

Oxnard Union High School District

Oxnard, California

MINUTES FOR THE REGULAR BOARD MEETING

January 11, 2012

1. **CALL TO ORDER:** The regular meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Jáquez at 5 p.m., January 11, 2012, in the District Office Board Room, 220 South K Street, Oxnard, California.
- TRUSTEES PRESENT:** Dick Jáquez, President
Wayne Edmonds, Vice President
John Alamillo, Clerk
Socorro López Hanson, Member
Steve W. Stocks, Member
- ADMINISTRATION PRESENT:** Gabe Soumakian, Ed.D., Superintendent
William Dabbs, Jr., Assistant Superintendent-Educational Services
Rocky Valles, Jr., Ed.D., Assistant Superintendent-Human Resources
Randy Winton, Assistant Superintendent-Business Services
Nancy R. Serros, Executive Assistant
- STUDENT REPRESENTATIVE TO THE BOARD OF TRUSTEES PRESENT:** Daniel T. Galang
- TRANSLATORS PRESENT:** Lourdes Gonzales Campbell and David Gala.
- GUESTS PRESENT:** Deanna Rantz, Stephen McFarland, Wes Davis, Kevin Dicey, Moran Zohman, Ben Tod, Victor Palazuelos, Josh Chancer, Jennifer Haney, Phyllis Throckmorton, Linda Torres, Kim Staback, Chris Moody, Blake Thomas, Eric Riegert, Joe Carroll, Anna Bevens, Chris Conte, Tawny Safran, Lori Wrout, Cheri Carlson, Ken Goeken, Laura Guizar, Ken Hower, Tod Deardorff and other interested persons.
2. **PRESENTATION OF COLORS:** Led by Major Dale Weaver, Oxnard High School Air Force Junior ROTC cadets John Christie, Richard Olivares, Omar Piña, Cynthia Cortez and Robert Miller presented the Colors.
- PLEDGE OF ALLEGIANCE:** Oxnard High School AFJROTC Cadet Robert Miller led the Pledge of Allegiance.
3. **ADOPTION OF AGENDA:** Trustee Alamillo moved to adopt the agenda as presented, seconded by Trustee Stocks; motion carried unanimously. *Items were then considered in the order in which they appear in these minutes.*
4. **APPROVAL OF MINUTES:**
- 4-A October 26, 2011, Regular Board Meeting Trustee Alamillo moved to adopt the minutes of October 26, 2011 regular meeting as submitted, seconded by Trustee Stocks; motion carried unanimously.
- 4-B November 9, 2011, Regular Board Meeting Trustee Alamillo moved to adopt the minutes of November 9, 2011 regular meeting as submitted, seconded by Trustee Edmonds; motion carried unanimously.
- 4-C December 6, 2011, Special Board Meeting Trustee Edmonds moved to adopt the minutes of December 6, 2011 special meeting as submitted, seconded by Trustee Alamillo; motion carried unanimously.

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4. **APPROVAL OF MINUTES - Continued:**
- 4-D December 14, 2011, Annual Organizational Board Meeting Trustee Stocks moved to adopt the minutes of December 14, 2011 Annual Organizational Board meeting as submitted, seconded by Trustee Alamillo; motion carried unanimously.
5. **PUBLIC COMMENT ON CLOSED SESSION ITEMS:** None.
6. **CLOSED SESSION:** The Board adjourned to closed session at 5:07 p.m. to discuss confidential material relating to the following items.
- 6-A Public Employee Discipline/Dismissal/Release/Appointment [Government Code Sec. 54957]
- 6-B Public Employee Performance Evaluation [Government Code Section 54957(b)(1)]
- Superintendent
- 6-C Conference with Labor Negotiator(s) [Government Code Section 54957.6]
Agency Negotiator: Rocky Valles, Ed.D., Assistant Superintendent-Human Resources
Employee Organization: Oxnard Federation of Teachers and School Employees:
- Certificated
 - Classified
 - Paraeducator
7. **RECONVENE IN PUBLIC: REPORT OF CLOSED SESSION ACTION:** The Board returned from closed session at 6:35 p.m. President Jáquez reconvened the public session and announced that no action was taken in closed session.
8. **AUDIENCE TO ADDRESS THE BOARD OF TRUSTEES:** Members of the audience addressed the Board of Trustees regarding the following:
- OFTSE President expressed concerns regarding the elimination of geography courses and replacing with a freshman transition course.
- A teacher expressed concerns regarding the elimination of geography from the District's curriculum and replacing with a freshman transition course and said if geography courses were removed students would not meet the a-g requirements.
- A teacher stated it would be a detriment to the District if the geography courses were removed from the curriculum and asked which course would replace geography. The speaker stressed that the Board receive input from the District's department chairs before taking action to remove the course, stated test scores would go down and schools would not move out of program improvement, and what process would be used to eliminate teachers.

