

# **Oxnard Union High School District**

## ***Oxnard, California***

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### **MINUTES FOR THE REGULAR BOARD MEETING**

**February 22, 2012**

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1. **CALL TO ORDER:** The regular meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Jáquez at 5:30 p.m., February 22, 2012, in the District Office Board Room, 220 South K Street, Oxnard, California.  
  
**TRUSTEES PRESENT:** Dick Jáquez, President  
Wayne Edmonds, Vice President  
John Alamillo, Clerk  
Socorro López Hanson, Member  
Steve W. Stocks, Member  
  
**ADMINISTRATION PRESENT:** Gabe Soumakian, Ed.D., Superintendent  
William Dabbs, Jr., Assistant Superintendent-Educational Services  
Rocky Valles, Jr., Ed.D., Assistant Superintendent-Human Resources  
Nancy R. Serros, Executive Assistant  
  
**ADMINISTRATION ABSENT:** Randy Winton, Assistant Superintendent-Business Services  
  
**STUDENT REPRESENTATIVE TO THE BOARD OF TRUSTEES PRESENT:** Daniel Galang  
  
**TRANSLATORS PRESENT:** Alba Holleman  
Antonio Verdiny  
  
**GUESTS PRESENT:** Josh Chancer, Puneet Sharma, Eric Riegert, Kevin Dicey, Robert Borneman, Jennifer Haney, Barry Schimmel, Ed.D., Cheri Carlson, Sol Chooljian, Patty Lerner, Judy Perkins, Ben Tod, Tod Deardorff and other interested persons.
2. **PLEDGE OF ALLEGIANCE:** Dr. Rocky Valles, Assistant Superintendent-Human Resources led the Pledge of Allegiance.
3. **ADOPTION OF AGENDA:** Trustee Alamillo moved to adopt the agenda as amended, seconded by Trustee Edmonds, motion carried unanimously. Action Item 11-I was moved forward in the agenda to allow for public comments early on in the meeting.
4. **APPROVAL OF MINUTES:**  
  
February 8, 2012, Regular Board Meeting Trustee Alamillo moved to adopt the minutes of February 8, 2012 regular meeting as submitted, seconded by Trustee López Hanson; motion carried unanimously.
5. **PUBLIC COMMENT ON CLOSED SESSION ITEMS:** No comments made.

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6. **CLOSED SESSION:** At 5:35 p.m., the Board adjourned to closed session to discuss the following.
- 6-A Public Employee Discipline/Dismissal/Release/Appointment [Government Code Sec. 54957]
- 6-B Public Employee Performance Evaluation [Government Code Section 54957(b)(1)] ➤ Superintendent
- 6-C Conference with Labor Negotiator(s) [Government Code Section 54957.6] Agency Negotiator: Rocky Valles, Ed.D., Assistant Superintendent-Human Resources  
Employee Organization: Oxnard Federation of Teachers and School Employees:  
➤ Certificated  
➤ Classified  
➤ Paraeducator
7. **RECONVENE IN PUBLIC: REPORT OF CLOSED SESSION ACTION:** The Board reconvened at 6:40 p.m. President Jáquez announced the Board of Trustees of the Oxnard Union High School District appointed Oscar Verdin to the position of Assistant Principal. The motion was made by Trustee Alamillo, seconded by Trustee López Hanson and carried 4:1. AYES: Trustees Alamillo, Jáquez, López Hanson, and Stocks. NAY: Trustee Edmonds.
8. **AUDIENCE COMMENTS:** A parent addressed the board to speak about the issue of Interdistrict Transfers. The speaker was displeased that the superintendent had not had the opportunity to review a 50-page document regarding his son's transfer request. The speaker stated the school of his choice better meets the academic needs of his child, and he asked Trustees to look at the 50-page document and evaluate his son as an individual.
- A parent addressed the board on behalf of six families from the Camarillo High School girls' soccer team. The speaker read a prepared statement to Trustees regarding work-place bullying and student bullying, and derogatory remarks and bullying towards the team by the coach. The speaker reported the parents and girls met with Principal Glenn Lipman and were dissatisfied with the outcome of the meeting. The speaker asked the Board to remove the coach from the coaching position.
- Another speaker addressed the board regarding the Camarillo girls' soccer coach. The speaker, a member of the Camarillo girls' soccer team, read a prepared statement on behalf of a teammate who did not feel comfortable addressing the board. The speaker said her teammate felt the coach displayed unacceptable behavior, said derogatory things about weight issues, showed favoritism and made racist comments against an opponent, and felt the school was pushing the issues at Camarillo under the rug. The speaker said seven players had quit the team, and asked that some changes be made regarding the girls' soccer coach.



