

# Oxnard Union High School District

## Oxnard, California

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### MINUTES FOR THE REGULAR BOARD MEETING

#### May 8, 2013

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#### 1. OFFICIAL OPENING OF MEETING

The regular meeting of the Board of Trustees of the Oxnard Union High School District was called to order by Board President Edmonds at 4:30 p.m., May 8, 2013, in the District Office Board Room, 220 South K Street, Oxnard, California.

#### Trustees present:

Wayne Edmonds, President  
John Alamillo, Vice President  
Socorro López Hanson, Clerk  
Gary Davis, Ed.D., Member  
Steve Hall, Ed.D., Member

#### Administration present:

Gabe Soumakian, Ed.D., Superintendent  
William Dabbs, Jr., Assistant Superintendent-Educational Services  
Rocky Valles, Jr., Ed.D., Assistant Superintendent-Human Resources  
Stephen Dickinson, Assistant Superintendent-Administrative Services  
Gregory O'Brien, Ph.D., Executive Director-21<sup>st</sup> Century Learning  
Nancy R. Serros, Executive Assistant

#### Student Representative to the Board of Trustees present:

Stephanie Pinedo, Adolfo Camarillo High School

#### Translators present:

Lourdes Gonzales Campbell  
Alba Holleman

#### Guests present:

Kathy Greaves, Doug Campbell, Lou Peraza, Bryon Huizinga, Ruben Martinez, Kali Miglis, Wayne Lamas, Eric Riegert, Oscar Hernandez, Maricruz Hernandez, Ray Gonzales, Nathan Inouye, Ernie Sajor, Wes Davis, Judy Perkins, Bijou Beltran, Judy Perkins, Consuelo Hernandez, Lupe Reyes Castillo, Lisa Brown, Puneet Sharma, Vanessa, Calderon, and Tod Deardorff.

#### 2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was let by Ms. Stephanie Pinedo, Student Representative to the Board of Trustees.

#### 3. ADOPTION OF AGENDA

Trustee López Hanson moved to adopt the agenda of the May 8, 2013, regular Board meeting, as amended, seconded by Trustee Alamillo; motion carried unanimously. *Items were than considered in the order in which they appear in these minutes.*

#### 4. ADOPTION OF MINUTES

Trustee Davis moved to adopt the minutes of the February 27, 2013 Board meeting, as presented, seconded by Trustee Alamillo; motion carried unanimously.

#### 5. AUDIENCE TO ADDRESS BOARD OF TRUSTEES

District employees, and representatives from CSEA, spoke on behalf of the campus supervisors and asked that the Board consider having health care benefits for this position. The speakers said that adding benefits would be an incentive for people to see this as a career destination for campus supervisors.

A speaker handed out information to the Board on what defines a missing child and a reference guide for families; the speaker asked the Board to consider having a written missing child policy in place and the importance of the district working closely with law enforcement agencies and the community to form a response plan that is effective and that the plan must be followed up with proper training for all school personnel to understand their duty to protect children.

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#### 6. SUPERINTENDENT'S REPORTS

##### General Report:

Dr. Gabe Soumakian, Superintendent provided the following reports

- Mr. Dabbs met with Mr. Bernstein to go over the board policy and the district is taking action by reviewing the CSBA policy for missing children, which is focused more on the administrative regulations, and will present a first reading of a policy at the meeting of May 22.
- He attended the Staff Appreciation breakfast at OHS hosted by PTSA and students; it was a great event.
- A resolution is on the agenda tonight recognizing the efforts of the district's classified staff.
- On May 13, Trustee Edmonds and López Hanson and he will attend the California Distinguished Schools Awards at the Burbank Marriott where Adolfo Camarillo High School will be recognized as a California Distinguished School.
- He asked everyone in the community to support the district's athletic and academic booths at the upcoming May 18-19 Strawberry Festival and July 19 when the Dallas Cowboys visit Oxnard.
- BTSA will hold an induction celebration on May 16 for those new to the profession of teaching.
- The Pre Engineering graduation ceremony is scheduled for May 20, 4 p.m. in the Board room.
- This year CST results will be available early part of June instead of mid-August.
- The CAHSEE exam results were uploaded and students were able to view results before teachers had an opportunity to share the information with students.
- Information for Senior Awards night was announced for each school site.
- Earlier today, representatives from ACHS and RMHS met to discuss to develop a positive culture between the two schools.
- Only 5 ½ weeks before end of school; planning for end of year events is underway.

