

# Oxnard Union High School District

## Oxnard, California

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### MINUTES FOR THE REGULAR BOARD MEETING

#### September 25, 2013

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#### 1. CALL TO ORDER

The Regular Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Edmonds at 5:31 p.m., September 25, 2013, in the District Office Board Room, 220 South K Street, Oxnard, California.

#### Trustees present:

Wayne Edmonds, President  
John Alamillo, Vice President  
Socorro López Hanson, Clerk (arrived at 5:33 pm)  
Gary Davis, Ed.D., Member  
Steve Hall, Ed.D., Member

#### Administration present:

Gabe Soumakian, Ed.D., Superintendent  
Gregory O'Brien, Ph.D., Assistant Superintendent-Educational Services  
Rocky Valles, Jr., Ed.D., Assistant Superintendent-Human Resources  
Stephen Dickinson, Assistant Superintendent-Administrative Services  
Consuelo Hernandez, Executive Director-21<sup>st</sup> Century Learning & Innovation  
Maureen Sheldon, Executive Assistant

#### Translators present:

Lourdes Campbell, David Gala

#### Student Representative to the Board of Trustees present:

Max Zielsdorf, Rio Mesa High School

#### Guests present:

Kathy Greaves, Doug Campbell, Steve McFarland, Robert Greaves, Jeff Mard., Bob Graham/Camarillo Booster Club, David DiGeronimo, Business Development Manager/Hellas Construction, Inc., Wes Davis/ OFTSE, Terry Zinger, Glenn Lipman, Jonathan Throckmorton, Dr. Cynthia Herrera, Ed Foundation, Maria Calderas, Human Resources Manager, Alcoa Fastening Systems, Ali Motamedi, Alcoa Fastening Systems, Newbury Park Location 1 Plant Manager, Kirstin March, Alcoa Fastening Systems, Newbury Park Location 2 Plant Manager, and other interested parties.

#### 2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was led by Steve McFarland, Director, Maintenance and Operations.

#### 3. ADOPTION OF AGENDA

It is the recommendation of District Administration that the Board of Trustees adopt the Agenda of the September 25, 2013 meeting, as amended, pulling Consent Item J. The amended Agenda was moved by Trustee Alamillo, seconded by Trustee Hall, and unanimously carried; vote 4/0. *Items were than considered in the order in which they appear in these minutes.*

#### 4. ADOPTION OF MINUTES

It is the recommendation of District Administration that the Board of Trustees adopt the minutes of the Special Board Meeting, July 23, 2013, and Regular Board Meetings August 14, 2013 and August 28, 2013, as presented.

##### **July 23, 2013 Special Board Minutes**

Motion was moved by Trustee Davis, seconded by Trustee Alamillo, unanimously carried; vote 5/0.

##### **August 14, 2013 Regular Board Minutes**

Motion was moved by Trustee Hall, seconded by Trustee Alamillo, unanimously carried; vote 5/0.

**August 28, 2013 Regular Board Minutes**

Motion was moved by Trustee Alamillo, seconded by Trustee Davis and unanimously carried; vote 5/0.

**5. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

No public comment.

**6. CLOSED SESSION**

Trustee Edmonds moved to Closed Session at 5:35pm to discuss the following items:

**A.**

Conference with Labor Negotiator(s) [Government Code Section 54957.6] Agency Negotiator: Rocky Valles, Ed.D, Assistant Superintendent-Human Resources > Employee Organization: California State Employee Association (CSEA) \* Campus Supervisors > Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE) \* Certificated

**B.**

Public Employee Discipline/Dismissal/Release/Appointment [Government Code Section 54957(b)(1)]

**7. RECONVENE IN PUBLIC. REPORT OF CLOSED SESSION ACTION**

The board reconvened in open session at 6:38 p.m. Trustee Edmonds stated that there was no action taken during Closed Session.

**8. AUDIENCE TO ADDRESS BOARD OF TRUSTEES**

No cards were brought forth.

**9. BOARD RECOGNITION**

**A. Alcoa Foundation Grant.  
Presented by Gregory O'Brien, Ph.D.**

The following representatives from Alcoa Fastening System, Newbury Park Location participated in the presentation with Dr. Gregory O'Brien and Trustee López Hanson: Maria Calderas, Human Resources Manager, Ali Motamedi, Location 1 Plant Manager, and Kristin March, Location 2 Plant Manager.