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8. **AUDIENCE COMMENTS - Continued** For the record, President Jáquez announced the Board of Trustees per Education Code could not discuss these matters during this time.
- A teacher addressed the board to place a quick plug for retaining the geography curriculum. He stated by keeping geography in the curriculum it helps enhance the district's reputation, and brings political, historical, world history, U.S. history and economic awareness and personal enrichment to the students, and it is rewarding and fruitful. The speaker stated geography is important to know and the knowledge learned is carried on into college.
9. **SUPERINTENDENT'S REPORTS:**
- 9-A Regular Report: *Student Representative to the Board of Trustees* Daniel T. Galang reported on student activities for the month of February. At Adolfo Camarillo the Valentine's Rose selling went well and the Renaissance Rally was great and qualifying students enjoyed the activities provided. At Channel Islands students participated in the Renaissance Rally, Open House is scheduled for 2/23, and boys' soccer CIF game is scheduled for 2/21. Pacifica will host the CIF Wrestling meet this weekend. He stated the next ODC meeting will be held at Pacifica at 11:45 a.m.
- 9-B Board Report: Presented by: *Citizens Bond Oversight Committee Annual Report* Members of the Bond Oversight Committee Patty Lerner, Sol Chooljian, and William Belcher provided an overview of the committee's first annual report. The committee met eight times last year, the committee requested to be included in the decision-making process instead of an after-the-fact review, a brief history of why and when the committee was established was presented, Measure H statement of revenues, expenditures and changes for the year ending June 30, 2011 was presented, and it was reported there is an ending fund balance of \$41,216,896.00. The committee has visited campuses to see finished work on projects such as solar-panel installations and auto shop expansion. The committee did not find the District out of compliance, and as the committee moves forward, positive steps have been made by District staff to help make sure the committee receives data in a timely manner.
- 9-C Board Recognition: *Academic Decathlon 2<sup>nd</sup> Place Winners, Oxnard High School* Mr. William E. Dabbs, Jr., Assistant Superintendent-Educational Services announced Oxnard High School did extremely well this year in the Ventura County Academic Decathlon competition. The team placed second, received 40 medals, scored first in speech and language and literature, second in history, economics and interview, and received third place in music and essay. In appreciation for their efforts, a certificate of achievement was presented to team members by Trustee Edmonds, and for scoring highest in the District, a plaque was presented to the school.
- 9-D Board Report: *Program Improvement Update* Via a PowerPoint presentation, Mr. Dabbs provided an update on Program Improvement. He stated this year the district has met 30 of the 34 goals from the highest priorities list. The district is redesigning its programs to meet the needs of every single student to ensure students go on to a career or a college pathway. The district is providing a network of support for students and staff by offering on-time interventions for

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9. SUPERINTENDENT'S REPORTS – Continued:

students and staff development activities for staff, providing strategies to implement student achievement in all core curricular areas at all sites, and fully implemented Local Educational Agency (LEA) Plan and set Smart Goals. All department chairs in the areas of English, science, social science, and math have developed or renewed their Pacing Calendars for alignment to benchmark testing. Special Education in conjunction with Pivot Learning completed an assessment of processes and procedures and is looking to implement the highest priority aspects of that self-study.

