

# **Oxnard Union High School District**

## **Oxnard, California**

### **MINUTES FOR THE REGULAR BOARD MEETING**

**March 28, 2012**

- 1. CALL TO ORDER:** The regular meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Jáquez at 5:32 p.m., March 28, 2012, in the District Office Board Room, 220 South K Street, Oxnard, California.

**TRUSTEES PRESENT:** Dick Jáquez, President  
Wayne Edmonds, Vice President  
John Alamillo, Clerk  
Steve W. Stocks, Member

**TRUSTEES ABSENT:** Socorro López Hanson, Member

**ADMINISTRATION PRESENT:** Gabe Soumakian, Ed.D., Superintendent  
William Dabbs, Jr., Assistant Superintendent-Educational Services  
Rocky Valles, Jr., Ed.D., Assistant Superintendent-Human Resources  
Nancy R. Serros, Executive Assistant

**ADMINISTRATION ABSENT:** Randy Winton, Assistant Superintendent-Business Services

**STUDENT REPRESENTATIVE PRESENT:** Daniel Galang

**TRANSLATORS:** Lourdes Gonzales Campbell  
Alba Holleman

**GUESTS PRESENT:** Kathy Greaves, Barry Schimmel, Humberto Quintana, Bill Meier, Jerry Pizzo, Hose Madera, Mauricio Rosete, Lourdes Guzmán, María Hernández López, Jose Muñoz, James Martinez, Jennifer Haney, Stephen McFarland, Puneet Sharma, Ken Goeken, Kate Diamond, Terry Zinger, Julie & Tim Murray, Walt Dunlop, Wes Davis, Connie Cervera, Sol Chooljian, Tod Deardorff and other interested persons.
- 2. PLEDGE OF ALLEGIANCE:** Trustee Wayne Edmonds led the Pledge of Allegiance.
- 3. ADOPTION OF AGENDA:** Trustee Alamillo moved to adopt the agenda as submitted, seconded by Trustee Stocks; motion carried 4:0.
- 4. PUBLIC COMMENT ON CLOSED SESSION ITEMS:**
- 5. CLOSED SESSION:** The Board adjourned to Closed Session at 5: 33 p.m. to discuss confidential material relating to the items listed below.

**5-A Public Employee Discipline/Dismissal/Release/Appointment [Government Code Sec. 54957]**

**5-B Conference with Labor Negotiator(s) [Government Code Section 54957.6]**

Agency Negotiator: Rocky Valles, Ed.D., Assistant Superintendent-Human Resources

Employee Organization: Oxnard Federation of Teachers and School Employees:

  - Certificated
  - Classified
  - Paraeducator

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6. **RECONVENE IN PUBLIC:** The Board reconvened at 6:30 p.m. President Jáquez announced that no action was taken during closed session.
7. **AUDIENCE TO ADDRESS THE BOARD OF TRUSTEES:** Members of the Scorpion Athletic Booster Club addressed the Board to request their support in allowing fundraising for an artificial turf field at Adolfo Camarillo High School. The speakers said the installation of artificial turf will enhance the appearance of the school's facilities, protect the athletes, is a cost savings for the District and environmentally friendly. The Board president directed the superintendent to meet with the group.
- A group from Positively Speaking program asked that the Board consider allowing Planned Parenthood's Teen Success group to present information on the program, which can supplement mandated HIV education in the OUHSD schools.
8. **SUPERINTENDENT'S REPORTS:**
- 8-A **Regular Report: *Student Representative to the Board of Trustees*** Daniel T. Galang presented a report on District-wide student activities. Adolfo Camarillo: Senior Class Officers are still looking into more senior activities for their senior week. A lunchtime activity that had to do with bullying called "peeling the onion" was held today. Channel Islands: Tomorrow is "Be the Change" assembly and March Madness is still occurring during lunch time. Hueneme: The western themed S' Hawkins Dance is scheduled for April 13 and April 11 is Mr. H. Pacifica: Prom Fashion Show was held during lunch on March 23 and senior officers are planning senior activities like their senior panoramic picture. The next ODC meeting is scheduled for Monday, April 9 at Rio Mesa at 11:45 a.m.
- 8-B **Board Recognition: *Knowledge Bowl Finalists, Pacifica High School*** William E. Dabbs, Jr., Assistant Superintendent-Educational Services introduced Coach Gabriel Valdez. Mr. Valdez gave a brief background on the Knowledge Bowl competition and said that it was a special honor to introduce members of the Pacifica High School Knowledge Bowl team. For their achievements students were presented certificates of appreciation by Trustee Steve W. Stocks. Principal Bijou Beltran accepted a plaque on behalf of the school for being the highest scoring team in the District.
- 8-C **Board Recognition: *CIF Southern Section Finalists, Rio Mesa High School Girls Basketball Team*** Mr. Dabbs introduced the Rio Mesa High School Girls Basketball Head Coach Tim Murray. Coach Murray said the team had a 25-7 record and tied for the Pacific View League Championship. Coach Murray introduced members of the team. Trustee Alamillo presented certificates of achievement to the team and requested a R-I-O team chant.
- 8-D **Board Report: *Educational Option*** Jennifer Haney, Administrator-Student Services and Intervention presented a brief overview on the plan for Alternative Education. Ms. Haney stated meeting the needs of every student is a priority for the District. She reported on the existing options and new program development for the Middle College program Community Day School and Transition program. The plan's goals are to increase student enrollment and achievement, reduce expulsions and lower recidivism rates for expelled students. The plan will feature a combination of college and



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#### 8. SUPERINTENDENT'S REPORTS - Continued:

##### 8-D Board Report: *Educational Option*

ISP classes and child care will be available through Child Development Center.

Ken Goeken, Director of Special Education presented a report on the Channel Islands High School Post-Secondary Program. Mr. Goeken explained the students have outgrown the facilities at CIHS and will be moved to a site in Camarillo. The Camarillo facility offers opportunities for students to work at outlet centers and as volunteers at the animal shelter. The transition is running smoothly with the assistance of Steven Gama, Director of Risk Management

##### 8-E Board Report: *Facilities Update*

Dr. Barry Schimmel and Mr. Stephen McFarland, Director of Maintenance, Operations and Transportation presented a report on the District's recent facilities projects. Mr. McFarland said tremendous progress has been made and the hard work our staff has done is greatly appreciated. At this time, Superintendent Soumakian, President Jáquez, and Mr. McFarland recognized five classified employees who went above and beyond the call of duty to beautify the District's campuses. Francisco Cervantes, Armando López, Alex Navarro, Joseph Zapata, and Brad Smith were presented certificates of appreciation.

Terry Zinger, California Construction Management and Kate Diamond, HMC Architects provided a progress report on the new high schools. The Camarillo area school's schematic and facilities design is on track, meetings have been held with Camarillo city council members, and a meeting was held with the Oxnard area school's property owners to establish a dialog. Ms. Diamond reported a milestone was reached with Camarillo City Council's acceptance of application for annexation of parcel and in order to move forward in a timely manner, she recommended the annexation of approximately 30 acres to city of Camarillo.

It was the consensus of the Board to direct HMC to meet with LAFCO representatives and recommend annexation of approximately 30 acres to city of Camarillo.

#### 9. CONSENT CALENDAR:

Trustee Stocks moved to approve the Consent Calendar Items as listed presented, seconded by Trustee Alamillo; motion carried 4:0

##### 9-A Approval of Student Expulsion by Recommendation of the Administrative Panel

There were no recommendations.