Trustee Alamillo thanked Alcoa as well for their support. Dr. Soumakian also thanked Mr. Motamedi for supporting our District and being a leader of the manufacturing investment board that supports our community. It was stated that Alcoa representatives will be visiting our Academy on October 2. Trustee López Hanson thanked them and accepted the check in the amount of \$22K on behalf of RMHS in order to continue to promote manufacturing as a career at that site. She also presented Alcoa Fasteners Systems representatives with a certificate which was signed by President Edmonds. Photos were taken to commemorate the event.

**10. SUPERINTENDENT'S REPORT – General Report, Gabe Soumakian, Ed.D**

Soumakian reported on the following:

- Great start to school year, with many positive comments and an increase in enrollment.
- We now have 55 new teachers; 17 are Special Education Teachers.
- Much need for professional development and working at the site level.
- Responded to Ms. Andrade at Pacifica High School. Soumakian stated that school safety is very important but is not intended to single anyone else. He indicated he would speak with Ms. Beltran, and follow up with a phone call to Ms. Andrade.
- Safety Committee meeting to happen on 9/26. Meet on regular basis with our Administrators to ensure these are up-to-date and that all sites follow the same procedures and our students are safe.
- Responded to Wes Davis and Josh Chan regarding the Common Core. He noted it is an ambitious task of implementing the Common Core state standards,

particularly when we have never done this before. He clarified that the \$1.3M we will receive must be spent on curriculum/professional training in preparation for the Common Core.

- We seek feedback regularly with our Department Chairs regarding implementation of the Common Core, and will continue to in the future.
- Many of the frameworks are still being built; this will take at least a year to implement.
- Discussion regarding the CSTs.
- Increased enrollment:- 165 students General and Special Education, and have added sections at almost all schools to balance enrollment.
- Reminded everyone that we have Back to School dates; 9/18-9/19 and encouraged all parents to attend.
- PTA/PFSO are starting to meet. He attended the OHS meeting on 9/17. At 5:30 pm he noted that he was going to meeting with the Presidents of the PTA/PFSOs so we can share information re: our overarching goals. This will enable us to disseminate information more effectively to the parents.
- On September 17 we will be visiting some District Staff at Whittier High School to discuss how they have moved to the Common Core.
- The following morning Soumakian stated that he would be sitting on a panel with other business leaders to assist in presenting on “Workforce Investment”, as part of the Oxnard Chamber Breakfast.
- On Friday he noted he would attend a meeting at the Camarillo Chamber to connect with business leaders to let them know what we are doing with the Common Core and 21<sup>st</sup> Century Learning.
- September 16 and 18<sup>th</sup>: Principals were requested to ask faculty to apply for teacher lead positions in each of the professional learning communities. The objective was to bring them together by subject matter in order to develop practice to facilitate strong PLCs.
- Starting the 10<sup>th</sup>; (last 2 days) instructional walks. A number of District staff, and learning administrators visited approximately 30 classes. This allows us to provide immediate teacher feedback. These will continue during the year.
- Opportunities for new and inspiring leaders to attend a monthly meeting on leadership training. This will enable them to better prepare for a leadership/administrative position.

## 11. REPORTS TO THE BOARD

A. Report to the Board – Student Representative, Max Zielsdorf, Rio Mesa High School

Zielsdorf reported on the following:

- Informal invite to the ASB Presidents to come to this meeting; no replies.
- Informal meeting with ASB Presidents at the BARD house tomorrow, to discuss process of ASB Leadership, how we can support them and the students at each site.
- Taking this as their ODC meeting.
- Nothing new received except something from HHS, RMHS and CIHS.
- CIHS will be holding a Renaissance Rally on September 19, and their Homecoming will be held on October 12.
- CIHS students have been complaining about dress code. Dr. Soumakian clarified that individual school policies do vary, but there is a generic standard that is followed district wide.
- Hueneme’s homecoming will be held November 8 and 9. This week from the 23<sup>rd</sup>-27<sup>th</sup> will be their recognition of Hispanic Heritage month.
- Rio Mesa High School – Principal Dabbs brought to his attention the emotional aspect of bullying. Most of the reports involving cyber bullying have been with freshmen girls.