9-E Board Update: Receipt of Initial Contract  
Proposal: OFTSE – Certificated Unit

Dr. Rocky Valles, Assistant Superintendent-Human Resources stated the District is entering into negotiations with the Oxnard Federation of Teachers Certificated unit and is *sunshining* the District's Initial Proposal. Dr. Valles read the nine articles from the proposal and announced a public hearing is scheduled at the next regularly scheduled Board meeting of March 14, 2012; at this time, OFTSE will also be prepared to *sunshine* their proposal to the District.

9-F Regular Report:

Dr. Gabe Soumakian, Superintendent reported on the following:

- He and Mr. Dabbs met with members of the steering committee for the new Camarillo area high school. HMC project managers presented detailed plans and explanations on what classrooms will look like. Good input provided by staff, the discussion was great, and he said it's gratifying to see that the project is moving along.
- He will meet with the city of Camarillo representatives on March 14 to refine concerns they have on the new Camarillo area high school.
- He is meeting with the WLC Architect representatives tomorrow and the Steering Committee is working with staff on plot designs. He will work with the city of Oxnard regarding the annexation project and he will meet with the Cooluris family to discuss options regarding the property.
- He reminded everyone March 9 is a non-work day.
- He announced that there are several Open Houses scheduled in March for Frontier, Hueneme, Rio Mesa and Camarillo high schools and encouraged parents to attend the events to connect with teachers and see how students are performing.
- He thanked staff for the reports they prepared for this evening's meeting.
- He reported the Camarillo property needs to go through LAFCO and annexed into the city of Camarillo. He informed trustees he sent a letter to the Camarillo Recreation and Parks District requesting their input on joint ventures regarding facilities.

10. **CONSENT CALENDAR:**

Trustee Stocks moved to approve the Consent Calendar Items as presented, seconded by Trustee Alamillo; motion carried unanimously. *Items were then considered in the order in which they appear in these minutes.*

10-A Student Expulsion by Recommendation of the Administrative Panel

It is the recommendation of the Administrative Panel that student number 153732 not be expelled from the Oxnard Union High School District. The Panel also recommends that the student remain on HHT until the end of the 2011-12 school year. Placement for 2011-12 will be reevaluated to consider ED classroom as a possibility.



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#### **10. CONSENT CALENDAR - Continued:**

- |      |   |   |
|------|---|---|
| 10-A | Student Expulsion by Recommendation of the Administrative Panel | That student number 142872 be expelled from the Oxnard Union High School District from January 11 through June 8, 2012, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.   |
| 10-B | Approval of Stipulated Expulsion                                | That student number 143114 be expelled from the Oxnard Union High School District from February 3 through June 8, 2012, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.   |
| 10-C | Approval of Student Readmission                                 | That student number 150602 be expelled from the Oxnard Union High School District and the expulsion order be suspended for the period of January 20 through June 8, 2012, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed. |
|      | Approval of Student Readmission                                 | That the following students be reinstated to the Oxnard Union High School District with placement recommendation, as presented. <ol style="list-style-type: none"><li>1. Incoming 9<sup>th</sup> grader, District Independent Study</li><li>2. Student #142024, Pacifica High School</li><li>3. Student #140823, Frontier High School</li><li>4.</li></ol>  |
| 10-D | Denial of Student Readmission                                   | That the denial of student readmission from expulsion be approved, as presented. <ol style="list-style-type: none"><li>1. Student #139148, Gateway (one more semester)</li></ol>  |
| 10-E | Non-Public School Placement                                     | That the Board of Trustees approve the non-public school placement for residential placement at For The Future in Simi Valley as of December 19, 2011 and the non-public school placement at Casa Pacifica NPS as of January 3, 2012 for student case number twenty-seven, student number 152832, 11/12, according to the recommendation of the student's IEP Team and Director of Special Education, as presented.   |
|      | Non-Public School Placement                                     | That the Board of Trustees approve the non-public school placement to Casa Pacifica NPS as of January 24, 2012, for student case number twenty-eight, student number 153759, 11/12, according to the recommendation of the student's IEP Team and Director of Special Education, as presented.  |

