

Oxnard Union High School District

Oxnard, California

MINUTES FOR THE REGULAR BOARD MEETING March 27, 2013

1. CALL TO ORDER

The regular meeting of the Board of Trustees of the Oxnard Union High School District was called to order by Board President Edmonds at 5:31 p.m., March 27, 2013, in the District Office Board Room, 220 South K Street, Oxnard, California.

Trustees present:

Wayne Edmonds, President
John Alamillo, Vice President
Gary Davis, Ed.D., Member
Steven Hall, Ed.D., Member (left early due to illness)

Trustee absent:

Socorro López Hanson, Clerk

Administration present:

Gabe Soumakian, Ed.D., Superintendent
William Dabbs, Jr., Assistant Superintendent-Educational Services
Rocky Valles, Jr., Ed.D., Assistant Superintendent-Human Resources
Stephen Dickinson, Assistant Superintendent-Administrative Services
Nancy R. Serros, Executive Assistant

Administration absent:

Gregory O'Brien, Ph.D., Executive Director-21st Century Learning

Student Representative absent:

Stephanie Pinedo, ASB President, Adolfo Camarillo High School

Translators Present:

Lourdes Gonzales Campbell
David Gala

Guests present:

Kathy Greaves, Doug Campbell, Robert Greaves, Wayne and Mary Lamas, Maricruz Hernandez, Ken Goeken, Doug Campbell, Lupe Reyes-Castillo, Vanessa Calderon-Garcia, Kim Dallape, Rogelio Juarez, Walt Dunlop, and Tod Deardorff.

2. PLEDGE OF ALLEGIANCE

Mr. Steve Dickinson, Assistant Superintendent-Business Services led the Pledge of Allegiance.

3. ADOPTION OF AGENDA

Agenda item pulled: 11-E Drop Out Report

Trustee Alamillo moved to adopt the agenda for the meeting of March 27, 2013, as amended, seconded by Trustee Davis; motion carried 4:0.

4. ADOPTION OF MINUTES

February 13, 2013 Regular Meeting

Corrections noted:

Item 8-C in reference to ACE Charter school enrollment language should read *decrease in enrolled students from 2010-11 and 2011-12.*

Trustee Davis moved to adopt the minutes of the regular meeting of February 13, 2013, as amended, seconded by Trustee Alamillo; motion carried 4:0.

March 13, 2013 Regular Meeting

Corrections noted:

Item 17 – second bullet change from *105 to 10%*.

Item 12-B – add language *effective through June 30, 2013 and AB 1161, only.*

Trustee Alamillo moved to adopt the minutes of the regular meeting of March 13, 2013, as amended, seconded by Trustee Hall; motion carried 4:0.

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wrestler Javier Vazquez. The coaches from the teams thanked the Board for recognizing the students.

Oxnard High School Girls Soccer team was not present to receive their awards; therefore, the team and coach will be invited to attend the next Board meeting in April.

D. Pacifica High School Prostart Culinary Arts Team

Mr. Dabbs introduced Ms. Linnea Howe, Prostart Culinary Arts Advisor. Ms. Howe said the PHS Prostart Culinary Team came in 1st place in a statewide competition and would be traveling to Baltimore, Maryland to represent PHS, plus the state of California, in the National California Restaurant Association Culinary Competition April 18-22. Ms. Howe introduced team members and Trustee Alamillo presented certificates of achievement to the team for their accomplishments.

Recess / Reconvene

The Board recessed from 7:10 until 7:15 p.m.

9. AUDIENCE TO ADDRESS BOARD OF TRUSTEES

A group of students addressed the Board to express concerns regarding the English Language student population not receiving appropriate services.

A parent was concerned that the English Learner Program students are not receiving aid to graduate and asked that EL Program be placed on the agenda for the next Board of Trustee meeting.

10. SUPERINTENDENT'S REPORTS General Report:

Superintendent Soumakian announced staff would be providing the Board a progress report on the EL Program tonight and invited the parent and students who expressed concerns about the Program to stay and hear the report.