##### 9-B Approval of Voluntary Expulsion

That student number 153618 be expelled from the Oxnard Union High School District from March 2, 2012 through January 25, 2013, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

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**9. CONSENT CALENDAR - Continued:**

**9-B Approval of Voluntary Expulsion**

That student number 146644 be expelled from the Oxnard Union High School District from March 14, 2012 through June 8, 2012, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

That student number 148379 be expelled from the Oxnard Union High School District from January 26, 2012 through January 25, 2013, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

That student number 143472 be expelled from the Oxnard Union High School District from February 28, 2012 through June 8, 2012, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

That student number 142310 be expelled from the Oxnard Union High School District from March 20, 2012 through January 25, 2013, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

That student number 152921 be expelled from the Oxnard Union High School District from March 2, 2012 through January 25, 2013, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

That student number 141291 be expelled from the Oxnard Union High School District from March 21, 2012 through January 25, 2013, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.



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**9. CONSENT CALENDAR - Continued:**

**9-B Approval of Voluntary Expulsion**

That student number 143703 be expelled from the Oxnard Union High School District from February 16, 2012 through June 8, 2012, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

That student number 153509 be expelled from the Oxnard Union High School District from January 30, 2012 through June 8, 2012, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

That student number 141152718291 be expelled from the Oxnard Union High School District from February 9, 2012 through January 25, 2013, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

That student number 146054 be expelled from the Oxnard Union High School District from February 29, 2012 through January 25, 2013, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

That student number 144558 be expelled from the Oxnard Union High School District from February 15, 2012 through June 8, 2012, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

That student number 145958 be expelled from the Oxnard Union High School District from January 18, 2012 through June 8, 2012, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

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#### 9. CONSENT CALENDAR - Continued:

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| 9-C | Approval of Student Readmission from Expulsion  | That the following students be reinstated to the Oxnard Union High School District with placement recommendation:<br>1. Student #143826, Frontier High School<br>2. Student #138104, District Independent Study<br>3.<br>None presented.   |
| 9-D | Denial of Student Readmission from Expulsion  |  |
| 9-E | Approval of Non-Public School Placement   | It is the recommendation that the Board of Trustees approve the non-public school placement at Passageway NPS as March 8, 2012 for case number thirty one, 11/12, Student ID Number 155258, according to OUHSD's NPS Case Manager and the Director of Special Education.<br><br>It is the recommendation that the Board of Trustees approve the non-public school placement at Passageway NPS as February 17, 2012 for case number thirty two, 11/12, Student ID Number 154685, according to OUHSD's NPS Case Manager and the Director of Special Education. |
| 9-F | Approval of Certificated and Classified Personnel   | That the Consent Calendar for Certificated and Classified Personnel be approved, as presented.   |
| 9-G | Approval of Williams Quarterly Report   | It is the recommendation of the District Administration that the Board Trustees approve the Quarterly Report, as presented.  |
| 9-H | Consideration of Approval of Proposed Job Description Revisions: Programmer and Database Analyst, <i>Second Reading</i>   | It is the recommendation of District Administration that the proposed job description revisions for Programmer and Database Analyst be approved by the Board of Trustees, as presented.  |
| 9-I | Approval of Notice of Completion of the Thresholds Project at Adolfo Camarillo High School by Del Norte Construction  | It is the recommendation of District Administration that the Board of Trustees approve the Notice of Completion for the Thresholds Project at Adolfo Camarillo High School by Del Norte Construction, 5235 Mission Oaks Blvd., Camarillo CA 93012, as presented.   |
| 9-J | Approval of Proposal to Provide Geotechnical Engineering and Materials Testing and Inspection Services for the Solar Array Project at Hueneme High School by Earth Systems Southern California          | It is the recommendation of District Administration that the Board of Trustees approve the proposal from Earth Systems Southern California for the inspection services for the Solar Array Project at Hueneme High School, as presented.   |
| 9-K | Approval of Proposal to Provide Geotechnical Engineering and Materials Testing and Inspection Services for the Solar Array Project at Channels Islands High School by Earth Systems Southern California | It is the recommendation of District Administration that the Board of Trustees approve the proposal from Earth Systems Southern California for the inspection services for the Solar Array Project at Channel Islands High School, as presented.   |
| 9-L | Approval of Renewal of Agreement between Oxnard Union High School District/Hueneme High School and Herff Jones for the Production of the 2012-2013 Yearbook   | It is the recommendation of District Administration that the Board of Trustees approve the Renewal of Agreement between Oxnard Union High School District/Hueneme High School and Herff Jones for the production of the 2012-2013 Yearbook, as presented.  |