Kathy Greaves and he would like to discuss this with the ASB Presidents and would like to raise awareness at a District Wide level.

**B. Board Report: Oxnard Union High School District Education Foundation, Presented by Dr. Cynthia Herrera, President**

Herrera reported on the following:

- Members: Bryan MacDonald (VP), Veronica Quintana, CPA (Treasurer), Phyllis Throckmorton (Co-Secretary), Peggy Valarde (Co-Secretary).
- Support a strong business and community partnership that promotes 21<sup>st</sup> Century Learning.
- Provide students to be better prepared for college and/or a career pathway through technology, academies, professional development and 21<sup>st</sup> century learners.
- Praised Dr. Soumakian for his support in the District and the community groups and individual members who have provided cash donations.
- Rapidly changing technology and innovation.
- Requires effective private and public partnerships.
- Changing profile of our learners. 21<sup>st</sup> century kids need 21<sup>st</sup> century skills.
- Must maintain our facilities and infrastructure.
- Link with Common Core and District Goals.
- Identify specific projects and costs (utilize staff feedback)
- Pursue grant opportunities.
- Website communications – work in progress.

Trustee López Hanson thanked Dr. Herrera for her dedication and hard work, as did Max Zielsdorf on behalf of the students. Dr. Hall also thanked her for her leadership and time spent supporting the District, and he recognized her other committee members for their efforts.

**C. Board Report: Adolfo Camarillo High School Turf Field and Track Project, Presented by Steve Dickinson, Assistant Superintendent - Administrative Services**

Dickinson provided the following report:

- Excited to be bringing this update. This was brought to the Board previously by Bob Graham on August 14, 2013 for a Turf/Track Update at ACHS.
- Scorpion Booster Club helps support funding for all sports teams and increase usage in a state of the art facilities.
- Would like to bring a turf field in order to increase the number of athletes and sports on the field, and the competitive equity with other schools that have them.
- Hope to have an Action Item on October 9, 2013. The club would like to begin their fundraising efforts and break ground in spring 2014.
- This turf field would be 100% privately funded by the Booster Club.
- David Geronimo of Hellas Construction, stated that his organization provides a 'one stop shop of athletic facility construction'. They manufacture their products and control their process from start to finish, which includes all maintenance. He added he could provide several local school references who have had utilized his organization to in their new turf/tracks.
- It was stipulated that turf lasts longer with more use, rather than less. Turf which wears out sooner is generally due to poor maintenance. The field could still be used for community events and be owned and operated by the District.
- Several trustees agreed that we must have a mechanism in place for replacement costs in 10-12 years. An analysis of what current costs were for maintaining a natural grass field versus a turf field was requested.

President Edmonds then asked the Board to consider Action Item B, as many individuals from the audience were present specifically for that item. (see related comments and Action taken under Action Item #B below.

**D. Board Report: Monthly Budget Update, presented by Steve Dickinson, Assistant Superintendent - Administrative Services**

Dickinson presented on the following information through July-August 2013:

- Noted this was our adopted budget.
- Revenue \$127.9M; rec'd 6.8M or 5.3% of revenue.
- Expenses \$135.7M spent 7M or 5.2% through August.
- It was noted that although cash flow appeared even, when September hits this will change greatly due to payroll.

**E. Board Report: District's Initial Proposal to Reopen the Agreement Between the Oxnard Union High School District and the Oxnard Federation of Teachers and School Employees, presented by Rocky Valles, Ed.D., Assistant Superintendent – Human Resources**

Valles provided the following report on the Initial Contract Proposal. He also stated that at the next Board Meeting on October 9, 2013 a Public Hearing would be held. He reported that the proposal is the following:

- Article 16 salaries – to discuss fair and equitable compensation
- Article 17 fringe benefits/modifications to the benefits
- Article 18 – work day/year – discuss the work year
- Calendar – 2014/15 school year calendar, and hopes to pass this in plenty of time so feeder districts can also pass their calendars.

**F. Board Report: Transportation Academy, presented by Jonathan Throckmorton, Teacher, Channel Islands High School**

Jonathan Throckmorton, Instructor and Coordinator at CIHS provided the following report on the history of the facility, program, environment and outdated equipment.