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#### **10. CONSENT CALENDAR - Continued:**

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| 10-E | Non-Public School Placement  | That the Board of Trustees approve the non-public school placement to Casa Pacifica NPS as of January 18, 2012, for student case number twenty-nine, student number 147952, 11/12, according to the recommendation of the student's IEP Team and Director of Special Education, as presented. |
| 10-F | Approval of Mid-Term Graduates   | It is the recommendation of district administration that the Board of Trustees approve the mid-term graduates, as presented.  |
| 10-G | Waiver of CAHSEE Requirements for Requirements for the Oxnard Union High School District Students with Disabilities  | It is the recommendation of district administration that the Board of Trustees approve a waiver of the California High School Exit Exam (CAHSEE) for students with disabilities who take the CAHSEE using modifications and receive the equivalent of a passing score, as presented.          |
| 10-H | Approval of Certificated and Classified Personnel  | That the Consent Calendar for Certificated and Classified Personnel be approved, as presented. (Please see attached list.)  |
| 10-I | Approval of Agreement Between Oxnard Union High School District and Studica, Inc. for AutoDesk Design License Subscription for ACHS Students               | It is the recommendation of district administration that the Agreement between Oxnard Union High School District and Studica, Inc. for AutoDesk Design License Subscription for ACHS Students, as presented.  |
| 10-J | Adoption of 2012-2013 Budget Calendar and Allocation Formulas  | It is the recommendation of district administration that the Board of Trustees approve the adoption of the 2012-2013 Budget Calendar and Allocation Formulas, as presented.   |
| 10-K | Approval of Gas and Diesel Fuel Bid #514   | It is the recommendation of district administration that the Board of Trustees approve entering into agreements with Maxum Petroleum and Silvas Oil for Gas and Diesel Fuel Bid #514, as presented.   |
| 10-L | Approval of Award of Bid to Time Warner Cable for E-Rate Wide Area Network   | It is the recommendation of district administration that the Board of Trustees approve the Bid to Time Warner Cable for E-Rate Wide Area Network, as presented.   |
| 10-M | Approval of Award of Bid to Network Integration Company Partner, Inc. (NICPARTNERS) for E-Rate Data, Voice and Cabling Infrastructure Maintenance Services | It is the recommendation of district administration that the Board of Trustees approve the Bid to Network Integration Company Partner, Inc. (NICPARTNERS) for E-Rate Data, Voice and Cabling Infrastructure Maintenance Services, as presented.   |
| 10-N | Approval of Award of Bid for E-Rate Internet Access Services   | It is the recommendation of district administration that the Board of Trustees approve the Bid to Ventura County Education Network for E-Rate Internet Access Services, as presented.   |
| 10-O | Approval of Revision of Agreement with Barry Schimmel, Ed.D., Consultant   | It is the recommendation of district administration that the Board of Trustees approve the Agreement between Oxnard Union High School District and Barry Schimmel, Ed.D., Consultant, as presented.   |
| 10-P | Approval of Recommendation of Increased Paid Breakfast/Lunch Prices for 2012-2013  | It is the recommendation of district administration that the Board of Trustees approve the increased paid breakfast/lunch prices for 2012-13 school year, as presented.   |



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#### 10. CONSENT CALENDAR - Continued:

- 10-Q Approval of Donations, February 9 - February 22, 2012 It is the recommendation of district administration that the Board of Trustees accept the Donations Report for the reporting period February 9 through February 22, 2012, as presented.
- 10-R Approval of Purchase Orders and Direct Pays, February 9 - February 22, 2012 That Purchase Orders totaling \$784,477.35 and Direct Pays totaling \$9,592.43 be approved, as presented.

