

# **Oxnard Union High School District**

## ***Oxnard, California***

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### **MINUTES FOR THE REGULAR BOARD MEETING**

**April 18, 2012**

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1. **OFFICIAL OPENING OF MEETING:** The regular meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Jáquez at 5:31 p.m., April 18, 2012, in the District Office Board Room, 220 South K Street, Oxnard, California.
- TRUSTEES PRESENT:** Dick Jáquez, President  
Wayne Edmonds, Vice President  
John Alamillo, Clerk  
Socorro López Hanson, Member  
Steve W. Stocks, Member
- ADMINISTRATION PRESENT:** Gabe Soumakian, Ed.D., Superintendent  
William Dabbs, Jr., Assistant Superintendent-Educational Services  
Rocky Valles, Jr., Ed.D., Assistant Superintendent-Human Resources  
Nancy R. Serros, Executive Assistant
- ADMINISTRATION ABSENT:** Randy Winton, Assistant Superintendent-Business Services
- STUDENT REPRESENTATIVE TO THE BOARD OF TRUSTEES PRESENT:** Daniel Galang
- TRANSLATORS:** Lourdes Gonzales Campbell  
Alba Holleman
- GUESTS:** Kathy Greaves, Jennifer Haney, Kevin Dicey, Celeste Perdue, Stephen McFarland, Sol Chooljian, Ken Goeken, Puneet Sharma, Barry Schimmel, Glenn Lipman, Doug Campbell, Francisco Reynoso, Josh Chancer, Jennifer Haney, Sam Cvijanovich, Dennis McSweeney, Connie Cervera, Eric Riegert, Wes Davis, Tod Deardorff and other interested persons.
2. **PLEDGE OF ALLEGIANCE:** Superintendent Gabe Soumakian led the Pledge of Allegiance.
3. **ADOPTION OF AGENDA:** Trustee Alamillo moved to adopt the agenda for the regular board meeting as submitted, seconded by Trustee Stocks; motion approved unanimously.
4. **APPROVAL OF MINUTES:**
- 4-A February 15, 2012, Special Board Meeting Trustee Alamillo moved to adopt the minutes of February 15, 2012 special meeting as submitted, seconded by Trustee Stocks; motion carried unanimously.
- 4-B March 14, 2012, Regular Board Meeting Trustee Edmonds moved to adopt the minutes of March 14, 2012 regular meeting as submitted, seconded by Trustee Stocks; motion carried unanimously.
- 4-C March 28, 2012, Regular Board Meeting Trustee Stocks moved to adopt the minutes of March 28, 2012 regular meeting as submitted, seconded by Trustee López Hanson; motion carried unanimously.

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5. **PUBLIC COMMENT ON CLOSED SESSION ITEMS:** No public comments.
6. **CLOSED SESSION:** At 5:35 p.m., the Board adjourned to closed session to discuss confidential material relating to the following items.
- 6-A Public Employee Discipline/Dismissal/Release/Appointment [Government Code Sec. 54957]
- 6-B Conference with Labor Negotiator(s) [Government Code Section 54957.6] Agency Negotiator: Rocky Valles, Ed.D., Assistant Superintendent-Human Resources  
Employee Organization: Oxnard Federation of Teachers and School Employees:  
➤ Certificated  
➤ Classified  
➤ Paraeducator
- 6-C Public Employee Performance Evaluation [Government Code Section 54957(b)(1)] ➤ Superintendent
7. **RECONVENE IN PUBLIC: REPORT OF CLOSED SESSION ACTION:** The Board reconvened at 6:50 p.m. President Jáquez announced that no action was taken during closed session.
8. **AUDIENCE TO ADDRESS THE BOARD OF TRUSTEES:** A parent of an OHS student addressed the Board to express concerns regarding special education violations, illegal classroom occurrences, the lack of administrators not taking responsibility of their duties, and the denial of permission to visit the school site unannounced.
- Trustee Stocks clarified that to his knowledge parents have never been restricted from visiting the District's schools. He said he personally resents this and if it is true, it is shocking and we need to take a hard look at what is going on. He said he realizes these are allegations and there is another side to the story.
- President Jáquez directed Superintendent Soumakian to meet with the parent. Superintendent Soumakian asked Mr. Dabbs to make an appointment to meet with the parent.
9. **SUPERINTENDENT'S REPORTS:**
- 9-A Regular Report: *Student Representative to the Board of Trustees* Daniel T. Galang reported that the school year is coming to an end. He said several schools are getting ready for prom, STAR testing, senior activities and grad night. Students are also preparing for next year's ASB and class elections.