- Applied for and received a 1D Grant under Assembly Bill 12. This allows schools to receive up to \$3M for construction of new facilities.
- Monies used were a 50/50 split between District and the State
- Designed and built a new multimillion dollar facility/laptops/smart boards – learning skills necessary to succeed in college/workplace
- Industry standard tools provided. Computer simulations/skillset taught in a real world experience.
- Rebranded the program – Transportation Technology Program rather than 'autoshop'. Began the new academy in 2012-13.
- Career, college, life skills.
- Implement the Common Core State Standards
- Academy sequence of courses; 4 Transportation Academy, and then regular coursework. This sequence begins in the 10<sup>th</sup> grade.
- Enrollment 120 students; this year 127 students and growing.
- Goals: strong advisory committee of business partners to offer assistance.
- Certification for the program to increase funding and provide local businesses with highly skilled workers.
- Students who complete the program will achieve college credit.
- Internships – dealer environment. Required for the ROP program.
- Trustee Davis thanked him for his presentation and efforts with the program.
- Greatest needs over the next 2-3 years: reestablish curriculum and gain additional business administration/support.

**G. Professional Development, presented by Gregory O'Brien, Ph.D. and Consuelo Hernandez, Executive Director, 21<sup>st</sup> Century Learning & Innovation**

- Consuelo Hernandez and her team put the presentation together.
- Highlighted professional develop training for each departmental categories from the 12-13.
- Some were ongoing and others were by month. They were district and site based.
- It was noted that many of the trainings in Ed Services were done in conjunction with IT.
- Offer online supplemental support/tutorials via screen cast (3-5 minutes) and tutorials to reinforce training. Screen casts were created by Ms. Lisa Brown.
- All information/trainings acquired are stored/categorized for easy reference.
- All sessions are evaluated on a variety of criteria in a timely manner.
- Feedback is utilized to drive future targeted sessions.
- First PLC sessions were held in September 2013.

**Dennis Parker: (Transitioning to the Common Core State Standards)**

- Stated that we have not collected these results on other sessions he has given.
- It was noted these were SOAR and OASIS teachers. Want to see if we can accelerate the students growth as they are about six years behind grade level.
- Goal this year is less working on infrastructure. It is critical to focus on working to establish good relationships between teachers and students, for teachers to get regular feedback, and to better prepare students for the new type of testing.
- Goal is working with teachers on how to implement the Common Core, and actually working in the classroom as well.

- Response from student and teachers has been very positive to-date. Must determine how to work with students, and give them some voice in what they will be learning each day.

**H. Board Report:** Consideration of Board Committees, presented by Dr. Gabe Soumakian, Ed.D., Superintendent

In reviewing the board subcommittees it was discussed that:

- Review our policies against CSBA board policies for content and overall meaning and succinctly summarize it; make the language user friendly and concise.
- Trustee Davis stated that he doesn't believe our staff should be handling the revision of our bylaws.
- Trustee Alamillo continued to note his support of CSBA review.
- Dr. Soumakian clarified that Ad Hoc committees do not meet on a regular basis.
- Trustee López Hanson and Trustee Hall requested a Board Committee to specifically handle board policy. It was noted that we have approximately 200 board policies, 30 of which are bylaws that require review. Board members were split as to whether the board should personally review each bylaw and/or how much responsibility staff should have in this area.
- After much discussion President Edmonds stated that Dr. Soumakian should bring back the Board Policy and Budget committees as an Action Item. There were some members of the board who felt these should be standing versus Ad Hoc Committees. President Edmonds stated that board members were in agreement with the following: Eliminate Items G, E, and B (Personnel Advisory, PTA/PTSA/PFO/PFSO Council and Audit), and combine that C&D should be combined under capital projects (New Facility Site – Oxnard with Camarillo).

## 12. CONSENT CALENDAR

It is the recommendation of District Administration that the Board of Trustees approve the Consent Calendar items, as amended, pulling Item J. Moved by Trustee Alamillo, seconded by Trustee Hall and carried unanimously. Vote 5/0.

**A. Consideration of Approval of Certificated and Classified Personnel**

It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.