Dr. Soumakian reported there are several current and upcoming activities going on in the district:

- District and site staff participated in a workshop led by Dr. Eileen Strauss regarding Common Core State Standards, Smart Balanced Assessments and the State's expectations, and the District is working with partner districts in a collaborative effort to address the CCSS for K-8 transition to high school.
- Four schools completed WASC accreditations, two remain and action plans were shared with site and Board.
- Site staff is currently working on next year's master schedule.
- District is developing a memorandum of understanding for the STEM Academy at RMHS.
- A meeting was held with Oxnard College to discuss Condor Middle College and the initial process for WASC accreditation has been started.
- The March 15 District Career Fair was well attended by students, great turnout and good to see students participate.
- Spring break is March 28 through April 8.
- Ground breaking ceremonies for the pools at ACHS and HHS are scheduled for April 15, 2 pm for ACHS and 5 pm for HHS.
- On April 18, State Superintendent Torlakson will be visiting the District, touring the Academies and attending a business luncheon along with District staff and local business and community leaders.

Dr. Soumakian reminded Trustees that graduation is June 14 and August 28 is the first day of school for the 2013-14 school year.

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seven recommendations have been met; three recommendations have been accomplished in the areas of A.3. CIHS Post-Secondary Program (Adult Transition); of the three recommendations made in the areas of A.5 Board Policies, one is in progress; and in the areas of C.1. Continuum of Behavior Support/Intervention one recommendation has been implemented and the other recommendation is in progress.

Trustees said they would have liked more time to read the report and requested that a more in-depth report be presented before the Board goes dark in July.

A full report may be obtained by contacting the Special Education department.

A. Regular Report: Student Representative to the Board

Assistant Superintendent-Educational Services, Mr. William Dabbs reported Ms. Pinedo was absent and visiting universities. He provided the following report: OHS held the annual Senior Boy's Pageant and all proceeds were donated to the Humane Society, WASC is complete, and a CST Rewards Rally was held on April 17. Peer Resource students at PHS held an egg hunt for special education and handicapped students, Prom is May 4, and fundraising activities are scheduled for graduation. The Sophomore class at RMHS has been looking at locations for the 2014 Prom, Seniors are planning a "Peace Out" rally, and incoming eighth graders shadowed Freshman officers to see what goes on in high school. ACHS had a motivational speaker, Derek Clark who spoke about giving people a second chance. Lastly, Mr. Dabbs reported all school presidents will meet and select next year's Student Representative to the Board.

~~E. Board Update: Drop-Out/Graduation Data~~

This item was pulled from the agenda and will be presented at a later date.

RECESS/RECONVENE

The Board recessed at 8:54 and reconvened at 9 p.m.

12. CONSENT CALENDAR

Trustee Davis moved to approve the Consent Calendar Items as listed, seconded by Trustee Alamillo; motion carried 3:0. *Items were than considered in the order in which they appear in these minutes.*

A. Approval of Ratification of Agreement between Oxnard Union High School District/Channel Islands High School and Irvine Unified School District for Positive Behavioral Intervention and Supports Training (PBIS)

It is the recommendation of District Administration that the Board of Trustees approve ratification of agreement between Oxnard Union High School District/Channel Islands High School and Irvine Unified School District for Positive Behavioral Intervention and Supports Training (PBIS), as presented.

B. Approval of Agreement between Oxnard Union High School District and Microsoft for Premier Support Services

It is the recommendation of District Administration that the Board of Trustees approve the agreement between Oxnard Union High School District and Microsoft for Premier Support Services, as presented.

C. Approval of Renewal of Agreement between Oxnard Union High School District and Associated Valuation Services, Inc. for District-Wide Inventory Services

It is the recommendation of the District Administration that the Board of Trustees approve the agreement with Associated Valuation Services to provide the fixed asset inventory services, as presented.

