

Oxnard Union High School District

Oxnard, California

MINUTES FOR THE REGULAR BOARD MEETING

April 24, 2013

1. CALL TO ORDER

The regular meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Edmonds at 5:30 p.m., April 24, 2013, in the District Office Board Room, 220 South K Street, Oxnard, California.

Trustees present:

Wayne Edmonds, President
John Alamillo, Vice President
Socorro López Hanson, Clerk (arrived at 5:34 p.m.)
Gary Davis, Ed.D., Member
Steve Hall, Ed.D., Member

Administration present:

Gabe Soumakian, Ed.D., Superintendent
William Dabbs, Jr., Assistant Superintendent-Educational Services
Rocky Valles, Jr., Ed.D., Assistant Superintendent-Human Resources
Stephen Dickinson, Assistant Superintendent-Administrative Services
Gregory O'Brien, Ph.D., Executive Director-21st Century Learning
Nancy R. Serros, Executive Assistant

Translators present:

David Gala
Alba Holleman

Student Representative to the Board of Trustees present:

Stephanie Pinedo, Adolfo Camarillo High School

Guests present:

Doug Campbell, Irma Wijnveldt, Mark Brondos, Wes Davis, Ken Goeken, Angel Calvo, Kathy Greaves, Chris Moody, Mig Cordova, Patsy Thomas, Vanessa Calderon, Debbie Manuel, Maggie Morrison, Paco Reynoso, Walt Dunlop, Ray Gonzales, Rita O'Brien, George Seidel, Irene Sy, Lupe Reyes Castillo, and Tod Deardorff.

2. PLEDGE OF ALLEGIANCE

Mr. Steve McFarland, Director of Maintenance, Transportation and Operations led the Pledge of Allegiance.

3. ADOPTION OF AGENDA

As noted:
Item 11-B moved after 11-E.
Items 12-B and E were pulled for discussion.

Trustee Alamillo moved to adopt the agenda of the April 24, 2013, regular Board meeting, as amended, seconded by Trustee Davis; motion carried unanimously. *Items were then considered in the order in which they appear in these minutes.*

4. ADOPTION OF MINUTES

Trustee Davis moved to adopt the minutes of the March 27, 2013, regular Board meeting, as amended with noted corrections, seconded by Trustee Alamillo; motion carried unanimously.

Corrections as noted:

Trustee Davis submitted minor changes to comments he had made.

Board President Edmonds stated that under Public Comments he asked the speakers who expressed concerns about the EL Program to stay for the meeting as there was a report on the EL program on the agenda.

5. PUBLIC COMMENT ON CLOSED SESSION ITEMS

A speaker spoke on behalf himself and two district teachers that have a Master's Degree and are improperly placed on the Certificated Salary Schedule; the speaker stated the district is in violation of Education Code 45028 and that OFTSE fully supports placing teachers with a Master's Degree in the proper column. The Union discussed this with the district in negotiations and the request was denied twice. The speaker presented a proposal to remedy the situation, informed the Board legal representation has been acquired, and that the District has one month to correct the error.

6. CLOSED SESSION

At 5:48 p.m., the Board adjourned to closed session to discuss:

- A. Student Personnel [Education Code §35146, 48912, 48919]
- B. Public Employee Discipline/Dismissal/Release/Appointment [Government Code Section 54957(b)(1)]
- C. Conference with Labor Negotiator(s) [Government Code Section 54957.6]
Agency Negotiator: Rocky Valles, Ed.D., Assistant Superintendent-Human Resources
Employee Organization: Oxnard Federation of Teachers and School Employees
> Classified
- D. Conference with Labor Negotiator(s) [Government Code Section 54957.6]
Agency Negotiator: Rocky Valles, Ed.D, Assistant Superintendent-Human Resources
Employee Organization: California State Employee Association (CSEA)
> Campus Supervisors
- E. Confidential Student Issues Other Than Expulsion and Suspension, Pursuant to Education Code §35146 - Two cases

7. RECONVENE IN PUBLIC

The Board reconvened at 4:36. Board President Edmonds announced that there was no action taken during closed session.