**B. Consideration of Approval of Ratification of Agreement between Oxnard Union High School District and 360 Degree Customer, Inc. for Speech Languages Services at Adolfo Camarillo High School for the 2013-2014 School Year**

It is the recommendation of the District Administration that the Board of Trustees approve the ratification of Agreement between Oxnard Union High School District and 360 Degree Customer Inc. for speech languages services at Adolfo Camarillo High School for the 2013-2014 School Year, as presented.

**C. Consideration of Approval of Purchase Orders and Direct Pays, August 29 - September 11 2013**

It is the recommendation of the District Administration that the Board of Trustees approve the Purchase Orders totaling \$3,401,002.12 and Direct Pays totaling \$63,706.95 be approved, as presented.

**D. Consideration of Approval of 2013-14 Agreement between OUHSD (RMHS, HHS, CIHS, OHS, PHS) and UCSB, MESA Program (Mathematics, Engineering, Science Achievement)**

It is the recommendation of the Administrative Staff that the Board of Trustees approves the 2013-14 Agreement between OUHSD (RMHS, HHS, CIHS, OHS, PHS) and UCSB, MESA Program (Mathematics, Engineering, Science Achievement), as presented.

**E. Consideration of Approval of Memorandum of Understanding between Oxnard Union High School District - Adolfo Camarillo, Channel Islands, Hueneme, Oxnard, Pacifica, Frontier, and Rio Mesa High School and Ventura County Jewish Family Services**

It is recommendation of the administrative staff that the Board of Trustees approve the Memorandum of Understanding, as presented.

F. Consideration of Approval of Memorandum of Understanding between Oxnard Union High School District at Adolfo Camarillo, Channel Islands, Hueneme, Oxnard High School, Pacifica High School, and Rio Mesa High School and City Impact, Inc.

It is the recommendation of the administrative staff that the Board of Trustees approve the Memorandum of Understanding, as presented.

G. Consideration of Approval of Memorandum of Understanding between Oxnard Union High School District and Interface Children & Family Services

It is the recommendation of the administrative staff that the Board of Trustee approve the Memorandum of Understanding, as presented.

H. Consideration of Approval of Memorandum of Understanding between Oxnard Union High School District and the Camarillo Hospice (Adolfo Camarillo High School, Pacifica High School, Rio Mesa High School)

It is the recommendation of the administrative staff that the Board of Trustees approve the Memorandum of Understanding, as presented.

I. Consideration of Approval of Memorandum of Understanding between Oxnard Union High School District and Bianca Sidienberg Hicks, Consultant for TUPE Drug and Alcohol Counseling Services at Channel Islands, Frontier, Hueneme, Oxnard, and Rio Mesa.

It is the recommendation of the administrative staff that the Board of Trustees approve the Memorandum of Understanding with Bianca Seidenburg Hicks, Consultant for TUPE Drug and Alcohol Counseling Services, as presented.

J. Consideration of Approval of Memorandum of Understanding between Oxnard Union High School District and Toni Garubo, Consultant for TUPE Drug and Alcohol Counseling Services at Adolfo Camarillo and Pacifica

*ITEM PULLED*

K. Consideration of Approval of Memorandum of Understanding with the Oxnard Union High School District and the Oxnard Harbor District

It is the recommendation of District Administration that the Board of Trustees approve the Memorandum of Understanding, as presented.

L. Consideration of Approval of Memorandum of Understanding between Oxnard Union High School District and William Weinerth to provide Alcohol and Drug Program at Rio Mesa High

It is the recommendation of the administration staff that the Board of Trustees approve the Memorandum of Understanding, as presented.

M. Consideration of Approval of Agreement between Ventura County Office of Education and Oxnard Union High School District for Professional Coaching Services

It is the recommendation of the administrative staff that the Board of Trustees approve the Memorandum of Understanding between Oxnard Union High School District and Ventura County Office of Education – Professional Coaching Services, as presented.

### 13. COMMUNITY

**RECOGNITION** – Presented by Trustee Gary Davis, Ed.D.

Trustee Davis recognized the following:

- Interface Children & Family Services, Camarillo Hospice, Oxnard Harbor District, and UCSB Mesa
- Camarillo Hospice
- Oxnard Harbor District/Will Berg
- UCSB Mesa (Mathematics, Engineering, Science Achievement Schools Program)

### 14. ACTION ITEMS

A. Consideration of Approval of Donations, September 3 - 13, 2013

Trustee Alamillo reported on the following donations: Alex Alfaro Tennis Academy, Target, Elks Lodge (Oxnard), Pardo-Rivera Family, and Corrinne Abbott.