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#### 9. CONSENT CALENDAR - Continued:

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| 9-M | Approval of Donations, March 15 – March 28, 2012  | It is the recommendation of District Administration that the Board of Trustees accept the Donations Report for the reporting period March 15 through March 28, 2012, as presented.                         |
| 9-N | Approval of Purchase Orders and Direct Pays, March 15 – March 28, 2012  | That Purchase Orders totaling \$483,912.32 and Direct Pays totaling \$22,753.55 be approved, as presented.   |
| 9-O | Approval of School Counselor Part Time Assignment for the Remainder of the 2011-2012 School Year                | It is the recommendation of District Administration that Board of Trustees approve the school counselor part time assignment for the remainder of the 2011-2012 school year, as presented.                 |
| 9-P | Approval of Memorandum of Understanding between Oxnard Union High School District and Cal-SCHLS Regional Center | It is the recommendation of District Administration that Board of Trustees approve Memorandum of Understanding between Oxnard Union High School District and Cal-SCHLS Regional Center, as presented.      |
| 9-Q | Approval of Contract for Services from Newman and Associates  | It is the recommendation of District Administration that Board of Trustees approve the Independent Contractor Agreement between Oxnard Union High School District and Newman and Associates, as presented. |

#### 10. ACTION ITEMS:

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| 10-A | Consideration of Approval of Proposed Board Policy Revisions: BP 5131, Student Conduct, <i>First Reading</i>                                    | Trustee Edmonds moved to approve the proposed board policy revisions: BP 5131, Student Conduct, seconded by Trustee Alamillo; motion carried unanimously.   |
| 10-B | Consideration of Adoption of Resolution No. 12-9 Proclaiming April 8-14, 2012 as National Library Week  | Trustee Alamillo moved to adopt Resolution 12-9 Proclaiming April 8-14, 2012 as National Library Week, seconded by Trustee Edmonds; motion carried unanimously.   |
| 10-C | Consideration of Adoption of Resolution No. 12-10 Proclaiming April 2012 as Public Schools Month  | Trustee Alamillo moved to adopt Resolution No. 12-10 Proclaiming April 2012 as Public Schools Month, seconded by Trustee Edmonds; motion carried unanimously.   |
| 10-D | Consideration of Approval of Proposed Job Description: Assistant Superintendent-Administrative Services   | Trustee Alamillo moved that the proposed job description for Assistant Superintendent-Administrative Services be approved by the Board of Trustees, seconded by Trustee Edmonds; motion carried unanimously.                          |
| 10-E | Consideration of Approval to Utilize General Obligation Bonds Funds for Funding Communications Infrastructure Modernization through USAC E-Rate | Trustee Alamillo moved to approve the utilization of the General Obligation Bonds funds for funding communications infrastructure modernization through USAC E-Rate Program, seconded by Trustee Edmonds; motion carried unanimously. |
| 10-F | Consideration of Approval of Special Board Meeting, Budget Study Session, April 11, 2012, 4-6 p.m.  | This item was pulled.   |

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### MINUTES FOR THE REGULAR BOARD MEETING March 28, 2012

#### 11. BOARD MEMBERS' REPORTS, COMMUNICATIONS, AND DONATIONS REPORT:

Trustee Edmonds reported he attended Frontier and Camarillo high schools' Open House and had good time.