8. BOARD RECOGNITION

A. Migrant Regional Speech and Debate Results

Mr. William E. Dabbs Jr., Assistant Superintendent - Educational Services introduced Lupe Reyes Castillo, Director of Ell and Migrant Education. Mrs. Reyes Castillo reported the Migrant students did very well in this year's Migrant Speech and Debate Tournament and she provided a brief background on the March 16 event. Certificates were presented to Spanish and English Debate team winners. On behalf of the Board of Trustees, Trustee López Hanson presented certificates of achievement to the students for their accomplishments. In addition, Mrs. Reyes presented trophies to OHS Debate Team for coming in 1st place and a champions trophy for English in Debate, and a 3rd place trophy to HHS for Spanish in Speech.

B. Oxnard High School Girls CIF Soccer Team

Mr. Dabbs commended the OHS Girls' Soccer Team for their great efforts this year and said the team had an outstanding year. Mr. Dabbs introduced OHS Girls Soccer Co-Coaches Debbie Manuel and Maggie Morison. Coach Manuel thanked the Board for recognizing the girls and introduced team members. On behalf of the Board of Trustees, Trustee Alamillo presented certificates of achievement to team members for their accomplishments.

C. Rio Mesa High School Knowledge Bowl

Mr. Dabbs announced RMHS Knowledge Board team came in second place in the county-wide competition with a record of 10-2. Team Advisor Chris Moody introduced team members. For their accomplishments, students were presented certificates of achievement by Trustee Davis, on behalf of the Board of Trustees.

9. AUDIENCE TO ADDRESS BOARD OF TRUSTEES

A group of students addressed the Board to state that EL students are not receiving adequate translating services at HHS. A letter was distributed to Trustees outlining the needs not being met as outlined in the district's ELL Masterplan and requested that the ELL Committee begin meeting again, as requested at the previous Board meeting.

A representative from OFTSE provided an update on the ratified contract that was passed by 98% of the Union's members, and requested that in-house mowing services be reinstated to save the district money and offer jobs to classified employees. The speaker stated the district and OFTSE have a mutual interest in bringing this work back in-house within three to five years.

10. SUPERINTENDENT'S REPORTS - General Report:

Gabe Soumakian, Ed.D., Superintendent reported on district-wide activities.

- On April 15, pool groundbreaking ceremonies were held at Camarillo and Hueneme high schools. Members of the Camarillo City Council recognized the district for the aquatic center and presented a certificate to the school.
- Pacific View League was realigned and ACHS will enter another league; five schools remain in the PVL.
- Six of the district's schools completed the WASC process and received a good self-study.
- A "thank you" was extended to the schools' ground crews for a job well done. The schools looked great during WASC visitations.
- Condor High School had the initial WASC visitation and goals and objectives were reviewed.
- Standardized testing in progress this week for all schools except Pacific, which will start next week.
- Superintendent's Parent Advisory Council meeting was held at RMHS; good turnout and representation for every school in the district. Parents asked several questions about accessing student information on Naviance.
- The committee to name the new Camarillo high school met immediately following the PAC meeting. The public may submit names for the high school by going to the district's website; deadline for submitting names is May 10, 5 p.m. and it is anticipated that the Board will approve the name of the new high school at the Board meeting of May 22.
- Mr. Sharma met with ACHS staff to discuss the technology infrastructure in preparation for Bring Your Own Device (BYOD).
- State Superintendent Torlakson visited the district and two of the high schools last Thursday and presented Seals of Biliteracy Certificates to 12 district students. There was a luncheon with community business leaders, CEOs of all local Chambers, and the Captain from the Naval Base.
- Technology committee is working on developing the three-year Technology Plan.

11. REPORTS TO THE BOARD

A. Regular Report:

Stephanie Pinedo, Student Representative to the Board of Trustees reported on student activities for the month of April.