Dr. Soumakian reminded parents, students, and the community that we are living in a different world as social media is becoming more popular and widespread. He said Homeland Security monitors and watches all social media and takes any type of posting that creates a hostile environment seriously. Terrorists threats will be taken seriously and Dr. Soumakian asked that only positive things be posted on social networks.

#### 7. REPORTS TO THE BOARD

##### A. Regular Report:

Stephanie Pinedo, Student Representative to the Board

- CIHS held AP testing May 6, a talent show on May 8 and Senior Awards night and End of Year Rally is scheduled for May 23.
- ACHS was officially declared a California Distinguished School and she, Mr. Lipman and 18 people will be attending the award's ceremony on May 13. Megan McKnelly was announced a Merit Scholarship Winner.
- For the first three weeks of May, the teachers at FHS will tutor students who are taking the CAHSEE on May 14-15.
- RMHS held CST make-ups April 29-May, AP exams are May 6-17, and Senior Awards night on May 29.
- The last ODC meeting of the year will be held on May 20 at RMHS.

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- 8. CONSENT CALENDAR** Trustee Alamillo moved to approve the consent calendar items, as presented, seconded by Trustee Davis; motion carried unanimously.
- A. Approval of Change Order #7 between PacifiCom and Oxnard Union High School District to Shorten Patch Cords  
It is the recommendation of District Administration that the Board of Trustees approve change order #7 between PacifiCom and Oxnard Union High School District to shorten patch cords, as presented.
- B. Approval of Change Order #8 between PacifiCom and Oxnard Union High School District for Additional Data Drops and Single Mode Fiber Patch Cords  
It is the recommendation of District Administration that the Board of Trustees approve change order #8 between PacifiCom and Oxnard Union High School District for additional data drops and single mode fiber patch cords, as presented.
- C. Approval of Ratification of Agreement between Oxnard Union High School District/Pacifica High School and AmericanStar Trailways for Grad Night 2013 Transportation to Disneyland  
It is the recommendation of District Administration that the Board of Trustees approve the ratification of agreement between Oxnard Union High School District/Pacifica High School and AmericanStar Trailways for Grad Night 2013 transportation to Disneyland, as presented.
- D. Approval of the Disposal of Surplus Property, February 19 - April 26, 2013  
It is the recommendation of District Administration that the items listed be declared surplus and/or obsolete and that staff be authorized to dispose of all items through recycling, sale or other means, in the most expeditious manner, as presented.
- E. Approval of Purchase Orders and Direct Pays, April 11 - April 24, 2013  
The Purchase Orders totaling \$538,435.84 and Direct Pays totaling \$1,037.36 be approved, as presented.
- F. Approval of Stipulated Student Expulsion  
That the student(s) listed be expelled from the Oxnard Union High School District for the time period indicated, and that the student attend the recommended placement for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.
1. Student 149617, April 30, 2013 – January 24, 2014, Gateway Community School
  2. Student 152213, April 24 – June 14, 2013, Gateway Community School
  3. Student 155843, April 24 – June 14, 2013, Gateway Community School
- G. Approval of Certificated and Classified Personnel  
It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.
- (See attached list of personnel items.)*
- H. Approval of Waiver of CAHSEE Requirement for OUHSD Students with Disabilities  
It is the recommendation of the District Administration that the Board of Trustees approve the request to submit to the State Board of Education a waiver of the California High School Exit Exam (CAHSEE) for students with disabilities who take the CAHSEE using modifications and receive the equivalent of a passing score.

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#### 9. ACTION ITEMS

##### A. Approval of Revised Job

Description: District Receptionist,  
second reading

*Approved*

Trustees were assured that person appointed as District Office Receptionist would have English-Spanish bilingual ability.

Trustee Alamillo moved to approve District Receptionist job description, second reading, as presented, seconded by Trustee López Hanson, motion carried unanimously.

B. Adoption of Resolution No. 13- 15  
Proclaiming May 19-25, 2013, as  
Classified School Employee Week

*Approved*

Trustee Davis moved to adopt Resolution No. 13-15, proclaiming May 19 through May 25, 2013 as Classified Employee Week, seconded by Trustee López Hanson; motion carried unanimously. After making the motion, Dr. Davis added that the Board greatly appreciates the many contributions of the District's classified staff.