*Approved*

Motion: Trustee Alamillo moved that it is the recommendation of District Administration that the Board of Trustees accept the Donations and Community Recognitions Report for the reporting period September 3-13, 2013, as presented. Seconded by Trustee Davis, and carried unanimously. Vote 5/0.

B. Consideration of Approval of Name Selection for the New High School to be Built in Camarillo

It was noted that in February the Board gave direction to provide school name suggestions. A web based method was implemented to obtain names. A list of nine names was brought back, which was narrowed down to the final three: Rancho Campana, Adelante High School and Camarillo Arts and Sciences Academy. Those names, in turn, were put out to the local newspapers for online input. Each name received the following percentages of support: CASA 66%, RCHS 18%, and AHS 16% of the vote.

*Approved*

Trustee Hall put forth a motion to name the school Camarillo Arts and Sciences Academy. Trustee Edmonds seconded for purposes of discussion. Much ensued, and it was stated that the poll numbers were low and it quite possibly, was not a very representative sample.

After further discussion, the trustees were polled in support of the name *Camarillo Arts and Sciences Academy*: Trustees Hall and Edmonds voted in support, with Trustees Davis, Alamillo and López Hanson dissenting. Motion not carried.

The second name considered was *Rancho Campana High School*. The trustees were polled again. Trustees Davis, Edmonds, López Hanson and Alamillo voted in support of the name, with Trustees Hall dissenting. Vote 4/1. Motion passed.

C. Consideration of Approval of Additional Services to be Provided by LSA Associates as Part of California Environmental Quality Act (CEQA) Services for the Camarillo Academy High School and Performing Arts Center Project

Steve Dickinson noted that these services would be funded through Measure H with an increase of \$25,360 and a decrease of \$10K for a net increase of \$15,360.

*Approved*

Trustee Alamillo moved that the Board of Trustees approve authorization of Additional services to be provided by LSA Associates, Inc. under its present contract for California Environmental Quality Act (CEQA) Services for the Camarillo Academy High School and Performing Arts Center Project, for the additional amount of \$25,360.2. A reduction in the contract value for California Environmental Quality Act (CEQA) Services for the Comprehensive High School No. 8 (Oxnard) Project of \$10,000. Seconded by Trustee Hall, carried unanimously. Vote 5/0.



D. Consideration of Preliminary Approval of Out of State/Country Field Trip: ACHS Wrestling Team, Las Vegas, NV, December 19, 2013 - December 22, 2013, Regional Wrestling Tournament

*Approved*

E. Consideration of Approval of an Increase in the Authorization for HMC Architects and its Project Consultants to Provide Annexation and Entitlements Support Services, as required, for the Camarillo Academy High School and Performing Arts Center Project

*Approved*

F. Consideration of Approval of the Common Core State Standards General Spending Plan for the 2013-14 and 2014-15 Fiscal Years (Second Reading)

*Not approved*

G. Consideration of Acceptance of Oxnard Federation of Teachers and School Employees Initial Proposal to Reopen the Agreement Between the Oxnard Union High School District and the Oxnard Federation of Teachers and School Employees

*Approved*

It was moved by Trustee Davis that the Board of Trustees approve the Preliminary Approval of Out of State/Country Field Trip: ACHS Wrestling Team, Las Vegas, NV, December 19, 2013 - December 22, 2013, Regional Wrestling Tournament, as presented. Seconded by Trustee Alamillo, carried unanimously. Vote 5/0.

Steve Dickinson noted that we have authorized two other increases for this process as of June 30, 2013. Since that date and through October 16 and beyond, it is expected that the project will require \$100,000 to its completion and take care of any outstanding concerns. He added that we have had unanimous support from the City of Camarillo and we expect this from LAFCO as well. Terry Zinger added that we are currently down to \$18K which may cover September 2013. He added that should we be faced with a last minute obstacle, we must be able to respond quickly. He clarified that the architect represents of 40% of what we have spent to-date, and that with each successive month of the project, the architect gets less and less. We have spent \$400K to-date for exhibits and conceptual work. In the last six months expenditures in these areas have declined; currently more funds are going toward Penfield & Smith. It was stated that we never had a budget for this type of work. There are annexation and soft costs, and we are still working through the mitigation of potential traffic and sewer project conditions.