- A memorial service was held and was well attended for a ACHS student who unexpectedly passed away, and a bench was donated in honor of another student who passed away. ACHS received the title of California Distinguished School.
- CST testing is in progress for 9-11 graders.
- All schools are focusing on the Jr. Sr. Prom.

C. Board Update: Monthly Budget Update

Mr. Steve Dickinson, Assistant Superintendent-Administrative Services reported that as of March 31 the District is 75% through the fiscal year. He said the total Revenue is \$129,781,066; year-to-date Actuals are \$65,938,078 and total Expenditures by function are \$133.9m.; the monthly Cash Flow showed a decrease in Revenue and an increase in Expenditures for the month. Mr. Dickinson provided an overview of the 2013-2014 Budget Timeline through June.

D. Board Update: Summer Facility and Equipment Project List

Mr. Dickinson presented a Long-Term Facility and Equipment Plan for summer 2013 projects for the schools based on affordability and highest priority. He said the district will use in-house employees to get the jobs accomplished. Some of the projects, which were listed by school, are re-keying of buildings, replacing flooring, painting, fencing for bleachers, and top dress and reseed all turf areas district-wide.

E. Board Update: 21st Century Learning: Freshmen Transition Program Second Semester Overview

Gregorio O'Brien, Ph. D., Executive Director - 21st Century Learning and Innovations presented an overview of the second semester Freshmen Transition Program, which prepares freshmen for a high school experience that has been redesigned for the 21st Century. He reported an Ad Hoc Committee was formed of geography, health and CTE teachers, counselors, associate principals, and others. A few of the first semester topics addressed were campus orientation and school spirit, organization and time management, note taking, and ethics and social responsibility and second semester topics were first semester review, career exploration and post-high school options, Naviance, a-g requirements and research strategies. He described how the district will measure the success of the students, provided information on 2011 vs. 2012 first semester freshman D/F rate in health and geography and 9th grade comparison ADA rates by school based on years 2012 and 2013. He outlined what the district has learned, the next steps to follow, and stated freshmen transition for the class of 2016, and beyond, is a significant step in the district's goal of redesigning the high school experience for the 21st Century learner.

B. Board Report: LEA Program Improvement Waiver

Full report is available at: www.ouhsd.k12.ca.us

F. Board Report: Drop Out/Graduate Report

Full report is available at: www.ouhsd.k12.ca.us

RECESS/RECONVENE

The Board took a brief recess from 9:27 until 9:34 p.m.

AGENDA CHANGES:

Trustees agreed to move Action Item 13-I, J, and K forward in the Agenda.

I. Adoption of the World Languages Course Mandarin 2

Ms. Irene Sy, Foreign Language teacher reported the second year course prepares students with better skills for the 21st century business world, develops the basic proficiency in communicating in the Chinese language, is challenging and rigorous, students use advanced grammatical concepts, and practice in the conversational use of the language.

Approved

Trustee Hall moved to approve the adoption of the course Mandarin 2, as presented, seconded by Trustee Davis; motion carried unanimously.

J. Adoption of the Course Computer Programming 1

Mr. George Seidel, Science teacher stated the focus of the one year course is to teach computer programming structure, design, and how to write computer software programs for STEM applications, and is designed to be challenging and rigorous for the students.

Approved

Trustee Alamillo moved to approve the adoption of the course Computer Programming 1, as presented, seconded by Trustee Hall; motion carried unanimously.

K. Adoption of the Course Robotics 1

Mr. Seidel said robotics fits nicely with the academy at RMHS, connects with STEM, is focused on mechanical engineering, electronics, and computer programming, and is designed to interest students in science, technology, and engineering.

Approved

Trustee López Hanson moved to approve the adoption of the course Robotics 1, as presented, seconded by Trustee Davis; motion carried unanimously.

12. CONSENT CALENDAR

Trustee López Hanson moved approve the Consent Calendar Items, as submitted, seconded by Trustee Alamillo; motion carried unanimously.

