

# Oxnard Union High School District

## Oxnard, California

### MINUTES FOR THE SPECIAL BOARD MEETING

January 24, 2012

1. **CALL TO ORDER:** The special meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Jáquez at 4 p.m., January 24, 2012, in the District Office Board Room, 220 South K Street, Oxnard, California.
- TRUSTEES PRESENT:** Dick Jáquez, President  
Wayne Edmonds, Vice President  
John Alamillo, Clerk  
Socorro López Hanson, Member  
Steve W. Stocks, Member
- ADMINISTRATION PRESENT:** Gabe Soumakian, Ed.D., Superintendent  
William E. Dabbs, Jr., Assistant Superintendent-Educational Services  
Rocky Valles, Jr., Ed.D., Assistant Superintendent-Human Resources  
Nancy R. Serros, Executive Assistant
- ADMINISTRATION ABSENT:** Randy Winton, Assistant Superintendent-Business Services
- DISTRICT PERSONNEL AND GUESTS PRESENT:** Patsy Thomas, Consuelo Hernandez, Phyllis Throckmorton, Walt Dunlop, Lisa Brown, Puneet Sharma, Tod Deardorff, Wes Davis, Joe Carroll, Ray Gonzales, Eric Riegert, Judy Perkins, Michael Miller, Steven Vargas, Miguel Vieyra, Joe Navarro, German Prieto, Francisco Martinez, John Brown, Corina Cherry, Cheri Carlson, Barry Schimmel, Angel Calvo, Kevin Dicey, and other interested persons.
2. **PLEDGE OF ALLEGIANCE:** Mr. Wayne Edmonds, Trustee, led the Pledge of Allegiance.
3. **ADOPTION OF AGENDA:** **[Per Government Code Section 54956, no amendments to this special meeting agenda are allowed.]**
- Trustee Alamillo moved to adopt the agenda for the Special Board Meeting of January 24 2012, as presented, seconded by Trustee Stocks; motion carried unanimously. *Items were then considered in the order in which they appear in these minutes.*
4. **AUDIENCE TO ADDRESS THE BOARD OF TRUSTEES:** None.
5. **CONSENT CALENDAR:** Consent items 5-A and 5-F were pulled for discussion. 5-A: Trustees discussed the daily rate of pay of \$900, the reimbursement of travel, meals, and lodging expenses and concurred language in the Agreement should include *not to exceed dollar amount of \$15,000.00 (fifteen thousand)*. 5-F: Trustees requested this item be brought back for a second reading.
- Trustee López Hanson moved to approve the Consent Calendar Items as amended, seconded by Trustee Stocks; motion carried unanimously.
- 5-A Approval of Consultant Agreement between Oxnard Union High School District and Barry Schimmel, Ed.D., Consultant It is the recommendation of administrative staff that the Board of Trustees approve the Consultant Agreement between Oxnard Union High School District and Barry Schimmel, Ed.D., Consultant, as amended.

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- 5-B** Approval of Agreement between Oxnard Union High School and California Construction Management, Inc. (CCM) It is the recommendation of administrative staff that the Board of Trustees approve the Agreement between Oxnard Union High School District and California Construction Management, Inc. (CCM), as presented.
- 5-C** Approval of Certificated and Classified Personnel It is the recommendation of administrative staff that the Board of Trustees approve the personnel items, as presented.  
(Please see attached list.)
- 5-D** Adoption of Board Policy 4118: Suspension/Disciplinary Action It is the recommendation of administrative staff that the Board of Trustees adopt Board Policy 4118: Suspension/Disciplinary Action, as presented.
- 5-E** Approval of Administrative Regulation 4218: Dismissal/Suspension/Disciplinary Action It is the recommendation of administrative staff that the Board of Trustees approve Administrative Regulation 4218: Dismissal/Suspension/Disciplinary Action, as presented.
- 5-F** Approval of Job Description Revision: Assistant Director-Special Education, *First Reading* It is the recommendation of administrative staff that the Board of Trustees approve revisions of the job description for Assistant Director-Special Education, *first reading*, as presented.
- 6. STUDY SESSION:**
- Superintendent Soumakian stated *the information presented today is based on the best thinking of administrative staff and information received from a budget workshop conducted by School Services to help districts understand the Governor's proposed budget.* He provided an overview of the topics to be addressed, and noted that no action is required during this study session. He said this meeting is an opportunity to receive additional input and direction from Trustees.
- Ms. Patsy Thomas, Director of Fiscal Services reviewed a PowerPoint presentation in two parts. Part One contained data for the current fiscal numbers 2011-12, baseline information from the Governor's Proposal, and budget numbers for 2012-13. Based on the First Interim Report Review, Ms. Thomas said the District has an ending fund balance of \$11,805.25 and the Second Interim Report will be presented March 14<sup>th</sup>. She presented two budget scenarios for 2012-12 and she provided information on the Governor's tax proposal scenarios, which cuts funding for Home-To-School transportation in both scenarios. Ms. Thomas provided data on the Unit Share Formula and stated since 2007-2008 the Formula has taken a "big dive" resulting in a cumulative deficit of **\$16,831,099.00**. She stated the district must cut and make augmentations totaling \$1,626,84.00 for the 2012-2013 school year. Ms. Thomas described the possible budget deductions outlined in Part Two such as increasing class size by one student, reducing Transportation costs, reduction in work force, and using Retiree Benefit Trust to pay Retiree "pay as you go" health benefits. Ms. Thomas provided additional budget information for the Governor's Proposal that effect funding, provided information on weighted student funding formula and school facilities program changes. A "for your information only" certificated and classified layoff and State budget adoption timeline was presented. In closing, Ms. Thomas outlined the next steps requiring Board action such as Second Interim Report and adoption of budget by June 30, 2012.