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8. AUDIENCE TO ADDRESS THE BOARD OF TRUSTEES - Continued:

A teacher and Academic Decathlon coach reported that for the last two years the District has beat the teams over the hill in the AcaDeca competition. The speaker stated that eliminating the geography courses would prevent the AcaDeca students from receiving the geography background necessary to compete in AcaDeca, which would definitely send students over the hill to attend other districts that offer geography.

A department chairperson opined it would not be in the best interest of the District to eliminate geography courses and offering a freshman transition class would be a waste of time. The speaker stated several schools offer programs that specifically address the needs of incoming ninth graders.

A teacher opined if the District removes geography from the curriculum the students will be denied the opportunity to learn geography and said eliminating the course is not going to help the students improve as freshman.

A teacher and Union representative expressed concerns regarding the elimination of the geography courses.

9. SUPERINTENDENT'S REPORTS:

9-A Regular Report: *Student Representative to the Board of Trustees*

Student Representative, Daniel T. Galang, reported no meeting was held this month for the Oxnard District Council (ODC); therefore, no information was available from the schools other than Channels Islands. He said CIHS held a winter sports stadium rally last Friday, the solar panel installation process can be seen in an area on campus and plans for the Renaissance Rally are in process with focus directed on student achievement. In response to a question asked by a member of the audience, Daniel announced yes, geography did help him during his freshman year and in the completion of his college application.

9-B Special Presentation: *Air Force Junior ROTC Program*

Major Dale Weaver, OHS AFJROTC Instructor presented a quick overview of the AFJROTC program via a PowerPoint presentation. He reported a Air Force program is available at OHS and a Naval program at HHS, he shared information on the mission statement, goals and core values, he reported the cadets perform in community events for veterans, compete in drill meets, and color guard at all home football games. He provided information on the civilian marksmanship program which has been in effect for 18 years at Hueneme High School and said that all program costs are borne by the Air Force.

9-C Board Report: *Special Education Program Overview*

Director of Special Education, Mr. Kenneth Goeken, stated that based on the recommendation by California Department of Education, the District conducted a review of the Special Education programs. Via a PowerPoint report, Mr. Goeken outlined the purpose of the study that was conducted by Pivot Learning on behalf of the District. He said the Department received several commendations and key recommendations from Pivot.

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9. SUPERINTENDENT'S REPORTS - Continued:

- 9-D Board Report: *Career and Technology Education and Academy Pathways* Phyllis Throckmorton, Director of Career and Technology Education reported great things are happening with the District's career academies and CTE programs! Via a PowerPoint report, she presented information on 21st Century Education, Connect-Ed and partnership with the District, and critical elements for developing a system of linked learning pathways that will strengthen the District's academies. She reported the District is in the process of forming an Education Foundation to enhance business and community partnerships.
- 9-E Board Report: *Document Management* Via a PowerPoint presentation, Deanna Rantz, Director of Purchasing provided data on the District's current document system. Currently, there are 56 copiers and 999 printers district-wide and the costs for leases, paper, toner, outsourcing, staffing, etc. are \$1,158,000.00 a year. She stated an in-house print center would significantly reduce overall printing costs and generate revenue and the cost of construction center is estimated at \$80,000.00. In closing, Ms. Rantz reviewed next steps required to proceed in implementing a print center.
- 9-F Regular Report:
- Mr. Dabbs reported that members of the new Camarillo area high school committee had the opportunity to visit and tour two schools, a small high school and a performing arts magnet school.
 - Mr. Puneet Sharma, Director of Information Technology presented information on Granicus mobile that will allow recording of Board meetings held at public venues.
 - Mr. Stephen McFarland, Director of Maintenance, Operations, and Transportation presented an update on the solar projects. He said the RMHS inspection has been completed by SCE and permission to operate has been initiated and the OHS project is at 100+ percent generating capacity.
 - Superintendent Soumakian reminded everyone that the District is focused every day, on every student, at every classroom to prepare our students for 21st century learning. In response to concerns expressed by teachers regarding the new freshman course, he stated the course is very structured and will help freshman get ready for high school.
- 10 CONSENT CALENDAR: Trustee López Hanson moved to approve the Consent Calendar Items as listed, seconded by Trustee Stocks; motion carried unanimously.
- 10-A Approval of Student Expulsion by Recommendation of the Administrative Panel That student number 135256 be expelled from the Oxnard Union High School District from November 3, 2011 through June 8, 2012, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.
- 10-B Approval of Waiver of CAHSEE Requirements for the Oxnard Union High School District Students with Disabilities It is the recommendation of the district administration that the Board of Trustees approve a waiver of the California High School Exit Exam (CAHSEE) for students with disabilities who take the CAHSEE using modifications and receive the equivalent of a passing score, as presented.

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10. CONSENT CALENDAR - Continued:

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| 10-C | Approval of Memorandum of Understanding between Pacifica High School (Special Education) and City Impact | It is the recommendation of the district administration that the Board of Trustees approve the Memorandum of Understanding between Pacifica High School (Special Education) and City Impact, as presented. |
| 10-D | Approval of Certificated and Classified Personnel | That the Consent Calendar for Certificated and Classified Personnel be approved, as presented. |
| 10-E | Approval of Quarterly Report of Administrative Regulations 1312(a) – Williams Uniform Complaint Procedures | It is the recommendation of district administration that Board of Trustees approve the Williams Uniform Complaint Procedures, as presented. |
| 10-F | Approval of Change Order #2 Submitted for C.T.E. Auto Shop Project at Channel Islands High School | It is the recommendation of district administration that Board of Trustees approve Change Order #2 for the C.T.E. auto Shop Project at Channel Islands High Schools as presented. |
| 10-G | Approval of an Individual Contract for School Psychologist between Oxnard Union High School District and Tiffany Grande | It is the recommendation of district administration that the Board of Trustees approve the Individual Contract for School Psychologist, Tiffany Grande, as presented. |
| 10-H | Approval of Agreement between Oxnard Union High School District and RBF Consulting for Surveying and Mapping Services on Camarillo Area Property | It is the recommendation of district administration that the Board of Trustees the contract with RBF Consulting for land surveying and mapping services on the new Camarillo area property, as presented. |
| 10-I | Approval of Memorandum of Understanding between Oxnard Union High School District/Oxnard Adult School and Ventura County Office of Education “1,2,3 Success” for Supplemental Educational Services Tutoring | It is the recommendation of district administration that the Board of Trustees approve the agreement between Oxnard Union High School District and Ventura County Office of Education for Supplemental Educational Service Tutoring, as presented. |
| 10-J | Approval to Make Oxnard Independent Study the Official Name for Oxnard Union High School District’s Independent Study School | It is the recommendation of District Administration that the Board of Trustees approve the official name, Oxnard Independent Study School, for Oxnard Union High School District’s Independent Study School, as presented. |
| 10-K | Approval of Agreement between Barnes Charters, Inc. and Oxnard Union High School District/Channel Islands High School for Grad Night Transportation | It is the recommendation of district administration that the Board of Trustees approve the agreement between Barnes Charters, Inc. and Oxnard Union High School District/Channel Islands High School for Grad Night Transportation, as presented. |

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10. CONSENT CALENDAR - Continued:

- 10-L Approval of Purchase Orders and Direct Pays, December 15, 2011 through January 11, 2012 That Purchase Orders totaling \$803,801.50 and Direct Pays totaling \$214,162.33 be approved, as presented.
- 10-M Approval to Donations, December 15, 2011 through January 11, 2012 It is the recommendation of district administration that the Board of Trustees accept the Donations Report for the reporting period December 15, 2011 through January 11, 2012, as presented.