#### 11. ACTION ITEMS:

- 11-I Approval of Resolution No. 12-06, Resolution to Decrease the Number of Certificated Employees Due to a Reduction in Particular Kinds of Services Trustee Stocks moved to approve Resolution No. 12-06, Resolution to Decrease the Number of Certificated Employees Due to a Reduction in Particular Kinds of Services, seconded by Trustee Alamillo; motion carried unanimously.
- 11-A Vote for California School Boards Association (CSBA) Delegate Assembly Election Trustee Alamillo moved to cast the District's four votes for Darlene A. Bruno (Hueneme SD), Rob W. Collins (Simi Valley USD), Ana Del Rio-Barba (Oxnard SD), and Jan Iceland (Oak Park USD) to the Delegate Assembly of the California School Board Association, Subregion 11B, seconded by Trustee Stocks; motion carried unanimously.
- 11-B Adoption of Resolution No. 12-02, Authorizing the Borrowing of Funds for Fiscal Year 2012-2013 and the Issuance and Sale of One or More Series of 2012-2013 Tax and Revenue Anticipation Notes (TRANS) Therefor and Participation in the California School Cash Reserve Program and Requesting the Board of Supervisors of the County to Issue and Sell Said Series of Notes Trustee Alamillo moved to adopt Resolution No. 12-02, authorizing the borrowing of funds for fiscal year 2012-2013 and the issuance and sale of one or more series of 2012-2013 Tax and Revenue Anticipation Notes (TRANS) therefor and participation in the California School Cash Reserve Program and requesting the Board of Supervisors of the County to issue and sell said series of notes, seconded by Trustee López Hanson; motion carried unanimously.
- 11-C Adoption of Resolution No. 12-03, Authorizing the Issuance and Sale of 2012 General Obligation Refunding Bonds in the Principal Amount of Not to Exceed \$12,500,000 for the Purpose of Refunding Outstanding 2003 General Obligation Refunding Bonds of the Oxnard Union High School District, and Approving Related Documents and Actions Trustee Alamillo moved adopt Resolution No. 12-03, authorizing the issuance and sale of 2012 General Obligation Refunding Bonds in the principal amount of not to exceed \$12,500,000 for the purpose of refunding outstanding 2003 General Obligation Refunding Bonds of the Oxnard Union High School District, and approving related documents and actions, seconded by Trustee Edmonds; motion carried unanimously.
- 11-D Adoption of Resolution No. 12-04 California Adult Education Week Trustee Edmonds adopt Resolution No. 12-04 in recognition of *California Adult Education Week – March 12 through 16, 2012*, seconded by Trustee Stocks; motion carried unanimously.
- 11-E Adoption of Resolution No. 12-05 Week of the School Administrator Trustee Alamillo moved to adopt Resolution No. 12-05 in recognition of *Week of the School Administrator – March 4 through 10, 2012*, as presented, seconded by Trustee Stocks; motion carried unanimously.

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#### 11. ACTION ITEM - Continued:

- 11-F Approval of New Course Revisions to: IB English 3H Language and Literature, IB English 3SL Language and Literature, IB English 4HL Language and Literature, and IB English 4SL Language and Literature
- Trustee López Hanson moved to approve the proposed course revisions for IB English 3H Language and Literature, IB English 3SL Language and Literature, IB English 4HL Language and Literature, and IB English 4SL Language and Literature, seconded by Trustee Alamillo; motion carried unanimously.
- 11-G Approval of Proposed Board Policy Revisions: BP 5022, Students and Family Privacy Rights, *Second Reading*
- ~~It is the recommendation of district administration that the Board of Trustees approve the revisions to Board Policy 5022: Students and Family Privacy Rights, as presented.~~
- This item was tabled.*
- 11-H Approval of Recommendation of New Measure H Bond Oversight Committee Member
- Trustee Edmonds moved to approve the recommendation of new member, Nancy Ambriz, to the Measure H Bond Oversight Committee, seconded by Trustee Alamillo; motion carried unanimously

#### 12. BOARD MEMBERS' REPORTS AND COMMUNICATIONS:

Trustee López Hanson said she received a copy of the new Camarillo high school committee's recommendation for the new school and she attended the committee's meeting. She stated she is very excited to have this project up and moving forward and opening doors in 2015!