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#### 9. SUPERINTENDENT'S REPORTS:

##### 9-B Board Update: *Nutrition Services*

Kevin Dicey, Sodexo Consultant provided an update on the Nutrition Services program via a PowerPoint presentation. He reported the schools are experiencing an increase in food sales due to the variety of cultural foods provided, the placement of food carts where students tend to gather, and the training provided to better improve customer service and cash competencies. Mr. Dicey said the next steps for the program are to remain focused on increasing sales, begin plans for Summer School, and the Marketing Plan for 2012-13. He reported meetings are held on a weekly basis with a local farm/produce vendor and on February 29<sup>th</sup> members of the Nutrition Services department toured Boscovich Farms processing center. Lastly, he provided information on new legislation that requires OUHSD to abide by federal mandates and Healthy Hunger – Free Kids Act.

President Jáquez thanked Mr. Dicey for providing the Board a thorough report, he stated Mr. Dicey was the right person for the job and commended Mr. Dicey for his hard work.

Dr. Soumakian asked Mr. Dicey if there was a system in place so that unwanted food is not wasted. Mr. Dicey said that some of the students have placed baskets in the cafeteria where extra food can be deposited and available for other students.

##### 9-C Regular Report: Bond Oversight Committee:

Mr. Sol Chooljian presented an update on behalf of the Bond Oversight Committee. He reported the Committee recently elected new officers at the official organizational meeting, new members were introduced at the meeting, and District staff was present at the meeting to answer questions and provide information on expenditures and the new Camarillo area high school. He stated the Committee is planning on presenting a formal report to the Board and asked for the District's support for soliciting a member of a senior community organization to join the Committee.

##### Channel Islands Auto Shop:

Mr. Steve McFarland, Director of Maintenance, Operations, and Transportation provided a brief report regarding the movement of Severely Handicapped programs to different locations because of the expansion of the program requirements. He reported the costs of the move were just under \$100,000.00. Trustee Edmonds expressed concerns regarding the need for community-based instruction, the need for full inclusion, the location of the site and the need for a legal opinion regarding fill-back needs.

##### New Camarillo Area High School:

Superintendent Soumakian reported that members of the Camarillo Steering Committee met at ACHS to tour the school. He said members of the Committee were impressed with the facilities stating that the school was well-maintained, and he reported \$32 million was spent on the renovations of the school. The Committee reviewed the latest HMC architectural specs report for the new high school. Dr. Soumakian reported the Steering Committee is meeting on May 6, 2012, 1:30 to 3:30 p.m., at the Center for Spiritual Living Camarillo located at 340 Mobil Avenue, the District will have an opportunity to share with the community the latest information regarding the project.

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9. SUPERINTENDENT'S REPORTS - Continued:

9-C General Information:

Dr. Soumakian reported California State and CST testing starts next week and stressed this is an important time for students and staff; the testing will reflect how well our students are doing and he said he is looking forward to the results.

10. **CONSENT CALENDAR:**

Trustee Alamillo moved approve the Consent Calendar Items as amended, item 10-H was removed from the agenda and item 10-I was pulled for discussion, seconded by Trustee López Hanson, approved unanimously.

A discussion was held regarding the instructional services provided in the areas of mathematics, English and ELL areas, the salary, the number of positions, and funding for the position of Instructional Support Provider.

Trustee Edmonds moved to return Consent Item 10-I to the agenda and that the number of positions available, and funding source, be included in the second reading, seconded by Trustee López Hanson; approved unanimously.

10-A Approval of Student Expulsion by  
Recommendation of the Administrative  
Panel

That student number 150564 be expelled from the Oxnard Union High School District from February 10 through June 8, 2012, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

10-B Stipulated Student Expulsion

That student number 143307 be expelled from the Oxnard Union High School District from April 10, 2012 through January 25, 2013, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

That student number 141901 be expelled from the Oxnard Union High School District from April 10, 2012 through January 25, 2013, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

That student number 148211 be expelled from the Oxnard Union High School District from March 28, 2012 through January 25, 2013, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.