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6. **STUDY SESSION - Continued** After considerable discussion, Trustees agreed that no budget augmentations be implemented at this time and that another Budget Committee meeting be scheduled prior to the adoption of the budget.
7. **PUBLIC COMMENT ON CLOSED SESSION:** None made.
8. **CLOSED SESSION:** The Board adjourned to Closed Session at 6 p.m. to discuss confidential material relating to the items listed below.
- re Public Employee Discipline/Dismissal/Release/Appointment [Government Code Section 54957(b)(1)]
- 8-C Public Employee Performance Evaluation Superintendent  
[Government Code Section 549587(b)(1)] - Superintendent
9. **RECONVENE IN PUBLIC/REPORT OF CLOSED SESSION ACTION:** The Board reconvened at 6:44 p.m. President Jáquez announced no action was taken during closed session.
10. **ADJOURNMENT:** There being no further items of discussion on the agenda, President Jáquez adjourned the meeting at 6:45 p.m.

**BOARD OF TRUSTEES**



John Alamillo, Clerk

Approved as read  
(or approved as corrected)  
March 14, 2012



Gabe Soumakian, Ed.D., Secretary

ns: 02.25.12





HUMAN RESOURCES  
 CONSENT CALENDAR  
 FOR THE BOARD MEETING OF JANUARY 24, 2012

**CERTIFICATED HUMAN RESOURCES**

**Temporary Employment**

James Edwards, Assistant Principal, effective 01/30/12-02/17/12 [CIHS]

**Request for Part-Time Employment**

Erica Kern, Visual Art teacher, .8 FTE, effective 01/30/12-06/08/12 [OHS]

**Reemployment, Effective 01/30/12-06/08/12**

Andrew Calamilla	Probationary SPED teacher	[CIHS]
Dacia Houser	Temporary English teacher	[PHS]
Lissane Cox Kurtz	Temporary Social Science teacher [.2 FTE]	[HHS]
Mamerta Santiago	Temporary Math teacher	[ACHS]
Donald Smith	Temporary English teacher	[PHS]
William Trude	Temporary Math teacher [.4 FTE]	[HHS]

**Change in Employment Status, From Temporary to Probationary, Effective 01/30/12-06/08/12**

Guadalupe Aguilera	SPED teacher	[PHS]
Jodie Anttila	CFS [.6 FTE]/Math teacher [.4 FTE]	[PHS]
Kimberly Armstrong	Math teacher [.6 FTE]	[OHS]
Joycelin Berry	Science teacher	[OHS]
Benjamin Clancy	Art teacher	[CIHS]
Darell Cleveland	Industrial Arts teacher [.8 FTE]	[RMHS]
Michael Emard	Social Science teacher	[OHS]
Erik Farias	Math teacher [.6 FTE]	[HHS]
Michael Flesher	English teacher	[PHS]
Miguel Galindo	Health Science teacher	[CIHS]
Mary Gotte-Jacobs	Science teacher	[CIHS]
Elisabeth Harrell	Biology teacher	[CIHS]
Aaron Haverstock	Math teacher	[PHS]
Dean Joyce	Small Engine Rpr/ROP Prod Tech teacher	[OHS]
Tanya Komatsu	English teacher	[CIHS]
Dusty Lovejoy	Consumer & Family Science/Health teacher [.4 FTE]/ S3 Program Site teacher [.6 FTE]	[HHS]
Nekisa Mahzad	English teacher [.6 FTE]	[CIHS]
Monica Mirras	Math teacher [.4 FTE]	[CIHS]
Andrew Mostowa	Math teacher	[OHS]
Dawn O'Neill	SPED teacher	[OHS]
Eduardo Ramos	Social Science teacher	[CIHS]
Tiffany Sahli	SPED teacher	[RMHS]
Zazil Sanchez	Health teacher [.6 FTE]	[CIHS]
Rano Sidhu	Chemistry IB teacher	[RMHS]
Rosa Soliz	Health teacher	[HHS]
Mari Vogt	Consumer & Family Science teacher [.8 FTE]	[HHS]
Stacey Wright	English teacher	[CIHS]
Helen Yap	Science teacher	[OHS]

**Request for Leave of Absence Without Pay, 2012-2013 School Year**

Elmer Umipig, Counselor [PHS]

**Request for Sabbatical Leave, 2012-2013 School Year**

Alicia Bettencourt, Math teacher [HHS]  
 Carla Davis, Chemistry teacher [CIHS]