C. Approval of Proposed 2013-2014  
Adult Education Calendar

*Approved*

Trustee Davis requested an update from staff on the statewide funding situation for Adult Education for 2013-14. Clarifications were added by Dr. Soumakian.

Trustee López Hanson moved that proposed 2013-14 Adult Education calendar be approved by the Board of Trustees, as presented, seconded by Trustee ; motion carried.

#### 11. BOARD MEMBERS' REPORTS AND COMMUNICATIONS

Referring to a recent article in the *Ventura County Star*, Trustee Davis asked that staff clarify the approximate cost to the District for the additional work days; Mr. Dickinson reported the estimated most for certificated staff is \$400,000 and classified staff is \$500,000. Trustee Davis requested an update on the status of the land acquisition for the new high school in Oxnard, he suggested that administrative staff monitor 1) the building of the Master Schedule at each school site and 2) ensure that all incoming 9s are in the system to make sure that we have enough teachers at the start of the school year.

Trustee López Hanson attended the FHS recognition by the State on Tuesday and congratulated Mr. Lamas and thanked Mrs. Dallape for their hard work and efforts with the FHS Mock Trial team; she met with Dr. Soumakian to go over the Inclusion Survey and asked Trustees if they had had an opportunity to review the Survey.

Board President Edmonds reminded staff that this is the time to interview prime candidates and secure the best teachers in the areas of math, science and special education for next year.

Trustee Alamillo said he received a notice regarding the hearing on June 1 for the EIR report for the new high school in Camarillo and informed the public the information is also available on the city of Camarillo's website.

#### 12. ITEMS FOR FUTURE CONSIDERATION

*See attached list.*

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#### 13. FUTURE MEETINGS

May 22	June 12 & 26	July - dark	August 14 & 28
September 11 & 25	October 9 & 23	November 20	December 18

Dr. Soumakian announced that there is a Budget study session scheduled for May 28, 2013 and Trustee Davis recommended tying into the May 28 meeting the information from DecisionInsite regarding boundary changes. Trustee Hall requested reevaluating the study session concept, as was suggested upon initial approval of the study session meetings.

#### 10. STUDY SESSION

The Board and administrative staff held an intensive discussion on the Implementation of the Common Core State Standards, 21st Century Learning, Smarter Balanced Assessment, and the Linked Learning Initiatives. Via a PowerPoint presentation, Dr. Soumakian outlined the new systems implemented into the district such as the new student information system Synergy, Data Director, Naviance, document management, digiCOACH, online purchasing and budgeting for real time data through Escape, an infrastructure upgrades the E-Rate funding. Currently in the works are workshop sessions for staff on Strategic Schooling presented by Dennis Parker, monitoring of the IEP process, board policy revisions for Grading policy, and articulation with partner district and feeder schools. He outlined the next steps necessary to ensure the district's success for students, staff, all programs, and new high schools. He stated the purpose of Linked Learning is to support the CCSS and 21<sup>st</sup> Century Learning that will prepare our students to be college ready, career ready, and life ready. He explained the shift in learning outcomes for 20<sup>th</sup> Century Model vs. 21<sup>st</sup> Century Learning and how the Education Foundation works to link the 21<sup>st</sup> Century Linked Learning Academies with the business and community leaders.

Dr. Gregorio O'Brien, Executive Director-21<sup>st</sup> Century Learning and Innovations and Mr. Bill Dabbs, Assistant Superintendent-Educational Services presented the second portion of the study session that focused on the Common Core State Standards (CCSS) and how Linked Learning supports the CCSS, how students make the connection between what is taught in the classroom and what is needed for success in college, career and the real world, and the four key LL Core components were discussed. Staff and Board discussed how the district's teachers and administrators can begin to implement the CCSS in the areas of Math, English, and English Learners, and be better prepared. In order to be successfully prepared for the Smarter Balanced Assessment Consortium (SBAC) the district will run a SBAC Pilot at HHS in June, and ensure infrastructure, hardware, teachers and students are primed and ready to go. The Board shared how they can support the successful transition to the CCSS.