11. ACTION ITEMS:

It is the recommendation of district administration that Board of Trustees approve the Action Items, as listed below.

- 11-A AUTHORIZATION TO ENTER INTO CONTRACT NEGOTIATIONS FOR PROGRAM MANAGER FOR NEW HIGH SCHOOL CONSTRUCTION (CAMARILLO AND OXNARD) AND E-RATE INFRASTRUCTURE UPGRADE PROJECTS Trustee Alamillo moved to authorize the Superintendent or his designee to enter into contract negotiations with California Construction Management (CCM), and return to the Board for approval when a contract acceptable to District Administration has been negotiated, seconded by Trustee Edmonds; motion carried unanimously. Roll call vote. Ayes: Trustees Stocks, Edmonds, Jaquez, Alamillo and López Hanson.
Representatives from CCM were present to answer questions from the Board. Tony Espinosa (President), Terry Zinger (Vice President, Principal in Charge), Eric Greer (Sr. Project Manager), Danica Wood (Project Close-Out/Certification Coordinator) and Christine Burton (Client Relations Director).
- 11-B APPROVAL OF CONSULTANT AGREEMENT BETWEEN OXNARD UNION HIGH SCHOOL DISTRICT AND VINCENT J. FRAUMENI (VJF) TO ESTABLISH THE OXNARD UNION HIGH SCHOOL DISTRICT EDUCATIONAL FOUNDATION Trustee López Hanson moved to approve the Consultant Agreement with VJF to establish the District Educational Foundation, as presented, seconded by Trustee Alamillo; motion carried unanimously.
- 11-C APPROVAL OF ADDITIONAL COSTS FOR CONSTRUCTION ADMINISTRATION BY FLEWELLING & MOODY FOR C.T.E. AUTO SHOP PROJECT AT CHANNEL ISLANDS HIGH SCHOOL Trustee Alamillo moved to approve the additional costs of \$40,420.00 to Flewelling & Moody Architects for additional construction administration services, as presented, seconded by Trustee López Hanson; motion carried unanimously.
- 11-D APPROVAL OF PROPOSED BOARD POLICY REVISIONS: BP 5116.1, INTRADISTRICT OPEN ENROLLMENT, *SECOND READING* Trustee Alamillo moved to adopt the proposed revision of Board Policy 5116.1: Intradistrict Open Enrollment, as presented, seconded by Trustee López Hanson; motion carried unanimously.

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11. ACTION ITEMS - Continued:

- 11-E APPROVAL OF PROPOSED BOARD POLICY REVISIONS: BP 5117, INTERDISTRICT ATTENDANCE, *SECOND READING* Trustee Edmonds moved to approve the proposed revision of Board Policy 5117: Interdistrict Attendance, as presented, seconded by Trustee Alamillo; motion carried unanimously.
- 11-F APPROVAL OF PROPOSED BOARD POLICY REVISIONS: BP 5118, OPEN ENROLLMENT ACT TRANSFERS, *SECOND READING* Trustee López Hanson moved to approve the proposed revision of Board Policy 5118: Open Enrollment Act Transfers, as presented, seconded by Trustee Alamillo; motion carried unanimously.
- 11-G APPROVAL OF RECOMMENDATION OF NEW MEASURE "H" BOND OVERSIGHT COMMITTEE MEMBERS Trustee López Hanson moved to approve the recommendation of Ed Morera and Patricia Parham as the new Measure "H" Bond Oversight Committee members, seconded by Trustee Alamillo; motion carried unanimously.
- 11-H ADOPTION OF RESOLUTION NO. 12-01, RESOLUTION PROCLAIMING FEBRUARY 2011 AS *BLACK HISTORY MONTH* Trustee Edmonds moved to adopt Resolution No. 12-01, resolution proclaiming February 2012 as *Black History Month*, seconded by Trustee Stocks; motion carried unanimously.
- 11-I APPROVAL OF AGREEMENT BETWEEN FLEWELLING & MOODY ARCHITECTS AND OXNARD UNION HIGH SCHOOL DISTRICT FOR ARCHITECTURAL SERVICES ON CHANNEL ISLANDS HIGH SCHOOL C.T.E. AUTO SHOP PROJECT Trustee Stocks moved to approve the agreement with Flewelling & Moody, as presented, seconded by Trustee Alamillo; motion carried unanimously.