Trustee Stocks requested point of clarification on the request from ACHS Athletic Booster Club. Did the group ask for permission to raise money, or permission to start installation of artificial turf? Trustee Alamillo clarified the group requested to enter into a contract and to start the process for fundraising activities. Trustee Stocks requested that before anything is approved for the turf project, ACHS must be fully paid-up for all items that are owed to the District.

President Jáquez reported he attended the Frontier Open House and the ROTC End of Year Review, the Oxnard Chamber State of the City meeting and reported the City is doing very well. He attended the Pacifica High fundraiser at Sugar Beets and it had great attendance.

#### 12. ITEMS FOR FUTURE CONSIDERATION:

New Course Proposal	April
New Textbook Proposals	April
New RFP – Pipeline Risk Analysis for Camarillo Area Property	April
Board Report: Interventions Committee	May
Art and Music Award Winner	May
Classified School Employee Week (May 20-26)	May
Classified Employees 45-Day Layoff Notices	May
Certificated Employees Layoff Notices	May
Authorization of Signatures	June
Adoption of Budget	June
SBX3 4 Flexibility Transfer	June
Adoption of Resolutions for New Fiscal Year	June

#### 13. FUTURE MEETINGS:

April 18 May 9 & 23 June 13 & 27 August 15 September 12 & 26 October 10 & 24 November 14 & 28 December 12

#### 14. RETURN TO CLOSED SESSION: At 8:50 p.m. the Board adjourned to closed session.

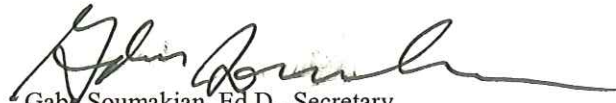
#### 15. RECONVENE: The Board reconvened at 9:28 p.m. President Jáquez announced that no action was taken during closed session.

#### 15. ADJOURNMENT: There being no further items of discussion on the agenda, President Jáquez adjourned the meeting at 9:28 p.m.

#### BOARD OF TRUSTEES



John Alamillo, Clerk



Gabe Soumakian, Ed.D., Secretary

Approved as read  
(or approved as corrected)  
April 18, 2012

ns: 03.31.12





HUMAN RESOURCES  
CONSENT CALENDAR  
FOR THE BOARD MEETING MARCH 28, 2012

CERTIFICATED HUMAN RESOURCES

**Employment**

*(Contingent upon appropriate credential, D.O.J. clearance, enrollment, and full funding from the California Department of Education)*

Michael Moon, Physical Education teacher, .80 FTE, effective 04/09/12 [PHS]

**Request for Part-time Employment, 2012-2013 School Year**

Daniele Lasher, Foreign Language teacher, .80 FTE [OHS]

Mayra Medrano, Math teacher, .80 FTE [HHS]

**Rescind Retirement**

Brenda Christianson, Work Experience teacher [PHS]

**Resignation**

Dr. Lawrence Miller, Assistant Principal, effective 06/30/12 [HHS]

CLASSIFIED HUMAN RESOURCES

**Employment**

*(Contingent upon fingerprint clearance through the Department of Justice and funding source)*

Osvaldo Cervantes, temporary Custodian, effective 04/02/12 [RMHS]

Linda Lauenstein, temporary Custodian, effective 04/02/12 [HHS]

**Ratification of Reclassification**

Richard Gomez from Guidance Technician to Attendance Advisor, effective 07/01/11 [HHS]

**Return from LWOP/FMLA Leave**

Maria Carmen Tenorio, Paraeducator IV, effective 04/09/12 [PHS]

**Resignation**

Davon Glover, Campus Supervisor, effective 03/30/12 [HHS]

Magdalena Miranda, Nutrition Services Assistant I, effective 06/8/12 [OHS]

**Retirement**

Susan Baugh, Paraeducator I, effective 06/30/12 [HHS]

Donna McNair, Administrative Secretary I, effective 06/30/12 [FHS]