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**10. CONSENT CALENDAR - Continued:**

That student number 145518 be expelled from the Oxnard Union High School District from April 13, 2012 through January 25, 2013, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

That student number 153568 be expelled from the Oxnard Union High School District from April 12, 2012 through January 15, 2013, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

That student number 146554 be expelled from the Oxnard Union High School District from March 1, 2012 through January 25, 2013, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

That student number 140021 be expelled from the Oxnard Union High School District from March 27, 2012 through June 8, 2012, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

That student number 152153 be expelled from the Oxnard Union High School District from April 11, 2012 through January 28, 2013, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

That student number 150541 be expelled from the Oxnard Union High School District from March 30, 2012 through January 25, 2013, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

10-C Approval of Student Readmission

None presented for approval.

10-D Denial of Student Readmission

None presented for approval.

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**10. CONSENT CALENDAR - Continued:**

- 10-E Approval of Non-Public School Placement That the Board of Trustees approve the residential placement and non-public school at Devereux Texas Treatment Network – League City, Texas as of March 20, 2012 for student number 152832 according to the recommendation of the student's IEP team and the Director of Special Education.
- 10-F Waiver of CAHSEE requirement for the Oxnard Union High School District Students with Disabilities It is the recommendation of the district administration that the Board of Trustees approve a waiver of the California High School Exit Exam (CAHSEE) for students with disabilities who take the CAHSEE using modifications and receive the equivalent of a passing score, as presented.
- 10-G Approval of Agreement between Oxnard Union High School District and Michaela Gordon, OTR/L., Inc. It is the recommendation of District Administration that the agreement between Oxnard Union High School District and Michaela Gordon, OTR/L., Inc. be approved by the Board of Trustees, as presented.
- 10-H Approval of Certificated and Classified Personnel ~~That the Consent Calendar for Certificated and Classified Personnel be approved, as presented.~~
- Pulled from the agenda, not approved.*
- 10-I Approval of New Job Description: Instructional Support Provider, First Reading It is the recommendation of District Administration that the proposed Instructional Support Provider job description, first reading be approved by the Board of Trustees, as presented.
- 10-J Approval of New Community Day High School at 1701 Gary Drive, Oxnard, California It is the recommendation of District Administration that the Board of Trustees approve the new Community Day School at 1701 Gary Drive, Oxnard, California, as presented.
- 10-K Approval to Make Pacific View High School the Official Name for Oxnard Union High School District's Community Day School It is the recommendation of District Administration that the Board of Trustees approve the official name, Pacific View High School, for Oxnard Union High School District's Community Day School, as presented.
- 10-L Approval of Award of Contract for Pipeline Risk Analysis Study on New Academy High School and Performing Arts Center Property in Camarillo It is the recommendation of District Administration that the Board of Trustees approve awarding this contract to Terraphase Engineering, as presented.
- 10-M Approval of Ratification of Agreement between Oxnard Performing Arts Center Corporation (OPACC) and Oxnard Union High School District It is the recommendation of District Administration that the Board of Trustees approve the ratification of agreement between Oxnard Performing Arts Center Corporation (OPACC) and Oxnard Union High School District, as presented.
- 10-N Approval of Purchase Orders and Direct Pays, March 29 through April 18, 2012 That Purchase Orders totaling \$451,808.37 and Direct Pays totaling \$331,157.84 be approved, as presented.



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#### 10. CONSENT CALENDAR - Continued:

- 10-O Approval of Donations, March 29 through April 18, 2012 It is the recommendation of District Administration that the Board of Trustees accept the Donations Report for the reporting period March 29 through April 18, 2012, as presented.

#### 11. ACTION ITEMS:

- 11-A Approval of Board Policy Revisions: BP 6163.4, Student Acceptable Use Policy, First Reading Trustee Stocks moved to approve Board Policy: BP 6163.4, *first reading*, seconded by Trustee Edmonds; motion carried unanimously.
- 11-B Adoption of Resolution No. 12-11 National Nurses Week Trustee Jáquez moved to adopt Resolution 12-11 Proclaiming May 6-12 as National Nurses Week, seconded by Trustee Alamillo; motion carried unanimously.
- 11-C Adoption of Board Policy 1113 District and School Web Sites Policy, First Reading Trustee Alamillo moved to adopt Board Policy 1113, *first reading*, seconded by Trustee López Hanson; motion carried unanimously.
- 11-D Adoption of Board Policy 1114 District-Sponsored Social Media Policy, First Reading Trustee Alamillo moved to adopt Board Policy 1144 *first reading*, seconded by Trustee Edmonds; motion carried unanimously.
- 11-E Approval to Change the Board Meeting Date of June 27, 2012 Trustee Alamillo moved to change the Board Meeting of June 27 to June 28, 2012, seconded by Trustee Jáquez; motion carried unanimously.