A. Approval of Ratification of Agreement between Oxnard Union

It is the recommendation of District Administration that the Board of Trustees approve the ratification of agreement between Oxnard Union High School District/Adolfo

<p>High School District/Adolfo Camarillo High School and Spanish Hills Country Club for 2013 Prom</p> <p>B. Approval of Contract Award between Oxnard Union High School District and Venco Western Inc. for District-Wide Grounds Maintenance Services</p> <p>C. Approval of Notice of Completion for the District Office Remodel Project by S.F. DaPra Inc.</p> <p>D. Approval of Renewal of Agreement with Special District Financing and Administration (SDFA) for School Facility Needs Analysis (Developer Fee Report)</p> <p>E. Approval of Notice of Completion for E-rate Information Technology Upgrade at Channel Islands High School, Hueneme High School, Oxnard High School and Pacifica High School by NetXperts, Inc.</p> <p>F. Approval of Purchase Orders and Direct Pays, March 14 - April 10, 2013</p> <p>G. Approval of Stipulated Student Expulsion</p> <p>H. Approval of Suspended Expulsion</p> <p>I. Approval of Ratification of Agreement between Oxnard Union High School District and U.S. Department of Education, Office of Indian Education</p>	<p>Camarillo High School and Spanish Hills Country Club for the 2012-2013 Jr. /Sr. Prom, as presented.</p> <p>It is the recommendation of District Administration to approve the contract award for Grounds Maintenance Services to Venco Western, Inc. for a three (3) year term.</p> <p>Calvo explained some of the questions were explained, any service contract can be noticed if following down. Better pricing if locked in for longer contract.</p> <p>It is the recommendation of District Administration that the Board of Trustees approve the Notice of Completion for the District Office Remodel Project by S.F. DaPra Inc., as presented.</p> <p>It is the recommendation of District Administration that the Board of Trustees approve the renewal of agreement with Special District Financing and Administration (SDFA) for school facility needs analysis, as presented.</p> <p>It is the recommendation of District Administration that the Board of Trustees approve the Notice of Completion for the E-rate Information Technology Upgrade at Channel Islands High School, Hueneme High School, Oxnard High School and Pacifica High School by NetXperts, Inc., as presented.</p> <p>That the Purchase Orders totaling \$781,170.08 and Direct Pays totaling \$246,220.87 be approved, as presented.</p> <p>That the student listed be expelled from the Oxnard Union High School District for the time indicated, and that the student attend recommended placement for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.</p> <ol style="list-style-type: none"> 1. Student #158551, April 17, 2013 – January 24, 2014, Gateway Community School 2. Student #153371, March 15 – June 14, 2013, Gateway Community School 3. Student #157530, March 27, 2013 – January 24, 2014, Gateway Community School 4. Student #158433, March 27, 2013 – January 24, 2014, Gateway Community School 5. Student #154059, April 10, 2013 – January 24, 2014, Gateway Community School 6. Student # 149851, March 27, 2013 – January 24, 2014, Gateway Community School 7. Student #155936, April 10, 2013 – January 24, 2014, Gateway Community School 8. Student #149722, April 10, 2013 – January 24, 2014, Gateway Community School 9. Student #147473, March 27, 2013 – January 24, 2014, Gateway Community School 10. Student # 155063, April 11, 2013 – January 24, 2014, Gateway Community School 11. Student #154445, April 9, 2013 – January 24, 2014, Gateway Community School <p>None presented.</p> <p>It is the recommendation of the District Administration that the Board approves the Ratification of Agreement between Oxnard Union High School District and U.S. Department of Education, Office of Indian Education as presented.</p>
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J. Approval of Quarterly Report on Williams Act Uniform Complaints for 3rd Quarter, January - March, 2013

It is the recommendation of the Administrative Staff that the Board approves the Quarterly Report on Williams Act Uniform Complaints for 3rd Quarter, January - March, 2013, as presented.

K. Approval of Certificated and Classified Personnel

It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.

See attached list of personnel items.

L. Approval of Non-Public School Placement

It is the recommendation of the District Administration that the Board of Trustees approve the non-public school placement for student case number twenty-seven, student ID #, 12/13, according to the recommendation of the student's IEP team and the Director of Special Education.