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- D. Approval of Award of Contract to Earth Systems Southern California for Geotechnical Engineering, Materials Testing and Special Inspection Services for the Adolfo Camarillo and Hueneme High School Aquatic Centers Project
- It is the recommendation of District Administration that the Board of Trustees approve Award of a contract to Earth Systems Southern California for Geotechnical Engineering, Materials Testing and Special Inspection Services for the Adolfo Camarillo and Hueneme High School Aquatic Centers Project, as presented and that it authorize Administration to finalize appropriate contract(s) or purchase order(s) in accordance with this approval.
- E. Approval of the Proposal for the Services of California Construction Management to Achieve DSA Certification of Several District Projects
- It is the recommendation of District Administration that the Board of Trustees approve the proposal for the services of California Construction Management to achieve DSA Certification of several District Projects, as presented.
- F. Approval of Proposal from Zeller Electric Corp. for Cost to Replace Emergency Power Supply System for Library at Pacifica High School
- It is the recommendation of District Administration that the Board of Trustees approve the proposal from Zeller Electric Corp. for the cost to replace emergency power supply system for the library at PHS, as presented.
- G. Approval of Disposal of Surplus, February 16 - March 15, 2013
- It is the recommendation of District Administration that the items listed above be declared surplus and/or obsolete and that staff be authorized to dispose of all items through recycling, sale or other means, in the most expeditious manner, as presented.
- H. Approval of Purchase Orders and Direct Pays, February 16 - March 15, 2013
- District Administration approve the Purchase Orders in the amount of \$939,033.79 and Direct Pays in the amount of \$202,023.43 be approved, as presented.
- I. Approval of Stipulated Student Expulsion
- That the student listed be expelled from the Oxnard Union High School District for the time period indicated, and that the student attend the recommended placement for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.
1. Student 157321, March 19, 2013 – January 24, 2014, Gateway Community School
 2. Student 154640, March 12, 2013 – January 24, 2014, Gateway Community School
 3. Student 142127, March 18 – June 14, 2013, Gateway Community School
 4. Student 158902, March 13 – June 14, 2013, Gateway Community School
 5. Student 139380, March 9, 2013 – January 24, 2014, Gateway Community School
- J. Approval of Certificated and Classified Personnel
- It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.
- (See attached list of personnel items.)*
- K. Approval of Agreement between Oxnard Union High School District and the Ventura County Office of Education/Gateway Community School to Provide Exceptional Service to Special Education Pupils
- It is the recommendation of District Administration that the Board of Trustees approve the Agreement to provide Exceptional Service to Special Education Pupils.

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- T. Approval of Agreement between Oxnard Union High School District and DS Learning for Supplemental Educational Services Tutoring
It is the recommendation of District Administration that the Board of Trustees approve the agreement between the Oxnard Union High School District and DS learning for Supplemental Educational Services tutoring, as presented.
- U. Approval of Agreement between Oxnard Union High School District and Brier VI, Inc., dba, Huntington Learning Center for Supplemental Educational Services Tutoring
It is the recommendation of District Administration that the Board of Trustees approve the agreement between the Oxnard Union High School District and Brier VI, Inc. dba, Huntington Learning Center for supplemental Education Services tutoring, as presented.
- V. Approval of Agreement between Oxnard Union High School District and Accuracy Temporary Services, dba, ATS Project Success for Supplemental Educational Services Tutoring
It is the recommendation of District Administration that the Board of Trustees approve the agreement between the Oxnard Union High School District and Accuracy Temporary Services, dba, ATS Project success for Supplemental Educational Services tutoring, as presented.
- W. Approval of Agreement between Oxnard Union High School District and 1, 2, 3, Success/VCOE for Supplemental Educational Services Tutoring
It is the recommendation of District Administration that the Board of Trustees approve the agreement between the Oxnard Union High School District/VCOE for Supplemental Educational Services tutoring, as presented.
- X. Approval of Agreement between Oxnard Union High School District and 1 to 1 Study Buddy Tutoring for Supplemental Educational Services Tutoring
It is the recommendation of District Administration that the Board of Trustees approve the agreement between the Oxnard Union High School District and 1 to 1 Study Buddy tutoring for Supplemental Educational Services tutoring, as presented.
- Y. Approval of Agreement between Oxnard Union High School District and #1 WE CAN, Inc. for Supplemental Educational Services Tutoring
It is the recommendation of District Administration that the Board of Trustees approve the agreement between the Oxnard Union High School District and #1 We Can, Inc. for Supplemental Educational Services tutoring, as presented.
- Z. Approval of Memorandum of Understanding between Oxnard Union High School District and Ventura County Office of Education for Professional Coaching Services
It is the recommendation of the Administrative staff that the Board of Trustees approve the Memorandum of Understanding between Oxnard Union High School District and Ventura County Office of Education for Professional Coaching Services, as presented.
- AA. Approval of Renewal of Agreement between Oxnard Union High School District/Channel Islands high School and Herff Jones for the Production of the 2013/2014 Yearbook
It is the recommendation of District Administration that the Board of Trustees approve the renewal of agreement between Oxnard Union High School District/Channel Islands High School and Herff Jones for the production of their 2013/2014 yearbook, as presented.