Trustee Alamillo reported he attended several playoff games and announced that this weekend seven district wrestlers will attend the Master's meet and wished them all good luck. He announced the District got real close to getting a "yes" from Measure "H" Bond Committee. He said *"what I'd like to hear is that we're compliant, it is affirmative that we are there, the District has done everything it needs to do, that we've been good stewards of the money, that we've spent the money on projects that are contributing to education and that you're not seeing any waste or fraud or anything like that. This district has done everything it needs to do of finding more money to supplement in grants."*

Trustee Edmonds reported he and Trustee Stocks met with Dr. Rocky Valles for the first meeting of the Personnel Advisory Committee.

Trustee Stocks said the Board received a series of letters from Channel Islands' students suggesting that school start later in the morning. He stated he has always been a proponent of starting school later and by changing the time a lot of the attendance problems would be resolved. He said the schools have had an outstanding winter sports season. He reported he attended a wrestling match, a basketball game and boys' and girls' soccer games. Trustee Stocks stated *"the District takes a back seat to no one in those areas!"*



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#### 12. BOARD MEMBERS' REPORTS AND COMMUNICATIONS – Continued:

President Jáquez reported he attended a meeting in Sacramento with Superintendent of Public Instruction, two lawyers, two CPAs, and the Chief Deputy. He said he was not happy with the results of the meeting and wrote them a letter of his displeasure. He attended several boys' and girls' basketball games. He announced *"I am proud that the District passed the Bond for \$135 million, that we adhered to the Bond language, that we are compliant, and so happy things are going up!"*

#### 13. ITEMS FOR FUTURE CONSIDERATION:

Second Interim Report and Budget Revision.....	March
School Facilities Needs Analysis (Level 1 Study).....	March
Williams Quarterly Report .....	March
Board Recognition: Mock Trial Winner.....	March
Approval of New Courses .....	March
Resolution for Public Schools Month in April .....	March
Resolution of Library Week (April 7-13) .....	March

#### 14. FUTURE MEETINGS:

March 14 & 28  
April 18  
May 9 & 23  
June 13 & 27  
August 15  
September 12 & 26  
October 10 & 24  
November 14 & 28  
December 12

#### 15. ADJOURNMENT: There being no further items of discussion on the agenda, President Jáquez adjourned the meeting at 9:57 p.m.

#### BOARD OF TRUSTEES



John Alamillo, Clerk



Gabe Soumakian, Ed.D., Secretary

Approved as read  
(or approved as corrected)  
March 12, 2012

ns: 02.25.12







HUMAN RESOURCES  
CONSENT CALENDAR  
FOR THE BOARD MEETING OF FEBRUARY 22, 2012

CERTIFICATED HUMAN RESOURCES

Reclassification

Oscar Verdin from Counselor to Assistant Principal, effective 03/05/12 [CIHS]

Change in Employment Status, From Temporary to Probationary, Effective 01/30/12 - 06/08/12

Rebecca Dahl, English teacher [OHS]

Request for Part-time Teaching Assignment, Effective 2012-2013 School Year

Joi Hiraishi, Science teacher, 80 percent [ACHS]

Return from Sabbatical Leave, 2012-2013 School Year

Arlene Hernandez, Math teacher, 80 percent [HHS]

Resignation

Ceylina Duran, Education Specialist teacher, effective 07/01/12 [DO]

Randy Magner, Physical Education teacher, effective 03/02/12 [PHS]

Retirement

Brenda Christianson, Work Experience teacher, effective 06/09/12 [PHS]

CLASSIFIED HUMAN RESOURCES

Employment

*(Contingent upon fingerprint clearance through the Department of Justice)*

Jennifer Payne, Clerical Assistant II – Receptionist, effective 03/01/12 [RMHS]

Sandra Thornton, Guidance Technician, effective 03/01/12 [FHS]

Request for Leave without Pay

Maria Rosas, Nutrition Services Assistant I, effective 02/17/12 to 06/30/12 [CIHS]