Trustee Alamillo moved that the Board of Trustees approve authorization of an additional \$100,000 for architectural and engineering support of local agency entitlements and annexation processes for the Camarillo Academy High School and Performing Arts Center Project, as presented. Seconded by Trustee López Hanson, carried unanimously. Vote 5/0.

O'Brien noted that we would receive one time funds in the amount of \$3.2M which must be spent prior to July 31, 2015. He added that we must present at one board meeting, and have the plan adopted at a second board meeting. We received one-half of those monies in August, with the second half due to come in September/October. Much discussion ensued from all trustees regarding the fact that we have no detailed accounting and budget prior to items being purchased. It was also expressed that this information was requested at the September 11, 2013 board meeting. It was noted that a more detailed accounting of categories and expenditures had been sent out that afternoon, however, not all of the trustees had a chance to review it. Trustee Alamillo, who had made an initial motion, withdrew it and requested with the other trustees that this information be made available when this matter was brought forth again to the board, and stipulated that it should be tied to the information contained in the email.

Motion: Trustee Alamillo moved that it is the recommendation of District Administration that the Board of Trustees accept Oxnard Federation of Teachers and School Employees Initial Proposal to Reopen the Agreement Between the Oxnard Union High School District and the Oxnard Federation of Teachers and School Employees, as presented. Seconded by Trustee Hall, carried unanimously. Vote 5/0.

H. Consideration of Approval of Revision of the Updated Blueprint for Greatness

*Approved*

Dr. Soumakian stated the initial "Blueprint For Greatness" was adopted in October 2011, with the second version adopted on September 12, 2012. He noted that the theme of leadership and support has not changed, nor how we implement the board's goals. We have continued to take the overarching goals, and utilize the blueprint as the roadmap of how to achieve those goals. The other driving forces are due to the LCFF and LCAP. It was noted that we have tried to build some of the LCAP in this model. Dr. Soumakian thanked the principals for their efforts in applying these goals at their sites with faculty.

Motion: Trustee Alamillo moved that the Board of Trustees approve the revision of the Blueprint for Greatness, as presented, seconded by Trustee Davis, carried unanimously. Vote 5/0.

I. Consideration of Approval of Revision to Board Policy 2110: District Level Organization Chart

*Approved*

Motion: Trustee Alamillo moved that it is the recommendation of District Administration, the Board of Trustees approve the revisions to Board Policy 2110: District Level Organization Chart, as presented. Seconded by Trustee Davis, carried unanimously. Vote 5/0.

J. Consideration of Approval of Adoption of Board Bylaw 9323: Conduct of Board Meetings, (First Reading

*Approved*

Trustee Davis noted that at present, we have 30 bylaws, and this new BP brings the total to 31. Comments were the following:

Motion: Trustee Alamillo moved that the Oxnard Union High School District Governing Board adopt Board Bylaw 9323: Conduct of Board Meetings for first reading and advance this to second and final reading at the Board meeting of October 9, 2013, as amended, taking 'G' out and the reference to the 10 minutes. It was also stated that Letter I (b), "*recommendation relating to the curtailment of meetings at 10:30 p.m. unless extended to a specified time as agreed upon*" be modified to reflect that a meetings could end prior to 10:30 p.m. It was further stated there could only be one extension at a board meeting. Seconded by Trustee López Hanson, carried unanimously, Vote 5/0.

Trustee Alamillo also suggested that we check the language that Camarillo and Pleasant Valley uses in their bylaws.

## 15. BOARD MEMBERS' REPORTS AND COMMUNICATIONS

Report: Trustee Hall

- Expressed that he absolutely supported the decision of the board regarding the naming of the school, even though he voted against the motion for that specific name (Rancho Campana).