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E. Approval of Additional Design Services to be Included within HMC Architects Agreement Amendment #2 for IT - Communications Infrastructure and Addition of a Semi-Recessed Orchestra Pit at the Camarillo Academy High School Performing Arts Center

Trustee Alamillo moved to approve Amendment 2 to HMC Architect's Agreement for Architectural Services for the Camarillo Academy High School Project, as submitted, seconded by Board President Edmonds; motion carried 3:0.

Approved

F. Approval Acceptance of the Work by the District, Pursuant to NetXperts' Contract for E-Rate Technology Improvements, Dated August 15, 2012

Trustee Davis moved to authorize Administration to expeditiously release contract retention to NetXperts, Inc. for all work completed as of March 27, 2013, such release to be calculated as \$ 457,438.13 minus 150% of the value of any and all work items that are incomplete as of the date of the calculation, seconded by Trustee Alamillo; motion carried 3:0.

Approved

G. Approval of Proposed Board Policy and Administrative Regulation 5145.3: Non-Discrimination/ Harassment of Students, *second reading*

Trustee Alamillo moved to approve the proposed Board Policy and Administrative Regulation 5145.3: Non-Discrimination/Harassment of Students, as presented, seconded by Trustee Davis; motion carried 3:0.

Approved

H. Adoption of Resolution No. 13-09 Proclaiming April as Public Schools Month in the Oxnard Union High School District

Trustee Davis moved to adopt Resolution No. 13-09 Proclaiming April as Public Schools Month in the Oxnard Union High School District, as presented, seconded by Trustee Alamillo; motion carried 3:0.

Approved

I. Approval of Revised Job Descriptions
> Human Resources Analyst-Certificated
> Human Resources Assistant
> Insurance Specialist

Trustee Davis moved to approve the revised job descriptions for Human Resources Analyst-Certificated, Human Resources Assistant, and Insurance Specialist, as presented, seconded by Trustee Alamillo; motion carried 3:0.

Approved

J. Adoption of Resolution #13-12 Proclaiming April 14-20, 2013 as National Library Week in the Oxnard Union High School District

Trustee Davis moved to adopt Resolution #13-12 proclaiming April 14-20, 2013 as National Library Week in the Oxnard Union High School District, as presented, seconded by Trustee Alamillo; motion carried 3:0.

Approved

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15. ITEMS FOR FUTURE CONSIDERATION

See attached list.

