding between Oxnard Union High School District and the Oxnard Harbor District, as presented. |
| 9-G | Approval of Memorandum of Understanding between Oxnard Union High School District and the Naval Construction Training Center Port Hueneme | That the Board of Trustees approve Memorandum of Understanding between Oxnard Union High School District and the Naval Construction Training Center Port Hueneme, as presented. |
| 9-H | Approval of Certificated and Classified Personnel | That the Consent Calendar for Certificated and Classified Personnel be approved, as presented. |
| 9-I | Approval of OptiServices Contract with Medi-Cal Administrative Activities (MAA) Program | That the Board of Trustees approve OptiServices Contract with Medi-Cal Administrative Activities (MAA) Program, as presented. |
| 9-J | Approval of Revised Agreement between Oxnard Union High School District and Barry Schimmel, Ed.D., Consultant | That the Board of Trustees approve the revised Agreement between Oxnard Union High School District and Barry Schimmel, Ed.D., Consultant, as presented. |
| 9-K | Approval for Change Order #4 Submitted for Culinary Arts Classroom Project at Rio Mesa High School by PSWC Group Architects for Axis Construction | That the Board of Trustees approve Change Order #4 Submitted for Culinary Arts Classroom Project, as presented. |
| 9-L | Approval of Proposal for DSA Certification Services for the Modernization Projects at Adolfo Camarillo and Hueneme Schools by California Construction Management, Inc. | That the Board of Trustees approve the proposal for DSA Certification Services for the Modernization Projects at Adolfo Camarillo and Hueneme Schools by California Construction Management, Inc., as presented. |

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9. CONSENT CALENDAR – CONTINUED:

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| 9-M | Adoption of Resolution No. 12-19 Establishing E-Rate Internal Connections Program District Match, Fund 408 | That the Board of Trustees adopt Resolution No. 12-19 Establishing E-Rate Internal Connections Program Fund, as presented. |
| 9-N | Approval of Designation of 2012-13 CIF Representatives to League | That the Board of Trustees approve the 2012-13 CIF designation of Representatives to League, as presented. |
| 9-O | Approval of Purchase Orders and Direct Pays, April 19 through May 9, 2012 | That Purchase Orders totaling \$829,284.40 and Direct Pays totaling \$20,092.25 be approved, as presented. |
| 9-P | Approval of Donations, April 19 – May9, 2012 | That the Board of Trustees accepts the Donations Report for the reporting period April 19 through May 9, 2012, as presented. |

10. ACTION ITEMS:

- | | | |
|------|--|---|
| 10-A | Approval of Board Policy Revisions: BP 6163.4, Student Acceptable Use Policy, <i>Second Reading</i> | Trustee Stocks moved to approve the board policy revisions: BP 6163.4, Student Acceptable Use Policy, seconded by Trustee López Hanson; motion carried unanimously. |
| 10-B | Adoption of Resolution No. 12-20 Endorsing <i>Linked Learning</i> as a Comprehensive High School Reform Strategy | Trustee Alamillo moved adopt Resolution No. 12-20 Endorsing <i>Linked Learning</i> as a Comprehensive High School Reform Strategy, seconded by Trustee Edmonds; motion carried unanimously. |
| 10-C | Approval of Proposal from Kenco Construction Services for Continued Inspection Services for the CTE Auto Shop Project at Channel Islands High School | Trustee Alamillo moved to approve Proposal from Kenco Construction Services for Continued Inspection Services for the CTE Auto Shop Project at Channel Islands High School, seconded by Trustee López Hanson, motion carried unanimously. |
| 10-D | Adoption of Resolution No. 12-13 Proclaiming May 9, 2012 as California Day of the Teacher | Trustee Edmonds moved to adopt Resolution No. 12-13 Proclaiming May 9, 2012 as California Day of the Teacher, seconded by Trustee Stocks; motion approved 4:0. Trustee Alamillo was not present for the vote. |
| 10-E | Adoption of Resolution No. 12-14 Proclaiming May 20 through May 26 as Classified Employee Week | Trustee Stocks moved to adopt Resolution No. 12-14 Proclaiming May 20 through May 26 as Classified Employee Week, seconded by Trustee Alamillo; motion carried unanimously. |
| 10-F | Adoption of Resolution No. 12-15 Regarding Final Action on Termination of Certificated Employees due to a Reduction of Particular Kinds of Services | Trustee Alamillo moved to adopt Resolution No. 12-15 Final Action on Termination of Certificated Employees due to a Reduction of Particular Kinds of Services, seconded by Trustee Stocks; motion carried unanimously. |
| 10-G | Approval of New Job Description: Learning Design Coach, <i>Second Reading</i> | Trustee Alamillo moved to approve proposed Learning Design Coach job description, seconded by Trustee Stocks; motion approved unanimously. |
| 10-H | Approval of Change of Location for the June 28, 2012 Board Meeting to City of Camarillo Council Chambers | Trustee López Hanson moved to approve the change of location for the June 28, 2012 Board Meeting to the City of Camarillo Council Chambers, 601 Carmen Drive, Camarillo, seconded by Trustee Alamillo; motion carried unanimously. |