Report: Trustee Davis

- Attended a Good Morning Chamber event with Dr. Soumakian.
- September 16 – attended the ACHS & HHS Back-to-School nights.
- September 19 – attended the weekly staff meeting at Condor High School.
- CSBA – Masters in Governance. Covered three modules, and felt it was well organized and succinct.
- Joined staff members to discuss topics of consideration for boundary changes for the upcoming October 9 meeting.
- Expressed concerns over lack of nurse coverage at FHS. Asked for a Friday update for the following week regarding our plans in this area for the future. This information was requested on June 26 and August 14.
- Friday update regarding new computers for the at pre-GED program. Would like to know how this matter is being addressed.
- In mailboxes last week we received a copy of the parent information handbook, but he inquired as to why we couldn't distribute these online.

Report: Trustee López Hanson

- Thanked Max Zielsdorf for his courage in raising the issue of cyber-bullying.
- Attended Back to School nights at RMHS and ACHS.
- Attended the Camarillo State-of-the-City.

Report: Trustee Edmonds

- Met with the PTA Presidents on Monday, September 23.
- Attended open houses at HHS, ACHS and OHS. Noted that OHS had 150 more freshmen than last year and experienced a shortage of Geometry textbooks; we borrowed from another District until our textbooks arrived. We are trying to do an analysis over the summer as to why the increase was so high.

Report: Trustee Alamillo

- Back-to-School night. Thinks we should pay more attention to the inside of our classrooms.
- Stated that he had mixed feelings on the new name for the school, and wished we had more community participation in the process.

## 16. ITEMS FOR FUTURE CONSIDERATION

*See attached.*

Dr. Soumakian stated that the October 9 meeting Study Session would focus on 3 areas:

- Technology update
- Information related to the Construction Model for Rancho Campana and project labor agreements.
- Demographic study and analysis as well.
- Discussed a new procedure involving the use of Future Items & Consideration. He stated that only time sensitive items would remain on the left, with 'Other Items' on the right. He indicated we will try that format and see how that works for the board.
- Trustee Davis mentioned that on August 29 he had asked for a staff report on the transfers from our District to the independent charter schools. He stated that he would like a staff report on this matter. Dr. Soumakian said this matter was scheduled for the November 20 Board Agenda.

## 17. FUTURE 2013 MEETING DATES

October 9, October 23, November 20 and December 18.

## 18. ADJOURNMENT

There being no further items of business on the agenda, Board President Edmonds adjourned the meeting at 9:50 p.m.

### BOARD OF TRUSTEES

Socorro López Hanson, Clerk

Approved as read

November 20, 2013



Gabe Soumakian, Ed.D., Secretary

Board meetings are video recorded and are available at:  
<http://www.ouhsd.k12.ca.us/about/schoolboard/datesagendas.htm>

Report: Trustee López Hanson

- Thanked Max Zielsdorf for his courage in raising the issue of cyber-bullying.
- Attended Back to School nights at RMHS and ACHS.
- Attended the Camarillo State-of-the-City.

Report: Trustee Edmonds

- Met with the PTA Presidents on Monday, September 23.
- Attended open houses at HHS, ACHS and OHS. Noted that OHS had 150 more freshmen than last year and experienced a shortage of Geometry textbooks; we borrowed from another District until our textbooks arrived. We are trying to do an analysis over the summer as to why the increase was so high.

Report: Trustee Alamillo

- Back-to-School night. Thinks we should pay more attention to the inside of our classrooms.
- Stated that he had mixed feelings on the new name for the school, and wished we had more community participation in the process.

#### 16. ITEMS FOR FUTURE CONSIDERATION

*See attached.*

Dr. Soumakian stated that the October 9 meeting Study Session would focus on 3 areas:

- Technology update
- Information related to the Construction Model for Rancho Campana and project labor agreements.
- Demographic study and analysis as well.
- Discussed a new procedure involving the use of Future Items & Consideration. He stated that only time sensitive items would remain on the left, with 'Other Items' on the right. He indicated we will try that format and see how that works for the board.
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#### 17. FUTURE 2013 MEETING DATES

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#### 18. ADJOURNMENT

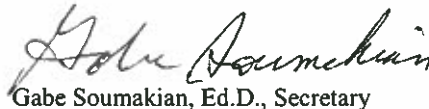
There being no further items of business on the agenda, Board President Edmonds adjourned the meeting at 9:50 p.m.

#### BOARD OF TRUSTEES

  
Socorro López Hanson, Clerk

Approved as amended

November 20, 2013

  
Gabe Soumakian, Ed.D., Secretary

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