16. FUTURE MEETINGS

April 24 May 8 & 22 June 12 & 26

17. ADJOURNMENT

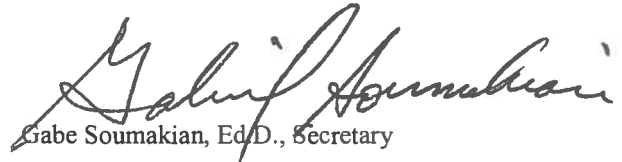
At 10:06 p.m., there being no further items of business on the agenda, Board President Edmonds adjourned the meeting in honor of the Superintendent's sister who passed away today.

BOARD OF TRUSTEES



Socorro López Hanson, Clerk

Approved as read
(or approved as corrected)
April 24, 2013



Gabe Soumakian, Ed.D., Secretary



HUMAN RESOURCES
 CERTIFICATED AND CLASSIFIED PERSONNEL
 CONSENT ITEMS
 FOR THE BOARD MEETING OF MARCH 27, 2013

CERTIFICATED HUMAN RESOURCES

Consideration to Authorize Teaching Assignment by Board Authorization, 2012-2013

That the following individual(s) having completed 9 units of upper division or 18 total semester units of appropriate coursework be approved to teach in the designated subject pursuant to Educational Code §44263.

Name	Assignment	Semester Units	Site
Kevin Callaway	Chemistry	22	HHS
James Esselstein	Physical Science	18	RMHS
David Haynes	Physical Science	18	CIHS
Thomas S'Gro	Math	20	CIHS

Resignation Revision

Name	Title	Effective	Site
Marc Romero	Visually Impaired teacher	from 06/14/13 to 03/18/13	DO

Temporary Employment, [Education Code §44920]

Name	Title	Effective	Site
James Edwards	Associate Principal	03/12/13- 04/24/13	DO

Retirement

Name	Title	Effective	Site
John T. Collins	Math teacher	07/01/13	ACHS
Patricia Matthews	English teacher	06/15/13	FHS

Request for Part-Time Employment

Name	Title	Effective	Site
Reiko Evans	Foreign Language teacher [.80 FTE]	2013-2014 SY	PHS

Request for Leave of Absence Without Pay

Name	Title	Effective	Site
Dustin Duran	Math teacher	2013-2014 SY	CIHS

Reemployment

Name	Title	Effective	Site
Lauren Humphrey	Science teacher	2013-2014 SY	HHS

Request to Return to Full-Time Employment

Name	Title	Effective	Site
Mia Chancer	English teacher	2013-2014 SY	RMHS
Molly Fitch	English teacher	2013-2014 SY	CIHS
Mayra Medrano	Math teacher	2013-2014 SY	HHS



Items for Future Consideration

TO: Board of Trustees
SUBMITTED BY: Gabe Soumakian, Ed.D., Superintendent
DATE: March 27, 2013
AGENDA ITEM: Items for Future Consideration

April 24
Resolution: California Day of the Teacher
Board Report: LEA Program Improvement
Adoption of New Textbook Proposals
Three-year Technology Plan
Summer Facility and Equipment Project List
BP 1330, Revision
BP 3515.2, Revision
Approval of Revised 2013-2014 Salary Schedules

May 8:
Resolution: Classified School Employee Week
Budget Study Session
Board Report: Math Curriculum Review

May 22:
Board Recognition: Art and Music Award Winners
Public Hearing: SFNA (Developer Fees)
School Facilities Fee Analysis (Dev. Fee Report)

June 12:
Board Recognition: OUHSD Retirees
Board Recognition: OUHSD Students
Approval of Declaration of Need for Fully-Qualified Educators
Adoption of 2013-14 Budget
Approval of Authorization of Signatures
Adoption of Resolutions for New Fiscal Year
Board Recognition: Facilities

June 26:
Approval of 2013 Graduates

August 14

August 28

September 11
GANN Limit
Unaudited Actuals

September 25

October 9

October 23

November 20:
Board Recognition: Employees of the Year

December 18
Annual and Five Year Facilities Report
First Interim Report
Acceptance of Audit Report
Authorization of Signatures