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9. CONSENT CALENDAR – CONTINUED:

- 10-I Approval of Memorandum of Understanding between Oxnard Union High School District and Condor Middle College at Oxnard College Trustee Edmonds moved to approve Memorandum of Understanding between Oxnard Union High School District and Condor Middle College at Oxnard College, seconded by Trustee Alamillo; motion carried unanimously.

11. BOARD MEMBERS' REPORTS, COMMUNICATIONS, AND DONATIONS REPORT:

Trustee Alamillo reported the following donations were made to the District – Alfaro Tennis Clinics, \$150, Oxnard High School Tennis Program; VC United Soccer League \$1,500, Channel Islands High School Athletics; and Camarillo VENOM Youth Group, \$162.50, Camarillo High School Athletics.

Trustee López Hanson was pleased to report the District received a \$5,000 donation for the new Camarillo area high school. She reported attending the Town Hall meeting in Camarillo and was happy to see so many Council Members and other elected officials, as well as members of the community, at the meeting. She thanked all those involved in organizing the event.

Trustee Alamillo reported he received correspondence from a parent.

Trustee Edmonds reported he attended the open house at ACHS and was pleased with the turnout.

Trustee Stocks reported he attended the Art Festival and said it was a real nice affair and he suggested that the District consider looking into having elections by district areas.

Trustee López Hanson requested that the Superintendent report back on elections by district areas.

12. ITEMS FOR FUTURE CONSIDERATION:

Approval of New Courses	May
Approval of New Textbooks	May
Authorization of Signatures	June
Adoption of Budget	June
SBX3 4 Flexibility Transfer	June
Adoption of Resolutions for New Fiscal Year	June
Approval of 2012 Graduates	June
Board Recognition: Retirees	June
Board Recognition: Administrative Intern Academy Graduates	June
Declaration of Need for Fully-Qualified Educators	June

13. FUTURE MEETINGS:

May 23 June 13 & 28 August 15 September 12 & 26 October 10 & 24 November 14 & 28 December 12

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15. **ADJOURNMENT:** There being no further items of business on the agenda, Trustee Stocks adjourned the meeting at 9:30 p.m.

BOARD OF TRUSTEES



John Alamillo, Clerk

Approved as read
(or approved as corrected)
August 15, 2012



Gabe Soumakian, Ed.D., Secretary

ns



HUMAN RESOURCES CONSENT CALENDAR FOR THE BOARD MEETING MAY 9, 2012

CERTIFICATED HUMAN RESOURCES

Consideration to Authorize Teaching Assignment by Board Authorization, 2011-2012 School Year

That the following individual(s) – having completed 9 units of upper division or 18 total semester units of appropriate coursework – be approved to teach in the designated subject, pursuant to Education Code §44263.