12. BOARD MEMBERS' REPORTS AND COMMUNICATIONS:

Trustee Stocks said that during the winter break/reduction days he noticed there was lots of activities going on at several of the campuses and he recommended that arrangements be made to provide proper supervision at the sites during this time period. He said he was pleased to see the District's athletic teams receiving good publicity in the local newspaper.

Trustee Edmonds reported he attended the ACHS girls' soccer game and was impressed with the intensity and motivation of the players. He also attended the ACHS girls' basketball game and was happy to report that the twin sisters are performing amazingly and ACHS has a lot to look forward to.

Trustee Alamillo requested that staff write a formal letter to Pleasant Valley Recreation and Parks District inviting PVRP to partner with the District to build a gymnasium for recreational opportunities in Camarillo.

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12. BOARD MEMBERS' REPORTS AND COMMUNICATIONS:

Trustee López Hanson reported she participated in the school tours and found the trip very informative, she stated one of the schools had very unique architecture and saw very little exchange of students at one of the facilities.

President Jáquez reported he attended the boys' basketball game between OHS and ACHS and the gym was filled with people and full of energy. He said due to the constant use of our facilities, according to District Board Policy, the schools have first dibs on use of our facilities and municipalities are second.

13. ITEMS FOR FUTURE CONSIDERATION:

Approval of Mid-Term Graduates	February
Adoption of Budget Calendar and Allocation Formulas	February
TRANS	February
Second Interim Report and Budget Revision	March
Fee Justification Report	May

14. FUTURE MEETINGS:

January 24 – Budget Study Session, 4-6 p.m.
February 8 & 22
March 14 & 28
April 18
May 9 & 23
June 13 & 27
August 15
September 12 & 26
October 10 & 24
November 14 & 28
December 12

15. ADJOURNMENT: There being no further items of business on the agenda, President Jáquez adjourned the meeting at 9:43 p.m.

BOARD OF TRUSTEES



John Alamillo, Clerk

Approved as read
(or approved as corrected)
February 8, 2012



Gabe Soumakian, Ed.D., Secretary

ns: 02.03.12



HUMAN RESOURCES
CONSENT CALENDAR
FOR THE BOARD MEETING OF JANUARY 11, 2012

CERTIFICATED HUMAN RESOURCES

Employment

(Contingent upon appropriate credential, D.O.J. clearance, enrollment, and full funding from the California Department of Education)

Gina Arroyo, temporary English teacher, effective 01/27/12 – 06/08/12 [RMHS]

David Gonzalez, temporary Foreign Language teacher, effective 01/30/12 – 06/08/12 [RMHS]

Amy Greaves, temporary Reading teacher, .4 FTE, effective 01/27/12 – 06/08/12 [RMHS]

Rescind Sabbatical Leave Request

Christopher Quinn, Social Science teacher, effective 01/27/12 – 06/08/12 [ACHS]

Resignation

Mary Murphy, Speech Therapist, effective 12/10/11 [PHS]

Dr. Norman Sauce III, Assistant Principal, effective 01/31/12 [CIHS]

Retirement

Jonal Beck, Consumer and Family Science teacher, effective 02/03/12 [OHS]

Debbie Blum, Physical Education teacher, effective 01/31/12 [RMHS]

CLASSIFIED HUMAN RESOURCES

Employment

(Contingent upon fingerprint clearance through the Department of Justice)

Robert Baanay, Nutrition Service Cook, effective 01/16/12 [HHS]

Mari Matavao, Clerical Assistant III – IEP, effective 01/17/12 [DO/ACE]

Ratification of Employment

Ernest Towler, Paraeducator I, effective 01/3/12 [OHS]

Rescind offer of employment

Saul Z. Juarez, Campus Supervisor, effective 12/16/11 [HHS]

Disability Retirement

Nancy Banks, Paraeducator IV, effective 11/30/12 [OHS]