#### 14. PUBLIC COMMENT ON CLOSED SESSION ITEMS

#### 15. CLOSED SESSION

At 7:30 p.m., the Board adjourned to closed session to discuss:

- A. Student Personnel [Education Code §35146, 48912, 48919]
- B. Public Employee Discipline/Dismissal/Release/Appointment [Government Code Section 54957(b)(1)]



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#### 15. CLOSED SESSION – Continued

- C. Conference with Labor Negotiator(s) [Government Code Section 54957.6]
- Agency Negotiator: Rocky Valles, Ed.D, Assistant Superintendent-Human Resources  
Employee Organization: California State Employee Association (CSEA)
- Campus Supervisors
- D. Conference with Labor Negotiator(s) [Government Code Section 54957.6]
- Agency Negotiator: Rocky Valles, Ed.D, Assistant Superintendent-Human Resources  
Employee Organization: Oxnard Federation of Teachers and School Employees
- Certificated
- E. Public Employee Performance Evaluation [Government code Section 94957(b)(1)]
- Superintendent

#### 16. RECONVENE IN PUBLIC

The Board reconvened and 8:56 p.m. and President Edmonds announced the following:

The Board of Trustees of the Oxnard Union High School District approved the appointment of Mr. Ray Gonzales to the position of Coordinator-Child Welfare and Attendance, effective July 1, 2013.

The Board of Trustees of the Oxnard Union High School District approved the appointment of Mr. William Dabbs to the position of Principal – Rio Mesa High School and District wide duties as assigned, effective July 1, 2013.

#### 17. ADJOURNMENT

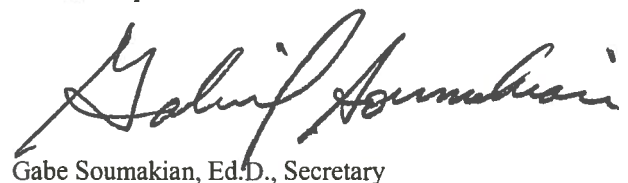
There being no further items of business on the agenda, the meeting was adjourned at 8:57 p.m.

#### BOARD OF TRUSTEES



Socorro López Hanson, Clerk

Approved as read  
(or approved as corrected)  
May 22, 2013



Gabe Soumakian, Ed.D., Secretary



# Oxnard Union High School District

*Students First: Every Day, Every School, Every Classroom*

## Resolution No. 13-15

### In Recognition of **CLASSIFIED EMPLOYEE WEEK** May 19 through May 25, 2013

**Whereas**, the California State Legislature adopted a resolution in 1986 declaring the third full week of May of each year as **Classified School Employee Week** recognizing the many outstanding contributions and services provided by classified school employees; and,

**Whereas**, many classified school employees serve as paraprofessionals in classrooms providing direct assistance to teachers and giving students the individual attention and the support needed to succeed academically; and,

**Whereas**, other classified school employees perform essential clerical and office support functions at district offices and school sites creating a smooth-operating educational environment; and,

**Whereas**, a number of classified school employees perform custodial and grounds keeping services ensuring the school buildings and surrounding areas are clean, safe, and well-maintained for the students and, thus, protect the public's investment in our school facilities; and,


**Whereas**, many other classified school employees serve as nutrition service workers furnishing students with nutritional meals and snacks enabling them to focus their attention on learning; and,

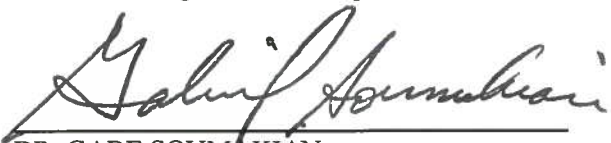
**Whereas**, a large group of classified school employees provide transportation services bringing students safely to and from school and other school related activities; and now, therefore, be it

**Resolved**, that the Board of Trustees of the Oxnard Union High School District hereby recognizes May 19 through May 25, 2013, as **Classified School Employee Week** and honors the classified school employees of the District for their many contributions to our educational community and commends them for their shared "Commitment to Quality Education for All."

**Adopted this 8<sup>th</sup> day of May, 2013**

By consensus of the Oxnard Union High School District Governing Board and Superintendent.