#### 12. BOARD MEMBERS' REPORTS, COMMUNICATIONS, AND DONATIONS REPORT:

Trustee Stocks reported he attended the 21<sup>st</sup> Annual Celebration of the Maritime Museum and it was a great event.

Trustee Edmonds asked if the District has ever applied for 21<sup>st</sup> Century funds, Mr. Dabbs responded yes, but have not yet received notice of approval of funds.

Trustee Alamillo reported he attended a meeting on Monday morning with the Camarillo City Council and District staff; that evening he attended a workshop presented by Camarillo City Council, and he went on the tour of Adolfo Camarillo High School and was pleased to report the school is in great shape. He stated several of the citizens that attended the tour said they were impressed with the condition of the campus. He stated the architects that toured the facility said the school was kept very clean and very spacious compared to 21<sup>st</sup> century campuses. He attended the VCSSBA dinner meeting and the topic of discussion was the workforce. He stated he requested a District's School Capacity report and he hopes when the enrollment projections come about that the District lives up to the school capacities outlined in the Board-approved policies.

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12. **BOARD MEMBERS' REPORTS AND COMMUNICATIONS- Continued:**

Trustee López Hanson said she attended the Camarillo High School tour with Dr. Soumakian and Trustee Alamillo. She commended Trustee Alamillo for going above and beyond the call of duty by checking the shower facilities. A member of the Camarillo City Council commented that the showers did not work and Trustee Alamillo went over to prove that yes, they were working. She attended the Lion's Club celebration dinner for the Mock Trial participants, and she commended Ms. Kim Dallape and Mr. Wayne Lamas for supporting the FHS students in this endeavor.

President Jáquez confirmed that he too checked the shower issue at Camarillo and found that the showers do work. Trustee Jáquez encouraged the community to call when there are concerns with the condition of the schools. He reported he talked with the ACE Board President and was informed that there will be a vacancy on the ACE Board that will need to be filled. He attended the STEM meeting at HHS and a Safety Dinner. As outlined in previous correspondence to the Board, President Jáquez suggested installing an ATM at the District Office, through Western Credit Union, and possibly the school sites. He met with Community College representatives and one of the topics discussed was aligning the District's course proposals with those of the Community College District; he asked administrative staff to make sure the alignment is in place.

Trustee Edmonds suggested providing direction to administrative staff to consider keeping the same budget for Trustees for the upcoming school year.

13. **ITEMS FOR FUTURE CONSIDERATION:**

May: New Course Proposals, New Textbook Proposals, Art and Music Award Winners, Classified School Employee Week (May 20-26), Classified Employees 45-Day Layoff Notices, Certificated Employees Layoff Notices

June: Authorization of Signatures, Adoption of Budget, SBX3 4 Flexibility Transfer, Adoption of Resolutions for New Fiscal Year

14. **FUTURE MEETINGS:**

May 9 & 23 June 13 & 27 August 15 September 12 & 26 October 10 & 24 November 14 & 28 December 12

15. **ADJOURNMENT:** There being no further items of discussion on the agenda, President Jáquez adjourned the meeting at 8:30 p.m.

**BOARD OF TRUSTEES**



John Alamillo, Clerk



Gabe Soumakian, Ed.D., Secretary

Approved as read  
(or approved as corrected)  
June 28, 2012





**Oxnard Union  
High School District**

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**RESOLUTION #12-11  
PROCLAIMING May 6-12, 2012  
NATIONAL NURSES WEEK**

**WHEREAS**, school nurses work as an integral part of the school team of teachers, parents, counselors, administrators, and support staff in enabling all students to achieve success in school and to become responsible and productive members of society; and

**WHEREAS**, National Nurses Week, May 6-12, 2012, has been designated as a time when nurses are recognized for the vital part they play in the promotion of health and wellness for all patients; and

**WHEREAS**, in addressing areas such as student health, crisis response, and medical treatment, school nurses have played a critical role in prevention and early intervention programs that provide direct services to students and their families; and

**WHEREAS**, all educators focus their efforts on improved academic achievement of students, it is important that we recognize school nurses for their continuing efforts in reducing barriers to learning and in providing the support necessary for all students to achieve at the highest level possible; **now, therefore, be it**

**RESOLVED**, on the 18th day of April 2012 that the Board of Trustees of the Oxnard Union High School District proclaims the week of May 6-12, 2012 as *National Nurses Week* and encourages all educational communities to commemorate this occasion with appropriate activities.

Secretary, Board of Trustees  
Oxnard Union High School District