It is the recommendation of the District Administration that the Board of Trustees approve the non-public school placement at TLC+ non-public school (NPS) as of March 8, 2013 for student case number twenty-eight, student ID #151738, 12/13, according to the recommendation of the student's IEP team and the Director of Special Education.

M. Approval of Waiver of CAHSEE Requirement for OUHSD Students with Disabilities

It is the recommendation of the District Administration that the Board of Trustees approve the request to submit to the State Board of Education a Waiver of the California High School Exit Exam (CAHSEE) for students with disabilities who take the CAHSEE using modifications and receive the equivalent of a passing score.

13. ACTION ITEMS

A. Approval of Donations, March 28, 2013 through April 12, 2013

Trustee Alamillo read the list of donations and thanked Donors for their contributions to the District. Trustee Alamillo moved to accept the Donations Report for the reporting period March 28 - April 12, 2013, as presented, seconded by Trustee Davis; motion carried

Approved

B. Adoption of Board Policy 3350, Travel Expenses, First Reading

Trustee Davis moved to adopt Board Policy 3350: Travel Expenses, first reading, as presented, seconded by Trustee Alamillo; motion carried

Approved

C. Approval of Final Guaranteed Maximum Price for Lease Lease-Back Construction Services for the Hueneme and Adolfo Camarillo High Schools Aquatic Centers Project between Oxnard Union High School District and S.C. Anderson, Inc.

Trustee Davis moved to authorize the establishment of a Final Guaranteed Maximum Price for the Hueneme and Adolfo Camarillo High Schools Aquatic Centers Project of \$ 7,895,051, consistent with Section 6(d) of the Construction Services Agreement, seconded by Trustee Alamillo; motion carried

Approved

D. Approval of Revision of Board Policy and Administrative Regulation 1312.3 - Uniform Complaint Procedures, *Second Reading*

Trustee Alamillo moved to approve the Revision of Board Policy and Administrative Regulation 1312.3 - Uniform Complaint Procedures, *second reading*, seconded by Trustee Hall; motion carried

Approved

~~E. Preliminary Approval of Out of State/Country Field Trip Camarillo High School Paris Model United Nations, Paris, France December 2-8, 2013~~

~~It is the recommendation of the Administrative Staff that the Board approve the Preliminary Approval Out of State/Country Field Trip Camarillo High School Paris Model United Nations, Paris, France December 2-8, 2013.~~

Field trip cancelled.

F. Approval of Revised Job Descriptions, First Reading

Trustees directed staff to research the option of adding *Spanish desirable, or preferred* to the District Reception job description and that the job description be brought back for a second reading.

Approved

Trustee Alamillo moved to approve revisions and waive the second reading to the Speech and Language Pathologist job description, and that the District Receptionist job description be revised and returned for a second reading, seconded by Trustee Davis; motion carried unanimously.

G. Adoption of Resolution No. 13-14 Proclaiming May 8, 2013, as California Day of the Teacher

Trustee López Hanson moved to adopt Resolution No. 13-14, proclaiming May 8, 2013, as California Day of the Teacher, seconded by Trustee Davis; motion carried unanimously. During the motion, Trustee Davis expressed the Board's highest appreciation to the District's teachers who are dedicated, great people and are doing a great job.

Approved

H. Approval of Ratification of the 2012-2015 Classified Unit Agreement between Oxnard Union High School District and Oxnard Federation of Teachers and School Employees

Trustee Hall moved to ratify the 2012-2015 Classified Unit Agreement between Oxnard Union High School District and Oxnard Federation of Teachers and School Employees, as presented, seconded by Trustee López Hanson; motion carried unanimously. Trustee Davis said he appreciates the hard work contributed by the District and Union in preparing the Agreement.

Approved

14. BOARD MEMBERS' REPORTS AND COMMUNICATIONS

Trustee Hall reported attending the CIHS and Adult School WASC accreditation open house and thanked all staff at sites for the great work done in preparation for WASC visits. He attended the groundbreaking ceremonies for pools at ACHS and HHS and said the pools are well within the district's budget and a lot of people think we are going off the deep end. He attended the Linked Learning luncheon and said there was a great turnout. He stated this was a tremendous week for us as a high school district; we had great newspaper coverage and said he is proud to be a part of the Oxnard Union High School District.