  
MR. WAYNE EDMONDS  
President, Board of Trustees  
OXNARD UNION HIGH SCHOOL DISTRICT

  
DR. GABE SOUMAKIAN  
Superintendent  
OXNARD UNION HIGH SCHOOL DISTRICT



**HUMAN RESOURCES**  
**CERTIFICATED AND CLASSIFIED PERSONNEL**  
**CONSENT ITEMS**  
**FOR THE BOARD MEETING OF MAY 8, 2013**

**CERTIFICATED HUMAN RESOURCES**

**Public Employee Appointment [Government Code §54957]**

<b>Name</b>	<b>Title</b>	<b>Effective</b>	<b>Site</b>
William Dabbs	Principal [with Other Duties as Assigned]	07/01/13	RMHS
Ray Gonzales	Coordinator-Child Welfare and Attendance/ Truancy	07/01/13	DO

**Reclassification**

<b>Name</b>	<b>Title</b>	<b>Effective</b>	<b>Site</b>
Kathy Greaves	from Interim Director-Student Services & Interventions to Director-Student Services & Interventions	05/06/13	DO

**Resignation**

<b>Name</b>	<b>Title</b>	<b>Effective</b>	<b>Site</b>
Ryan Keller	SPED teacher	06/14/13	PHS
Sierra Meyers	Physical Education teacher	06/14/13	PHS
Barbara J. Murray	SPED teacher	06/30/13	HHS

**Consideration to Authorize Teaching Assignment by Board Authorization, 2012-2013**

That the following individual(s) having completed 9 units of upper division or 18 total semester units of appropriate coursework be approved to teach in the designated subject pursuant to Educational Code §44263.

<b>Name</b>	<b>Assignment</b>	<b>Semester Units</b>	<b>Site</b>
Robert Kadin	Business teacher	45	HHS

**Request for Part-Time Employment**

<b>Name</b>	<b>Title</b>	<b>Effective</b>	<b>Site</b>
Noemi Diaz	Math teacher [.80 FTE]	2013-2014 SY	HHS

**Retirement**

<b>Name</b>	<b>Title</b>	<b>Effective</b>	<b>Site</b>
John Velasquez	Science teacher	06/15/13	RMHS
Michael Wilson	SPED teacher	06/30/13	CIHS

**CLASSIFIED HUMAN RESOURCES**

**Reclassification**

<b>Name</b>	<b>Title</b>	<b>Effective</b>	<b>Site</b>
Mari Matavao	from Clerical Asst III – IEP to Clerical Asst III- Attendance/Records	05/20/13	RMHS
Carlos Morales	from Paraeducator IV to Grounds Maintenance Worker	05/20/13	PHS
Corine Ochoa	from Clerical Assistant II – Receptionist to Site Administrative Secretary	08/01/13	PHS

**Resignation**

<b>Name</b>	<b>Title</b>	<b>Effective</b>	<b>Site</b>
Guadalupe Aguilera	Job Developer	06/30/13	DO

**Leave of Absence Without Pay Extension**

<b>Name</b>	<b>Title</b>	<b>Effective</b>	<b>Site</b>
Dolores Raymond	Site Administrative Secretary	05/15/13 – 06/30/13	DO

**39-Month Re-employment List**

<b>Name</b>	<b>Title</b>	<b>Effective</b>	<b>Site</b>
Annette Swear	Senior Account Technician	05/09/13	DO





## Oxnard Union High School District

### *Items for Future Consideration*

TO: Board of Trustees  
SUBMITTED BY: Gabe Soumakian, Ed.D., Superintendent  
DATE: May 8, 2013  
AGENDA ITEM: Items for Future Consideration

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#### May 22:

Public Hearing: SFNA (Developer Fees)  
School Facilities Fee Analysis (Dev. Fee Report)  
State Categorical Funds and Implementing-  
Flexibility Authorized by SBX3 4  
Missing Children Board Policy

#### May 28:

Budget Study Session

#### June 12:

Board Recognition: Art and Music Award  
Winners  
Board Recognition: OUHSD Retirees  
Board Recognition: OUHSD Students  
Board Recognition: Superintendent's Awards  
Approval of Declaration of Need for Fully-  
Qualified Educators  
Adoption of 2013-14 Budget  
Approval of Authorization of Signatures  
Adoption of Resolutions for New Fiscal Year  
Board Recognition: Facilities  
Designation of 2013-14 CIF Rep to League

#### June 26:

Board Report: SPED  
Approval of 2013 Graduates  
Authorization of Signatures  
Adoption of Budget (Public Hearing)  
Adoption of Resolutions for New Fiscal Year  
District Technology Plan

#### August 14

#### August 28

#### September 11

GANN Limit  
Unaudited Actuals

#### September 25

#### October 9

#### October 23

#### November 20:

Board Recognition: Employees of the Year

#### December 18

Annual and Five Year Facilities Report  
First Interim Report  
Acceptance of Audit Report  
Authorization of Signatures