<u>Site</u>	<u>Name</u>	<u>Assignment</u>	<u>Units</u>
HHS	Kevin Callaway	Chemistry	20 sem units
CIHS	Ernie Carrasco	Physical Education	18 sem units
PHS	David Hayes	Physics	18 sem units
		Chemistry	18 sem units

Request for Waiver, Pursuant to Education Code Section 44260.4 Course Work Requirement for Designated Subjects Credential in Driver's Education and Training for the 2011-2012 School Year,

Jonathan Throckmorton Driver's Education and Training [CIHS]

Request for Part-time Employment, 2012-2013 School Year

Mia Chancer, English teacher, .60 FTE [RMHS]
 Kathleen Curran, English teacher, .80 FTE [OHS]
 Noemi Diaz, Math teacher, .80 FTE [HHS]
 Reiko Evans, Foreign Language teacher, .80 FTE [PHS]
 Kassandra Harris, Math teacher, .60 FTE [HHS]
 Mariel Kaikana, Math teacher, .80 FTE [HHS]
 Tina Meade, SPED teacher, .60 FTE [PHS]
 Andrea Dominique Rousseau, English teacher, .80 FTE [CIHS]
 Jocelyn White, Science teacher, .80 FTE [PHS]

Request to Return to Full-time Employment, 2012-2013 School Year

Mujde Pidduck, English teacher [CIHS]

Request for Leave of Absence Without Pay, 2012-2013 School Year

Michael Chase [OHS]
 Nicole Chin, English teacher [PHS]
 Kenya Galdamez, Counselor [CIHS]

Employment, 2012-2013 School Year

(Contingent upon appropriate credential, D.O.J. clearance, enrollment, and full funding from the California Department of Education)
 Morgan Eubanks, Speech & Language Pathologist [FHS/ACE/Itinerant]
 Monique Loeschke, Speech & Language Pathologist [PHS]

Resignation

Mark Capritto, Ed.D., Assistant Principal, effective June 30, 2012 [RMHS]
 Lawrence Miller, Head Varsity Football Coach, effective 2012-2013 School Year [HHS]
 Michael Moon, Physical Education teacher, effective 06/09/2012 [PHS]

Retirement

Janet Ramsey, School Nurse, effective 06/09/12 [HHS]
 Phyllis Throckmorton, Director-CTE, effective 08/21/12 [DO]

CLASSIFIED HUMAN RESOURCES

Employment

(Contingent upon fingerprint clearance through the Department of Justice and funding sources)

Raymond Chavaira, temporary Paraeducator I, effective 05/01/12 [RMHS]

Marco Esquivel, Temporary Custodian, effective 05/01/12 [ACHS]

Sade Haro, temporary Paraeducator I, effective 05/01/12 [RMHS]

Christina Linder, Temporary Site Administrative Secretary, effective 05/15/12 [HHS]

Alejandra Ortega, temporary Paraeducator IV, effective 05/01/12 [CIHS]

Yaderi Salazar, temporary Paraeducator IV, effective 05/01/12 [CIHS]

Mayra Viveros, temporary Paraeducator I, effective 05/01/12 [RMHS]

Reclassification

Bryant McCullough from Campus Supervisor to temporary Paraeducator IV, effective 05/01/12 [CIHS]

Mark Pasmant, from Custodian [ACHS] to Nutrition Services Assistant I, effective 04/23/12 [CIHS]

Return from Leave Without Pay

Carmen Tenorio, Paraeducator IV, effective 04/09/12 [PHS]

Retirement

Donna McNair, Administrative Assistant I, effective 06/30/12 [FHS]

Jeffrey J. Moynihan, Paraeducator IV, effective 07/27/12 [OHS]

Resignation

Ruben Ortega, Campus Supervisor, effective 04/06/12 [OHS]

Abel Romero, Campus Supervisor, effective 04/10/12 [OHS]

Probationary Release

Resolution No. 12-12, effective 02/01/12 [ACHS]