Trustee Davis attended, along with others, the Camarillo Distinguished School celebration. He said it is a great accomplishment for them, fourth time they have been recognized as a California Distinguished school, and extended congratulations to ACHS staff, students, parents, administration and everybody who helps bring this about. He attended the PTA/PFO board meeting and said they had good representation from all school sites. He said Dr. Soumakian did a great job of presenting what the district is doing with Linked Learning and all the technology that is brought to the children, especially with Naviance. He expressed concern with the student representatives from CAUSE not remaining for the entire meeting when the district responds to their concerns. He hoped that the principals and the staff from the school, the district office staff, and staff leaders of ELL bring those students into the fold and to show them this could be turned into a positive experience. The other area of concern for Trustee Davis is that the Board considers a study session to discuss the need for school boundary changes, effective 2014-2015. Board President Edmonds agreed that a study session is in order. Dr. Soumakian stated that the time to hold a study session would be when the Inter and Intra district transfers stabilize.

Trustee López Hanson thanked Dr. Soumakian and staff responsible for the very highly successful event last Thursday, Linked Learning, and for the State Superintendent taking a tour of the district's schools. She reported attending the Adult School WASC accreditation Meet and Greet, the ACHS and HHS ground breaking pool ceremonies, and she barely missed the ACHS Distinguished School ceremony. She requested to attend the next Linked Learning forum; Dr. Soumakian will notify her of the next event. She passed information on to staff that former District attorneys, Chris Ochoa and Tom Griffin, were successful in the process with city of Oxnard leading Oxnard Elementary into building a new school.

Trustee Alamillo asked that staff look into the Technology Bond and requested a presentation on what it is; the Bond has to be done during a general election and the district is 18 months away from one right now; and it is time to look at it and see if it will work for the district. Once the district knows how the budget will turn out, he would like information on repayment plan for Measure H Bonds. He attended the groundbreaking ceremonies for HHS and ACHS. He stated it will be interesting to see how the re-leaguings changes will be appealed, which will have an effect on the leagues. Regarding CAUSE, he likes what they represent, but it has been clearly demo that the district is making great gains with ELL students and agreed with Dr. Davis that staff get together and show the students the progress they are making and address whatever specific problems the students may have. He said that all the district's students are important, not just ELL population, and the district is here to help all students succeed.

Trustee López Hanson handed out copies of an Inclusion survey to the Board and asked them to review the survey. She said she noticed a lack of diversity in upper levels of administration and there are no women assistant superintendents. After the survey has been reviewed and approved by the Board, she asked if staff would look into the possibility of sending the survey out district wide to staff.

Board President Edmonds stated the district is an Equal Opportunity Employment employer.

15. ITEMS FOR FUTURE CONSIDERATION

See attached list of future items for consideration.

Board President Edmonds requested that a status update on the Board policy for Missing Children be provided to Trustees in a Friday Update.

The following items will be added to the list.

- May 8: A study session dealing with curriculum will be held provided by administrative staff.
- May 22: Naming of new high school in Camarillo and the Board policy for Missing Children.
- June 25: Report on Pivot Learning
- September Study session regarding boundary changes.

Trustee Alamillo requested a presentation on the Bond.

16. FUTURE MEETINGS

May 8 & 22	June 12 & 26	July - dark	August 14 & 28	September 11 & 25
October 9 & 23	November 20	December 18		

17. ADJOURNMENT

There being no further items of business on the agenda, Board President Edmonds adjourned the meeting at 11 p.m.

BOARD OF TRUSTEES



Socorro López Hanson, Clerk

Approved as read



September 11, 2013

Gabe Soumakian, Ed.D., Secretary

Board meetings are video recorded and are available at:
<http://www.ouhsd.k12.ca.us/about/schoolboard/datesagendas.htm>